



# Essex County College **BOARD OF SCHOOL ESTIMATE**

*A Virtual Meeting*

Thursday, February 17, 2022 at 12:00 p.m.



ESSEX COUNTY COLLEGE  
**BOARD OF SCHOOL ESTIMATE MEETING**

*A Virtual Meeting*

Thursday, February 17, 2022 • 12:00 PM

Please click the link below to join the webinar:

<https://essex-edu.zoom.us/j/99532185485>

Or One tap mobile :

US: +13126266799,,99532185485# or +16465588656,,99532185485#

Or Telephone:

Dial 1 646 558 8656 the enter Webinar ID: 995 3218 5485

International numbers available: <https://essex-edu.zoom.us/j/99532185485>

**AGENDA**

**Call to Order** ..... The Honorable Joseph N. DiVincenzo  
County Executive, Essex County, NJ

**Roll Call**

**Comments**..... Dr. Augustine Boakye  
President, Essex County College

Dr. Arnold C. Lewis  
Vice Chair, Essex County College Board of Trustees

Mr. Joseph S. Zarra  
Treasurer, Essex County College Board of Trustees

The Honorable Leonard M. Luciano  
Commissioner, Essex County Board of County Commissioners

The Honorable Carlos M. Pomares  
Vice President, Essex County Board of County Commissioners

The Honorable Joseph N. DiVincenzo

**Roll Call Vote on Resolutions:**

Fiscal Year 2023 Operating Budget Request

Fiscal Year 2023 Chapter XII Budget Request

**Public Comments**

**Adjournment**

**RESOLUTION OF THE BOARD OF SCHOOL ESTIMATE OF  
ESSEX COUNTY COLLEGE  
FIXING AND DETERMINING THE AMOUNT OF MONEY  
NECESSARY FOR OPERATING EXPENSES  
FOR THE FISCAL YEAR 2023**

WHEREAS: The Board of Trustees of Essex County College in accordance with the provisions of N.J.S.A. 18A:64A-17 has duly prepared and delivered to each member of the Board of School Estimate an itemized statement of the amount of money estimated to be necessary for the operating expenses for the ensuing year; AND

WHEREAS: The Board of Trustees of Essex County College in accordance with the provisions of N.J.S.A. 18A:64A-17 did fix a date, place, and time for the holding of a public hearing by the Board of School Estimate with respect to said itemized statement; AND

WHEREAS: Notice of said meeting has been duly established in accordance with the provisions of N.J.S.A. 18A:64A-17 and a copy of said publication and affidavit of same are attached hereto and made a part thereof of Exhibit A; NOW THEREFORE BE IT

RESOLVED: That the Board of School Estimate of Essex County College does hereby fix and determine the amount of money set forth and itemized in the following budget as necessary for the operating expenses for fiscal year 2022-2023.

| Item    | Total Request | Aid from State and<br>Other Sources | County Aid<br>Required |
|---------|---------------|-------------------------------------|------------------------|
| College | 53,641,279    | 38,441,279                          | 15,200,000             |

BE IT FURTHER

RESOLVED: That the secretary be authorized and directed to prepare three (3) certified copies of this resolution, as certificates required by law; one shall be served upon the Commission of Higher Education of the State of New Jersey, and one shall be delivered to the Board of Commissioners of the County of Essex.

County Executive \_\_\_\_\_

Commissioner \_\_\_\_\_

Commissioner \_\_\_\_\_

Trustee \_\_\_\_\_

Trustee \_\_\_\_\_

Secretary to the  
Board of School Estimate \_\_\_\_\_ Date: \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_\_ day of February, 2022

