



Essex County College
Board of Trustees
PUBLIC MEETING AGENDA
 February 21, 2017

- I. Call to Order Chair B. Taylor
- II. Open Public Meetings Act Announcement..... Mrs. J. Grimes
- III. Minutes Mrs. J. Grimes
- IV. Communications Mrs. J. Grimes
- V. Public Comments on Agenda Items..... TBD
- VI. Finance Items Mr. T. McDermott

3-1.1/02-2017	Purchase of Janitorial Supplies - Facilities Management	
	ACE Janitorial Supply Co, Inc., Brooklyn, NY	\$1,692.60
	American Paper Towel Co, LLC, Carlstadt, NJ	5,569.50
	Circle Janitorial Supplies, Inc., Paterson, NJ	31,149.06
	Central Poly-Bag Corp., Linden, NJ	10,860.00
	Interline Brands Inc., Mt. Laurel, NJ	37,373.60
	JPC Enterprises, Inc., Edison, NJ	13,774.70
	United Sales USA Corp, Brooklyn, NY	964.50
	WB Mason, Inc., Secaucus, NJ	<u>1,937.78</u>
	Total	\$103,321.74

College Funded – Operating Expense

3-1.2/02-2017	Dell Computers and HP Printer – Admin and Learning Tech	
	Aprisa Technology, LLC, Roslyn, NY	\$43,420.88
	JDL Group, Inc., Berkeley Heights, NJ	<u>299.00</u>
	Total	\$43,719.88

Grant Funded - Capital Expense

3-1.3/02-2017	PCNC 770 Milling Machines - Engr Tech & Comp Science	
	Tormach, Inc., Waunakee, WI - \$29,469.44	
	Grant Funded - Capital Expense	

3-1.4/02-2017	Avaya Ethernet Supplies - Admin and Learning Tech	
	Johnston Communications, North Arlington, NJ - \$15,657.60	
	College Funded - Capital Expense - \$6,708.80	
	Grant Funded - Capital Expense - \$8,948.80	

3-1.5/02-2017	Toner Cartridges – Admin and Learning Tech	
	Adorama, Inc., New York, NY	\$124.58
	CNI Office Supplies, East Brunswick, NJ	394.70
	GovConnection, Merrimack, NH	127.75
	Polir Inkjet & Toner, Altoona, PA	243.90
	The Office Pal, Lakewood, NJ	1,170.00
	Tree House, Norwood, MA	4,450.00
	WB Mason, Inc., Secaucus, NJ	<u>61.36</u>
	Total	\$6,571.69

College Funded - Operating Expense

3-1.6/02-2017 Computers and Servers – Admin and Learning Tech
Dell, Inc., Roundrock, TX - \$346,759.04
College Funded - Capital Expense - \$13,074.96
State Grant Funded - Capital Expense - \$333,684.08

3-1.7/02-2017 PC Enabled TIMS Telecom Signals Modeling Equipment – Engr Tech &
Comp Science
Enoma Instruments, Pty, Ltd, Milliken, CO - \$67,900.00
Grant Funded – Capital Expense

3-1.8/02-2017 Online Learning System for NCLEX Testing – Nursing and Allied Health
National League for Nursing DBA NLN, Washington, DC - \$20,400.00
Grant Funded – Capital Expense

3-1.9/02-2017 Online Learning System for NCLEX Testing – Nursing and Allied Health
Assessment Technology Institute, LLC, Leawood, KS - \$9,514.56
College Funded – Operating Expense

3-1.10/02-2017 Consulting Services – NAIL-IT
John J. Heldrich Center, Piscataway, NJ \$33,810.00
Jobs For the Future, Boston, MA 53,000.00
Newark Alliance, Newark, NJ 57,315.00
Total \$144,125.00
Grant Funded – Operating Expense

3-1.11/02-2017 TRACKIT! Helpdesk System – Admin and Learning Tech
BMC Software, Houston, TX - \$8,407.99
College Funded – Operating Expense

