



**Essex County College
Board of Trustees
PUBLIC MEETING AGENDA**

May 18, 2021 ✧ 4:30 pm

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|------|--|-----------------|
| I. | Call to Order/Roll Call | Chair M. Bolden |
| II. | Open Public Meetings Act Announcement..... | Mrs. J. Grimes |
| III. | Minutes | Mrs. J. Grimes |
| IV. | Communications | Mrs. J. Grimes |
| V. | Public Comments on Agenda Items | TBD |
| VI. | Finance Committee Report | Mr. J. Zarra |

Actions – Presented for Ratification by the Board

- | | | |
|---------------|--|--------------|
| 3-1.1/4-2021S | Authorize the Award of a Five-Year Contract for CRM Recruit System
Ellucian Company, LP, Chicago, IL
College Opportunity Grant (CCOG) Funded / Operating Expense | \$254,544.00 |
| 3-1.2/4-2021S | Authorize the Award of a Change Order to the Sidewalks, Steps, and
Retaining Wall Repairs
Arcari & Iovino Architects, PC, Little Ferry, NJ
Chapter XII Funded / Capital Expense | \$28,300.00 |
| 3-2.1/5-2021S | Acceptance of FY '20 Audit and Recommendations | |

Actions – Recommended for Approval by the Board

- | | | |
|--------------|--|--------------|
| 3-1.1/5-2021 | Authorize the Award of Eight (8) Maintenance Renewals for
Hardware Technical Support Services
Oracle America, Inc., Dallas, TX
College Funded – Operating Expense | \$151,390.98 |
|--------------|--|--------------|

3-1.2/5-2021	Authorize the Award of Seven (7) Maintenance Renewals for Software Technical Support Services Dell Computers, Round Rock, TX College Funded – Operating Expense	\$34,905.95
3-1.3/5-2021	Authorize the Award of a Maintenance Renewal for Software and Equipment Support Services Kronos, Inc., Lowell, MA College Funded – Operating Expense	\$20,387.36
3-1.4/5-2021	Authorize the Award of Additional Purchase for the Two-Way Radio System Mobile Communications America, Inc., Spartanburg, SC Minor Capital Funded – Operating Expense	\$304.63
3-1.5/5-2021	Authorize the Award of Five (5) Blanket Orders for Utility Services PSE&G Co. Constellation New Energy, Inc. Direct Energy Business City of Newark/Water Township of West Caldwell College Funded – Operating Expense	\$760,000.00 200,000.00 130,000.00 110,000.00 <u>6,000.00</u> Total \$1,206,000.00
3-1.6/5-2021	Authorize the Award of a Blanket Order for Miscellaneous Items for the Physical Plant Grainger, Inc., Palatine, IL College Funded – Operating Expense	\$75,000.00
3-1.7/5-2021	Authorize the Award of a Two-Year Renewal for Supplemental Life Insurance Dearborn National, Lombard, IL College Funded – Operating Expense	\$38,000.00
3-1.8/5-2021	Authorize the Award of a Bid for Perkins Engineering Supplies Apostolico Aniello, Paterson, NJ Carl D. Perkins Grant Funded – Operating Expense	\$20,000.00
3-1.9/5-2021	Authorize the Award of a Purchase for Instructional Equipment CDW-G, Vernon Hills, IL Dell Computers, Round Rock, TX Minor Capital Funded (\$22,685.03) – Operating Expense Carl D. Perkins Grant Funded (\$681.47) – Operating Expense	\$15,410.85 <u>7,955.65</u> Total \$23,366.50
3-1.10/5-2021	Authorize the Payment for Legal Services Genova Burns Attorneys-At-Law, Newark, NJ College Funded – Operating Expense	\$455.00

3-1.11/5-2021	Authorize the Payment for Legal Services O'Toole Scrivo, LLC., Cedar Grove, NJ College Funded – Operating Expense	\$4,300.00
3-1.12/5-2021	Authorize the Award of a Six-Month Contract for WP Engine Hosting provider Hubspire Corporation, Matawan, NJ Community College Opportunity Grant (CCOG) Funded – Operating Expense	\$20,100.00

VII. Personnel Committee ReportMrs. J. Grimes

Actions – Recommended for Approval by the Board

Appointments

4-1/5-2021	Kadidja Coulibaly Administrative Assistant Business Division Salary - \$35,568 Effective July 1, 2021
4-2/5-2021	Aaron Butisingh Security Officer Public Safety Department Salary - \$24,960 Effective May 19, 2021
4-3/5-2021	Emmanuel Molina Security Officer Public Safety Department Salary - \$24,960 Effective May 19, 2021
4-4/5-2021	Chinnara Smith Security Officer Public Safety Department Salary - \$24,960 Effective May 19, 2021

