



# Essex County College BOARD OF SCHOOL ESTIMATE



February 25, 2021 11:00am

ESSEX COUNTY COLLEGE  
**BOARD OF SCHOOL ESTIMATE MEETING**

*A Virtual Meeting*

Thursday, February 25, 2021 • 11:00 AM

Please click the link below to join the webinar:

<https://essex-edu.zoom.us/j/95961091710>

Or iPhone one-tap :

US: +13017158592,,95961091710# or +13126266799,,95961091710#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 **646 558 8656** or +1 253 215 8782 or +1  
346 248 7799 or +1 669 900 9128

Webinar ID: **959 6109 1710**

International numbers available: <https://essex-edu.zoom.us/j/95961091710>

**AGENDA**

**Call to Order** ..... The Honorable Joseph N. DiVincenzo  
County Executive, Essex County, NJ

**Roll Call**

**Comments** ..... Dr. Augustine Boakye  
Interim President, Essex County College

Dr. Marion A. Bolden  
Chair, Essex County College Board of Trustees

Mr. Joseph S. Zarra  
Treasurer, Essex County College Board of Trustees

The Honorable Rufus I. Johnson  
Commissioner, Essex County Board of County Commissioners

The Honorable Leonard M. Luciano  
Commissioner, Essex County Board of County Commissioners

The Honorable Joseph N. DiVincenzo

**Roll Call Vote on Resolutions:**

Fiscal Year 2022 Operating Budget Request

Fiscal Year 2022 Chapter XII Budget Request

**Public Comments**

**Adjournment**

**RESOLUTION OF THE BOARD OF SCHOOL ESTIMATE OF  
ESSEX COUNTY COLLEGE  
FIXING AND DETERMINING THE AMOUNT OF MONEY  
NECESSARY FOR OPERATING EXPENSES  
FOR THE FISCAL YEAR 2022**

- WHEREAS: The Board of Trustees of Essex County College in accordance with the provisions of N.J.S.A. 18A:64A-17 has duly prepared and delivered to each member of the Board of School Estimate an itemized statement of the amount of money estimated to be necessary for the operating expenses for the ensuing year; AND
- WHEREAS: The Board of Trustees of Essex County College in accordance with the provisions of N.J.S.A. 18A:64A-17 did fix a date, place, and time for the holding of a public hearing by the Board of School Estimate with respect to said itemized statement; AND
- WHEREAS: Notice of said meeting has been duly established in accordance with the provisions of N.J.S.A. 18A:64A-17 and a copy of said publication and affidavit of same are attached hereto and made a part thereof of Exhibit A; NOW THEREFORE BE IT
- RESOLVED: That the Board of School Estimate of Essex County College does hereby fix and determine the amount of money set forth and itemized in the following budget as necessary for the operating expenses for fiscal year 2020-2021.

Item	Total Request	Aid from State and Other Sources	County Aid Required
College	51,902,382	37,202,382	14,700,000

BE IT FURTHER

RESOLVED: That the secretary be authorized and directed to prepare three (3) certified copies of this resolution, as certificates required by law; one shall be served upon the Commission of Higher Education of the State of New Jersey, and one shall be delivered to the Board of Commissioners of the County of Essex.

County Executive \_\_\_\_\_

Commissioner \_\_\_\_\_

Commissioner \_\_\_\_\_

Trustee \_\_\_\_\_

Trustee \_\_\_\_\_

Secretary to the Board of School Estimate \_\_\_\_\_ Date: \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_\_ day of February, 2021

\_\_\_\_\_

## ESSEX COUNTY COLLEGE

### Operating Budget Recommendation for Fiscal Year 2022

Proposed Budget for Fiscal 2022 • Approved Budget for Fiscal 2021

Revenues	FY2022	%	FY 2021	%
Tuition & Fees	\$ 27,627,382	53.23%	\$ 29,872,164	53.23%
State of New Jersey	\$ 8,975,000	17.29%	\$ 10,050,000	17.91%
County of Essex	\$ 14,700,000	28.32%	\$ 14,200,000	25.30%
Investment Income	\$ 100,000	0.19%	\$ 100,000	0.18%
Other Income	\$ 500,000	0.96%	\$ 1,900,000	3.39%
<b>Total Revenues:</b>	<b>\$ 51,902,382</b>	<b>100%</b>	<b>\$ 56,122,164</b>	<b>100%</b>

