



**Essex County College
Board of Trustees
PUBLIC MEETING AGENDA**

March 23, 2021

4:30 pm

Via Zoom Webinar

Please click the link below to join the webinar:

<https://essex-edu.zoom.us/j/96207751808>

Or Telephone:

Dial: 1 646 558 8656, Enter Webinar ID: 962 0775 1808

If you would like to submit Comments on Agenda Actions or Public Comments, please do so before noon on Tuesday, March 23, 2021 as follows:

Comments on Agenda Actions to: agendacomment@essex.edu

Public Comments to: publiccomment@essex.edu

- I. Call to Order/Roll CallChair M. Bolden
- II. Open Public Meetings Act Announcement.....Mrs. J. Grimes
- III. Minutes.....Mrs. J. Grimes
- IV. Communications.....Mrs. J. Grimes
- V. Public Comments on Agenda Items..... TBD
- VI. Finance Committee Report..... Mr. J. Zarra

Actions – Submitted for Recommendation to the Board

3-1.1/3-2021	Authorize the Award of Two (2) Purchases for Facemasks and Custodial Supplies for the College Community DeLeon, Larry National Facewear, LLC, Westerville, OH Imperial Bag & Paper Co., LLC, Jersey City, NJ CRRSAA Grant Funded - Operating Expense	\$18,000.00 <u>357.26</u> \$18,357.26
3-1.2/3-2021	Authorize the Award of Three (3) Maintenance Renewal for Premier Support Systems Oracle America, Inc., Dallas, TX College Funded – Operating Expense	\$19,083.69
3-1.3/3-2021	Authorize the Award of Professional Service for Banner Student Consulting and Degree Works Custom Scribing Ellucian Company, L.P., Chicago, IL College & CCOG Funded – Operating Expense	\$16,020.00

3-1.4/3-2021	Authorize the Award of a Blanket Order for Utility Services – Gas Constellation New Energy, Inc., Carol Stream, IL College Funded – Operating Expense	\$90,000.00
3-1.5/3-2021	Authorize the Award of a Bid for Simulation Lab Equipment Laerdal Medical Corp., Wappingers Falls, NY Carl D. Perkins Grant Funded – Operating Expense	\$34,258.00
3-1.6/3-2021	Authorize the Payment for Legal Services Genova Burns Attorneys at Law, Newark, NJ College Funded – Operating Expense	\$2,370.00
3-1.7/3-2021	Authorize the Payment for Legal Services O’Toole Scrivo, LLC., Cedar Grove, NJ College Funded – Operating Expense	\$1,740.00
3-1.8/3-2021	Authorize the Award of a Purchase of Computer Equipment for Students and Employees Dell Computers, Round Rock, TX CRRSAA Grant Funded - Capital Expense	\$121,300.00
3-1.9/3-2021	Authorize the Award of a Purchase for PPE Supplies Grainger, Inc., South Plainfield, NJ CRRSAA Grant Funded – Operating Expense	Not to exceed \$25,000.00
3-1.10/3-2021	Authorize the Award of a Purchase of F5 Load Balancer – Degree Works SHI International Corporation, Somerset, NJ CCOG Grant Funded – Operating Expense	\$25,000.00
3-2.1/3-2021	Resolution Fixing Date for Subsequent Board of School Estimate Public Hearing	
3-2.2/3-2021	Acceptance of Funds from the County of Essex	

VII.	Personnel Committee Report	Mrs. J. Grimes
	Educational Programs Committee Report	Dr. A. Lewis
VIII.	Site Facilities and Equipment Committee Report.....	Ms. C. Morales
IX.	Policy and Governance Committee Report	Ms. I. Cruz
X.	Community Relations Committee Report.....	Ms. J. Wright
XI.	Alumni Association Report	TBD
XII.	Student Government Association Report.....	Ms. Sapphire Rodriguez
XIII.	Faculty Association Report	Prof. Michael Frank
XIV.	President’s Report	Dr. Augustine Boakye Interim President

- XV. New Business TBD
- XVI. Public Comments TBD
- XVII. Notice of Executive SessionMrs. J. Grimes
- XVIII. Adjournment.....Chair M. Bolden