\_\_\_\_\_

## Essex County College Projected Total Revenue for FY 2023

| Description                           | Cost Per Credit Hour | 2023-01      |              | 2023-02        |              | 2023-03        |              | 2023-04      |              | FULL YEAR      |              |
|---------------------------------------|----------------------|--------------|--------------|----------------|--------------|----------------|--------------|--------------|--------------|----------------|--------------|
|                                       |                      | Revenue      | Credit Hours | Revenue        | Credit Hours | Revenue        | Credit Hours | Revenue      | Credit Hours | Revenue        | Credit Hours |
| In-County Tuition                     | \$ 131.58            | \$ 716,929   | 5,449        | \$ 8,065,454   | 61,297       | \$ 7,886,222   | 59,935       | \$ 1,254,626 | 9,535        | \$ 17,923,232  | 136,215      |
| Out-of-County & State Tuition         | \$ 263.16            | \$ 99,680    | 379          | \$ 1,121,400   | 4,261        | \$ 1,096,480   | 4,167        | \$ 174,440   | 663          | \$ 2,492,000   | 9,470        |
| General Service Fee                   | \$ 33.81             | \$ 197,042   |              | \$ 2,216,721   |              | \$ 2,167,461   |              | \$ 344,823   |              | \$ 4,926,047   |              |
| Total Fund 10 per credit hour income: |                      | \$ 1,013,651 |              | \$ 11,403,576  |              | \$ 11,150,163  |              | \$ 1,773,890 |              | \$ 25,341,279  |              |
| Other Student Fees:                   |                      | \$ 192,000   |              | \$ 2,160,000   |              | \$ 2,112,000   |              | \$ 336,000   |              | \$ 4,800,000   |              |
| Tuition Waiver:                       |                      | \$ (100,000) |              | \$ (1,125,000) |              | \$ (1,100,000) |              | \$ (175,000) |              | \$ (2,500,000) |              |
| Total Revenue from Tuition and Fees:  |                      | \$ 1,105,651 | 5,827        | \$ 12,438,576  | 65,558       | \$ 12,162,163  | 64,101       | \$ 1,934,890 | 10,198       | \$ 27,641,279  | 145,685      |

| Total FY 2023 Revenue/Expense Forecast |               |            |
|--|---------------|------------|
| Revenue Source                         | Amount        | % of Total |
| Tuition & Fees                         | \$ 27,641,279 | 51.5%      |
| State Appropriations                   | \$ 10,200,000 | 19.0%      |
| County Appropriations                  | \$ 15,200,000 | 28.3%      |
| Investment Income                      | \$ 100,000    | 0.2%       |
| Other Income                           | \$ 500,000    | 0.9%       |
| Total FY 2023 Revenue Forecast         | \$ 53,641,279 | 100.0%     |
|  |               |            |
| Expense Type                           | Amount        |            |
| Salaries, Wages & Benefits             | \$ 41,303,785 |            |
| Other Expenses                         | \$ 12,337,494 |            |
| Total FY 2023 Expense Forecast:        | \$ 53,641,279 |            |

| Assumptions  |
|--|
| *Total credit hours = 153,685                          |
| *Tuition & per credit hour fees increase by 2% in FY23 |
| *Out-of-County = 6.5% of total credit hours            |
| *2023.01 credit hours = 4% of the total credit hours   |
| *2023.02 credit hours = 45% of the total credit hours  |
| *2023.03 credit hours = 44% of the total credit hours  |
| *2022.04 credit hours = 7% of the total credit hours   |
| *Full year Tuition Waiver = \$2,500,000                |
| *Other Student Fees = \$4,800,000                      |
|  |
| *Total Expenses = Total Revenue                        |
| *Salaries, Wages & Benefits = 77% of Total Expenses    |
| *Other Expenses = 23% of Total Expenses                |

