



ESSEX COUNTY COLLEGE  
**Board of Trustees**  
**Special Called Public Meeting Agenda**  
February 15, 2019 – 9:00 a.m.  
Smith Hall, 303 University Avenue, Newark, NJ

- I. Call to Order..... Chair T. McDermott  
    - Roll Call
- II. Open Public Meetings Act Announcement..... Mrs. J. Grimes
- III. Public Comments on Agenda Items ..... TBD
- IV. Finance Committee Report..... Rev. Dr. L. Guyton  
    3-2.1/02-2019     Operating Budget Request Fiscal Year 2019-2020  
    3-2.2/02-2019     Chapter XII Allocation Fiscal Year 2019-2020
- V. Public Comments ..... TBD
- VI. Notice of Executive Session..... Mrs. J. Grimes
- VII. Adjournment..... Chair T. McDermott

**\*Public meeting agenda subject to change**



## BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Operating Budget Request Fiscal Year 2019-2020
Contact:	Dr. Anthony E. Munroe, President
Meeting Date:	February 15, 2019
Agenda Item No.:	3-2.1/1-2019

**WHEREAS:** State Statute 18A-64A-16 requires the Administration of the College to adopt a balanced budget; and

**WHEREAS:** Budget Requests were disseminated to each College funded Department for completion based on the College's Strategic Plan and approved goals and objectives for the fiscal year; and

**WHEREAS:** The requests were summarized and compared to the approved revenue base and adjustments were required to reduce the budget requests in order to present a balanced budget; and

**WHEREAS:** The College's operating budget is funded through tuition and fees, governmental appropriations, and other income sources; and

**WHEREAS:** Cost containment is an ongoing imperative as evidenced by the Board's Declaration of Fiscal Exigency.

**NOW THEREFORE, BE IT RESOLVED** by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees approves the College Operating budget in the amount of \$58,031,800 for Fiscal Year 2019-2020

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Anthony E. Munroe	FINAL DISPOSITION
BOARD APPROVAL DATE February 15, 2019	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Finance: Chapter XII Allocation Fiscal Year 2019-2020
Contact:	Dr. Anthony E. Munroe, President
Meeting Date:	February 26, 2018
Agenda Item No.:	3-2.2/02-2019

**WHEREAS:** The State of New Jersey provides funding for major capital renewal and replacement (CRR) programs known as Chapter XII and Essex County College (“College”) has received an allocation of \$3,600,000; and

**WHEREAS:** The College has requested its full allocation of \$3,600,000 for the Fiscal Year 2019-2020 which will commence on July 1, 2019; and

**WHEREAS:** Essex County (“County”) is a funding partner and is required to share in 50% of the CRR cost approved by the State for the College and at this date, Chapter XII Capital Funds are included in the Governor’s budget; and

**WHEREAS:** The College has redeveloped its Facilities Master Plan for the term of 2019-2023 and has asses the state of its infrastructure and equipment in order to prioritize capital improvement initiatives, and re-align resources with its strategic goals, and

**WHEREAS:** The College seeks to identify and describe the Capital Renovation and Renewal (CRR) projects on which the Chapter XII Funding will be spent for Fiscal Year 2020. The projects are:

1. Infrastructure upgrades and repairs  
The buildings throughout the institution are in need of major repair. Sub-projects include: Replacement of roofing, ceiling systems, lighting & lighting control, flooring and HVAC; Renovation of existing spaces; And, upgrade cabling infrastructure in remaining areas.
2. Campus enhancements  
The College is looking to invest in improvements to modernize the campus in order to attract students and increase enrollment. These enhancements include: painting throughout the institution, outdoor landscaping and pavement upgrades, new indoor and outdoor building signage and wayfinding redesign, new seating and furnishings throughout, and the addition of charging stations where feasible.
3. Security management  
The College is implementing a unified door access and security management system. The system will integrate with the College’s existing networked technologies and other software applications to assist in emergency response.

**WHEREAS:** The College’s Chapter XII Capital Fund Budget request for \$3,600,000 will be submitted to the Board of School Estimate for approval at its next meeting.

**NOW THEREFORE, BE IT RESOLVED** by the Essex County College Board of Trustees as follows:

1. The Board of Trustees of Essex County College authorizes and directs that the College’s Chapter XII Capital Funds for Fiscal Year 2019-2020 in the amount of \$3,600,000 be allocated for the Enhancements and Upgrades set forth in the recitals herein.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Anthony E. Munroe	
BOARD APPROVAL DATE February 15, 2019	