Expenditures	FY2022	%	FY 2021	%
Instruction	\$ 18,171,024	35.01%	\$ 19,642,757	35.00%
Public Service	\$ 2,356,368	4.54%	\$ 2,550,015	4.54%
Academic Support	\$ 2,532,836	4.88%	\$ 2,738,482	4.88%
Student Services	\$ 3,980,913	7.67%	\$ 4,306,601	7.67%
Institutional Support	\$ 17,169,308	33.08%	\$ 18,567,005	33.08%
Operation and Maintenance of Plant	\$ 7,691,933	14.82%	\$ 8,317,305	14.82%
<b>Total Expenditures:</b>	<b>\$ 51,902,382</b>	<b>100.00%</b>	<b>\$ 56,122,164</b>	<b>100.00%</b>

## Definitions

<b>TUITION AND FEES</b>	Tuition and Fees account for 53% of revenue, the largest percentage of the entire Operating Budget. Tuition and Fees net of Waivers consist of the following: In-County Tuition and Fees, Out-of-County Tuition and Fees, Out-of-State Tuition and Fees, Tuition – Non Credit, General Fees, Lab Fees, Deferred Payment Fees, Off-Campus Fees, Graduation Fees, Transcript Fees, Application Fees, Late Fees, Void Reinstatement Fees, and Saturday Youth Program.
<b>APPROPRIATIONS</b>	Appropriations are from the State of New Jersey and the County of Essex.
<b>INVESTMENT INCOME</b>	Investment Income represents revenue from the State of New Jersey Cash Management Funds, Mutual Funds and Stocks, and Checking Accounts.
<b>OTHER INCOME</b>	<p>Other Income includes:</p> <ol style="list-style-type: none"><li>1. <i>Indirect Cost Reimbursement</i> which is the money received directly from the Federal Government as compensation for administering Federal programs. Grants also generate indirect cost reimbursement of between 8% and 45% of the salary cost associated with each grant. The income generated depends on the number of grants and currently there is a decrease in the number of grants being administered by the College.</li><li>2. <i>Miscellaneous Other Income</i> includes income from Facility rentals, library fines, security IDs, vending machines, Cafeteria commissions, the parking deck, service provided to the County and the Vocational school.</li><li>3. <i>Auxiliary Income</i> which includes income derived from the reimbursable deposits of key cards.</li></ol>

**RESOLUTION OF THE BOARD OF SCHOOL ESTIMATE OF  
ESSEX COUNTY COLLEGE  
FIXING AND DETERMINING THE AMOUNT OF MONEY  
NECESSARY FOR CAPITAL EXPENSES  
FOR THE FISCAL YEAR 2022**

WHEREAS: The Board of Trustees of Essex County College in accordance with the provisions of N.J.S.A. 18A:64A-17 has duly prepared and delivered to each member of the Board of School Estimate an itemized statement of the amount of money estimated to be necessary for the Chapter XII Capital Renovation and Renewal (CRR) for the ensuing year; AND

WHEREAS: The Board of Trustees of Essex County College in accordance with the provisions of N.J.S.A. 18A:64A-17 did fix a date, place, and time for the holding of a public hearing by the Board of School Estimate with respect to said itemized statement; AND

WHEREAS: Notice of said meeting has been duly established in accordance with the provisions of N.J.S.A. 18A:64A-17 and a copy of said publication and affidavit of same are attached hereto and made a part thereof of Exhibit A; NOW THEREFORE BE IT

RESOLVED: That the Board of School Estimate of Essex County College does hereby fix and determine the amount of money set forth and itemized in the following budget as necessary for the CHAPTER XII capital renovation and renewal expenses for fiscal year 2021-2022; AND

Item	Total Budget	State & Other Revenue	County Aid
Chapter XII Budget	Minimum Allocation of 3,387,000 or the Greater Not to Exceed Allocation of 3,537,000	Minimum Allocation of 1,693,500 or the Greater Not to Exceed Allocation of 1,768,500	Minimum Allocation of 1,693,500 or the Greater Not to Exceed Allocation of 1,768,500