## Definitions

|                          |  |
|--------------------------|--|
| <b>TUITION AND FEES</b>  | Tuition and Fees account for 51.5% of revenue, the largest percentage of the entire Operating Budget. Tuition and Fees net of Waivers consist of the following: In-County Tuition and Fees, Out-of-County Tuition and Fees, Out-of-State Tuition and Fees, Tuition – Non Credit, General Fees, Lab Fees, Deferred Payment Fees, Off-Campus Fees, Graduation Fees, Transcript Fees, Application Fees, Late Fees, Void Reinstatement Fees, and Saturday Youth Program.   |
| <b>APPROPRIATIONS</b>    | Appropriations are from the State of New Jersey and the County of Essex.   |
| <b>INVESTMENT INCOME</b> | Investment Income represents revenue from the State of New Jersey Cash Management Funds, Mutual Funds and Stocks, and Checking Accounts.   |
| <b>OTHER INCOME</b>      | <p>Other Income includes:</p> <ol style="list-style-type: none"><li>1. <i>Indirect Cost Reimbursement</i> which is the money received directly from the Federal Government as compensation for administering Federal programs. Grants also generate indirect cost reimbursement of between 8% and 45% of the salary cost associated with each grant. The income generated depends on the number of grants and currently there is a decrease in the number of grants being administered by the College.</li><li>2. <i>Miscellaneous Other Income</i> includes income from Facility rentals, library fines, security IDs, vending machines, Cafeteria commissions, the parking deck, service provided to the County and the Vocational school.</li><li>3. <i>Auxiliary Income</i> which includes income derived from the reimbursable deposits of key cards.</li></ol> |

**RESOLUTION OF THE BOARD OF SCHOOL ESTIMATE OF  
ESSEX COUNTY COLLEGE  
FIXING AND DETERMINING THE AMOUNT OF MONEY  
NECESSARY FOR CAPITAL EXPENSES  
FOR THE FISCAL YEAR 2023**

- WHEREAS: The Board of Trustees of Essex County College in accordance with the provisions of N.J.S.A. 18A:64A-17 has duly prepared and delivered to each member of the Board of School Estimate an itemized statement of the amount of money estimated to be necessary for the Chapter XII Capital Renovation and Renewal (CRR) for the ensuing year; AND
- WHEREAS: The Board of Trustees of Essex County College in accordance with the provisions of N.J.S.A. 18A:64A-17 did fix a date, place, and time for the holding of a public hearing by the Board of School Estimate with respect to said itemized statement; AND
- WHEREAS: Notice of said meeting has been duly established in accordance with the provisions of N.J.S.A. 18A:64A-17 and a copy of said publication and affidavit of same are attached hereto and made a part thereof of Exhibit A; NOW THEREFORE BE IT
- RESOLVED: That the Board of School Estimate of Essex County College does hereby fix and determine the amount of money set forth and itemized in the following budget as necessary for the CHAPTER XII capital renovation and renewal expenses for fiscal year 2022-2023; AND

| Item               | Total Budget | State & Other Revenue | County Aid |
|--------------------|--------------|-----------------------|------------|
| Chapter XII Budget | \$3,000,000  | 1,500,000             | 1,500,000  |

- BE IT FURTHER  
RESOLVED: That if the State is unable to provide the required matching funds, the College shall use the County matching funds of \$1,500,000 as additional minor capital for fiscal year 2023; AND

- BE IT FURTHER  
RESOLVED: That the secretary be authorized and directed to prepare three (3) certified copies of this resolution, as certificates required by law; one shall be served upon the Commission of Higher Education of the State of New Jersey, and one shall be delivered to the Board of Commissioners of the County of Essex.

County Executive \_\_\_\_\_

Commissioner \_\_\_\_\_

Commissioner \_\_\_\_\_

Trustee \_\_\_\_\_

Trustee \_\_\_\_\_

Secretary to the  
Board of School Estimate \_\_\_\_\_ Date: \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_ day of February, 2022

