

## **How to Make a Conference Call on a Digital Phone**

### **Conference Call for 3 party and you:**

- Press an extension and dial the first number
- Press the link button and dial the second number
- Press link button again and confirm the two first party
- Press hold
- Press the second extension and make the third call
- Press the conference button feature
- Press held line (your first extension).
- Press RLS to end the conference call

### **A Three Way Call for 2 party and you:**

- Press an extension and dial the first number
- Press the link button and dial the second number
- Press the link button again (now you have a three way call)
- Press RLS to end call