BE IT FURTHER

RESOLVED: That if the State is unable to provide the required matching funds, the College shall use the County matching funds of a minimum \$1,693,500 or a greater not to exceed allocation of \$1,768,500 for CHAPTER XII capital renovation and renewal projects for fiscal year 2022; AND

BE IT FURTHER

RESOLVED: That the secretary be authorized and directed to prepare three (3) certified copies of this resolution, as certificates required by law; one shall be served upon the Commission of Higher Education of the State of New Jersey, and one shall be delivered to the Board of Commissioners of the County of Essex.

County Executive \_\_\_\_\_

Commissioner \_\_\_\_\_

Commissioner \_\_\_\_\_

Trustee \_\_\_\_\_

Trustee \_\_\_\_\_

Secretary to the Board of School Estimate \_\_\_\_\_ Date: \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_ day of February, 2021

\_\_\_\_\_

## FY2022 Chapter 12 Allocations (State/County Combined)

Warren is not participating in the FY2022 Chapter 12 Funding Cycle

College	FY2020 FTEs		Formulaic Approach		Minimum	Add-on	Not to Exceed
	#	%	25% FTEs	75% equal shares	Allocation	Remedy	Allocation
Atlantic Cape	3,598	3.7%	\$558,000	\$2,500,000	\$3,058,000	\$150,000	\$3,208,000
Bergen	9,621	9.9%	\$1,492,000	\$2,500,000	\$3,992,000	\$150,000	\$4,142,000
Brookdale	8,004	8.3%	\$1,241,000	\$2,500,000	\$3,741,000	\$150,000	\$3,891,000
Camden	6,967	7.2%	\$1,080,000	\$2,500,000	\$3,580,000	\$150,000	\$3,730,000
Essex	5,723	5.9%	\$887,000	\$2,500,000	\$3,387,000	\$150,000	\$3,537,000
Hudson	5,928	6.1%	\$919,000	\$2,500,000	\$3,419,000	\$150,000	\$3,569,000
Mercer	4,636	4.8%	\$719,000	\$2,500,000	\$3,219,000	\$150,000	\$3,369,000
Middlesex	8,081	8.4%	\$1,253,000	\$2,500,000	\$3,753,000	\$150,000	\$3,903,000
Morris	5,394	5.6%	\$836,000	\$2,500,000	\$3,336,000	\$150,000	\$3,486,000
Ocean	6,572	6.8%	\$1,019,000	\$2,500,000	\$3,519,000	\$150,000	\$3,669,000
Passaic	4,306	4.5%	\$668,000	\$2,500,000	\$3,168,000	\$150,000	\$3,318,000
Raritan Valley	5,111	5.3%	\$792,000	\$2,500,000	\$3,292,000	\$150,000	\$3,442,000
Rowan/Burlington	6,082	6.3%	\$943,000	\$2,500,000	\$3,443,000	\$150,000	\$3,593,000
RCSJ/Cumberland	2,065	2.1%	\$320,000	\$2,500,000	\$2,820,000	\$150,000	\$2,970,000
RCSJ/Gloucester	5,168	5.3%	\$801,000	\$2,500,000	\$3,301,000	\$150,000	\$3,451,000
Salem	893	0.9%	\$139,000	\$2,500,000	\$2,639,000	\$150,000	\$2,789,000
Sussex	1,688	1.7%	\$262,000	\$2,500,000	\$2,762,000	\$150,000	\$2,912,000
Union	6,916	7.1%	\$1,072,000	\$2,500,000	\$3,572,000	\$150,000	\$3,722,000
Total	96,753	100.0%	\$15,000,000	\$45,000,000	\$60,000,000	\$2,550,000	\$62,700,000





