

# ESSEX COUNTY COLLEGE Fire Safety

*Regulations and Resources for  
Essex County College*



## Fire Suppression Systems

Essex County College campus buildings are equipped with fire suppression systems that are monitored 24 hours a day. When activated, the alarm rings at Campus Police Headquarters and is immediately transmitted to the Fire Department. Our systems include smoke detectors, heat sensor technology, fire extinguishers, sprinklers and audible alarm horns.

➤ Smoke detectors are the first line of fire defense. They are triggered by airborne particles and are in place to provide early warning in case of fire. Smoke detectors save lives by allowing for timely evacuation.

➤ Sprinklers are the last line of defense. If there is a considerable rise in room temperature, the sprinklers will activate. Sprinklers protect property by suppressing a fire quickly. When activated, our sprinklers release 40 to 45 gallons of water per minute into the room.

➤ Smoke detectors and sprinklers are constantly monitored by dispatch personnel at Campus Police Headquarters. The systems are self-checking. They monitor a given area and the condition of the detectors. Police personnel respond and assess the problem every time the system notifies them of any type of alarm condition or malfunction.

**Any person(s) who intentionally compromises these systems in any way will be held accountable, sanctioned and/or arrested and fined.**

## Evacuating in an Emergency

When an alarm sounds, follow these fire evacuation procedures:

1. Leave the building immediately upon activation of the fire alarm.
2. Learn the location of exits nearest to you if possible.

3. If possible, bring your keys and Student ID; dress for the weather (i.e. appropriate shoes and a coat).
4. When you leave your area, close the door.
5. If smoke is present, crawl low to the floor or stay in your area or room (if you cannot leave the room which you are in, see #9 below).
6. Only use stairways; never use an elevator.
7. On your way to the safest exit, if possible, warn others. Once outside, go to a safe area at least 150 feet away from the building.
8. Do not re-enter the building until instructed to do so by Campus Police or Fire Department officials.
9. If you cannot leave the room you are in due to a respiratory disability or for any other reason:
  - a. block all openings with wet towels;
  - b. call 973-877-3312 at Campus Police Headquarters and advise the dispatcher of your location;
  - c. stay close to the window if available, holding a wet towel to your face;
  - d. do not open the windows except to alert rescue personnel by hanging a white cloth or object out of the window.

**It is good practice to  
be aware of all fire exits.**

## Evacuation for Persons with Disabilities

It is required that the college knows of a student's disability, whether temporary or permanent. Prior to an emergency evacuation of any kind, a partner should be assigned or chosen to accompany and remain with the disabled resident. Attempting to carry an immobilized person is discouraged. If an alarm is activated, the following procedures should be followed at all times:

- A student should call Campus Police Headquarters at 973-877-3312 to notify them of his or her location.
- Accompanied by a partner, the partner should wait with the disabled person, if possible, until police or fire department personnel arrive to complete the evacuation.

## Items Prohibited in Campus Facilities

**The following items are prohibited:**

- Candles/Incense/Other Open Flames
- Space Heaters
- Any Lamps with Halogen Bulbs
- Multiple Bulb Lamps with Plastic Shades
- Extension Cords/Multi-plug Outlets
- Live Christmas Trees/Wreaths (unless set up by the college)

## Campus Locations

### Main Campus



### West Essex Campus

730 Bloomfield Avenue  
West Caldwell, NJ



### Police Academy

250 Grove Avenue  
Cedar Grove, NJ



## Fire Suppression Systems

## Evacuating in an Emergency

## Evacuation for Persons with Disabilities

ESSEX COUNTY COLLEGE

303 University Avenue  
Newark, NJ 07102



730 Bloomfield Avenue  
West Caldwell, NJ 07006

www.essex.edu

www.essex.edu/westessex

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