

Essex County College College Regulation

REG 5-5 RESIDENCE DEFINED

Policy:

To establish standards which govern the tuition rate that will be charged based upon residency.

Application:

1. Enrollment Services, under the auspices of the Dean of Student Affairs, is charged with the responsibility of enforcing the residence definitions and requiring an applicant to provide satisfactory validation of residence at the time of admission. After the student's initial registration at the College, Enrollment Services is charged with the responsibility of enforcing the residence definitions and requiring satisfactory validation of residence.
2. Residence classification for applicants under eighteen years of age shall be assigned according to the permanent residence of their parents, legal guardian or the person from whom they receive their principal support.
3. The following classifications will be used to determine residency.

- (a) Essex County Residents: To qualify for the in-county tuition rate, students must have continuously resided in the State of New Jersey for at least one year and must have established permanent residency in Essex County for at least one day before the first day of the semester. Students who have established permanent residency in Essex County before the first day of the semester, but have resided in the State of New Jersey for less than a year, will be charged the out of county tuition rate.

Students moving from out-of-county to in-county, and in-county residents who have met the one year state residency requirement, must submit a Change of Address form and a notarized Affidavit of Residency with supporting documents to the Enrollment Services Express before the first day of the semester.

- (b) Out-of-County-Residents: All other students who have not established permanent residency in Essex County are eligible for the Out of County tuition rate.
4. Military Personnel and/or their dependents who reside in a municipality of Essex County or who reside on a military installation within the county shall be considered residents of Essex County in accordance with the above classifications.

Responsible Official(s):	Reference: <i>N.J.S.A.</i> 18A:64A-23
Regulation History: App. 11/95, Rev. 10/01, 7/11, 3/17	Attachment(s):