

### Advanced Medical CPT & ICD-9/Coding - AHTN 707

Are you looking to enhance your career as a medical biller and coder? Then this course could be for you. The American Academy of Professional Coders (AAPC) estimates that the need for medical Billing and Coding Specialists will increase in the next few years. This course will cover advanced CPT-5, ICD-9-CM and HCPCS coding along with the information on correct coding initiative and compliance and reimbursement issues. At the completion of this certificate program successful students may be eligible to take the American Academy of Professional Coder's National examination (*Textbooks required*).

**Prerequisite:** Medical Billing Specialist or experience as a Medical Biller or Coder

**OC:** Sat., Sept. 24 - January 28, 2011 • 9:00am-2:00pm • 16 Sessions  
Tuition: \$800.00 • Fee: \$80.00 (*Payment Plan Available*)  
Winter Recess: Last Class: Dec. 17, 2011 • Return: Jan. 7, 2012

## Essex County College ALLIED HEALTH CAREER TRAINING PROGRAM

*Are you interested in becoming a health care professional in one of the following areas?*

- Certified Homemaker Home Health Aide
- Certified Clinical Medical Assistant
- Certified Nursing Assistant
- Pharmacy Technician
- Patient Care Technician
- Telemetry/EKG Technician



Essex County College is offering training in these areas for qualified individuals. The eligibility requirements include:

- High school diploma or GED
- Low Income
- TANF Client

Basic skills refresher courses are available to those who do not have a high school diploma or GED. To be considered for the any of these training programs all students must undergo a background check and an interview.

***For more information about this training program please contact call: (973) 877-3079 or (973) 877-4438 Monday –Friday, between the hours of 8:30 a.m. - 4:30 p.m.***

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### CPR for Healthcare Providers - HLTN 700

This course will prepare you with the basic knowledge and skills necessary to provide effective life support in an emergency. Learn how to recognize and respond to respiratory and cardiac emergencies, including choking in adults and use an AED (automated external defibrillator) for victims in sudden cardiac arrest. An American Heart Association certificate will be issued after successful completion of training. This course is also for the general public. (Manual required)

**OC01:** Sat., Sept. 24  
**OC02:** Sat., Oct. 29 *or*  
**OC03:** Sat., Nov. 12 • 9:00am - 5:00pm • 1 Session  
Tuition: \$80.00 • Fee: \$11.00



**CPR (Renewal) for Healthcare Providers - HLTN 701**

This four hour session, approved by the American Heart Association, will satisfy skills upgrade requirements for healthcare providers and professional rescuers seeking recertification. Participants must be currently CPR/AED certified or recently expired. Upon successful completion of this course, a new AHA certification card will be issued. **Prerequisite:** Completion of CPR/AED-AHA certificate course. CPR card must be renewed within 3 months of expiration.

**OC01:** Sat., Oct. 15 • 9:00am-1:00pm • 1 Session  
**OC02:** Sat., Nov. 19 • 9:00am-1:00pm • 1 Session  
**Tuition: \$40.00 • Fee: \$5.00**

**Essex County College**  
**HEALTH INFORMATION TECHNOLOGY**  
**CERTIFICATE PROGRAM**

- Are you interested in the Health Information Technology Field?
- Do you have a background in Information Technology or Allied Health and want to upgrade your skills?
- Do you enjoy working with health professionals: physicians, nurses, lawyers, administrators and executives?
- Do you have an aptitude for science, but also like management, law, and computers?
- Want to find out more about the Health Information Technology Field?



For more information about our Health Information Technology Certificate Program or to attend one of our open-house programs, please contact:

**973-877-1904 • Monday – Friday • 8:30am to 4:30pm**

**Hemodialysis Technician Certificate Program - AHTN 709**

Are you seeking a career in Allied Health, or looking to change your current allied health career? Then this course may be for you. Hemodialysis technicians provide care to the patients with chronic kidney disease. This comprehensive course is designed to prepare the student through hands-on training for entry level employment in a dialysis unit. Clinical assignments are in local hospitals under the supervision of experienced Hemodialysis nurses. A certificate of completion is awarded to those students who successfully complete this course. **Prerequisite:** Must have High School Diploma or equivalent. **Program Requirements:** physical exam, health screening and criminal background check. *Saturdays will be required for some clinical hours, schedule will be adjusted.*

