



OFFICE OF FINANCIAL AID

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 Room 3220 www.essex.edu/fa

Please print or type clearly.

Student Last Name	First Name	ECC ID#	Home Phone	Cell Phone

High School Completion Form

Your 2019-2020 *Free Application for Federal Student Aid* (FAFSA®) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA®. To verify that you provided correct information, we will compare your FAFSA® with the information on this institutional verification document and with any other required documents. If there are differences, your FAFSA® information may need to be corrected. You and a parent whose information was reported on the FAFSA® must complete and sign this verification document, attach any required documents, and submit the form and other required documents to us. We may ask for additional information. If you have questions about verification, contact us as soon as possible so that your financial aid will not be delayed.

A. Student's Information

Address			Date of Birth
City	State	ZIP	Email Address

B. High School Completion Status

Provide one of the following documents that indicate the student's high school completion status when the student will begin college in 2019–2020:

- A copy of the student's high school diploma.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A copy of the student's General Educational Development (GED) certificate or GED transcript.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- If State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential must be provided.
- If State law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschool setting.

If the student is unable to obtain the documentation listed above, please contact our office.