

Parking

Parking is provided to qualified employees and students of Essex County College on a “first come first serve” basis. All vehicles eligible to use campus parking facilities must be registered with the Campus Police Department.

Parking Memorandum & Pricing

Vehicles parked in campus parking facilities must display a properly mounted and valid registration decal. Parking decals can be obtained at the Administration Office of the Campus Police, Room 2250, during normal working hours. Student parking decals can be purchased each semester.

Parking decals are permits to park and do not guarantee a parking space. To obtain a parking decal, you must pay a fee at the Bursar’s Office and present a valid driver’s license, vehicle registration, and proof of insurance at the Campus Police Administration Office.

Parking is available for students at the ECC Parking Deck when a valid parking decal is properly displayed on the student’s vehicle. Decals can be obtained during normal working hours at the Administration Office of the Public Safety Department, Room 2250 at the main campus and the **Campus Police** at the West Essex Campus. A parking decal is valid only during the semester for which it is issued. The decal must be affixed to the **INSIDE** on the passenger side rear window or on the driver’s side front window. If rear window tint is too dark or if you have a convertible, the decal must be affixed to the **INSIDE** of the front window on the driver’s side.

Parking for Employees & Guests

For campus parking, vehicles must be registered with the Campus Police Department and display a properly mounted and valid registration decal. Parking decals can be obtained during normal working hours at the Administration Office of the Public Safety Department, Room 2250 at the main campus and the **Campus Police** at the West Essex Campus. Parking decals are permits to park and do not guarantee a parking space. To obtain a parking decal, you must present a valid driver’s license, vehicle registration, and proof of insurance at the Campus Police Administration Office. For **Guest Parking**, employees must get clearance for the individuals from the Dept. of Public Safety.

Parking is provided to employees of ECC in the following manner:

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|--------------------------|--------------|--|
| Administrators | A Lot | On MLK Blvd., east side of the street, adjacent to the police headquarters |
| Faculty | B Lot | On MLK Blvd., west side of the street, across from A Lot |
| Staff | C Lot | On University Avenue, west side of the street between Raymond Blvd. & West Market Street |
| Faculty & Staff | G Lot | West Market Street between University Avenue and MLK Blvd. |
| For Employees & Students | Parking Deck | On West Market Street, between MLK Blvd. & Wickliffe Street, adjacent to ECC's Physical Education Building |

Note:

- Adjunct faculty and temporary staff who want to utilize the parking deck must obtain a parking permit each semester for a fee of \$75.
- A refundable deposit of \$26 is additionally required to obtain the Access Key Card.
- There is a \$75 replacement fee for the replacement of a lost access key card.
- A replacement decal is a \$10 fee if lost or damaged.

Requirements for Registration of Vehicle

- Valid current driver's license
- Valid registration card
- Valid vehicle insurance card

Rules Governing Use of Parking Deck

- Must adhere to the five-miles per hour speed limit when entering or exiting
- No overnight parking at the Parking Deck unless authorized by the Dept. of Public Safety
- If the authorized vehicle (with the official decal) is disabled, the student must report to the Dept. of Public Safety and obtain a temporary parking permit to park
- For safety reasons, there should be no unnecessary idling (engine running without the vehicle being in motion) of a vehicle within the parking lot/deck.

Frequently Asked Questions (FAQ) – Parking

1. **Who needs a Parking Decal?**
2. **What are the hours of enforcement?**
3. **Where do I place the decal on my car?**
4. **If I get a ticket how long do I have to pay it before a late penalty accrues?**
5. **I didn't know I couldn't park there. There was no sign posted.**
6. **I'm selling/trading in my car that has a decal on it, what should I do?**
7. **My vehicle was totaled in an accident, how do I get a replacement Decal?**

Who needs a Parking Decal?

EVERYONE! All students, faculty, and staff.

What are the hours of enforcement?

Traffic and Parking regulations are enforced 24 hours a day, 365 days a year.

Where do I place the decal on my car?

The decal must be affixed to the INSIDE on the passenger side rear window or on the driver's side front window, if rear window tint is too dark or if you have a convertible.

If I get a ticket how long do I have to pay it before a late penalty accrues?

You must contact the Municipal Court in the town of the campus where you received the ticket for this information.

I didn't know I couldn't park there. There was no sign posted.

Parking is only permitted in the parking lots in valid spaces. You are NOT PERMITTED to park on unapproved areas, grass, roadway, street, etc. Vehicles parked in such areas will be cited.

I'm selling/trading in my car that has a decal on it, what should I do?

Remove the decal and bring the pieces to the Campus Police Administrative Office, Room 2250. A replacement decal will be issued at no charge.

My vehicle was totaled in an accident, how do I get a replacement Decal?

Bring a letter of verification from the insurance company stating what vehicle was totaled, or a copy of the police accident report, and a free replacement will be issued. Please bring in the replacement vehicle's registration and insurance information.