***Public meeting agenda subject to change**



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Purchase over \$36,400.00 – COVID Supplies and Equipment Small Business Enterprise (SBE) & Non-SBE/MBE/WBE
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	Marc 23, 2021
Agenda Item No.:	3-1.1/3-2021 COVID-19
Resolution Authorizing the Award of Two (2) Purchases for Facemasks and Custodial Supplies for the College Community	

WHEREAS, It is recommended that the Board of Trustees approve the award of purchases in the total amount of **\$18,357.26** to the listed below vendors for facemasks and custodial supplies for the College Community, considering the matters related to Coronavirus pandemic (**COVID-19**) in Essex County and to comply with the latest CDC Guidelines to prevent and minimize the spread of the Coronavirus between students and staff, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3. Purchases, contracts and agreements not requiring advertising; and

WHEREAS, The County College Law (N.J.A.18A:64A of NJ statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection; and

WHEREAS, The award of this purchase shall be made as “Non-Fair and Open” pursuant to the provisions of N.J.S.A. 10:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, Essex County College wishes to award a said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, DeLeon, Larry, National Facewear LLC. and Imperial Bag & Paper Co. have completed and submitted a Business Entity Disclosure Certification which certifies that the vendor has not made any reportable contributions to a political or candidate committee in Essex County in the previous one year and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

WHEREAS, The Chief Finance Officer (CFO) of Essex County College has determined and certified in writing that the funds are available for this purpose;

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to approve a purchase with the listed vendors in the total amount of **\$18,357.26** for the following:

<u>Company Name</u>	<u>Description</u>	<u>\$Amount</u>
DeLeon, Larry National Facewear LLC (Non-SBE)	Facemasks	\$18,000.00
Imperial Bag & Paper Co., LLC. (SBE)	Custodial Supplies	\$ 357.26

2. These purchases are awarded without public bidding in accordance with the provisions of the County College Contracts Law 18A:64A-25.3;
3. The Business Disclosure Entity Certification and the Determination of Value are placed on file with this resolution;
4. Specific line item against which these purchases are to be charged are as follows:
 CRRSAA GRANT FUND: 29007-1723-7501 \$18,000.00
 29007-7201-7501 \$357.26
 FY 2020/2021

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE March 23, 2021	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Professional Consulting Services – Ellucian Company, L.P. Small Business Enterprise (SBE)
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	March 23, 2021
Agenda Item No.:	3-1.3/3-2021
	Resolution Authorizing the Award of Professional Service for Banner Student Consulting, and Degree Works Custom Scribing

WHEREAS, Essex County College has a need to approve a professional service in the total amount of **\$16,020.00** to **Ellucian Company, L.P.**, 14083 Collections Center Drive, Chicago, Illinois 60693, vendor approved by the State of New Jersey under Small Business Enterprise (**SBE**) for Banner Student Consulting and Degree Works Custom Scribing, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(2), and N.J.S.A.18A:64A-25.5.a(15), Professional consulting services; and

WHEREAS, The County College Contracts Law (N.J.S.A.18A:64A of NJ statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection; and

WHEREAS, The award of this purchase shall be made as “Non-Fair and Open” pursuant to the provisions of N.J.S.A. 10:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, Essex County College wishes to award a said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, **Ellucian Company, L.P.** has completed and submitted a Business Entity Disclosure Certification which certifies that the vendor has not made any reportable contributions to a political or candidate committee in Essex County in the previous one year and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

WHEREAS, The Chief Finance Officer (CFO) of Essex County College has determined and certified in writing that the funds are available for this purpose,

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to approve a service with **SBE, Ellucian Company, L.P.**, in the total amount of **\$16,020.00** for the following:

<u>Description</u>	<u>\$Amount</u>
Banner Student Consulting	\$10,472.00
Degree Works Custom Scribing	\$ 5,548.00

2. This service is awarded without public bidding as a purchase through the State of NJ Division of Purchase and Property in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.5.a(2), and N.J.S.A.18A:64A-25.5.a(15);
3. The Business Disclosure Entity Certification, and the Determination of Value are placed on file with this resolution;
4. Specific line item against which this service is to be charged is as follows:
10-1723-7184 Operating Expense
29416-9416-7180 Community College Opportunity Grant (CCOG)
FY 2020/2021