VIII. Educational Programs Committee ReportDr. A. Lewis

Actions – Recommended for Approval by the Board

7-1.1/5-2021	Application Submittal for the Strengthening Career and Technical Education for the 21 Century Act (Perkins V) Grant Application
7-1.2/5-2021	Dual Enrollment Program: Belleville Board of Education
7-1.3/5-2021	Dual Enrollment Program: East Orange Board of Education
7-1.4/5-2021	Dual Enrollment Program: Essex County Schools of Technology: Newark Technology High School, Donald Payne, West Caldwell

- 7-1.5/5-2021 Dual Enrollment Program: Irvington Public Schools Board of Education
- 7-1.6/5-2021 Dual Enrollment Program: Newark Public Schools Board of Education
- 7-1.7/5-2021 Dual Enrollment Program: Orange Public Schools Board of Education
- 7-1.8/5-2021 Joint Admissions Agreement: Caldwell University and Saint George's University LTD
- 7-1.9/5-2021 Program Deactivation: Degree Programs

- IX. Site Facilities and Equipment Committee Report..... Ms. C. Morales
Action – Presented for Ratification by the Board

- 7-2.1/4-2021S Acceptance of Equipment: Chromebooks

- X. Policy and Governance Committee ReportMs. I. Cruz
Action – Presented for Ratification by the Board

- 7-3.1/5-2021S Resolution for College Name Change

- XI. Community Relations Committee Report..... Ms. J. Wright

- XII. Alumni Association Report TBD

- XIII. Student Government Association Report..... Ms. Sapphire Rodriguez

- XIV. Faculty Association Report Prof. Michael Frank

- XV. President's Report Dr. Augustine Boakye
Interim President

- XVI. New Business TBD

- XVII. Public Comments TBD

- XVIII. Notice of Executive SessionMrs. J. Grimes

- XIX. Adjournment.....Chair M. Bolden

***Public meeting agenda subject to change**

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Purchase over \$36,400.00 – Ellucian Company, LP. Small Business Enterprise (SBE)
Contact:	Dr. Keith Kirkland / Dean of Student Affairs
Meeting Date:	April 20, 2021
Agenda Item No.:	3-1.1/4-2021S
Resolution Authorizing the Award of a Five-Year Contract for CRM Recruit System	

WHEREAS, Essex County College needs to award a five-year contract in the total amount not to exceed **\$254,544.00** to **Ellucian Company, LP.** 14083 Collections Center Drive, Chicago, Illinois 60693, vendor approved by the State of New Jersey under Small Business Enterprise (**SBE**) for the purchase of a software license, Customer Relationship Management (CRM) Recruit System that provides a comprehensive, centralized platform solution for managing and improving relationships, recruitment, and efficient communications with prospective and current students to assist with increasing enrollment at Essex County College from the day of the award to June 30, 2026; in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(2), and N.J.S.A.18A:64A-25.5.a(15), Professional consulting services; and

WHEREAS, The County College Contracts Law (N.J.S.A.18A:64A of NJ statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection; and

WHEREAS, The award of this purchase shall be made as “Non-Fair and Open” pursuant to the provisions of N.J.S.A. 10:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, Essex County College wishes to award a said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, The vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the county of Essex the previous one year and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract. Therefore, The Business Disclosure Entity Certification, and the Determination of Value are placed on file with this resolution; and

WHEREAS, The Chief Finance Officer (CFO) of Essex County College has determined and certified in writing that the funds are available for this purpose, and the Office of General Counsel reviewed and approved the contract,

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees is as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to award a five-year contract with **SBE, Ellucian Company, L.P.**, of **\$254,544.00** for CRM Recruit System and are as follow:

<u>Fiscal Year</u>	<u>Description</u>	<u>\$Amount</u>
2021-2022	First Full Cloud Contract Year	\$50,000.00
2022-2023	Second Full Cloud Contract Year	\$50,000.00
2023-2024	Third Full Cloud Contract Year	\$50,000.00
2024-2025	Fourth Full Cloud Contract Year	\$51,500.00
2025-2026	Fifth Full Cloud Contract Year	\$53,044.00

