



Essex County College
Board of Trustees
PUBLIC MEETING AGENDA
 September 19, 2017 at 4:30 PM
 Smith Hall

- I. Call to Order Chair B. Taylor
- II. Open Public Meetings Act Announcement..... Mrs. J. Grimes
- III. Minutes Mrs. J. Grimes
- IV. Communications Mrs. J. Grimes
- V. Public Comments on Agenda Items..... TBD
- VI. Finance Items Mr. T. McDermott

- 3-1.1/09-2017 HVAC Air Filters Contract (2) - Facilities Management
 - National Air Filter, Cedar Grove, NJ - \$28,522.65
 - D&B Parts Corporation, Darby, PA - \$997.92
 - Total - \$29,520.57
 - College Funded – Operating Expense

- 3-1.2/09-2017 Contract for HP Laser Jet Enterprise Printers - Admin. & Learning Tech
 - W.B. Mason Company, Secaucus, NJ - \$92,749.70
 - Grant Funded – Operating Expense

- 3-1.3/09-2017 Optimum Lightpath Maintenance Agreement (3Yr) - Admin. & Learning Tech
 - Optimum Lightpath, Jericho, NY - Not to exceed \$34,200.00
 - College Funded - Operating Expense

- 3-1.4/09-2017 Symantec Corporation License Agreement (3Yr) - Admin. & Learning Tech
 - Symantec Corporation, Mountain View, CA - \$2,985.00
 - College Funded - Operating Expense

- 3-1.5/09-2017 Test of Essential Academic Skills (TEAS-V) Contract - Student Affairs
 - Assessment Technology Institute, LLC., Leawood, KS - \$23,200.00
 - College Funded - Operating Expense

- 3-1.6/09-2017 Adult Basic Skills and Integrated Literacy and Civics Education Grant (4 Contracts) - Adult Learning Center
 - Jewish Vocational Services, Livingston, NJ - \$646,000.00
 - La Casa de Don Pedro, Newark, NJ - \$156,000.00
 - Literacy Volunteers of America, Bloomfield, NJ - \$122,000.00
 - New Community Corporation, Newark, NJ - \$256,000.00
 - Total \$1,180,000.00
 - Grant Funded - Operating Expense

- 3-1.7/09-2017 Software Maintenance and Support Contract - Bookstore
 - Nebraska Book Company, Minneapolis, MN - \$12,715.00
 - College Funded - Operating Expense

- 3-1.8/09-2017 Software License and Service Agreement - Nursing and Allied Health
ExamSoft Worldwide, Inc., Delray Beach, FL - \$11,000.00
College Funded – Operating Expense
- 3-1.9/09-2017 Ricoh Americas Cooperation Maintenance Agreement - Auxiliary Services
RicoH Americas Cooperation, Philadelphia, PA - \$2,495.71
College Funded - Operating Expense
- 3-1.10/09-2017 Online Learning Initiative Contract - West Essex Campus and Online Education
Pearson Education, Atlanta, GA - \$200,000.00
College Funded - Operating Expense
- 3-1.11/09-2017 Plagiarism Checking System - West Essex Campus and Online Education
Turnitin, LLC, San Francisco, CA - \$28,556.38
College Funded - Operating Expense
- 3-1.12/09-2017 Annual Subscription Fee Weave-on-line Membership - Institutional Research
Centrieva, LLC, Greensboro, NC - \$14,960.00
College Funded - Operating Expense
- 3-1.13/09-2017 Payment for Annual Membership Dues to AGB - Office of the President
Association of Governing Board of Universities and Colleges, Boston, MA - \$6,575.00
College Funded - Operating Expense
- 3-1.14/09-2017 Payment for Annual Membership Dues to ACCT - Office of the President
Association of Community College Trustees (ACCT), Washington, DC - \$6,486.00
College Funded - Operating Expense
- 3-1.15/09-2017 Payment for Annual Membership Dues to NJBIA – Administration and Finance
New Jersey Business & Industry Association (NJBIA), Trenton, NJ - \$2,250.00
College Funded - Operating Expense
- 3-1.16/09-2017 Legal Service – General Counsel
Genova Burns Attorneys-At-Law, Newark, NJ - \$4,307.77
College Funded - Operating Expense
- 3-1.17/09-2017 Legal Service - General Counsel
Zucker Hatfield LLC, Springfield, NJ - \$7,139.24
College Funded - Operating Expense
- 3-1.18/09-2017 License Renewal Agreement – Blackboard, Inc. - Admin. & Learning Tech
Blackboard, Inc. dba: Moodlerooms, Inc., Washington, DC - \$34,000.00
College Funded - Operating Expense
- 3-1.19/09-2017 Institutional Training Contract – Human Resources
Scenario Learning, LLC, Cincinnati, OH - \$5,816.00
College Funded - Operating Expense
- 3-1.20/09-2017 Website Redesign and Restructure Services Contract - Admin. & Learning Tech
Data Gain, Inc., Secaucus, NJ - \$59,850.00
College Funded - Operating Expense