\_\_\_\_\_



**FY2023 Chapter 12 Allocations (State/County Combined)**

**Formulaic Approach to Allocating \$68,560,000**

| College          | FY2021 FTEs |        | 25% FTEs     | 75% Equal Shares | Preliminary Allocation | Confirmed    | Balances    | Total Balance to be Re-allocated |             | Revised Allocation |
|------------------|-------------|--------|--------------|------------------|------------------------|--------------|-------------|----------------------------------|-------------|--------------------|
|                  | #           | %      |              |                  |                        |              |             | %                                | \$          |                    |
|                  |             |        | \$17,140,000 | \$51,420,000     | \$68,560,000           | \$61,662,000 | \$6,898,000 |                                  |             | \$68,560,000       |
| Atlantic Cape    | 3,194       | 3.7%   | \$628,000    | \$2,706,300      | \$3,334,300            | \$3,334,300  | \$0         | 6%                               | \$421,539   | \$3,756,000        |
| Bergen           | 8,701       | 10.0%  | \$1,711,000  | \$2,706,300      | \$4,417,300            | \$4,100,000  | \$317,300   | 0%                               | \$0         | \$4,100,000        |
| Brookdale        | 7,125       | 8.2%   | \$1,401,000  | \$2,706,300      | \$4,107,300            | \$4,107,300  | \$0         | 8%                               | \$519,265   | \$4,627,000        |
| Camden           | 6,439       | 7.4%   | \$1,266,000  | \$2,706,300      | \$3,972,300            | \$3,972,300  | \$0         | 7%                               | \$502,198   | \$4,474,000        |
| Essex            | 4,787       | 5.5%   | \$941,000    | \$2,706,300      | \$3,647,300            | \$3,000,000  | \$647,300   | 0%                               | \$0         | \$3,000,000        |
| Hudson           | 5,104       | 5.9%   | \$1,004,000  | \$2,706,300      | \$3,710,300            | \$3,710,300  | \$0         | 7%                               | \$469,075   | \$4,179,000        |
| Mercer           | 3,944       | 4.5%   | \$776,000    | \$2,706,300      | \$3,482,300            | \$3,482,300  | \$0         | 6%                               | \$440,250   | \$3,923,000        |
| Middlesex        | 7,386       | 8.5%   | \$1,453,000  | \$2,706,300      | \$4,159,300            | \$4,159,300  | \$0         | 8%                               | \$525,839   | \$4,685,000        |
| Morris           | 4,885       | 5.6%   | \$961,000    | \$2,706,300      | \$3,667,300            | \$3,667,300  | \$0         | 7%                               | \$463,638   | \$4,131,000        |
| Ocean            | 5,933       | 6.8%   | \$1,167,000  | \$2,706,300      | \$3,873,300            | \$3,873,300  | \$0         | 7%                               | \$489,682   | \$4,363,000        |
| Passaic          | 3,686       | 4.2%   | \$725,000    | \$2,706,300      | \$3,431,300            | \$3,431,300  | \$0         | 6%                               | \$433,802   | \$3,865,000        |
| Raritan Valley   | 4,656       | 5.3%   | \$916,000    | \$2,706,300      | \$3,622,300            | \$3,622,300  | \$0         | 7%                               | \$457,949   | \$4,080,000        |
| Rowan/Burlington | 5,337       | 6.1%   | \$1,050,000  | \$2,706,300      | \$3,756,300            | \$3,756,300  | \$0         | 7%                               | \$474,890   | \$4,231,000        |
| RCSJ/Cumberland  | 1,734       | 2.0%   | \$341,000    | \$2,706,300      | \$3,047,300            | \$3,047,300  | \$0         | 6%                               | \$385,255   | \$3,433,000        |
| RCSJ/Gloucester  | 4,574       | 5.2%   | \$900,000    | \$2,706,300      | \$3,606,300            | \$3,606,300  | \$0         | 7%                               | \$455,926   | \$4,062,000        |
| Salem            | 806         | 0.9%   | \$159,000    | \$2,706,300      | \$2,865,300            | \$2,865,300  | \$0         | 5%                               | \$362,246   | \$3,228,000        |
| Sussex           | 1,586       | 1.8%   | \$312,000    | \$2,706,300      | \$3,018,300            | \$0          | \$3,018,300 | 0%                               | \$0         | \$0                |
| Union            | 6,209       | 7.1%   | \$1,221,000  | \$2,706,300      | \$3,927,300            | \$3,927,300  | \$0         | 7%                               | \$496,509   | \$4,424,000        |
| Warren           | 1,066       | 1.2%   | \$210,000    | \$2,706,300      | \$2,916,300            | \$0          | \$2,916,300 | 0%                               | \$0         | \$0                |
| Total            | 87,152      | 100.0% | \$17,140,000 | \$51,420,000     | \$68,560,000           | \$61,662,000 | \$6,898,000 | 100%                             | \$6,898,000 | \$68,560,000       |