2. This contract is awarded without public bidding as a purchase through the State of NJ Division of Purchase and Property in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.5.a(2), and N.J.S.A.18A:64A-25.5.a(15);
3. Specific line item against which this contract is to be charged is as follows:
29416-9416-7511 Community College Opportunity Grant (CCOG) \$30,000.00

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE April 20, 2021	



10-0205-7511 Operating Expense \$224,544.00
FY 2020/2021

BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Professional Services – Arcari & Iovino Architects, PC Small Business Enterprise (SBE)
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	April 20, 2021
Agenda Item No.:	3-1.2/4-2021S
Resolution Authorizing a Change Order to the Sidewalks, Steps, and Retaining Wall Repairs	

WHEREAS, Essex County College needs to award a Change Order in the amount not to exceed **\$28,300.00** to **Arcari & Iovino Architects, PC**; 1 Katherine Street, Little Ferry, New Jersey 07643, vendor approved by the State of New Jersey under **Small Business Enterprise (SBE)** for engineering/architectural services to complete the Sidewalks, Steps and Retaining Wall Repairs Project, in which contracts goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(1), Professional services; and

WHEREAS, On August 19, 2019 (3-1.6/8-2019), the Board of Trustees approved the proposal #FY19RFP-11 for Architectural Services of **\$29,500.00** for Sidewalks, Steps, Retaining Wall-Repairs, and Restoration. The change order of **\$28,300.00** is required to resolve the structural damage discovered on the Pedestrian Bridge during the sidewalk remediation part of the project. Change Order to the AIA contract is attached; and

WHEREAS, The County College Contracts Law (N.J.S.A.18A:64A of NJ statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection; and

WHEREAS, The award of this purchase shall be made as “Non-Fair and Open” pursuant to the provisions of N.J.S.A. 10:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, Essex County College wishes to award a said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, The vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the county of Essex the previous one year and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract. Therefore, The Business Disclosure Entity Certification, and the Determination of Value are placed on file with this resolution; and

WHEREAS, The Chief Finance Officer (CFO) of Essex County College has determined and certified in writing that the funds are available for this purpose,

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees is as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to award a Change Order with **SBE, Arcari & Iovino Architects, PC** of **\$28,300.00** for additional architectural services to assess the damage and repair the structural foundation of the bridge during the sidewalk remediation project;
2. This contract is awarded without public bidding in accordance with the provisions of the County College Contracts Law 18A:64A-25.5.a(1);
3. The specific line items against which this contract is to be charged is as follows:
901706-3116-7970A \$7,750.00 Chapter XII, Ordinance # 0-2017-00006
902010-3133-7970A \$20,550.00 Chapter XII, Ordinance #0-2020-00010
FY 2020/2021

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE April 20, 2021	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Acceptance of FY '20 Audit and Recommendations
Contact:	George Peterson, CFO
Meeting Date:	May 6, 2021
Agenda Item No.:	3-2.1/5-2021S

WHEREAS, The Board of Trustees of Essex County College retained the accounting firm of Clifton Larson Allen LLP as independent auditors to conduct an audit of the College's Fiscal Year 2019-2020 financial statements; and

WHEREAS, Clifton Larson Allen LLP completed an audit of said financial statements and expressed an opinion on same; and

WHEREAS Clifton Larson Allen LLP has opined that the College's financial statements present fairly, in all material respects, the financial position of Essex County College as of June 30, 2020 in conformity with generally accepted accounting principles; and

WHEREAS, Clifton Larson Allen LLP issued the audit report and presented its findings and recommendations to the Finance Committee of the Board of Trustees.

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Board of Trustees of Essex County College accepts the findings, report and recommendations of the independent auditors and authorizes the release of the College's Fiscal Year 2019-2020 Audit.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE May 6, 2021	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Maintenance Renewal – Oracle America, Inc. Non-SBE/MBE/WBE
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	May 18, 2021
Agenda Item No.:	3-1.1/5-2021
Resolution Authorizing the Award of Eight (8) Maintenance Renewals for Hardware Technical Support Services	

WHEREAS, Essex County College needs to renew the hardware technical support services in the total amount of **\$151,390.98** to **Non-SBE/MBE/WBE, Oracle America, Inc.**, P.O. Box 203448, Dallas, Texas 75320 from August 13, 2021, through June 30, 2022, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(2), and N.J.S.A.18A:64A-25.5.a(19) Providing goods or services for the use, support, or maintenance of proprietary computer hardware, software peripherals, and systems development of the hardware; and