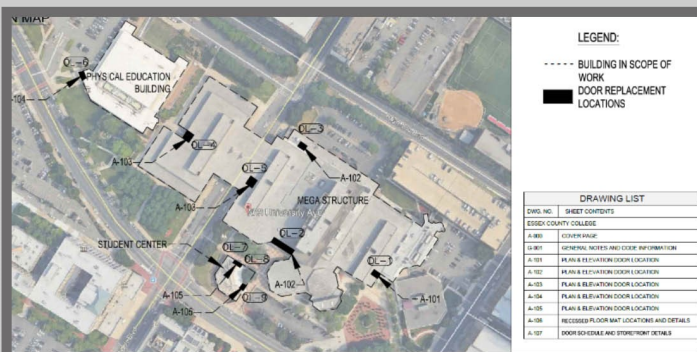
### ACCESS CONTROL

Continuation of the access control project for the fifth and six floor of the main campus, as well as wiring and access control for all emergency doors.



### CONCRETE SIDEWALKS & STEPS REPAIR (PHASE II)

Redesign of courtyards and repair of remaining sidewalk concrete.



### EXTERIOR DOORS RENOVATION

Replacement and upgrade of nine main entrances of the main campus. The upgrade will include new framing for all doors, ADA accessibility and access control.



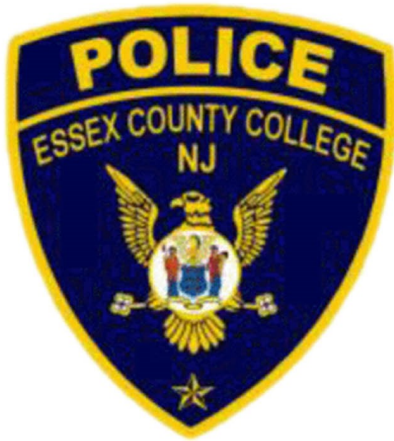
## CAPITAL PROJECTS

Academic Year 2021-2022



### INFORMATION TECHNOLOGY RENOVATION

Redesign of the space by Arcari & Iovino Architects and upgrade of the cubicles and other furniture.



### POLICE HEADQUARTERS RENOVATION

Redesign of the space to include the entire operation (police officers, dispatch and detectives) as well as a modern and intuitive dispatch center.



### WEST CALDWELL NEW CAMPUS CONSTRUCTION

Demolition of existing building and construction of a new state of the art two-floor building and parking deck.

### LEGAL NOTICE

A virtual Public Meeting has been scheduled on Thursday, February 25, 2021 at 11:00 A.M. at which time and place the Board of School Estimate of Essex County College will meet for the purpose of adopting and duly certifying the following 2021-2022 Budget for Essex County College in accordance with N.J.S.A. 18A-64A:17 et seq.:

Item	Total Request	Aid from State & Other Sources	County Aid Required
<u>Operating</u>	51,902,382	37,202,382	14,700,000
<u>Capital CH XII</u>			
• Renovations and expansion projects	Minimum Allocation of 3,387,000 or the Greater Not to Exceed Allocation of 3,537,000	Minimum Allocation of 1,693,500 or the Greater Not to Exceed Allocation of 1,768,500	Minimum Allocation of 1,693,500 or the Greater Not to Exceed Allocation of 1,768,500

A copy of the Board of School Estimate meeting packet is available for review on the College website and may be accessed on the College's main page [www.essex.edu](http://www.essex.edu). The meeting packet, including the budget, shall be on file and available for viewing at Room 6116, A. Zachary Yamba Building, 303 University Avenue, Newark, New Jersey during business hours, Monday through Friday.

In accordance with the Open Public Meetings Act (P.L. 2020 c. 11, and the Governor of New Jersey's Executive Order 107 regarding COVID 19 Emergency Actions, the Public is invited to attend the meeting by:

Accessing the link: <https://essex-edu.zoom.us/j/95961091710>

Or Telephone: Dial +1 646 558 8656 and enter Webinar ID: 959 6109 1710

Taxpayers and other interested persons may offer comments on said budget for the Fiscal Year 2021-2022 by emailing [publiccomments@essex.edu](mailto:publiccomments@essex.edu) before 5:00 P.M. on Wednesday, February 24, 2021. Comments received by email will be read into the record during the meeting. Please include your name and contact information.