# **CAPITAL PROJECTS**

## **Academic Year 2022-2023**



### **CFT OFFICE RENOVATIONS**

A total of eight offices and a reception area in the Center for Technology Building have been retrofitted with new carpet, furniture and painting. The project has been completed and is ready to receive staff and faculty.



### **GYM RENOVATION**

The College Gym has been updated with new lighting, fresh paint, new flooring and updated graphics. A new score board has been purchased and will be delivered in March.



### **IT DEPARTMENT RENOVATION**

The IT Department renovation has been completed. The space has been updated with new carpeting, paint and furniture, as well as an updated layout that will help the department to maintain information security and increase work flow.



# CAPITAL PROJECTS

Academic Year 2022-2023



## MAIN ENTRANCES DOOR RENOVATIONS

Six of the seven entrance doors throughout the main campus have been updated to include ADA accessibility, the next phase of the project will be the installation of access control.



## PEDESTRIAN BRIDGE REMEDIATION

The pedestrian bridge remediation is underway and slated to be completed in March of 2022. The bridge was closed to the public and declared an emergency after an engineering report concluded that the concrete and steel beam deterioration created a hazardous situation for the College community.



## PSE&G BUSINESS ENERGY SAVER PROGRAM

Received IDA Incentive LED Retrofit Grant for installing energy-efficient LED fixtures throughout the classrooms and hallways at the Main Campus.



## WEST ESSEX CAMPUS NEW ACADEMIC BUILDING

Start of construction of a new state-of-the-art two-floor building and parking expansion.

# EXHIBIT A

### LEGAL NOTICE

A virtual Public Meeting has been scheduled on Thursday, February 17, 2022 at 12:00 PM at which time and place the Board of School Estimate of Essex County College will meet for the purpose of adopting and duly certifying the following 2022-2023 Budget for Essex County College in accordance with N.J.S.A. 18A-64A:17 et seq.:

| Item                                 | Total Request | Aid from State & Other |                     |
|--------------------------------------|---------------|------------------------|---------------------|
|                                      |               | Sources                | County Aid Required |
| <u>Operating</u>                     | 53,641,279    | 38,441,279             | 15,200,000          |
| <u>Capital CH XII</u>                |               |                        |                     |
| • Renovations and expansion projects | 3,000,000     | 1,500,000              | 1,500,000           |

A copy of the Board of School Estimate meeting packet is available for review on the College website and may be accessed on the College's main page [www.essex.edu](http://www.essex.edu). The meeting packet, including the budget, shall be on file and available for viewing at Room 6115, A. Zachary Yamba Building, 303 University Avenue, Newark, New Jersey during business hours, Monday through Friday.

In accordance with the Open Public Meetings Act (P.L. 2020 c. 11, and the Governor of New Jersey's Executive Order 244, and N.J.A.C. 5:39-1 Emergency Regulations: Remote Public Meetings held During a Declared Emergency) regarding COVID 19 Emergency Actions, the Public is invited to attend the meeting by accessing the following link:

<https://essex-edu.zoom.us/j/99532185485>

Or Telephone:

Dial 1 646 558 8656 the enter Webinar ID: 995 3218 5485

Taxpayers and other interested persons may offer comments on said budget for the Fiscal Year 2022-2023 by emailing [publiccomments@essex.edu](mailto:publiccomments@essex.edu) before 5:00 P.M. on Wednesday, February 16, 2022. Comments received by email will be read into the record during the meeting. Please include your name and contact information.