WHEREAS, The County College Contracts Law (N.J.S.A.18A:64A of NJ statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection; and

WHEREAS, The award of this purchase shall be made as “Non-Fair and Open” pursuant to the provisions of N.J.S.A. 10:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, Essex County College wishes to award a said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq., and the provisions of N.J.S.A.19:44A-20, 4 et seq.; and

WHEREAS, The vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the county of Essex the previous one year and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract. Therefore, The Business Disclosure Entity Certification, and the Determination of Value are placed on file with this resolution; and

WHEREAS, The Chief Finance Officer (CFO) of Essex County College has determined and certified in writing that the funds are available for this purpose;

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees is as follows:

- The Essex County College Board of Trustees is hereby authorized and directed to approve a maintenance renewal with **Non-SBE/MBE/WBE, Oracle America, Inc.** in the total amount of **\$151,390.98** for the following:

<u>Description</u>	<u>Period Time</u>	<u>\$Amount</u>
Processor Perpetual Edition	06/30/2021 - 06/30/2022	\$74,817.06
SPARC T5-8 S erver	08/13/2021 - 06/30/2022	\$39,193.66
Brocade 300 Switch	08/17/2021 - 06/30/2022	\$ 3,999.13
Oracle FS1-2 System	09/08/2021 - 06/30/2022	\$15,005.67
Storage Tek LTO Tape Drive	08/21/2021 - 06/30/2022	\$11,920.65
SPARC T5-2 Server	03/07/2022 - 06/30/2022	\$ 2,529.14
SPARC T4-2 Server	04/19/2022 - 06/30/2022	\$ 1,869.73
Sun ZFS Storage	04/17/2022 - 06/30/2022	\$ 2,055.94

- These renewals are awarded without public bidding as a purchase through the State of NJ Division of Purchase and Property in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.5.a(2), and N.J.S.A.18A:64A-25.5.a(19);
- The specific line item against which these renewals are to be charged are as follows:
10-1723-7620 Operating Expense FY 2021/2022

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE May 18, 2020	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Maintenance Renewal – Dell Computers Non-SBE/MBE/WBE
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	May 18, 2021
Agenda Item No.:	3-1.2/5-2021
Resolution Authorizing the Award of Seven (7) Maintenance Renewals for Software Technical Support Services	

WHEREAS, Essex County College needs to renew the software technical support services in the total amount of **\$34,905.95** to **Non-SBE/MBE/WBE, Dell Computers**, 1 Dell Way, Round Rock, Texas 78682 from May 21, 2021, through July 25, 2022, in which contracts goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3, and N.J.S.A.18A:64A-25.9(a), Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services, or equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property, NASPO Value Point Computer M-0003 State Contract Number VMW01 Contract #343395463; and

WHEREAS, The County College Law (N.J.A.18A:64A of NJ statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection; and

WHEREAS, The award of this purchase shall be made as “Fair and Open” pursuant to the provisions of N.J.S.A. 10:44A-20.4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, Essex County College wishes to award a said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, The Chief Finance Officer (CFO) of Essex County College has determined and certified in writing that the funds are available for this purpose;

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees is as follows:

- The Essex County College Board of Trustees is hereby authorized and directed to approve a maintenance renewal with **Non-SBE/MBE/WBE, Dell Computers** in the total amount of **\$34,905.95** for the following:

<u>Description</u>	<u>Period Time</u>	<u>\$Amount</u>
EqualLogic XC630	07/12/2021 - 07/12/2022	\$9,682.40
XC Series APOS		\$8,787.20
PowerEdge R610	05/22/2021 - 05/22/2022	\$4,644.00
vSphere 7 Standard	07/18/2021 - 07/17/2022	\$4,412.43
PowerEdge ORCA R720	07/14/2021 - 07/14/2022	\$3,916.80
PowerEdge R720XD	07/25/2021 - 07/25/2022	\$3,079.80
Networking N4000	07/06/2021 - 07/06/2022	\$ 383.32

- These renewals are awarded without public bidding as a purchase through the State of NJ Division of Purchase and Property in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.3, and N.J.S.A.18A:64A-25.9(a);
- Dell Computers is the authorized vendor for the National Association of State Procurement Officials (NASPO) Value Point Computer M-0003 State Contract Number VMW01 Contract #343395463;
- The Determination of Value is placed on file with this resolution;
- The specific line item against which these renewals are to be charged are as follows:
10-1723-7620 Operating Expense FY 2021/2022

