



FINANCIAL AID CHECKLIST

- Complete the Admissions Application Process to Essex County College.
- File the **FAFSA** (*Free Application for Federal Student Aid*), available online at www.fafsa.ed.gov. **ECC's Federal School Code is: 007107**. Or you may contact the Financial Aid Office at (973) 877-3170 to schedule an appointment to file your FAFSA. You will need to bring a copy of your/spouse and/or parent's tax return and/or other untaxed income when you report for your appointment. Everyone must file the FAFSA to be considered for aid each year.
- Submit all required documents requested by the Financial Aid Office.
- Registered for classes (Financial Aid only pays for billable credits).
- Check and read your ECC E-mail on the MYECC Portal at myecc.essex.edu often.
- Check the ECC Portal (website) for important Financial Aid information.
- Maintain a good academic standing (be sure to read our Academic Progress Policy, available on our website at www.essex.edu/finaid for details).
- Always check ECC Portal to ensure your registration bill is paid in full. Never assume the bill has been paid, just because you applied for aid.
- Check our Portal for your award status. If you are awarded, you will have an Award Letter. If you are not eligible you will have a Denial Letter.
- Taken the Ability to Benefit Test (ATB), if a non-high school graduate. This test is required for all students applying for aid without a high school diploma.
- Declared a major. Students must be enrolled in a degree or certificate program.
- Taken the College Placement Test.
- Registered for 12 or more credits to receive State Aid (TAG and EOF) the STARS Funds and Academic Competitiveness Grant (ACG).
- Submitted an Academic Transcript, if a transfer student.
- Check with the Financial Aid Office to see if you are eligible for a Book Voucher.

NOTE: If you have not been awarded aid, you must be prepared to pay your registration bill in full or you must sign up for the College's Deferred Payment Plan until your eligibility for aid is determined. **Failure to make a payment on your registration bill means your classes may be canceled.** For more financial aid information, go to myecc.essex.edu.