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE March 23, 2021	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Purchase over \$36,400.00 – Constellation New Energy, Inc. (Non-SBE/MBE/WBE)
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	March 23, 2021
Agenda Item No.:	3-1.4/3-2021
Resolution Authorizing the Award of a Blanket Order for Utility Services - Gas	

WHEREAS, Essex County College needs to approve a blanket order in the total amount of **\$90,000.00** to **Non-SBE/MBE/WBE, Constellation New Energy, Inc.**, PO Box 4640 Carol Stream, Illinois 60197 which will provide Utility Services (Gas) from February 1, 2021, through June 30, 2021, at the Newark Campus, West Essex Campus, and Student Housing, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5a(8), The supplying of any product or the rendering of any service by the public utility which is subject to the jurisdiction of the Board of Public Utilities, in accordance with tariffs and schedules of charges made, charged and exacted, filed with the said board; and

WHEREAS, The County College Law (N.J.A.18A:64A of NJ statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection; and

WHEREAS, Essex County College wishes to award a said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, The Chief Finance Officer (CFO) of Essex County College has determined and certified in writing that the funds are available for this purpose,

NOW, THEREFORE BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to approve a blanket order in the total amount of **\$90,000.00** to **Non-SBE/MBE/WBE, Constellation New Energy** for utility services (Gas) for the fiscal year 2020-2021 at the Newark Campus, West Essex Campus, and Student Housing;
2. This blanket order is awarded without public bidding as a purchase through the State of NJ Division of Purchase and Property in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.5a(8);
3. Specific line item against which this blanket order is to be charged is as follows:
 10-7351-7640 Operating Expense – Newark and Student Housing \$60,000.00
 10-7252-7640 Operating Expense – West Essex Campus \$30,000.00
 FY 2020/2021

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE March 23, 2021	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Purchase over \$36,400.00 – Laerdal Medical Corp. (Non-SBE/MBE/WBE)
Contact:	Dr. Gail Gage / Chairperson, Nursing & Health Sciences
Meeting Date:	March 23, 2021
Agenda Item No.:	3-1.5/3-2021
Resolution Authorizing the Award of a Bid for Simulation Lab Equipment	

Recommendation: It is recommended that the Board of Trustees approves the award of a bid of **\$34,258.00** to **Non-SBE/MBE/WBE, Laerdal Medical Corporation**, 167 Myers Corners Road, Wappingers Falls, New York, 12590 for Simulation Lab Equipment to upgrade the audio-visual components and software needed to fully operate the simulation lab.

The award of this purchase shall be made as “Fair and Open” pursuant to the provisions of N.J.S.A. 10:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00

Bid# 8106 was advertised on the College Website on February 16, 2021. There were seven (7) bids solicited. Two (2) responses were received, opened, and publicly read on March 2, 2021.

Nature of Bid: Essex County College – Simulation Lab Equipment

Bid Item #1: **The recommendation is for the lowest responsive and responsible bidder.**

Source of Funding: The Chief Finance Officer (CFO) of Essex County College has determined and certified in writing that the following funds are available for this purpose.

<u>Department</u>	<u>Type of Funds</u>	<u>Account #</u>	<u>\$Amount</u>
Nursing	Carl D. Perkins	29152-9152-7325	\$34,258.00

Resolution: The Board of Trustees of Essex County College approves the award of a bid of **\$34,258.00** to **Non-SBE/MBE/WBE, Laerdal Medical Corporation**, 167 Myers Corners Road, Wappingers Falls, New York, 12590 for Simulation Lab Equipment.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE March 23, 2021	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Legal Services – Genova Burns Attorneys-At-Law Small Business Enterprise (SBE)
Contact:	Joy B. Tolliver, Esq. / General Counsel
Meeting Date:	March 23, 2021
Agenda Item No.:	3-1.6/3-2021
Resolution Authorizing the Payment for Legal Services	

WHEREAS, Essex County College required outside legal services. **Genova Burns Attorneys-At-Law**, vendor approved by the State of New Jersey under Small Business Enterprise (**SBE**) rendered services for January 2021; and

WHEREAS, The award of this purchase shall be made as “Fair and Open” pursuant to the provisions of N.J.S.A. 10:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, Request for Qualification #FY20-RFQ1 was advertised in The Star-Ledger newspaper on January 28, 2020 and was opened and publicly announced on February 12, 2020. There were sixteen (16) respondents; and