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE May 18, 2020	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Maintenance Renewal – Kronos, Inc. Non-SBE/MBE/WBE
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	May 18, 2021
Agenda Item No.:	3-1.3/5-2021
Resolution Authorizing the Award of a Maintenance Renewal for Software and Equipment Support Services	

WHEREAS, Essex County College needs to renew maintenance in the total amount of **\$20,387.36** to **Non-SBE/MBE/WBE, Kronos, Inc.** 900 Chelmsford Street, Lowell, Massachusetts 01851 for the Software and Equipment Support Services, and Educational Services from July 1, 2021, to June 30, 2022, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(2), and N.J.S.A.18A:64A-25.5.a(19) Providing goods or services for the use, support, or maintenance of proprietary computer hardware, software peripherals, and systems development of the hardware; and

WHEREAS, The County College Contracts Law (N.J.S.A.18A:64A of NJ statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection; and

WHEREAS, The award of this purchase shall be made as “Non-Fair and Open” pursuant to the provisions of N.J.S.A. 10:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, Essex County College wishes to award a said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq., and the provisions of N.J.S.A.19:44A-20, 4 et seq.; and

WHEREAS, The vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the county of Essex the previous one year and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract. Therefore, The Business Disclosure Entity Certification, and the Determination of Value are placed on file with this resolution; and

WHEREAS, The Chief Finance Officer (CFO) of Essex County College has determined and certified in writing that the funds are available for this purpose,

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees is as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to approve a maintenance renewal to **Non-SBE/MBE/WBE, Kronos, Inc.** in the total amount of **\$20,387.36** from July 1, 2021 to June 30, 2022;
2. These maintenances are awarded without public bidding as a purchase through the State of NJ Division of Purchase and Property in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.5.a(2), and N.J.S.A.18A:64A-25.5.a(19);
3. Specific line item against which these maintenances are to be charged are as follows:
10-1723-7620 Operating Expense
FY 2021/2022

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE May 18, 2020	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Pay to Play – Mobile Communications America, Inc. Non-SBE/MBE/WBE
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	May 18, 2021
Agenda Item No.:	3-1.4/5-2021
	Resolution Authorizing the Award of Additional Purchase for the Two-Way Radio System

WHEREAS, Essex County College needs to approve an additional purchase to **Non-SBE/MBE/WBE, Mobile Communications America, Inc.**, 100 Dunbar Street, Spartanburg, South Carolina 29306 for **\$304.63** for a two-way radio system, in which contracts goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3, N.J.S.A.18A:64A-25.5.a(2), and N.J.S.A.18A:64A-25.5(10) Specialized machinery or equipment of a technical nature which will not reasonably permit the drawing of specifications, and the procurement thereof without advertising is in the public interest; and

WHEREAS, On November 17, 2020 (3-1.1/11-2020), the Board of Trustees approved the purchase of a two-way radio system for **\$55,970.38** for the Public Safety Department. The additional purchase of **\$304.63** is required to enhanced and support the radios; and

WHEREAS, The County College Contracts Law (N.J.S.A.18A:64A of NJ statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection; and

WHEREAS, The award of this purchase shall be made as “Non-Fair and Open” pursuant to the provisions of N.J.S.A. 10:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, Essex County College wishes to award a said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq., and the provisions of N.J.S.A.19:44A-20, 4 et seq.; and

WHEREAS, The vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the county of Essex the previous one year and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract. Therefore, The Business Disclosure Entity Certification, and the Determination of Value are placed on file with this resolution; and

WHEREAS, The Chief Finance Officer (CFO) of Essex County College has determined and certified in writing that the funds are available for this purpose,

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees is as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to approve a purchase with **Non-SBE/MBE/WBE, Mobile Communications America, Inc.** for **\$304.63** for a two-way radio system;
2. This purchase is awarded without public bidding as a purchase through the State of NJ Division of Purchase and Property in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.3, N.J.S.A.18A:64A-25.5.a(2), and 18A:64A-25.5(10);
3. Specific line item against which this purchase is to be charged is as follows:
902013-3127-7903A Minor Capital, Ordinance # 0-2020-00013 FY 2020/2021

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE May 18, 2020	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Purchase over \$36,400.00 – Utility Services Non-SBE/MBE/WBE
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	May 18, 2021
Agenda Item No.:	3-1.5/5-2021
Resolution Authorizing the Award of Five (5) Blanket Orders for Utility Services	