George Peterson, CFO

2/17/21

\$

888555-01

## Congleton, Jonell

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**From:** NJ Advance Media Legal Advertising <legalads@support.njadvance-media.com>  
**Sent:** Monday, February 15, 2021 2:15 PM  
**To:** Congleton, Jonell  
**Cc:** mjones@njadvancemedia.com  
**Subject:** Re: [NJAM - I #177-16-914] 0009885535 2/17 - SL - Essex County College- Board of School Estimate Legal Notice.  
**Attachments:** 9885535-01.PDF

**CAUTION:** This email originated outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

ATTN: Jonell Congleton

As per your request, your Legal DISPLAY ad is scheduled to appear in the STAR-LEDGER on 2/17/21.

Your notice will also appear on NJ.COM under Legal Notices for 30 days.

For your reference:

- Ad number is: 0009885535
- Account number: XESSE3100080
- Cost: \$166.26 AD COST ONLY

Please confirm receipt of this email - attached is a proof of your ad.

Please review for corrections if needed (if anything is missing, needs to be revised, and/or removed from the ad text) reply back with approval of the ad copy or any corrections or revises by deadline for changes by – MONDAY, 5PM.

Your response is required by deadline or your ad will publish as is.

You will receive the bill in your regular billing cycle.

Please contact us at: legalads@njadvancemedia.com or call 732-902-4318 for any concerns.

Thank you for choosing the Star Ledger,

Cherilyn Alston  
NJ Advance Media  
Operations Coordinator, Inside Sales

\*\*\* Advertising Terms and Conditions \*\*\*

This confirms that any advertisements submitted by you are subject to the terms and conditions contained in the following link: <http://www.njadvancemedia.com/terms-and-conditions/>. By proceeding to submit the advertisements, you are acknowledging your agreement to these terms and conditions.

On Fri, 12 Feb 2021, jcongleton@essex.edu wrote:  
> Good Afternoon,

>

> Please post the following notice (also attached) in your respective newspaper:

>

> LEGAL NOTICE

>

> A virtual Public Meeting has been scheduled on Thursday, February 25, 2021 at 11:00 A.M. at which time and place the Board of School Estimate of Essex County College will meet for the purpose of adopting and duly certifying the following 2021-2022 Budget for Essex County College in accordance with N.J.S.A. 18A-64A:17 et seq.:

>

> Item

>

> Total

> Request

>

> Aid from State

> & Other Sources

>

> County Aid Required

>

> Operating

>

> 51,902,382

>

> 37,202,382

>

> 14,700,000

>

> Capital CH XII

>

> \* Renovations and expansion projects

>

> Minimum Allocation of

> 3,387,000

> or the Greater Not to Exceed Allocation of

> 3,537,000

>

> Minimum Allocation of

> 1,693,500

> or the Greater Not to Exceed Allocation of

> 1,768,500

>

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> 1,693,500

> or the Greater Not to Exceed Allocation of

> 1,768,500

>

> A copy of the Board of School Estimate meeting packet is available for review on the College website and may be accessed on the College's main page [www.essex.edu](http://www.essex.edu)<<http://www.essex.edu>>. The meeting packet,

- > including the budget, shall be on file and available for viewing at Room 6116, A.
- > Zachary Yamba Building, 303 University Avenue, Newark, New Jersey
- > during business hours, Monday through Friday.
- >
- > In accordance with the Open Public Meetings Act (P.L. 2020 c. 11, and
- > the Governor of New Jersey's Executive Order 107 regarding COVID 19
- > Emergency Actions, the Public is invited to attend the meeting by:
- > Accessing the
- > link: <https://essex-edu.zoom.us/j/95961091710> or Telephone: Dial +1
- > 646
- > 558 8656 and enter Webinar ID: 959 6109 1710
- >
- > Taxpayers and other interested persons may offer comments on said
- > budget for the Fiscal Year 2021-2022 by emailing
- > [publiccomments@essex.edu](mailto:publiccomments@essex.edu) before 5:00 P.M.
- > on Wednesday, February 24, 2021. Comments received by email will be
- > read into the record during the meeting. Please include your name and
- > contact information.
- >
- > George Peterson, CFO
- >
- > Kindly forward billing for the notice to my attention as listed below.
- >
- > Warm regards. Stay well. Stay safe.
- >
- > [cid:image001.jpg@01D7014E.F7FF0080]
- >
- > Jonelle
- > Jonell Congleton
- > Liaison to the President/Board of Trustees Office of the President
- > Essex County College
- > 303 University Avenue
- > Newark NJ, 07102-1719
- > Tel: (973) 877 3068
- > Fax: (973) 877 4465
- > [www.essex.edu](http://www.essex.edu)
- > A candle loses nothing by lighting another candle - James Keller

