



## Open Public Records Act (OPRA)

On July 7, 2002, the Open Public Records Act (P.L 2001, s.404) became effective. This law expands the public's right of access to government records and facilitates the way in which that access is provided by the custodian of those records.

There are both general and specific exemptions that apply to the definition of "government record." For more information on the OPRA law, follow the link below to the Government Records Council website:

<http://www.state.nj.us/grc>

### OPRA Requests

OPRA requests are processed through the Essex County College Custodian of Public Records, located in the Administration & Finance, 6th Floor, Newark campus.

To request information, click on the link for the OPRA Request Form and instructions.

#### Download **OPRA Request Form with Instructions**

*Please note that fees may apply for processing an information request. See OPRA Request Instructions for fee schedule.*

**OPRA Requests may be submitted in person, by fax or mail to the following address:**

Essex County College  
303 University Avenue  
Newark, NJ 07102  
[recordscustodian@essex.edu](mailto:recordscustodian@essex.edu)  
(973) 877-3084