WHEREAS, Essex County College has a need to approve a blanket order in the total amount of **\$1,206,000.00** to **Non-SBE/MBE/WBE**, below-listed companies which will provide Utility Services from July 1, 2021 through June 30, 2022 at the Newark Campus, West Essex Campus, and Student Housing, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3, N.J.S.A.18A:64A-25.5.a(2), and N.J.S.A.18A:64A-25.5(8) The supplying of any product or the rendering of any service by the public utility which is subject to the jurisdiction of the Board of Public Utilities, in accordance with tariffs and schedules of charges made, charged and exacted, filed with said board; and

WHEREAS, The County College Law (N.J.A.18A:64A of NJ statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection; and

WHEREAS, The award of this purchase shall be made as “Fair and Open” pursuant to the provisions of N.J.S.A. 10:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, Essex County College wishes to award a said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, The Chief Finance Officer (CFO) of Essex County College has determined and certified in writing that the funds are available for this purpose;

NOW, THEREFORE BE IT RESOLVED by the Essex County College Board of Trustees is as follows:

- The Essex County College Board of Trustees is hereby authorized and directed to approve blanket orders in the total amount of **\$1,206,000.00** for utility services for the fiscal year 2021-2022 at the Newark Campus, West Essex Campus, and Student Housing:

<u>Company Name</u>	<u>Newark Campus</u>	<u>WEC Campus</u>	<u>\$Amount</u>
PSE&G Co.	\$ 700,000.00	\$ 60,000.00	\$ 760,000.00
Constellation New Energy, Inc.	\$ 140,000.00	\$ 60,000.00	\$ 200,000.00
Direct Energy Business	\$ 90,000.00	\$ 40,000.00	\$ 130,000.00
City of Newark/Water	\$ 110,000.00		\$ 110,000.00
Township of West Caldwell		\$ 6,000.00	\$ 6,000.00
	<u>\$1,040,000.00</u>	<u>\$166,000.00</u>	<u>\$1,206,000.00</u>

- These blanket orders are awarded without public bidding as a purchase through the State of NJ Division of Purchase and Property in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.3, N.J.S.A.18A:64A-25.5.a(2), and N.J.S.A.18A:64A-25.5(8);
- Specific line item against which these blanket orders are to be charged are as follows:
10-7351-7640 Operating Expense – Newark and Student Housing \$930,000.00
10-7351-7660 Operating Expense – Newark and Student Housing \$110,000.00
10-7252-7640 Operating Expense – West Essex Campus \$160,000.00
10-7252-7660 Operating Expense – West Essex Campus \$6,000.00

FY 2021/2022

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE May 18, 2020	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Purchase over \$36,400.00 – Grainger, Inc. Non-SBE/MBE/WBE
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	May 18, 2021
Agenda Item No.:	3-1.6/5-2021
Resolution Authorizing the Award of a Blanket Order for Miscellaneous Items for the Physical Plant	

WHEREAS, Essex County College needs to approve a blanket order in the amount not to exceed **\$75,000.00** to **Non-SBE/MBE/WBE, Grainger, Inc.**, Dept. 521-825593056, Palatine, Illinois 60038 for the purchase of industrial and miscellaneous/disposable supplies for the Physical Plant from July 1, 2021 to June 30, 2022, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3, and N.J.S.A.18A:64A-25.9.(a) Any advertising therefor may purchase any materials, supplies, goods, services, or equipment pursuant to a contract or contracts for such materials, supplies, goods, services, or equipment entered into on behalf of the State by the Division of Purchase and Property. Grainger, Inc. (CNR01248) is the authorized vendor for the E&I Cooperative Services Contract; and

WHEREAS, The County College Law (N.J.A.18A:64A of NJ statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection; and

WHEREAS, The award of this purchase shall be made as “Fair and Open” pursuant to the provisions of N.J.S.A. 10:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, Essex County College wishes to award a said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, The Chief Finance Officer (CFO) of Essex County College has determined and certified in writing that the funds are available for this purpose;