WHEREAS, The Board of Trustees of Essex County College at their monthly meeting March 17, 2020 (3-1.1/3-2020) approved the awarding of those sixteen (16) contracts of which Genova Burns Attorneys-At-Law was among at a rate of \$250.00 per hour; and

WHEREAS, Essex County College wishes to authorize payment for services rendered without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq., and the provisions of N.J.S.A.19:44A-20, 4 et seq.; and

WHEREAS, The Chief Finance Officer (CFO) of Essex County College has determined and certified in writing that the funds are available for this purpose,

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to approve a payment to **SBE, Genova Burns Attorneys-At-Law** for legal services rendered in the amount of **\$2,370.00** for the following invoice:
 - **#432848** for **\$2,370.00**, January 31, 2020 (Lisa Durden);
2. The specific line item against which these payments are to be charged are as follows:
 - 10-1701-7827 Operating Expense
 - FY 2020/2021

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE March 23, 2021	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Legal Services – O’Toole Scrivo, LLC Small Business Enterprise (SBE)
Contact:	Joy B. Tolliver, Esq. / General Counsel
Meeting Date:	March 23, 2021
Agenda Item No.:	3-1.7/3-2021
Resolution Authorizing the Payment for Legal Services	

WHEREAS, Essex County College required outside legal services. **O’Toole Scrivo Fernandez Weiner Van Lieu, LLC**, vendor approved by the State of New Jersey under Small Business Enterprise (**SBE**) rendered services for January 2021; and

WHEREAS, The award of this purchase shall be made as “Fair and Open” pursuant to the provisions of N.J.S.A. 10:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, Request for Qualification #FY20-RFQ1 was advertised in The Star-Ledger newspaper on January 28, 2020 and was opened and publicly announced on February 12, 2020. There were sixteen (16) respondents; and

WHEREAS, The Board of Trustees of Essex County College at their monthly meeting March 17, 2020 (3-1.1/3-2020) approved the awarding of those sixteen (16) contracts of which O’Toole Scrivo, LLC was among at a rate of \$200.00 per hour; and

WHEREAS, Essex County College wishes to authorize payment for services rendered without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq., and the provisions of N.J.S.A.19:44A-20, 4 et seq.; and

WHEREAS, The Deputy CFO/Comptroller of Essex County College has determined and certified in writing that the funds are available for this purpose,

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to approve payments to **SBE, O’Toole Scrivo, LLC**. for legal services rendered in the amount of **\$1,740.00** for the following invoice:
 - **#95915** for **\$1,740.00**, January 31, 2020 (General Billing);
2. The specific line item against which this payment is to be charged is as follows:
10-1701-7827 Operating Expense
FY 2020/2021

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE March 23, 2021	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Purchase over \$36,400.00 – Dell Computers Non-SBE/MBE/WBE
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	March 23, 2021
Agenda Item No.:	3-1.8/3-2021 COVID-19
Resolution Authorizing the Award of a Purchase of Computer Equipment for Students and Employees	

WHEREAS, Essex County College needs to provide computer equipment for Students and Employees in the amount of **\$121,300.00** from **Non-SBE/MBE/WBE, Dell Computers**, 1 Dell Way, Round Rock, Texas 78682, considering the matters related to the Coronavirus pandemic (**COVID-19**) in Essex County and to comply with the latest CDC Guidelines to prevent and minimize the spread of the Coronavirus between students and staff, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.9(a). Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services, or equipment entered into on behalf of the State by the Division of Purchase and Property. State of New Jersey, National Association of State Procurement Officials (NASPO) Value Point Contract #70256 ; and

WHEREAS, The County College Contracts Law (N.J.S.A.18A:64A of NJ statutes) requires that the resolution authorizing an award of contract for this service without public bids be made available for public inspection; and

WHEREAS, The award of this purchase shall be made as “Fair and Open” pursuant to the provisions of N.J.S.A. 10:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, Essex County College wishes to award a said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, The Chief Finance Officer (CFO) of Essex County College has determined and certified in writing that the funds are available for this purpose;

