### Computer Basics—CISN 720
**SM:** Sat., Jan. 25 – Mar. 1 • 12:30pm – 3:00pm • 6 Sessions
Tuition: None

**SW:** Tues., Jan. 28 – Feb. 25 • 1:00pm – 4:00pm • 5 Sessions
Tuition: None

### Typing Basics—BUSN 719
**SM:** Sat., Jan. 25 – Mar. 1 • 9:30am – 12:00pm • 6 Sessions
Tuition: None

### Windows Basics—CISN 713
**SW:** Tues., Mar. 11 – Apr. 8 • 1:00pm – 4:00pm • 5 Sessions
Tuition: None

### Words Basics—CISN 705
**SM:** Sat., Mar. 8 – Apr. 19 • 9:30am – 12:00pm • 6 Sessions
Tuition: None

**SW:** Thurs., Mar. 13 – Apr. 10 • 1:00pm – 4:00pm • 5 Sessions
Tuition: None

### Internet Basics—CISN 712
**SM:** Sat., Mar. 8 - Apr. 19 • 12:30pm-3:00pm • 6 Sessions
Tuition: None

**SW:** Thurs., Jan. 30 - Feb. 27 • 1:00pm-4:00pm • 5 Sessions
Tuition: None

### SAT English Preparation—AFEN 700
This course reviews the English topics and the skills necessary for students in preparing for the SAT exam. Topics include reviewing deductive reasoning, logical thinking, test-taking strategies, and more. **Textbook required.**

**WE:** Sat., Jan. 11 – Feb. 1 • 9:00am – 11:15am • 4 Sessions
Tuition: $90.00 • Fee: $5.00

### SAT Math Preparation—AFMN 700
This course reviews the math topics and the skills to develop accuracy and familiarity for the student in preparing to take the SAT exam. Topics include: problem-solving, understanding operations, symbols and rules, reviewing algebraic problems, and more. **Textbook required.**

**WE:** Sat., Jan. 11 – Feb. 1 • 11:30am – 1:45pm • 4 Sessions
Tuition: $90.00 • Fee: $5.00

### Test of English as a Foreign Language (TOEFL) Preparation—ESLN 700
The purpose of this course is to prepare pre-college freshmen to pass the new-Internet-based TOEFL examination. If you consider studying at an institution of higher education where instruction is in English, TOEFL exam results help admissions staff worldwide determine whether your English proficiency is adequate for programs of study at their institution. The curriculum will include instruction in essential skills needed for college-level coursework, such as listening, reading, writing, and oral-skill development, as well as test-taking strategies needed to prepare for this comprehensive exam.

**WE:** Mon., Feb. 24 – Apr. 28 • 7:00pm – 9:25 pm • 10 Sessions
Tuition: $240.00 • Fee: $5.00