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees is as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to approve a blanket order to **Non-SBE/MBE/WBE, Grainger, Inc.** in the amount not to exceed **\$75,000.00** for the purchase of industrial and miscellaneous/disposable supplies for the Physical Plant for the period of July 1, 2021 to June 30, 2022;
2. This blanket order is awarded without public bidding as a purchase through the State of NJ Division of Purchase and Property in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.3, and 18A:64A-25.9.(a),
3. E&I is the authorized vendor for Cooperative Services Contract #CNR01248;
4. Specific line item against which this contract is to be charged as follows:
10-7351-7501 Operating Expense
FY 2021/2022

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE May 18, 2020	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Supplemental Life Insurance – Dearborn National Non-SBE/MBE/WBE
Contact:	Yvette Henry / Executive Director of Human Resources
Meeting Date:	May 18, 2021
Agenda Item No.:	3-1.7/5-2021
Resolution Authorizing the Award of a Two-Year Renewal for Supplemental Life Insurance	

WHEREAS, Essex County College needs to renew two-year insurance to **Non-SBE/MBE/WBE, Dearborn National**, 701 East 22nd Street, Lombard, Illinois 60148 for supplemental life insurance, accidental death, and dismemberment coverage for Faculty and Confidential Administrators of Essex County College in the amount not to exceed **\$38,000.00** per year from July 1, 2021 through June 30, 2023, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3, and N.J.S.A. 18A:64A-25.5.a(11) Insurance, including the purchase of insurance coverage and consulting services which exception shall be in accordance with the requirements for extraordinary unspecifiable services; and

WHEREAS, The County College Contracts Law (N.J.S.A.18A:64A of NJ statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection; and

WHEREAS, The award of this purchase shall be made as “Non-Fair and Open” pursuant to the provisions of N.J.S.A. 10:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, Essex County College wishes to award a said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq., and the provisions of N.J.S.A.19:44A-20, 4 et seq.; and

WHEREAS, The vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the county of Essex the previous one year and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract. Therefore, The Business Disclosure Entity Certification, and the Determination of Value are placed on file with this resolution; and

WHEREAS, The Chief Finance Officer (CFO) of Essex County College has determined and certified in writing that the funds are available for this purpose,

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees is as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to approve two-year renewal insurance to **Non-SBE/MBE/WBE, Dearborn National** in the amount not to exceed **\$38,000.00** per year from July 1, 2021 through June 30, 2023;
2. This renewal is awarded without public bidding as a purchase through the State of NJ Division of Purchase and Property in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.3, and N.J.S.A. 18A:64A-25.5.a(11);
3. The specific line item against which this contract is to be charged is as follows:
10-1501-6715 Operating Expense
FY 2021/2022

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE May 18, 2020	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Pay to Play – Apostolico Aniello Small Business Enterprise (SBE)
Contact:	Dr. Alvin Williams / Executive Dean of Faculty & Academics
Meeting Date:	May 18, 2021
Agenda Item No.:	3-1.8/5-2021
Resolution Authorizing the Award of a Bid for Perkins Engineering Supplies	

Recommendation: It is recommended that the Board of Trustees approves the award of a bid of **\$20,000.00** to **Apostolico Aniello**, 144 Linwood Avenue, Paterson, New Jersey 07502, vendor approved by the State of New Jersey under Small Business Enterprise **(SBE)** for Test Specimens (Carbon Steel/Aluminum) for the Center for Technology Department.

The award of this purchase shall be made as “Fair and Open” pursuant to the provisions of N.J.S.A. 10:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00

Bid# 8107 was mailed out on April 8, 2021. There were three (3) bids solicited. One (1) response was received, opened, and publicly read on April 22, 2021.

Nature of Bid: 8107 Essex County College – Test Specimens (Carbon Steel/Aluminum)

Bid Item #1: **The recommendation is for the lowest responsive and responsible bidder.**

Source of Funding: The Chief Finance Officer (CFO) of Essex County College has determined and certified in writing that the following fund is available for this purpose.

<u>Bid Number</u>	<u>Type of Funds</u>	<u>Account #</u>	<u>\$Amount</u>
8107	Carl D. Perkins	29163-9163-7501	\$20,000.00

Resolution: The Board of Trustees of Essex County College approves the award of a bid of **\$20,000.00** to **Apostolico Aniello**, 144 Linwood Avenue, Paterson, New Jersey 07502, vendor approved by the State of New Jersey under Small Business Enterprise **(SBE)** for Test Specimens (Carbon Steel/Aluminum) for the Center for Technology Department.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE May 18, 2020	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Purchase over \$36,400.00 – Capital Minor and Perkins Equipment Small Business Enterprise (SBE) & Non-SBE/MBE/WBE
Contact:	Dr. Alvin Williams / Executive Dean of Faculty & Academics
Meeting Date:	May 18, 2021
Agenda Item No.:	3-1.9/5-2021
Resolution Authorizing the Award of a Purchase for Instructional Equipment	