Evens Wagnac, Deputy CFO

2/7/2022

10241223-01  
\$

## Congleton, Jonell

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**From:** NJ Advance Media Legal Advertising <legalads@support.njadvance-media.com>  
**Sent:** Friday, February 4, 2022 8:36 AM  
**To:** Congleton, Jonell; Wagnac, Evens  
**Subject:** Re: [NJAM - I #874-83-173] 10241222 2/7 SL - DISPLAY ESSEX COUNTY COLLEGE BOARD OF TRUSTEES- Request to Post Ad  
**Attachments:** 10241222-01.PDF

CAUTION: This email originated outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

ATTN: Jonell Congleton

As per your request, your Legal ad will run in STAR-LEDGER on 2/7/22.

Your notice will also appear on NJ.COM under Legal Notices for 30 days and on New Jersey Press Association's website <https://www.njpublicnotices.com/> in perpetuity.

For your reference:

- Ad number is: 10241222
- Account number: XESSE3100080 ESSEX COUNTY COLLEGE PRESIDENT • Cost: \$176.04 • AFFIDAVIT: NONE REQUESTED

Please confirm receipt of this email - attached is a proof of your ad.

Please review for corrections if needed (if anything is missing, needs to be revised, and/or removed from the ad text) reply back with approval of the ad copy or any corrections or revises by deadline for changes by FRIDAY, 10AM.

Your response is required by deadline or your ad will publish as is.

You will receive the bill in your regular billing cycle.

Please contact us at: [legalads@njadvancemedia.com](mailto:legalads@njadvancemedia.com) or call 732-902-4318 with any questions.

Thank you for choosing the Star Ledger,

Cherilyn Alston  
NJ Advance Media  
Operations Coordinator, Inside Sales

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This confirms that any advertisements submitted by you are subject to the terms and conditions contained in the following link: <http://www.njadvancemedia.com/terms-and-conditions/>. By proceeding to submit the advertisements, you are acknowledging your agreement to these terms and conditions.

On Thu, 03 Feb 2022, [jcongleton@essex.edu](mailto:jcongleton@essex.edu) wrote:

> Good Morning,  
>

> Please post the notice attached/embedded below in your respective  
 > newspapers.  
 >  
 > LEGAL NOTICE  
 >  
 > A virtual Public Meeting has been scheduled on Thursday, February 17,  
 > 2022 at 12:00 PM at which time and place the Board of School Estimate  
 > of Essex County College will meet for the purpose of adopting and duly  
 > certifying the following 2022-2023 Budget for Essex County College in  
 > accordance with N.J.S.A. 18A-64A:17 et seq.:  
 >  
 > Item  
 > Total  
 > Request  
 > Aid from State  
 > & Other Sources  
 >  
 > County Aid Required  
 > Operating  
 > 53,641,279  
 >  
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 >  
 > Capital CH XII  
 >  
 > \* Renovations and expansion projects  
 >  
 > 3,000,000  
 >  
 > 1,500,000  
 >  
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 >  
 > A copy of the Board of School Estimate meeting packet is available for  
 > review on the College website and may be accessed on the College's  
 > main page [www.essex.edu](http://www.essex.edu)<<http://www.essex.edu>>. The meeting packet,  
 > including the budget, shall be on file and available for viewing at Room 6115, A.  
 > Zachary Yamba Building, 303 University Avenue, Newark, New Jersey  
 > during business hours, Monday through Friday.  
 >  
 > In accordance with the Open Public Meetings Act (P.L. 2020 c. 11, and  
 > the Governor of New Jersey's Executive Order 244, and N.J.A.C. 5:39-1  
 > Emergency Regulations: Remote Public Meetings held During a Declared  
 > Emergency) regarding COVID 19 Emergency Actions, the Public is invited  
 > to attend the meeting by accessing the following link:  
 >  
 > <https://essex-edu.zoom.us/j/99532185485>  
 >  
 > Or Telephone:  
 > Dial 1 646 558 8656 the enter Webinar ID: 995 3218 5485