## Congleton, Jonell

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**From:** legals@recordernewspapers.com  
**Sent:** Sunday, February 14, 2021 9:22 PM  
**To:** Congleton, Jonell  
**Subject:** RE: Board of School Estimate Legal Notice.

CAUTION: This email originated outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi

Confirming one ad to be published in the Caldwell Progress on February 18, 2021 Thank you

-----Original Message-----

From: "Congleton, Jonell" <jcongleton@essex.edu>  
Sent: Friday, February 12, 2021 2:54pm  
To: "'legalads@starledger.com'" <legalads@starledger.com>, "'legals@recordernewspapers.com'" <legals@recordernewspapers.com>  
Subject: Board of School Estimate Legal Notice.

Good Afternoon,

Please post the following notice (also attached) in your respective newspaper:

### LEGAL NOTICE

A virtual Public Meeting has been scheduled on Thursday, February 25, 2021 at 11:00 A.M. at which time and place the Board of School Estimate of Essex County College will meet for the purpose of adopting and duly certifying the following 2021-2022 Budget for Essex County College in accordance with N.J.S.A. 18A-64A:17 et seq.:

Item

Total  
Request

Aid from State  
& Other Sources

County Aid Required

Operating

51,902,382



37,202,382

14,700,000

Capital CH XII

\* Renovations and expansion projects

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3,537,000

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A copy of the Board of School Estimate meeting packet is available for review on the College website and may be accessed on the College's main page [www.essex.edu](http://www.essex.edu)<<http://www.essex.edu>>. The meeting packet, including the budget, shall be on file and available for viewing at Room 6116, A. Zachary Yamba Building, 303 University Avenue, Newark, New Jersey during business hours, Monday through Friday.

In accordance with the Open Public Meetings Act (P.L. 2020 c. 11, and the Governor of New Jersey's Executive Order 107 regarding COVID 19 Emergency Actions, the Public is invited to attend the meeting by:

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or Telephone: Dial +1 646 558 8656 and enter Webinar ID: 959 6109 1710

Taxpayers and other interested persons may offer comments on said budget for the Fiscal Year 2021-2022 by emailing [publiccomments@essex.edu](mailto:publiccomments@essex.edu)<<mailto:publiccomments@essex.edu>> before 5:00 P.M. on Wednesday, February 24, 2021. Comments received by email will be read into the record during the meeting. Please include your name and contact information.

George Peterson, CFO

Kindly forward billing for the notice to my attention as listed below.

Warm regards. Stay well. Stay safe.

[cid:image001.jpg@01D7014E.F7FF0080]

Jonelle

Jonell Congleton

Liaison to the President/Board of Trustees Office of the President Essex County College

303 University Avenue

Newark NJ, 07102-1719

Tel: (973) 877 3068

Fax: (973) 877 4465

[www.essex.edu](http://www.essex.edu)<<http://www.essex.edu>>

A candle loses nothing by lighting another candle - James Keller



## BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Resolution Fixing Date for Board of School Estimate Public Hearing
Contact:	Dr. Augustine Boakye, Interim President
Meeting Date:	January 26, 2021
Agenda Item No.:	3-2.4/1-2021

**WHEREAS:** N.J.S.A. 18A:64A-17 requires Essex County College to prepare and deliver to each member of the Board of School Estimate an itemized statement of the amount of money estimated to be necessary for the operation and capital outlay expenses for the ensuing year and that, at the same time, fix a date, place, and time for the holding of a public hearing by the Board of School Estimate with respect to said itemized statement; and

**WHEREAS:** The Board of Trustees of Essex County College has approved a budget including an itemized statement of the amount of money estimated to be necessary for the operation and capital outlay expenses for the fiscal year ending 2022.

