



**Essex County College
Board of Trustees
PUBLIC MEETING AGENDA**

December 18, 2018 – 4:30 p.m.

Smith Hall

303 University Avenue, Newark, NJ 07102

- I. Call to OrderChair T. McDermott
- Roll Call
- II. Open Public Meetings Act AnnouncementMrs. J. Grimes
- III. Minutes.....Mrs. J. Grimes
- IV. Communications.....Mrs. J. Grimes
- V. Public Comments on Agenda ItemsTBD
- VI. Finance Committee Report.....Rev. Dr. L. Guyton

3-1.1/12-2018	Award of a Contract for Parking Lot "A" Improvement Jak Construction Corporation DBA Diamond Construction, Brick, NJ Chapter XII Funded – Capital Expense	\$103,000.00
3-1.2/12-2018	Award of a Contract for Hardware Technical Support Services Oracle America, Inc., Dallas, TX College Funded – Operating Expense	\$12,438.30
3-1.3/12-2018	Authorize Payment to two (2) Vendors for Emergency Repairs D&M Sheet Metal Co., Inc., East Rutherford, NJ Iris Environmental Laboratories, LLC., Union, NJ College Funded – Operating Expense	\$7,240.00 1,160.00 Total \$8,400.00
3-1.4/12-2018	Award of Contracts for Professional Services & Preventative Maintenance Laerdal Medical Corp., Wappingers Falls, NY Grant Funded – Operating Expense	\$34,980.00
3-1.5/12-2018	Award of a Contract for Physics Lab Material & Supplies VWR International LLC, Rochester, NY College Funded – Operating Expense	\$8,583.76
3-1.6/12-2018	Award of an additional Contract for Employee Supplemental Insurance Dearborn National, Downers Grove, IL College Funded – Operating Expense	Not to exceed \$36,588.20
3-1.7/12-2018	Authorize Payment for Legal Services Genova Burns Attorneys-At-Law, Newark, NJ College Funded – Operating Expense	\$26,286.80
3-1.8/12-2018	Authorize Payment for Legal Services O'Toole Scrivo Fernandez Weiner Van Lieu, LLC, Cedar Grove, NJ College Funded – Operating Expense	\$8,380.00

3-1.9/12-2018	Award of a Contract for 1095-C and 1094-C Forms CliftonLarsonAllen, LLP, Phoenix, AZ College Funded – Operating Expense	\$3,600.00
3-1.10/12-2018	Authorize Payment for Fire Alarm, Fire Suppression, and Burglar Alarm System Testing, Maintenance, and Technical Services Johnson Controls Fire Protection, LP, Rockaway, NJ College Funded – Operating Expense	\$7,789.12
3-1.11/12-2018	Authorize Payment for Janitorial Industrial Supplies Imperial Bag & Paper Co., LLC, DBA Imperial Dade, Jersey City, NJ College Funded – Operating Expense	\$5,568.20
3-1.12/12-2018	Award of Two (2) Contracts for Advertisement Services Intersection, Secaucus, NJ National Cinemedia, Centennial, CO	\$9,806.96
		<u>4,645.00</u>
	Grant Funded – Operating Expense	Total \$14,451.96
3-1.13/12-2018	Award of a Contract for Consultant Services Marlene M. Dey, Lake Hiawatha, NJ College Funded – Operating Expense	\$7,000.00
3-1.14/12-2018	Authorize Payment of a Contract for the 50 th Anniversary A. Zachary Yamba Scholarship Fundraiser May Fair Farms, West Orange, NJ College Funded – Operating Expense	\$1,152.00
3-1.15/12-2018	Award of a 2 ½ year Contract for Drinking Water Services Waterlogic USA, Inc. dba: Waterlogic East, LLC, New Castle, DE College Funded – Operating Expense	\$26,140.80
3-2.1/12-2018	Hold Harmless Agreement: Essex County Vocations Schools Facilities Use	
3-2.2/12-2018	General Release – Lisa Marie Moore	
3-2.3/12-2018	Settlement and General Release – Walcerz, Heggins, Cherrington, Davis, Wooten	

VII. Personnel Committee Report.....Mrs. J. Grimes

Appointments

- 4-1/12-2018 Samuel Amoakehene – Laboratory Specialist
Biology, Chemistry and Physics
Salary – \$35,900
Effective January 7, 2019 through June 30, 2019

- 4-2/12-2018 Yuliana Castillo – Laboratory Specialist
Biology, Chemistry and Physics
Salary – \$35,900
Effective January 7, 2019 through June 30, 2019

- 4-3/12-2018 Nabil Kabakibi – Laboratory Specialist
Biology, Chemistry and Physics
Salary - \$35,900
Effective January 7, 2019 through June 30, 2019
- 4-4/12-2018 Fatima Matos – Coordinator
Auxiliary Services
Salary \$40,200
Effective January 2, 2019 through June 30, 2019
- 4-5/12-2018 Dominique Garcia – Teacher Assistant
Child Development Center
Salary - \$23,500
Effective January 2, 2019
- 4-6/12-2018 Ellena Hardy – Custodian
Facilities Management
Salary \$23,432
Effective January 2, 2019
- 4-7/12-2018 Keith Julien – Maintenance Service Worker
Facilities Management
Salary - \$26,000
Effective January 2, 2019

Transfer

- 4-8/12-2018 Christina Cook – Administrative Assistant
Office of the President
Salary \$40,000
Effective December 19, 2018 through June 30, 2019

Retirement

- 4-9/12-2018 Micah Mukabi – Associate Director
Student Development & Counseling
Effective December 31, 2018
- Andrea Baker – Representative
Testing
Effective December 31, 2018
- Rosa Manigo – Processing Technician
Financial Aid
Effective December 31, 2018

Termination

- 4-10/12-2018 Cheryce Henderson – Teacher Assistant
Child Development Center
Effective December 21, 2018

VIII. Educational Programs Committee Report.....Mr. J. Zarra

- 7-1/12-2018 Deactivation of Existing Programs
- 7-2/12-2018 Contract for Services – Newark Day Center