>  
> Taxpayers and other interested persons may offer comments on said  
> budget for the Fiscal Year 2022-2023 by emailing  
> publiccomments@essex.edu<mailto:publiccomments@essex.edu> before 5:00 P.M.  
> on Wednesday, February 16, 2022. Comments received by email will be  
> read into the record during the meeting. Please include your name and  
> contact information.  
>  
> Evens Wagnac, Deputy CFO  
>  
> Billing for this notice may be mailed to my attention as indicated below.  
>  
> Thank you,  
>  
> [cid:image001.jpg@01D7B513.3C0B5260]  
>  
> Jonelle  
> Jonell Congleton  
> Liaison to the President/Board of Trustees Office of the President  
> Essex County College  
> 303 University Avenue  
> Newark NJ, 07102-1719  
> Tel: (973) 877 3068  
> Fax: (973) 877 4465  
> www.essex.edu<http://www.essex.edu/>  
> A candle loses nothing by lighting another candle - James Keller

## Congleton, Jonell

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**From:** legals@recordernewspapers.com  
**Sent:** Saturday, February 5, 2022 1:36 PM  
**To:** Congleton, Jonell  
**Subject:** RE: Request to Post Ad

CAUTION: This email originated outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi  
Confirming one ad to be published in the Caldwell Progress on Feb 10th Thank you Daniela

-----Original Message-----

From: "Congleton, Jonell" <jcongleton@essex.edu>  
Sent: Thursday, February 3, 2022 11:55am  
To: "'legalads@starledger.com'" <legalads@starledger.com>, "'legals@recordernewspapers.com'" <legals@recordernewspapers.com>  
Cc: "Wagnac, Evens" <wagnac@essex.edu>  
Subject: Request to Post Ad

Good Morning,

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Item  
Total  
Request  
Aid from State  
& Other Sources

County Aid Required  
Operating  
53,641,279

38,441,279

15,200,000

## Capital CH XII

\* Renovations and expansion projects

3,000,000

1,500,000

1,500,000

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Evans Wagnac, Deputy CFO

Billing for this notice may be mailed to my attention as indicated below.

Thank you,

[cid:image001.jpg@01D7B513.3C0B5260]

Jonelle

Jonell Congleton

Liaison to the President/Board of Trustees Office of the President Essex County College

303 University Avenue

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A candle loses nothing by lighting another candle - James Keller

ESSEX COUNTY COLLEGE  
BOARD OF TRUSTEES

BOARD OF SCHOOL  
ESTIMATE APPROVED  
RESOLUTIONS





## BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

|                  |   |
|------------------|---|
| Subject:         | Finance: Operating Budget Request Fiscal Year 2022-2023 |
| Contact:         | Dr. Augustine Boakye, President                         |
| Meeting Date:    | January 25, 2022  |
| Agenda Item No.: | 3-2.1/1-2022  |

**WHEREAS:** State Statute 18A-64A-16 requires the Administration of the College to adopt a balanced budget; and,

**WHEREAS:** The Budget Planning Committee developed a FY 2023 credit hour projection based on a linear trend line from the two most recent pre-pandemic fiscal years; and,

**WHEREAS:** Those considerations and other pertinent metrics were analyzed and utilized by the budget committee to present a balanced budget; and,

**WHEREAS:** The College's operating budget is funded through tuition and fees, governmental appropriations, and other income sources.

**NOW THEREFORE, BE IT RESOLVED** by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees approves the College Operating Budget in the amount of \$53,641,279 for Fiscal Year 2022-2023.