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to approve a purchase with **Non-SBE/MBE/WBE, Dell Computers** of **\$121,300.00** for computer equipment for Students and Employees;
2. This purchase is awarded without public bidding as a purchase through the State of NJ Division of Purchase and Property in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.9(a);
3. Dell Computers is the authorized vendor for the National Association of State Procurement Officials (NASPO) Value Point Contract #70256;
4. The Determination of Value memos are placed on file with this resolution;
5. Specific line item against which this purchase is to be charged is as follows:
29007-1723-7903 CRRSAA Grant Funds
FY 2020/2021

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE March 23, 2021	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Purchase over \$36,400.00 – Grainger, Inc. Non-SBE/MBE/WBE
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	March 23, 2021
Agenda Item No.:	3-1.9/3-2021 COVID-19
Resolution Authorizing the Award of a Purchase for PPE Supplies	

WHEREAS, Essex County College needs to provide PPE supplies for Students and Employees in the amount not to exceed **\$25,000.00** from **Non-SBE/MBE/WBE, Grainger, Inc.**, 1001 Hadley Road, South Plainfield, New Jersey 07080, considering the matters related to the Coronavirus pandemic (**COVID-19**) in Essex County and to comply with the latest CDC Guidelines to prevent and minimize the spread of the Coronavirus between students and staff, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.9(a). Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services, or equipment entered into on behalf of the State by the Division of Purchase and Property. E&I Cooperative Services Contract #CNR-01248; and

WHEREAS, The County College Contracts Law (N.J.S.A.18A:64A of NJ statutes) requires that the resolution authorizing an award of contract for this service without public bids be made available for public inspection; and

WHEREAS, The award of this purchase shall be made as “Fair and Open” pursuant to the provisions of N.J.S.A. 10:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, Essex County College wishes to award a said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, The Chief Finance Officer (CFO) of Essex County College has determined and certified in writing that the funds are available for this purpose;

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to approve a purchase with **Non-SBE/MBE/WBE, Grainger, Inc.** in the amount not to exceed **\$25,000.00** for PPE Supplies, considering the matters related to the Coronavirus pandemic (**COVID-19**) in Essex County and to comply with the latest CDC Guidelines to prevent and minimize the spread of the Coronavirus between students and staff;
2. This purchase is awarded without public bidding as a purchase through the State of NJ Division of Purchase and Property in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.9(a);
3. Grainger, Inc. is the authorized vendor for the E&I Cooperative Services Contract #CNR-01248;
4. The Determination of Value memo is placed on file with this resolution;
5. Specific line item against which this purchase is to be charged is as follows:
29007-7101-7501 CRRSAA Grant Funds
FY 2020/2021

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, Interim President	
BOARD APPROVAL DATE March 23, 2021	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Purchase over \$36,400.00 – SHI International Corporation Minority Woman Business Enterprise (MWBE)
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	March 23, 2021
Agenda Item No.:	3-1.10/3-2021
Resolution Authorizing the Award of a Purchase of F5 Load Balancer – Degree Works	

WHEREAS, Essex County College needs to approve a purchase of F5 Load Balancer of **\$25,000.00** to **SHI International Corporation**, 290 Davidson Avenue, Somerset, New Jersey 08873, vendor approved by the State of New Jersey under Minority Woman Business Enterprise (**MWBE**) to increase capacity and reliability of Degree Works applications; in which contracts goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.9(a). Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services, or equipment entered into on behalf of the State by the Division of Purchase and Property. State of New Jersey, National Association of State Procurement Officials (NASPO) Value Point Contract #AR615; and

WHEREAS, The County College Contracts Law (N.J.S.A.18A:64A of NJ statutes) requires that the resolution authorizing an award of contract for this service without public bids be made available for public inspection; and

WHEREAS, The award of this purchase shall be made as “Fair and Open” pursuant to the provisions of N.J.S.A. 10:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, Essex County College wishes to award a said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq., and the provisions of N.J.S.A.19:44A-20, 4 et seq.; and

WHEREAS, The Chief Finance Officer (CFO) of Essex County College has determined and certified in writing that the funds are available for this purpose,

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to approve a purchase with **MWBE, SHI International Corporation** of **\$25,000.00** of F5 Load Balancer – Degree Works;
2. This purchase is awarded without public bidding as a purchase through the State of NJ Division of Purchase and Property in accordance with the provisions of the County College Contracts Law 18A:64A-25.5.9(a);
3. SHI International Corp. is the authorized vendor for the National Association of State Procurement Officials (NASPO) Value Point Contract #AR615;
4. The Business Disclosure Entity Certification and the Determination of Value are placed on file with this resolution;
5. Specific line item against which this purchase is to be charged is as follows:
29416-9416-7325 Community College Opportunity Grant (CCOG)
FY 2020/2021

