ESSEX COUNTY COLLEGE POLICE DEPARTMENT

303 University Avenue Newark, New Jersey (973) 877-3312 (Headquarters) (973) 877-4421 (Fax)

CITIZEN COMPLAINT INFORMATION FORM

The members of the Essex County College Police Department are committed to providing law enforcement services that are fair, effective and impartially applied. It is in the best interest of everyone that your complaint about the performance of an individual officer is resolved fairly and promptly. The police department has formal procedures for investigating your complaint. These procedures ensure fairness and protect the rights of both citizens and police officers.

- 1. Your complaint will be sent to a superior officer or a specially trained internal affairs officer who will conduct a thorough and objective investigation.
- **2.** You might be asked to help in the investigation by giving a detailed statement about what happened or providing other important information.
- **3.** All complaints against police officers are thoroughly investigated. You will be advised in writing of the outcome of the investigation.
- **4.** If our investigation shows that a crime might have been committed, the county prosecutor will be notified. You might be asked to testify in court.
- **5.** If our investigation results in an officer being charged with a violation of department rules, you might be asked to testify in a departmental hearing.
- **6.** If our investigation shows that the complaint is unfounded or that the officer acted properly, the matter will be closed.

It is unlawful to provide information in this matter, which you do not believe to be true.

You may call (973) 877-3312 with any additional information or any questions about the case.

The attached Internal Affairs Complaint Report can be filled out and signed by you, then forwarded to the Essex County College Police Department by mail, fax or in person.



ESSEX COUNTY COLLEGE POLICE DEPARTMENT 303 UNIVERSITY AVE. NEWARK, NJ 07102 HQ 973-877-3312

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Public Synopsis of Disciplinary Action

Date: Details: