

## Unemployment Waivers

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Pursuant to N.J.S.A. 18A: 64- 13.1 et seq. or 18A: 64A-23. 1, the State of New Jersey created a program to allow certain eligible unemployed individuals to attend a public institution of higher education in the state of New Jersey tuition-free on a limited basis.

The Unemployment Waiver covers tuition. **Students are responsible for all fees at the time of registration** and purchasing all their books and materials. Students must submit the waiver prior to the end of the applicable semester.

1. Student must obtain certification from the Department of Labor, Division of Workforce New Jersey that they qualify for this benefit. Additionally, individuals must verify their past presence in the labor market for at least two years and their unemployed status of receipt of layoff notice as proof of eligibility or an employability development plan from the Division of Employment Services.
2. Student must submit the original Unemployed Person Job Training Form (Tuition Waiver Program) with all the original signatures to the Office of Financial Aid.
3. Students are required to already have completed the current Academic Year's FAFSA and include our Federal School Code 007107 and satisfy all required documentation with the ECC Office of Financial Aid.
  - By submitting the waiver, the student certifies that they are not in default or overpayment status on any Federal grants or loans. You may review your federal direct loan status at [National Student Loan Data System \(NSLDS\)](#).
4. To ensure that ECC receives your FAFSA before the beginning of the semester, you must both file at least eight weeks prior to your registration date and have included ECC's Federal School Code 007107 on your FAFSA as well.
5. Students who register for classes prior completing the FAFSA, or do not include Essex County College's Federal School code on their FAFSA or register prior to submitting all required documentation to the ECC Office of Financial Aid **are ineligible to submit an Unemployment Waiver.**
6. Students are required to be matriculated students prior to registration for the current term/semester and submitting the waiver. Non-matriculated students are ineligible to submit an Unemployment Waiver and are required to pay from personal resources at the time of registration.
7. If eligible for a financial aid, you will be required to use your financial aid grant(s) first, which will be applied to your term/semester bill.
8. Unemployment Waiver eligible students cannot register for a course until the date indicated by ECC for the semester they are enrolling.

**Essex County College Office of Financial Aid reserves the right to make changes to this and any other written policy governing the administration of financial aid funds without notification to the student. Changes to policies may result from but are not limited to changes in regulations of any Federal or State programs. In addition to regulatory changes, policies may be modified to accommodate any newly adopted business practice of Essex County College and/or the Office of Financial Aid.**

**Regardless of whether or not the student initially receives financial aid or the Unemployment Tuition Waiver, the student by registering acknowledges that they are responsible for all charges incurred at Essex County College.**