



Essex County College  
**Board of Trustees**  
**PUBLIC MEETING AGENDA**  
June 20, 2017

- I. Call to Order ..... Chair B. Taylor
- II. Open Public Meetings Act Announcement..... Mrs. J. Grimes
- III. Minutes ..... Mrs. J. Grimes
- IV. Communications ..... Mrs. J. Grimes
- V. Public Comments on Agenda Items..... TBD
- VI. Finance Items ..... Mr. T. McDermott
  - 3-1.1/06-2017 Data Center Construction Contract - Admin and Learning Technologies  
Brahma Construction Corp., Wallington, NJ - \$700,082.00  
Grant Funded - Capital Expense
  - 3-1.2/06-2017 Computer Equipment Contracts - Admin and Learning Technologies  
Dell Computers, Round Rock, TX - \$667,711.97  
Grant Funded - Capital Expense
  - 3-1.3/06-2017 Symantec’s NetBackup - Admin. & Learning Tech  
SHI International Corporation, Somerset, NJ - \$29,600.00  
Grant Funded - Capital Expense
  - 3-1.4/06-2017 Maintenance Agreement - Banner System - Admin. & Learning Tech  
Ellucian Support, Inc., Chicago, IL - \$241,612.00  
College Funded - Operating Expense
  - 3-1.5/06-2017 Maintenance Agreement - Servers/Processors - Admin. & Learning Tech  
Ellucian Support, Inc., Chicago, IL - \$33,417.00  
College Funded - Operating Expense
  - 3-1.6/06-2017 Maintenance Agreement - Telecommunications - Admin. & Learning Tech  
Optimum Lightpath, Jericho, NY - \$51,766.56  
College Funded - Operating Expense
  - 3-1.7/06-2017 Maintenance Agreement - Ethernet Line - Admin. & Learning Tech  
Optimum Lightpath, Jericho, NY - \$18,384.00  
College Funded - Operating Expense
  - 3-1.8/06-2017 Maintenance Agreement - Computer Equipment - Admin. & Learning Tech  
Dell Computers, Round Rock, TX - \$16,656.88  
College Funded - Operating Expense
  - 3-1.9/06-2017 Maintenance Agreement - SmartNet Firewalls/ Cisco - Admin. & Learning Tech  
Promedia Technology, Inc., Little Falls, NJ - \$11,923.11  
College Funded - Operating Expense

3-1.10/06-2017	Maintenance Agreement - IT Support - Admin. & Learning Tech SHI International Corporation, Somerset, NJ - \$8,442.80 College Funded - Operating Expense	
3-1.11/06-2017	Three Year Contract - Landscaping and Lawn Maintenance – Facilities Management and Planning Custom Care Services, Inc., Wall, NJ - \$136,245.00 College Funded - Operating Expense	
3-1.12/06-2017	Maintenance Agreement - Chillers - Facilities Management and Planning Tecogen, Inc., Waltham, MA - \$84,436.12 College Funded – Operating Expense	
3-1.13/06-2017	Electrical Supplies – Facilities Management and Planning Cooper Electrical Supply Co., Freehold, NJ - \$2,106.81 Generations Electrical Co, Butler, NJ - \$1,206.00 Graybar Electric Co, Inc, Teterboro, NJ - \$2,590.90 Griffith Electric Supply Co, Trenton, NJ - \$9,698.25 Jewel Electric Supply, Jersey City, NJ- \$16,172.72 Sunshine Light, Brooklyn, NY - <u>\$4,362.75</u> Total – \$36,137.43 College Funded – Operating Expense	
3-1.14/06-2017	Maintenance Contract - Elevators - Facilities Management and Planning Slade Industries, Inc., Mountainside, NJ - \$15,984.00 College Funded - Operating Expense	
3-1.15/06-2017	Maintenance Contract - Emergency Generators - Facilities Management and Planning Ener-G Rudox, Inc., East Rutherford, NJ - \$22,240.00 College Funded - Operating Expense	
3-1.16/06-2017	Maintenance Contract - Chillers - Facilities Management and Planning Daikin Applied Americas, Inc., Hillsborough, NJ - \$21,296.00 College Funded - Operating Expense	
3-1.17/06-2017	Maintenance Contract - Gasoline - Facilities Management and Planning Allied Oil Company, Manville, NJ - \$25,000.00 College Funded - Operating Expense	
3-1.18/06-2017	Print Shop Paper Products - Auxiliary Services Paper Mart, Inc., East Hanover, NJ – \$63,854.60 Paterson Papers, Paterson, NJ – <u>\$17,628.95</u> Total – \$81,483.55 College Funded - Operating Expense	
3-1.19/06-2017	Print Shop Supplies - Auxiliary Services Executive Binding Systems, Inc, Norwood, NJ – \$3,089.55 Mark Andy Print Products, Des Plaines, IL – \$4,487.71 Paper Mart, Inc., East Hanover, NJ – \$1,299.90 Presstek, Nashua, NH – <u>\$5,091.60</u> Total – \$13,968.76 College Funded - Operating Expense	