**OC:** Mon., Wed., & Thurs., Sept. 19 - Nov. 30 • 5:00pm-9:00pm • 30 Sessions  
**Tuition: \$1,170.00 • Fee: \$140.00 (Payment Plan Available)**

**Medical Insurance Billing Specialist**

Career opportunities in health care are growing. Whether you're just starting out, a career changer, or an experienced practitioner seeking new skills, the program can be your prescription for success. The program provides the skills necessary to enter this field. This practical program deals with realizing highest reimbursement with minimal delay. It provides students with a comprehensive understanding of billing and collection processes. Courses included: Medical Terminology for Insurance Billing, Computer Training for Medical Office, Medical Records Coding: Basic Principles and Practices and Medical Insurance Billing. *(Books not included in fees)*

**WE:** Tues. & Thurs., Oct. 4 - March. 15, 2012 • 6:30pm-9:30pm  
**OC:** Sat., Sept. 17 - Feb. 18, 2012 • 8:30am-2:45pm • 20 Sessions  
**Tuition: \$1,200.00 • Fee: \$65.00 (Payment Plan Available)**  
**Winter Recess: Last Class: Dec. 17 • Return: Jan. 7, 2012**

**Pharmacy Technician Certificate Program - AHTN 701**

This comprehensive course is designed to prepare students for employment as a technician working under the direction of a registered pharmacist in a hospital or community pharmacy setting.



Course content will include medical terminology specific to the pharmacy, dosage calculations, reading and interpreting prescriptions, product recognition, defining drugs by generic and brand names, route of administration and side effects. In addition, after successful completion, students will be prepared to take the national certificate examination. **Prerequisites:** Must have High School Diploma or equivalent and criminal background check. *(Text required)*

- WE:** Sat., Sept. 17 - Jan. 21 • 9:00am - 2:00pm • 14 Sessions  
**Tuition: \$700.00 • Fee: \$75.00**
- OC:** Mon., Sept. 12 - Jan. 30, 2012 • 5:30pm-9:30pm • 18 Sessions  
**Jan. 30 class meets 5:30-7:30pm**  
**Tuition: \$700.00 • Fee: \$70.00**  
**Winter Recess: Last Class: Dec. 19 • Return: Jan. 9, 2012**

### Phlebotomy Technician - AHTN 708

This course is a study of the basic concepts of phlebotomy and of the responsibilities of the phlebotomist. Among the topics covered are job responsibilities, organizational structure of a laboratory, basic understanding of major body systems, collection equipment, blood collection procedures, infection control, safety, specimen transport and processing and quality control. The course also includes hands-on training, which involves collecting routine capillary and venous specimens for testing. Participants who successfully complete the course, will be eligible to take the Certified Phlebotomy Technician (CPT) exam in class (additional fees will apply).

**Prerequisites:** Must have High School Diploma or equivalent. *(Text required)*

- OC:** Sat., Sept. 17 - Jan. 21, 2012 • 9:00am - 2:00pm • 16 Sessions  
**Tuition: \$800.00 • Fee: \$80.00 (Payment Plan Available)**  
**Exam Fee: \$105 due by Dec. 10 (separate payment from tuition & fees)**  
**Winter Recess: Last Class: Dec. 17 • Return: Jan. 7, 2012**

### Physical Therapy Aide Certificate Program - HLTN 709

The Physical Therapy Aide plays an important role with helping people recover from injuries, improving their mobility and assisting with patient treatment programs. Students will learn medical terminology, physical therapy treatments, exercise and mobility training and customer service.

**Prerequisite:** Must have High School Diploma or equivalent. *(Text required)*

- OC:** Tues. & Thurs., Sept. 20 - Nov. 29 • 6:00pm-9:00pm • 20 Sessions  
**Tuition: \$600.00 • Fee: \$15.00**

### Telemetry Technician Certificate Program - AHTN 710

Telemetry/EKG Technicians provide physicians and registered nurses with information needed to evaluate and treat heart ailments in hospitals and healthcare facilities. This course will focus on: basic cardiovascular anatomy & physiology, basic cardiovascular electrophysiology, ECG techniques and recognition, and the types and effects of cardiac medicine on the heart. Participants who successfully complete this certificate program will be eligible to take the Certified Cardiographic Technician (CCT) Examination. **Prerequisite:** High School diploma or its equivalent. **Program Requirements:** Criminal background check.

- WE:** Sat., Sept. 24 - Dec. 17 • 9:00am-2:25pm • 13 Sessions  
**Tuition: \$700.00 • Fee: \$75.00**