3-1.12/02-2017 COBAL Server Update – Admin and Learning Tech
Micro Focus, Inc., Rockville, MD - \$6,480.00
College Funded – Operating Expense

3-1.13/02-2017 Service Agreement for Dell KEMP Appliances (2) – Admin and Learning
Tech
Dell Marketing LLP, Round Rock, TX - \$1,912.28
College Funded – Operating Expense

3-1.14/02-2017 Construction Management Services - New Data Center Construction –
Facilities Management
Cambridge Construction Management, Clinton, NJ - \$35,592.00
Grant Funded – Capital Expense

3-1.15/02-2017 Professional Services – Institutional Planning and Assessment
National Initiative for Leadership and Institutional
Effectiveness, Raleigh, NC - \$5,000.00
College Funded – Operating Expense

3-1.16/02-2017 Professional Service – Student Services
SEMWorks, Greensboro, NC - \$17,500.00
College Funded – Operating Expense

- 3-1.17/02-2017 Professional Service – College Readiness
EYES, Inc, Effort, PA - \$5,000.00
College Funded – Operating Expense
- 3-1.18/02-2017 Professional Services – General Counsel
Cooper Levenson, Atlantic City, NJ

VII. Personnel..... Mrs. J. Grimes

Appointments

- 4-1/02-2017 Administrative Confidential
Michele Bryson Brown - Assistant to the Dean
Student Affairs
February 27, 2017 –August 31, 2017
Salary - \$50,000
- 4-2/02-2017 Professional Level II
William Hill – Athletic Program Coordinator
Physical Education and Health
February 27, 2017 – June 30, 2017
Salary - \$42,000
- 4-3/02-2017 Professional Confidential Level I
Shanerah Green – Administrative Assistant
Student Affairs
February 27, 2017 – June 30, 2017
Salary - \$31,900
- 4-4/02-2017 Professional Level I
Shaniqua Murray – Administrative Assistant
On-Campus Continuing Education
February 27, 2017 – June 30, 2017
Salary - \$31,900

Granting of Tenure and Promotion in Academic Rank

- 4-5/02-2017 Faculty
Mamta Vyas – Assistant Professor
Mathematics and Physics
Retroactive Effective January 1, 2016
Salary - \$59,986

Promotion/Change in Salary

- 4-6/02-2017 Lei Shi – Assistant Director to Associate Director
Academic Assessment
Salary increased from \$58,140 to \$63,140
- Hamza Agwedicham - Recruiter to Manager, Recruitment
Student Affairs
Salary increased from \$49,533 to \$54,533

Laura Byrd - Human Resources Assistant to Benefits Specialist
Human Resources
Salary increased from \$35,969 to \$40,969

Chanda Webb - Retention Specialist Retention and Academic Advisement to
Academic Advisor, Transfer Students
Student Development
Salary increased from \$33,959 to \$38,959

Taskeen Abdul-Ahad -Technical Assistant, WISE Women's Center to
Recruitment Assistant
Student Affairs
Salary increased from \$40,121 to \$45,121

Porsha Davis - Teacher Assistant to Group Teacher
Child Development Center
Salary increased from \$23,970 to \$31,900

Stephen Kamenski - Technical Printing Specialist to Supervisor
Print Shop
Salary increased from \$52,900 to \$57,900

Cadian McGaw - Building Services Manager
Facilities Management
Salary increased from \$63,402 to \$68,402

Alice Sanchez-Vinci - Human Resources Coordinator
Human Resources
Salary increased from \$55,901 to \$60,901

Resignation

4-7/02-2017 Professional I
Angie Aponte – Student Services Representative
Enrollment Services
Effective February 10, 2017

4-8/02-2017 Professional I
Mary Swai-Williams – Administrative Assistant
Education Opportunity Fund (EOF)
Effective January 20, 2017

Supplements/Non Faculty

4-9/02-2017 Jonell Congleton - Administrative Assistant
President's Office
April 1, 2016 – June 30, 2017
Supplement - \$5,000