3-1.20/06-2017 Maintenance Contract - 25 Black and White Copiers - Auxiliary Services  
Xerox Corporation, Philadelphia, PA - \$136,652.64  
College Funded - Operating Expense

3-1.21/06-2017 Maintenance Agreement - Printing Equipment - Auxiliary Services  
Presstek, Inc., Des Plaines, IL - \$25,891.56  
College Funded - Operating Expense

3-1.22/06-2017 Maintenance Agreement - Duplo System 2000 - Auxiliary Services  
Duplo USA Corporation, Santa Ana, CA - \$9,440.00  
College Funded - Operating Expense

3-1.23/06-2017 Maintenance Agreement - Copier Machines - Auxiliary Services  
Ricoh Americas Corporation, West Caldwell, NJ - \$7,260.00  
College Funded - Operating Expense

3-1.24/06-2017 Maintenance Agreement - Canon Equipment - Auxiliary Services  
Canon Solutions America, Paramus, NJ - \$14,638.32  
College Funded - Operating Expense

3-1.25/06-2017 Professional Services - Auxiliary Services  
Jada McNeil, Union, NJ – \$1,200.00  
Amere T. Jenkins, Irvington, NJ – \$2,250.00  
Total – \$3,450.00  
College Funded - Operating Expense

3-1.26/06-2017 Professional Services - Auxiliary Services  
Jada McNeil, Union, NJ – \$5,000.00  
Amere T. Jenkins, Irvington, NJ – \$5,000.00  
Glenn Settle, Jersey City, NJ – \$5,000.00  
Total – \$15,000.00  
College Funded - Operating Expense

3-1.27/06-2017 Printing of Non Credit College Brochures – Extension Programs  
Graphic Image, Inc., Milford, CT - \$26,656.90  
College Funded - Operating Expense

3-1.28/06-2017 On-line Learning System – Training Inc.  
National Healthcareer Associates, Chicago, IL - \$15,749.89  
Grant Funded - Operating Expense

3-1.29/06-2017 Shift4 Sublicense Agreement - Bookstore  
Nebraska Book Company, Lincoln, NE - \$6,365.00  
College Funded - Operating Expense

3-1.30/06-2017 Advertisement Services – Student Affairs  
Emmis NY, New York, NY – \$16,000.00  
Outfront Media, Fairfield, NJ – \$15,935.00  
Intersection, Secaucus, NJ – \$9,027.80  
Altice Media, New York, NY – \$8,624.00  
Comcast, Paramus, NJ – \$15,999.00  
Total - \$65,585.80  
College Funded - Operating Expense

3-1.31/06-2017 Employee Supplemental Insurance - Human Resources  
Metropolitan Life Insurance Company, Kansas City, MO - \$5,000.00  
College Funded - Operating Expense

3-1.32/06-2017 Professional Services - NAIL IT  
The John J. Heldrich Center, Piscataway, NJ - \$33,810.00  
Grant Funded - Operating Expense

3-1.33/06-2017 Professional Services - On-Campus Continuing Education  
Black Rocket Productions LLC, Freehold, NJ - \$17,280.00  
College Funded - Operating Expense