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| EXECUTIVE RESPONSIBLE FOR RECOMMENDATION<br>Dr. Augustine Boakye, President | FINAL DISPOSITION<br><b>Approved by<br/>Board of Trustees</b> |
| BOARD APPROVAL DATE<br>January 25, 2022                                     |   |



## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

|                  |  |
|------------------|--|
| Subject:         | Finance: Chapter 12 Budget Request Fiscal Year 2022-2023 |
| Contact:         | Dr. Augustine Boakye, President                          |
| Meeting Date:    | January 25, 2022   |
| Agenda Item No.: | 3-2.2/1-2022   |

**WHEREAS:** The State of New Jersey provides funding for major capital renewal and replacement (CRR) programs known as Chapter 12 and Essex County College has received a minimum allocation of \$3,000,000; and

**WHEREAS:** Essex County College is requesting its full allocation of \$3,000,000 for the fiscal year 2022-2023 to commence on July 1, 2022; and

**WHEREAS:** The County is a funding partner and is required to share in 50% of the CRR cost approved by the State for the College and at this date, Chapter 12 capital funds are included in the Governor's budget; and

**WHEREAS:** The County is expected to appropriate a minimum amount of \$1,500,000 for the College's fiscal year 2022-2023 Chapter 12 request; and

**WHEREAS:** The College will use its fiscal year 2022-2023 Chapter 12 allocation to complete infrastructure projects as outlined in the College's redeveloped facilities master plan; and

**WHEREAS:** The College's Chapter 12 Capital Fund Budget request of a minimum allocation of \$3,000,000 will be submitted to the Board of School Estimate for approval at its next meeting; and

**NOW THEREFORE, BE IT RESOLVED** by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby authorizes the College's Chapter 12 Capital Funds request in a minimum amount of \$3,000,000 for the fiscal year 2022-2023 to commence on July 1, 2022.

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| EXECUTIVE RESPONSIBLE FOR RECOMMENDATION<br>Dr. Augustine Boakye, Interim President | FINAL DISPOSITION<br><b>Approved by<br/>Board of Trustees</b> |
| BOARD APPROVAL DATE<br>January 25, 2022   |   |



## BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

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|------------------|---|
| Subject:         | Resolution Fixing Date and Time for Board of School Estimate Public Hearing |
| Contact:         | Dr. Augustine Boakye, President   |
| Meeting Date:    | January 25, 2022  |
| Agenda Item No.: | 3-2.3/1-2022  |

**WHEREAS:** N.J.S.A. 18A:64A-17 requires Essex County College to prepare and deliver to each member of the Board of School Estimate an itemized statement of the amount of money estimated to be necessary for the operation and capital outlay expenses for the ensuing year and that, at the same time, fix a date, place, and time for the holding of a public hearing by the Board of School Estimate with respect to said itemized statement; and

**WHEREAS:** The Board of Trustees of Essex County College has approved a budget including an itemized statement of the amount of money estimated to be necessary for the operation and capital outlay expenses for the fiscal year ending 2023.

**NOW THEREFORE, BE IT RESOLVED** by the Essex County College Board of Trustees as follows:

1. The President of Essex County College shall ensure that a copy of the itemized statement of the amount of money estimated to be necessary for the operation and capital outlay expenses for the fiscal year ending 2023 be delivered to each member of the Board of School Estimate as soon as practicable;
2. The President of Essex County College shall ensure that appropriate notice of a public hearing by the Board of School Estimate be provided;
3. A copy of the itemized statement shall be placed on file and open to examination of the public on the College's website: [www.essex.edu](http://www.essex.edu).
4. The Board of School Estimate shall hold a virtual public hearing with respect to the itemized statement on February 17, 2022 via Zoom in accordance with the Open Public Meetings Act, P.L. 2020 c. 11) and the Governor of New Jersey's Executive Order 244) regarding COVID 19 Emergency Actions at 11:00 a.m.

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| EXECUTIVE RESPONSIBLE FOR RECOMMENDATION<br>Dr. Augustine Boakye, President | FINAL DISPOSITION<br><b>Approved by<br/>Board of Trustees</b> |
| BOARD APPROVAL DATE<br>January 25, 2022                                     |   |