



Essex County College  
**Board of Trustees**  
**SPECIAL PUBLIC MEETING AGENDA**  
August 31, 2017 at 4:00 pm  
Smith Hall

- I. Call to Order ..... Chair B. Taylor
- II. Open Public Meetings Act Announcement..... Mrs. J. Grimes
- III. Executive Session (If Needed)
- IV. Public Comments on Agenda Items..... TBD
- V. Finance Items ..... Mr. T. McDermott
  - 3-1.1/08-2017 Institutional Insurance – Vice President of Administration and Finance  
IMAC Insurance Agency, Belleville, NJ - \$671,601.23  
College Funded – Operating Expense
  - 3-1.2/08-2017 Institutional Employee Assistance Program – Human Resources  
Saint Barnabas Management Services, LLC, Toms River, NJ - \$6,734.20  
College Funded – Operating Expense
  - 3-1.3/08-2017 Professional Consultant Services – Student Development and Career Services  
Erik E. Morales, Colts Neck, NJ - \$4,148.92  
Tatiana Reyes, Guttenberg, NJ - \$2,000.00  
Grant Funded – Predominantly Black Institutions Grant (PBI)
  - 3-2.1/08-2017 Legal Service Contract – General Counsel  
Chiesa Shahinian & Giantomasi PC, West Orange, NJ
  - 3-2.2/08-2017 Legal Service – General Counsel  
Chiesa Shahinian & Giantomasi PC, West Orange, NJ - \$155,777.63  
College Funded – Operating Expense
- VI. Personnel..... Mrs. J. Grimes

Appointment

- 4-1/08-2017 Administrative Confidential  
Susan Gaulden – Acting Executive Director of Institutional Planning and Assessment  
Assessment Department  
Salary \$125,000  
Effective September 1, 2017- February 28, 2018

Discretionary Sabbatical

4-2/08-2017      Faculty  
Scott Mittman – Professor of Biology  
Biology, Chemistry and Physics Division  
Salary \$49,954.81  
Effective August 28, 2017- August 27, 2018

Reappointment of Confidential Personnel

4-3/08-2017      Administrative Confidential  
Total Employees (4)  
Effective September 1, 2017 – August 31, 2018

VII. Educational Programs Committee ..... Ms. S. Searcy

Memorandum of Understanding

7-1/08-2017      Greater Newark Convention and Visitors Bureau and Essex County College

Acquisition of Surplus Equipment

7-2/08-2017      Rutgers School of Dental Medicine

Adoption of Monitoring Report

7-3/08-2017      Middle States Commission on Higher Education

VIII. Public Comments ..... TBD

IX. Notice of Executive Session ..... Mrs. J. Grimes

X. Adjournment ..... Chair B. Taylor

**\*Public meeting agenda subject to change**