- 3-1.21/09-2017 Contract Agreement – Vice President of Administration and Finance
Shred-it USA, LLC - \$1,834.92
College Funded – Operating Expense
- 3-2.1/09-2017 Legal Services – General Counsel
Schwartz Simon Edelstein and Celso – Retainer for Internal Investigation
College Funded – Operating Expense
- 3-2.2/09-2017 Online Auction of Surplus Items – Vice President of Administration and Finance

VII. Personnel..... Mrs. J. Grimes

New Jersey Resident Requirement

4-1/09-2017 New Jersey First Act

Adoption of College’s Table of Organization

4-2/09-2017 Table of Organization

Acting Appointment

4-3/09-2017 Administrative Confidential
Aminah Massenburg – Acting Chief Compliance Officer
President’s Office
Salary – Recommended hourly rate of \$65.94
Effective Date October 3, 2017 through November 3, 2017

Appointments

4-4/09-2017 Administrative Confidential
Aminah Massenburg – Chief Compliance Officer
President’s Office
Salary – \$120,000
Effective Date November 6, 2017 through August 31, 2018

4-5/09-2017 Administrative
Dmitriy Kalantarov - Chairperson
Mathematics, Engineering Technologies and Computer Sciences
Salary - \$85,000
Effective Date September 25, 2017 – August 31, 2018

4-6/09-2017 Administrative Confidential
James Pedersen - Deputy Chief Financial Officer
Comptroller’s Office
Salary - \$120,000
Effective Date October 2, 2017 – August 31, 2018

4-7/09-2017 Professional Level II Confidential
Srinivas Goud Mitta - Operations Specialist
Information Technology
Salary - \$42,000
Effective Date September 25, 2017 – August 31, 2018

Acting Appointment

4-8/09-2017 Administrative
Gale Gage - Chairperson
Nursing
Salary – \$126,854.77
Effective Date September 20, 1017 – February 28, 2018

4-9/09-2017 Administrative
Eunice Kamunge - Chairperson
Biology, Chemistry and Physics
Salary – \$107,389.00
Effective Date September 20, 1017 – February 28, 2018

Retirement

4-10/09-2017 Faculty
Ammini Simon - Assistant Professor
Nursing
Effective Date August 31, 2017

Professional Level I
Barbara Perez - Student Services Representative
Enrollment Services
Effective Date July 31, 2017

Support Staff – Facilities
Valery Kvyatkovsky - Maintenance Technician
Facilities Management
Effective Date September 30, 2017

Resignation

4-11/09-2017 Administrative
Pavi Jalloh - Director - LINCS Grant
Business
Effective Date July 31, 2017

Support Staff
Virginia DePascual – Technical Assistant
Student Development and Counseling
Effective Date August 31, 2017

VIII. Educational Programs Committee Ms. S. Searcy

Acceptance of Funds:

7-1/09-2017 Essex County Division of Training and Employment - \$242,500.00
7-2/09-2017 Essex County Division of Training and Employment – \$28,323.50
7-3/09-2017 Educational Opportunity Fund - \$79,544.00
7-4/09-2017 Consolidated Adult Basic Skills and Integrated English Literacy
And Civics Education Grant - \$1,672,490.00

Dual Enrollment:

7-5/09-2017 Mathematics, Engineering, Technological and Science Charter School

Research Subaward:

7-6/09-2017 Research Subaward Agreement with Rutgers

7-7/09-2017 Research Subaward Agreement with Rutgers

Memorandum of Understanding

7-8/09-2017 West Orange High School: High School Initiative

7-9/09-2017 James Caldwell High School: High School Initiative

Acceptance of Funds

7-10/09-2017 Carl D. Perkins Vocational & Technical Education FY2018 - \$679,158.00

- IX. Site, Facilities and Equipment Committee Mr. J Zarra
7-11/09-2017 Emergency Operations Plan
- X. Policy CommitteeDr. L. Sadeghi
- XI. Alumni Report Rev. Dr. L. Akiwowo
- XII. Student Government Report Mr. John Nwankwo
- XIII. President’s Report..... Dr. Anthony E. Munroe
President
- XIV. New Business..... TBD
- XV. Public Comments TBD
- XVI. Notice of Executive Session Mrs. J. Grimes
- XVII. Adjournment Chair B. Taylor

***Public meeting agenda subject to change**