3-1.34/06-2017 Professional Services - On-Campus Continuing Education  
Givon Flying Club, dba: The Hobby Quest, Englewood, NJ - \$8,280.00  
College Funded - Operating Expense

3-1.35/06-2017 Professional Services - On-Campus Continuing Education  
Caring for Children Corporation, dba: Brick City Bricks 4Kidz,  
Newark, NJ - \$7,200.00  
College Funded - Operating Expense

3-1.36/06-2017 Professional Services - Liberal Arts  
Dahlia Kaufman, PH.D., Brooklyn, NY - \$15,000.00  
College Funded - Operating Expense

3-1.37/06-2017 Catering Services - Student Affairs & Enrollment  
Legends Hospitality, Newark, NJ - \$3,740.40  
College Funded - Operating Expense

3-1.38/06-2017 Subscription Services - General Counsel  
Reuters-West, Carol Stream, IL - \$7,131.50  
College Funded - Operating Expense

3-1.39/06-2017 Legal Services - General Counsel  
Genova Burns Attorneys-At-Law, Newark - \$7,961.40  
College Funded - Operating Expense

3-1.40/06-2017 Legal Services - General Counsel  
Lum, Drasco & Positan LLC, Roseland, NJ - \$3,374.75  
College Funded – Operating Expense

3-1.41/06-2017 Legal Services - General Counsel  
O’Toole Fernandez Weiner Van Lieu, Verona, NJ - \$89,738.50  
College Funded – Operating Expense

3-1.42/06-2017 Legal Services - General Counsel  
Cooper Levenson, PA , Atlantic City, NJ - \$4,793.64  
College Funded – Operating Expense

3-1.43/06-2017 Legal Services – General Counsel  
Gordon & Rees LLP, Oakland, CA - \$423.00  
College Funded – Operating Expense

- 3-2.1/06-2017 Tuition and Fee Schedule
- 3-2.2/06-2017 Chapter 12 Capital Funds
- 3-2.3/06-2017 Minor Capital Request
- 3-2.4/06-2017 FY Budget 2018
- 3-2.5/06-2017 Acceptance of FY'16 Audit and Recommendations
- 3-2.6/06-2017 Fixing Date of Public Hearing of Board of School Estimate

VII. Personnel..... Mrs. J. Grimes

Appointments

4-1/06-2017 Support Staff Association  
 Thomas Jackson – Maintenance Technician  
 Facilities Management  
 Salary \$45,000.00  
 Effective July 3, 2017

Return to Faculty

4-2/06-2017 Faculty  
 Susan Gaulden – Professor  
 Mathematics  
 Salary - \$92,737.38  
 Effective July 1, 2017

Reappointment of Non Tenured Faculty and Non-Confidential Personnel

4-3/06-2017	Administrative	32
	Faculty	32
	Professional	<u>108</u>
	Total Employees	172

Retirement

4-4/06-2017 Faculty  
 Kevin Hayes – Associate Professor  
 Humanities  
 Effective August 31, 2017

Resignation

4-5/06-2017 Administrative Confidential  
 Frank Nocella – Comptroller/Chief Financial Officer  
 Comptroller  
 Effective June 30, 2017

VIII. Educational Programs Committee ..... Ms. S. Searcy

Acceptance of Funds:

7-1/06-2017 PSEG Foundation - \$225,514.00

7-2/06-2017 National Book Fund – \$2,025.00

- IX. Policy Committee .....Dr. L. Sadeghi
  - 7-3/06-2017 Honorary Degree Policy
  - 7-4/06-2017 Policy for Annual Audit of Essex County College
  - 7-5/06-2017 Policy for Recognition of Employee Negotiating Units
  
- X. Alumni Report ..... Rev. Dr. L. Akiwowo
- XI. Student Government Report ..... TBD
- XII. President’s Report..... Dr. Anthony E. Munroe  
President
- XIII. New Business..... TBD
- XIV. Public Comments ..... TBD
- XV. Notice of Executive Session ..... Mrs. J. Grimes
- XVI. Adjournment ..... Chair B. Taylor

***\* Public meeting agenda subject to change***