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, Interim President	
BOARD APPROVAL DATE March 23, 2021	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Resolution Fixing Date for Subsequent Board of School Estimate Public Hearing
Contact:	Dr. Augustine Boakye, Interim President
Meeting Date:	March 23, 2021
Agenda Item No.:	3-2.1/3-2021

WHEREAS: N.J.S.A. 18A:64A-17 requires Essex County College to prepare and deliver to each member of the Board of School Estimate a statement of the amount of money estimated to be necessary for the operation and capital outlay expenses for the ensuing year and that, at the same time, fix a date, place, and time for the holding of a public hearing by the Board of School Estimate with respect to said itemized statement; and

WHEREAS: The Board of Trustees of Essex County College has approved a budget including an itemized statement of the amount of money estimated to be necessary for the operation and capital outlay expenses for the fiscal year ending 2022; and

WHEREAS: The Board of School Estimate approved the operating budget at its meeting held on February 25, 2021 and tabled the approval of the capital budget; and

WHEREAS: It is appropriate that the Board of School Estimate now approve the capital budget for fiscal year 2022 and additional funds from the County of Essex in the amount of two hundred and fifty thousand dollars (\$250,000) for capital outlay dedicated to renovations of the College’s Physical Education Building.

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The President of Essex County College shall ensure that a copy of the statement of the amount of money estimated to be necessary for capital outlay expenses for the fiscal year ending 2022 be delivered to each member of the Board of School Estimate as soon as practicable;
2. The President of Essex County College shall ensure that appropriate notice of a public hearing by the Board of School Estimate be provided;
3. A copy of the statement shall be placed on file and open to examination of the public on the College’s website: www.essex.edu.
4. The Board of School Estimate shall hold a subsequent virtual public hearing with respect to the capital budget for fiscal year 2022 and additional funds dedicated for renovations of the Physical Education Building on April 13, 2021 at 11:30 am via Zoom in accordance with the Open Public Meetings Act, P.L. 2020 c. 11) and the Governor of New Jersey’s Executive Order 107) regarding COVID 19 Emergency Actions.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE March 23, 2021	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Acceptance of Funds from the County of Essex
Contact:	Dr. Augustine A. Boakye, Interim President
Meeting Date:	March 23, 2021
Agenda Item No.:	3-2.2/3-2021

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College accept additional funding from the County of Essex in the amount of two hundred and fifty thousand dollars (\$250,000) for capital outlay dedicated to renovations of the Essex County College Physical Education Building (ECCPEB).

BACKGROUND AND RATIONALE: The County of Essex, led by the County Executive, offered to the College an additional money to dedicate to renovations of the ECCPEB, including but not limited to replacing lighting and flooring. The requested appropriation shall be separate from funds appropriated for operating expenses and capital expenses authorized pursuant to Chapter 12.

FISCAL NOTES: This funding will increase the College’s capital budget.

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Board of Trustees of Essex County College accepts additional funding from the County of Essex in the amount of two hundred and fifty thousand dollars (\$250,000) in Fiscal Year 2022, exclusive of authorized Chapter 12 funds, for capital outlay dedicated to renovations of the Essex County College Physical Education Building.
2. The President of Essex County College shall ensure that a copy of the statement of the said amount of money estimated to be necessary for all capital outlay expenses for the fiscal year ending 2022 be delivered to each member of the board of school estimate as soon as practicable;
3. The President of Essex County College shall ensure that appropriate notice of a public hearing by the Essex County College Board of School Estimate be provided;
4. A copy of the itemized statement be on file and open to examination of the public: 1) on the Essex County College website at www.essex.edu; and 2) at the Office of Administration and Finance, Essex County College, Room 6116, 303 University Avenue, Newark, NJ 07102.
5. The Board of School Estimate shall hold a virtual public hearing with respect to the itemized statement on April 13, 2021 at 11:30 via Zoom in accordance with the Open Public Meetings Act and the Governor’s Executive Order No. 107.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE March 23, 2021	