

# CAPP Degree Evaluation

## Frequently Asked Questions

### What is CAPP Degree Evaluation?

**Curriculum Advising and Program Planning (CAPP)** evaluates student's progress toward completion of a degree or certificate. Other names for CAPP Degree Evaluation; Degree Audit, Graduation Audit. The Degree Evaluation is performed using courses completed (ECC or transfer credits) and courses in-progress. The requirements completed or in-progress appear with a 'Yes', and courses not completed or in-progress appear in red with a 'Not-Met/No'.

### Do I still need to meet with an advisor?

Yes. CAPP Degree Evaluation is a tool for you to use in advising sessions with your academic advisor. It is **NOT** a replacement for regular academic advising by a faculty advisor. Your academic advisor is the best source for information about degree and certificate requirements and interpreting your evaluation.

### Can I use CAPP Degree Evaluation as proof of my graduation?

CAPP Degree Evaluation is **NOT** official evaluation for graduation. Final approval and certification for graduation is determined by the Enrollment Services in collaboration with the academic department of your major.

### Which College Catalogs are available for CAPP Degree Evaluation?

Degree and Certificate requirements listed in the 2006-2008 and 2010-2012 College Catalog are available for CAPP Degree Evaluation.

### What information is included in CAPP Degree Evaluation?

Courses from your academic transcript and courses in registration are used to perform the evaluation. The evaluation output includes five sections:

- 1) Program Description: Program (Major), Catalog Term, and Evaluation Term
- 2) Program Evaluation: Total Credits required for major, total credits used in the evaluation, maximum allowable transfer credits, transfer credits used, and overall GPA from your transcript.
- 3) Program Course Requirements: General Education, Major Area, and Additional Area.
- 4) In-Progress Courses: Courses used in the evaluation but are in-progress.
- 5) Courses Not Used: Courses not used in the evaluation.

Please Note:

- In-progress courses are used in the evaluation temporarily. You should run another degree evaluation after your final grades posted.
- The requirements Not Completed or Not In-progress will be designated in Red, as Not Met/No.

- If you have registered for a course which was taken previously, the course will not show up on the degree evaluation until the second grade is posted on your transcript.

### Can I request a degree evaluation for another major?

Yes. If you want to see how your courses apply in another major, you can generate a degree evaluation using the 'What-*if-Analysis*' option.

### What should I do if CAPP lists my major incorrectly?

Notify the Enrollment Services Office if your major is listed incorrectly.  
Complete a Change of Major Form and submit it to Enrollment Services Office

### Who do I contact if I have question about my degree evaluation?

You can contact a Faculty advisor, Division Chair, or the Enrollment Services Office.