Upasana Sethi Pagan – Student Services Representative
Enrollment Services
March 1, 2015 – February 28, 2017
Supplement - \$5,000

Bianca Toliver – OPRA Requests
Administrative and Finance
April 1, 2016 – February 28, 2017
Supplement - \$5,000

Elvira Viera – Acting Dean
Community, Continuing Education & West Essex Campus
January 1, 2015 – August 31, 2016
Supplement - \$10,000

Alvin Williams – Dean
Science, Technology, Engineering, Mathematics (STEM) & Health Sciences
April 1, 2016 – August 31, 2016
Supplement - \$33,174

Supplements/Faculty

4-10/02-2017 Ezdehar Abu-Hatab– Discipline Coordinator
Biology
September 06, 2016 – April 24, 2017
Supplement - \$5,220

Jean-Wilner Alexander – Assistant Director
Honors Program
September 06, 2016 – April 24, 2017
Supplement - \$5,220

Germaine Albuquerque – Discipline Coordinator
Business
September 06, 2016 – April 24, 2017
Supplement - \$5,220

Richard Alston – Discipline Coordinator
Music
September 06, 2016 – April 24, 2017
Supplement - \$5,220

Shohreh Andresky - Discipline Coordinator
Mathematics
September 06, 2016 – April 24, 2017
Supplement - \$10,440

Viral Bhatt – Discipline Coordinator
World Languages
September 06, 2016 – April 24, 2017
Supplement - \$5,220

Jose Chestnut – Discipline Coordinator
Anatomy and Physiology
September 06, 2016 – April 24, 2017
Supplement - \$5,220

Patrice Davis – Discipline Coordinator
Criminal Justice
September 06, 2016 – April 24, 2017
Supplement - \$5,220

Carol Kushner – Discipline Coordinator
English
September 06, 2016 – April 24, 2017
Supplement - \$10,440

Samuel Lumbsden – Discipline Coordinator
English as A Second Language
September 06, 2016 – April 24, 2017
Supplement - \$5,220

Jina Lee – Co-Coordinator
Testing
September 06, 2016 – April 24, 2017
Supplement - \$5,220

Barbara Pogue – Discipline Coordinator
Art
September 06, 2016 – April 24, 2017
Supplement - \$5,220

Gerald Savage – Discipline Coordinator
Accounting
September 06, 2016 – April 24, 2017
Supplement - \$5,220

William Tooma – Co-Coordinator
Testing
September 06, 2016 – April 24, 2017
Supplement - \$5,220

Ada Torres – Discipline Coordinator
Tutoring
September 06, 2016 – April 24, 2017
Supplement - \$5,220

Jennifer Wager – Discipline Coordinator
Communications, Digital Media and New Technology
September 06, 2016 – April 24, 2017
Supplement - \$5,220

4-11/02-2017 College’s Table of Organization

4-12/02-2017 Emeritus Status: Professor David Berry

VIII. Educational Programs Ms. S. Searcy

7-1/02-2017 Program Deactivation: Renewable Energy Certificate Program

- 7-2/02-2017 Memorandum of Understanding: Thomas Edison State College
- 7-3/02-2017 Affiliation Agreement: Tender Touch Rehab Services for Physical Therapy Assistant Program
- 7-4/02-2017 Affiliation Agreement: Genesis Rehab Services for Physical Therapy Assistant Program
- IX. Policy CommitteeDr. L. Sadeghi
- 7-5/02-2017 Board of Trustees Self-Evaluation Policy
- X. Site, Facilities and EquipmentMr. Joseph Zarra
- XI. Alumni Report Rev. Dr. L. Akiwowo
- XII. Student Government ReportMr. E. Malbranche
- XIII. President’s Report.....Dr. A. Zachary Yamba
Acting President/President Emeritus
- XIV. New Business..... TBD
- XV. Public Comments TBD
- XVI. Notice of Executive Session Mrs. J. Grimes
- XVII. Adjournment Chair B. Taylor

***Public meeting agenda subject to change**