



**Essex County College  
Board of Trustees  
PUBLIC MEETING AGENDA**

May 15, 2018 – 4:30 p.m.  
West Essex Campus

730 Bloomfield Avenue, West Caldwell, NJ 07006

- I. Call to Order ..... Chair T. McDermott
  - Roll Call
- II. Open Public Meetings Act Announcement .....Mrs. J. Grimes
- III. Minutes.....Mrs. J. Grimes
- IV. Communications.....Mrs. J. Grimes
- V. Public Comments on Agenda Items ..... TBD
- VI. Finance Committee Report.....Rev. Dr. L. Guyton
  - 3-1.1/5-2018 Award of a Contract for Dental Insurance Services  
Delta Dental, Newark, NJ - \$562,657.00  
College Funded – Operating Expense
  - 3-1.2/5-2018 Award of a Contract for Doron Driver Simulator  
Doron Precision Systems, Inc., Binghamton, NY – Not to exceed \$145,000.00  
College Funded – Operating Expense
  - 3-1.3/5-2018 Award of Vending Services for Snacks  
Paramount Vending Services, Inc. dba/Culinary Holdings, Inc., Union, NJ
  - 3-1.4/5-2018 Award of Vending Services for Cold Beverages  
Paramount Vending Services, Inc. dba/Culinary Holdings, Inc., Union, NJ
  - 3-1.5/5-2018 Authorize Payment for Apple Computers  
Kite+Key, The Rutgers University, Newark, NJ - \$29,151.36  
Grant Funded – Operating Expense
  - 3-1.6/5-2018 Authorize Payment for Computer Equipment  
Dell Computers, Round Rock, TX - \$1,772.63  
Grant Funded – Operating Expense
  - 3-1.7/5-2018 Authorize Payment for Membership Dues  
National Association of College and University Business Officers (NACUBO),  
Baltimore, MD - \$4,821.00  
College Funded – Operating Expense
  - 3-1.8/5-2018 Award of an Additional Contract for Asbestos Management Services  
Whitman Co., Cranbury, NJ - \$6,800.00  
Chapter XII Funded – Operating Expense
  - 3-1.9/5-2018 Authorize Payment for Legal Services  
Genova Burns Attorneys-At-Law, Newark, NJ - \$10,702.42  
College Funded – Operating Expense

- 3-1.10/5-2018 Authorize the Payment for Legal Services  
Pashman Stein Walder Hayden, Hackensack, NJ - \$8,192.04  
College Funded – Operating Expense
- 3-1.11/5-2018 Authorize the Award of a Contract for Audit Services  
Clifton Larson Allen, LLP, Plymouth Meeting, PA - \$76,615.00  
College Funded – Operating Expense
- 3-1.12/5-2018 Authorize Payment for Middle States Commission on Higher Education  
Middle States Commission on Higher Education, Philadelphia, PA - \$8,775.08  
College Funded – Operating Expense
- 3-2.1/5-2018 Chapter XII Capital Funds Reallocation Fiscal Year 2017-2018 (Facilities)
- 3-2.2/5-2018 Chapter XII Reallocation for Vehicle Purchase

VII. Personnel Committee Report .....Mrs. J. Grimes

4-1/5-2018 Return to Faculty  
Susan Gauden – Professor - Mathematics  
Mathematics, Engineering Technologies & Computer Sciences  
Salary – \$92,737.38  
Effective May 11, 2018

4-2/5-2018 Change in Status (Academic Discipline)  
Shelby Hawkins – Associate Professor - Education  
Social Sciences Division  
Salary - \$100,897.32 (no change)  
Effective September 1, 2018

4-3/5-2018 Change in Status (Academic Discipline)  
Karen Scurzo – Assistant Professor – Business  
Business Division  
Salary - \$91,877.81 (no change)  
Effective September 1, 2018

4-4/5-2018 Retirement  
Patricia Lowry – Associate Professor  
Faculty  
Effective August 31, 2018

Evelyn Rivera – Accounts Payable Assistant  
Business Affairs  
Effective June 30, 2018

Vincent Couram – Maintenance Technician  
Facilities Management  
Effective June 30, 2018

Pavel Lekht – Maintenance Technician  
Facilities Management  
Effective June 30, 2018

Yury Shkarukpo – Maintenance Technician  
Facilities Management  
Effective June 30, 2018

Kevin Willis – Custodian  
Facilities Management  
Effective June 30, 2018

Fermin Mendez – Lieutenant  
Public Safety  
Effective July 31, 2018

Clarence Sconiers – Sergeant  
Public Safety  
Effective June 30, 2018

4-5/5-2018     Resignation  
Laura Byrd – Benefits Specialist  
Human Resources  
Effective May 11, 2018

4-6/5-2018     Termination  
Adrienne Sellers-Brown – Director-Fiscal Operations  
Business Affairs  
Effective May 15, 2018

4-7/5-2018     Termination  
Joyce Wilson Harley – Vice President  
Administration & Finance  
Effective May 15, 2018

4-8/5-2018     Termination  
Sharron Green – Security Officer  
Public Safety  
Effective May 15, 2018

4-9/5-2018     Termination  
Diane Parker – Custodian  
Facilities Management  
Effective May 15, 2018

4-10/5-2018    Separation (Fiscal Exigency)  
Ron Ross – Director  
Evening and Weekend Program  
Effective May 31, 2018

VIII. Educational Programs Committee Report.....Mr. J. Zarra

7-1/5-2018     New Program Option: A.S. Biology/Pre-Medicine

7-2/5-2018     Acceptance of Funds: Consolidated Adult Basic Skills and Integrated English Literacy  
and Civics Education Grant

7-3/5-2018     Dual Enrollment: Multiple High Schools

- 7-4/5-2018 Contracts: FOCUS and Ironbound Extension Centers
- 7-5/5-2018 Memorandum of Agreement: New Jersey Department of Education
- 7-6/5-2018 Memorandum of Understanding: West Orange High School: High School Initiative
- 7-7/5-2018 Memorandum of Understanding: James Caldwell High School: High School Initiative
- 7-8/5-2018 Memorandum of Understanding: Essex Valley School Initiative 2018-2019
- 7-9/5-2018 Acceptance of Funds: NJ Department of Children and Families
- 7-10/5-2018 Acceptance of Funds: Educational Opportunity Fund Grant
- 7-11/5-2018 Honorary Degree, Associate in Arts – Mr. John Amos

- IX. Site Facilities and Equipment Committee Report ..... Ms. C. Morales
- X. Policy and Governance Committee Report.....Ms. I. Cruz
- XI. Alumni Report.....Rev. Dr. L. Akiwowo
- XII. Student Government Report.....Mr. John Nwankwo
- XIII. Faculty Association Report..... Prof. Michael Frank
- XIV. President’s Report ..... Dr. Anthony E. Munroe  
President
- XV. New Business ..... TBD
- XVI. Public Comments ..... TBD
- XVII. Notice of Executive Session.....Mrs. J. Grimes
- XVIII. Adjournment ..... Chair T. McDermott

**\*Public meeting agenda subject to change**