



MAXIMUM TIME FRAME APPEAL

Procedures for completing a Maximum Time Frame Appeal:

- Complete this appeal form and attach documentation to support your appeal.
- Take the completed form and documentation to an Academic Counselor.
- The counselor will discuss your academic status with you and decide if you are eligible for approval.
- If approved the appeal will be sent to the Financial Aid Office.
- Aid will be awarded based upon the conditions of the appeal.

Note: If you fail to follow the conditions of the appeal, you will no longer be eligible for aid at ECC.

ACADEMIC YEAR _____

Student's Name _____

ECC ID # _____

Student's Major _____

Briefly describe why you have not completed your educational program to graduate within the maximum time frame for your major. Please provide documentation, if applicable.

Certification Statement:

I certify that the information on this form and the documentation I am submitting is true and correct to the best of my ability.

Student's Signature: _____

Date: _____

OFFICE USE ONLY

MAXIMUM TIME FRAME APPEAL WORKSHEET

Academic Year: _____

Summer II Fall Spring Summer I

LAST NAME _____ FIRST NAME _____ ECC ID # _____

Major: _____ Cumulative GPA: _____ Academic Standing Status: _____

Number of Credits Needed for Degree: _____ Maximum College Credits Allowed: _____ Number of College Credits Attempted: _____

Number of Credits Remaining to Obtain a Degree: _____

Eligible for a Maximum Time Frame Appeal: YES NO Counselor's Signature: _____ Date: _____

CONDITIONS OF APPEAL

- Number of credits approved to earn a degree/certificate _____
- No Withdrawal, Incomplete or No Show Grades.
- Pass 100% of all courses with a satisfactory grade (passing grade) in all college-level courses with a GPA of 2.0 or better.
- Other; specify: _____

List courses required to complete major requirements: _____

Certification:

I certify that I understand the conditions of this appeal. I further understand that this appeal is final and if I do not meet the conditions of this appeal I will no longer be eligible for aid at ECC.

Student's Signature: _____ Date: _____