**NOW THEREFORE, BE IT RESOLVED** by the Essex County College Board of Trustees as follows:

1. The President of Essex County College shall ensure that a copy of the itemized statement of the amount of money estimated to be necessary for the operation and capital outlay expenses for the fiscal year ending 2022 be delivered to each member of the Board of School Estimate as soon as practicable;
2. The President of Essex County College shall ensure that appropriate notice of a public hearing by the Board of School Estimate be provided;
3. A copy of the itemized statement shall be placed on file and open to examination of the public on the College's website: [www.essex.edu](http://www.essex.edu).
4. The Board of School Estimate shall hold a virtual public hearing with respect to the itemized statement on February 25, 2021 via Zoom in accordance with the Open Public Meetings Act, P.L. 2020 c. 11) and the Governor of New Jersey's Executive Order 107) regarding COVID 19 Emergency Actions at 11:00 a.m.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, Interim President	FINAL DISPOSITION <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE January 26, 2021	



## BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Operating Budget Request Fiscal Year 2021-2022
Contact:	Dr. Augustine Boakye, Interim President
Meeting Date:	January 26, 2021
Agenda Item No.:	3-2.2/1-2021

**WHEREAS:** State Statute 18A-64A-16 requires the Administration of the College to adopt a balanced budget; and

**WHEREAS:** Budget Requests were disseminated to each College funded Department for completion based on the College's Strategic Plan and approved goals and objectives for the fiscal year; and

**WHEREAS:** The requests were summarized and compared to the approved revenue base and adjustments were required to reduce the budget requests in order to present a balanced budget; and

**WHEREAS:** The College's operating budget is funded through tuition and fees, governmental appropriations, and other income sources; and

**WHEREAS:** Cost containment is an ongoing imperative as evidenced by the Board's Declaration of Fiscal Exigency.

**NOW THEREFORE, BE IT RESOLVED** by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees approves the College Operating budget in the amount of \$51,902,382 for Fiscal Year 2021-2022.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, Interim President	FINAL DISPOSITION <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE January 26, 2021	



## BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Chapter 12 Budget Request Fiscal Year 2021-2022
Contact:	Dr. Augustine Boakye, Interim President
Meeting Date:	January 26, 2021
Agenda Item No.:	3-2.3/1-2021

**WHEREAS:** The State of New Jersey provides funding for major capital renewal and replacement (CRR) programs known as Chapter 12 and Essex County College has received a minimum allocation of \$3,387,000 and a not to exceed allocation of \$3,537,000; and

**WHEREAS:** Essex County College is requesting its full allocation of \$3,387,000 or the greater not to exceed allocation of \$3,537,000 for the fiscal year 2021-2022 to commence on July 1, 2021; and

**WHEREAS:** The County is a funding partner and is required to share in 50% of the CRR cost approved by the State for the College and at this date, Chapter 12 capital funds are included in the Governor's budget; and

**WHEREAS:** The County is expected to appropriate a minimum amount of \$1,693,500 or a greater not to exceed amount of \$1,768,500 for the College's fiscal year 2021-2022 Chapter 12 request; and

**WHEREAS:** The College will use its fiscal year 2020-2021 Chapter 12 allocation to complete infrastructure projects as outlined in the College's redeveloped facilities master plan; and

**WHEREAS:** If the State does not approve Chapter 12 funding for 2021-2022, the County share of a minimum \$1,693,500 or a greater not to exceed allocation of \$1,768,500 will be awarded to the College as minor capital; and

**WHEREAS:** The College's Chapter 12 Capital Fund Budget request of a minimum allocation of \$3,387,000 or the greater maximum not to exceed allocation of \$3,537,000 will be submitted to the Board of School Estimate for approval at its next meeting; and

**NOW THEREFORE, BE IT RESOLVED** by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby authorizes the College's Chapter 12 Capital Funds request in a minimum amount of \$3,387,000 or a greater maximum amount not to exceed \$3,537,000 for the fiscal year 2021-2022 to commence on July 1, 2021.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, Interim President	FINAL DISPOSITION <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE January 26, 2021	