



**Essex County College**  
**Board of Trustees**  
**PUBLIC MEETING AGENDA**  
December 19, 2017 at 4:30 PM  
Smith Hall

- I. Call to Order ..... Chair T. McDermott
- II. Open Public Meetings Act Announcement .....Mrs. J. Grimes
- III. Minutes.....Mrs. J. Grimes
- IV. Communications.....Mrs. J. Grimes
- V. Public Comments on Agenda Items ..... TBD
- VI. Finance Items .....Rev. Dr. L. Guyton
  - 3-1.1/12-2017 Award of six (6) Contracts for Maintenance & Support for Banner System  
Oracle, Dallas, TX - \$19,641.47  
FIT Bond Act Funds – Capital Expense - \$5,154.93  
College Funded – Operating Expense - \$14,486.54
  - 3-1.2/12-2017 Custom Publications for Online Learning  
Pearson Education, Atlanta, GA – not to exceed \$38,750.00  
College Funded – Operating Expense
  - 3-1.3/12-2017 Additional Auditing Services  
PKF O’Connor Davies, Woodcliff Lake, NJ - not to exceed \$31,485.95  
College Funded – Operating Expense
  - 3-1.4/12-2017 Payment for Licensure Examinations  
National Healthcareer Associates (NHA), Chicago, IL - \$5,330.82  
Grant Funded – Operating Expense
  - 3-1.5/12-2017 Break out Region Study for Economic Impact Study (EIS)  
Economic Modeling Specialists (EMSI ), Inc., Moscow, ID – not to exceed \$4,950.00  
College Funded – Operating Expense
  - 3-1.6/12-2017 Subscription Fee  
Thomas Reuters (West Law) Carroll Stream, IL – \$2,062.11  
College Funded – Operating Expense
  - 3-2.1/12-2017 Financial Aid Office Assessment Services  
Financial Aid Services, Inc., Atlanta, GA- not to exceed \$22,500  
College Funded – Operating Expense
  - 3-2.2/12-2017 Legal Services  
Porzio Bromberg and Newman – Morristown, NJ - not to exceed \$75,000  
College Funded – Operating Expense
  - 3-2.3/12-2017 Financial Consulting  
Susan K. Perkins, Skillman, NJ - \$5,000.00  
College Funded – Operating Expense
  - 3-2.4/12-2017 Acceptance of FY ’17 Audit and Recommendations

VII. Personnel.....Mrs. J. Grimes

- 4-1/12-2017      Appointment  
Evens Wagnac – Deputy Chief Financial Officer  
Comptroller’s Office  
Salary - \$110,000  
December 19, 2017 – August 31, 2018
- 4-2/12-2017      Appointment  
Virginia Flanigan - Director, Child Development Center  
Human Resources  
Salary - \$60,000 (contingent on grant funding)  
January 2, 2018 – August 31, 2018
- 4-3/12-2017      Resignation  
William Hill - Athletic Program Coordinator  
Head Men’s Soccer Coach Athletics  
Effective November 17, 2017
- 4-4/12-2017      New Jersey Residency Exemption Report

VIII. Educational Programs Committee .....Mr. J. Zarra

- 7-1/12-2017      Acceptance of Funds: Single Stop USA
- 7-2/12-2017      Acceptance of Funds: USDOE, Office of Career, Technical and Adult Improved  
Reentry Education (IRE)
- 7-3/12-2017      Acceptance of Funds: Educational Opportunity Fund (EOF) Program
- 7-4/12-2017      Affiliation Agreement: Veterans Affairs NJ Healthcare System
- 7-5/12-2017      Implementation of Enrollment Fee for Public Safety Academy Basic Recruit Classes
- 7-6/12-2017      Authorization for Hold Harmless Agreement with Union County for John H. Stamler  
Police Academy Emergency Vehicle Operations Track
- 7-7/12-2017      Memo of Understanding: Verizon FIOS
- 7-8/12-2017      Partner Agreement: Early Head Start/Child Care
- 7-9/12-2017      Amended Affiliation Agreement: Prime Healthcare

IX. Policy and Governance Committee .....Ms. I. Cruz

- 7-10/12-2017      New Policy – Unrestricted Fund Balance
- 7-11/12-2017      Revised Policy – Annual Audit
- 7-12/12-2017      Revised Policy – 1- 4 Code of Ethics/Conflict of Interest
- 7-13/12-2017      Revised Policy – 1-2 Trustee Appointment
- 7-14/12-2017      Revised Policy – Communications Policy

X. Site, Facilities and Equipment ..... Mr. Ralph Ciallella

- 7-15/12-2017      Chapter XII Reallocation

XI. Alumni Report.....Rev. Dr. L. Akiwowo

- XII. Student Government Report.....Mr. John Nwankwo
- XIII. Faculty Association Report..... Prof. Michael Frank
- XIV. President’s Report .....Dr. Anthony E. Munroe  
President
- XV. New Business ..... TBD
- XVI. Public Comments..... TBD
- XVII. Notice of Executive Session.....Mrs. J. Grimes
- XVIII. Adjournment ..... Chair T. McDermott

**\*Public meeting agenda subject to change**