

## How to Print Your Book Voucher from Web Services

1. Go to the Essex County College website at [www.essex.edu](http://www.essex.edu)
2. Click the **Web Services** from the left-hand side menu. You will be taken to the Web Services main page. Click **Enter Secure Area** link.



3. Log onto Web Services by entering your nine (9) digit ECC ID number in the **User ID** field and your six (6) digit Web Services PIN in the **PIN** field (*Please note: Your Web Services PIN is the same as your MyECC portal password*). Click the **Login** button.

### User Login

Please enter your user Identification Number (ECC Student or Employee ID Number) and your Personal Identification Number (PIN). When finished, click Login.

When you are finished, please **EXIT** and close your **BROWSER** to protect your privacy.

User ID:

PIN:

RELEASE: 8.4

4. From the Main Menu screen, click on the **Financial Aid Book Voucher** link.

**Personal Information** **Student Services & Financial Aid**

Search

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## Main Menu

Welcome to Essex County College Web Services! Last web access on Jan 11, 2012 at 02:42 pm

### Personal Information

Update addresses, contact information or marital status; review name or social security number change information; Change your PIN; Customize your directory profile.

### Student & Financial Aid

Apply for Admission, Register, View your academic records and Financial Aid

### Monthly Payment Plan

Partial Payment by Visa, MasterCard or Discover Credit or Debit Card

### New Jersey Transit Pass - Full Time Students Only

Enroll for NJ Transit Student Pass, Login into NJ Transit Quik-Tik

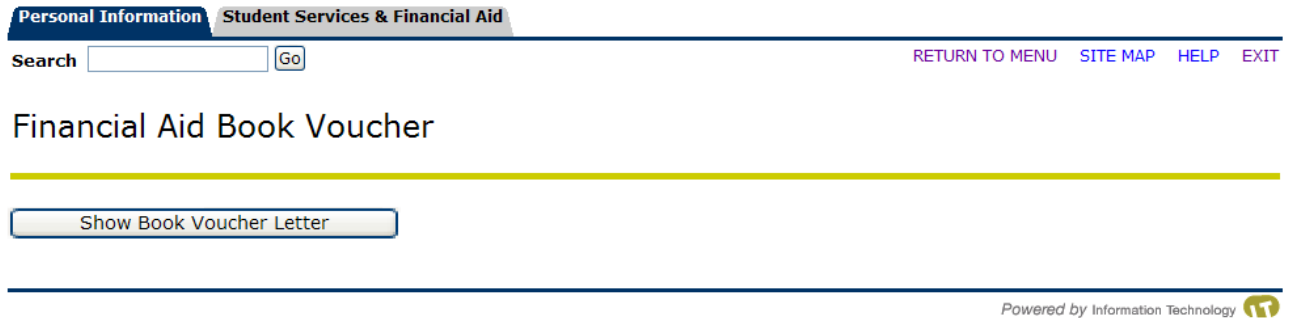
### Financial Aid Book Voucher

Financial Aid Book Voucher

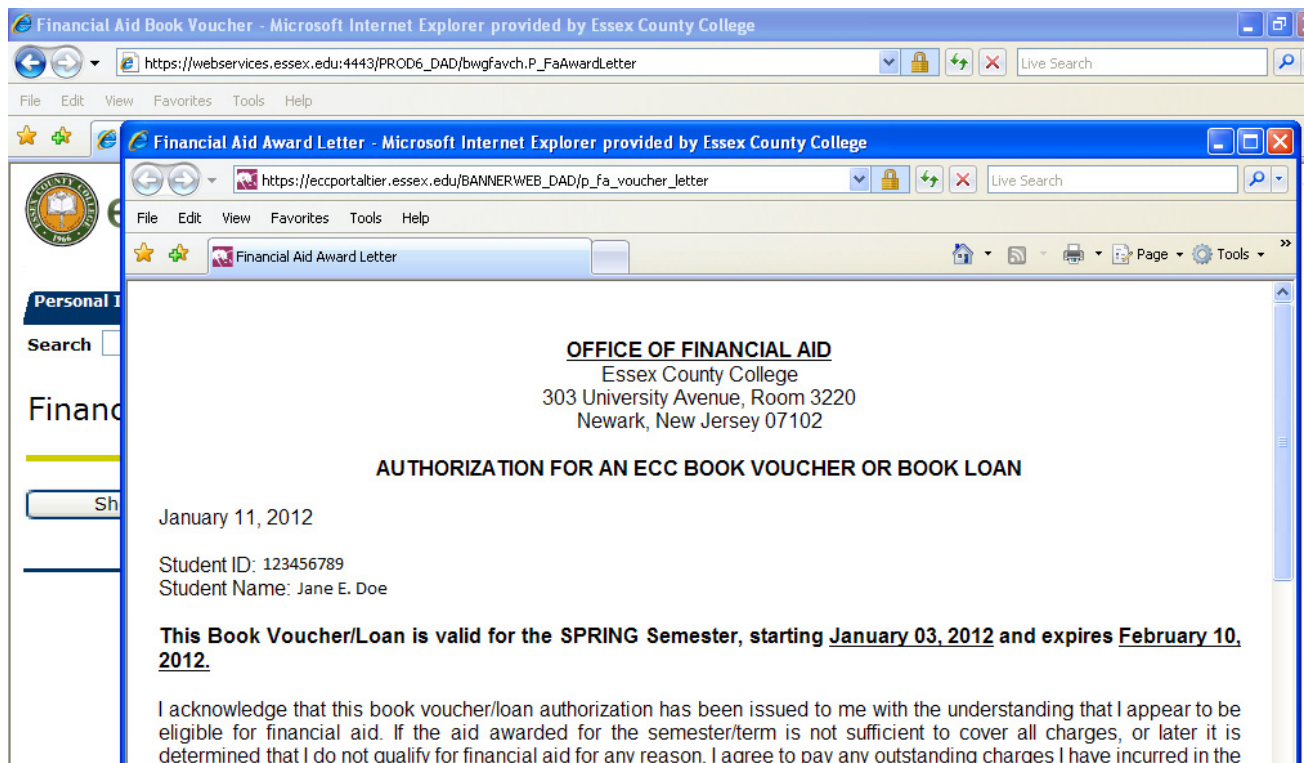
[Return to Homepage](#)

## How to Print Your Book Voucher from Web Services

- If you are eligible for a book voucher this semester, you will see the screen below. From the Financial Aid Book Voucher screen, click on the **Show Book Voucher Letter** button.



- A pop-up screen will appear with your book voucher letter. You can print the letter from the browser.



- Once you are finished, log out of Web Services by clicking the **Exit** link at top right of the screen.