WHEREAS, Essex County College needs to approve a purchase in the total amount of **\$23,366.50** to below-listed companies for instructional equipment for the Business Division Department, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3, and N.J.S.A.18A:64A-25.9.(a), Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services, or equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property, NASPO Value Point Computer M-0483/19TELE00656, and E&I CNR01439; and

WHEREAS, The County College Contracts Law (N.J.S.A.18A:64A of NJ statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection; and

WHEREAS, The award of this purchase shall be made as “Fair and Open” pursuant to the provisions of N.J.S.A. 10:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, Essex County College wishes to award a said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq., and the provisions of N.J.S.A.19:44A-20, 4 et seq.; and

WHEREAS, The Chief Finance Officer (CFO) of Essex County College has determined and certified in writing that the funds are available for this purpose,

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees is as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to approve a purchase with the listed vendors in the total amount of **\$23,366.50** for instructional equipment:

<u>Company Name</u>	<u>Description</u>	<u>\$Amount</u>
CDW-G (SBE)	Laser Printer	\$15,410.85
Dell Computers (Non-SBE/MBE/WBE)	Mount w/adaptor box, kit	\$ 7,955.65

2. This purchase is awarded without public bidding as a purchase through the State of NJ Division of Purchase and Property in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.3, and N.J.S.A.18A:64A-25.9.(a);
3. The Determination of Value is placed on file with this resolution;
4. Specific line items against which this purchase are to be charged are as follows:
\$22,685.03 - 902013-3127-7903A Minor Capital, Ordinance # 0-2020-00013
\$ 681.47 - 29166-9166-7325 Carl D. Perkins
FY 2020/2021

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE May 18, 2020	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Legal Services – Genova Burns Attorneys-At-Law Small Business Enterprise (SBE)
Contact:	Juan Fernandez / General Counsel
Meeting Date:	May 18, 2021
Agenda Item No.:	3-1.10/5-2021
Resolution Authorizing the Payment for Legal Services	

WHEREAS, Essex County College required outside legal services. **Genova Burns Attorneys-At-Law**, vendor approved by the State of New Jersey under Small Business Enterprise (**SBE**), rendered services for March 2021; and

WHEREAS, The award of this purchase shall be made as “Fair and Open” pursuant to the provisions of N.J.S.A. 10:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, Request for Qualification #FY20-RFQ1 was advertised in The Star-Ledger newspaper on January 28, 2020 and was opened and publicly announced on February 12, 2020. There were sixteen (16) respondents; and

WHEREAS, The Board of Trustees of Essex County College at their monthly meeting March 17, 2020 (3-1.1/3-2020) approved the awarding of those sixteen (16) contracts of which Genova Burns Attorneys-At-Law was among at a rate of \$250.00 per hour; and

WHEREAS, Essex County College wishes to authorize payment for services rendered without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq., and the provisions of N.J.S.A.19:44A-20, 4 et seq.; and

WHEREAS, The Chief Finance Officer (CFO) of Essex County College has determined and certified in writing that the funds are available for this purpose,

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees is as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to approve a payment to **SBE, Genova Burns Attorneys-At-Law** for legal services rendered in the total amount of **\$455.00** for the following invoice:
 - **#437858** for **\$430.00**, March 31, 2021 (Lisa Durden);
 - **#437863** for **\$25.00**, March 31, 2021 (ECC v. Gibson/Hasan Counterclaim)
2. The specific line item against which these payments are to be charged are as follows:
10-1701-7827 Operating Expense
FY 2020/2021

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE May 18, 2020	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Legal Services – O’Toole Scrivo, LLC Small Business Enterprise (SBE)
Contact:	Juan Fernandez / General Counsel
Meeting Date:	May 18, 2021
Agenda Item No.:	3-1.11/5-2021
Resolution Authorizing the Payment for Legal Services	

WHEREAS, Essex County College required outside legal services. **O’Toole Scrivo Fernandez Weiner Van Lieu, LLC**, vendor approved by the State of New Jersey under Small Business Enterprise (**SBE**), rendered services for March 2021; and

WHEREAS, The award of this purchase shall be made as “Fair and Open” pursuant to the provisions of N.J.S.A. 10:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, Request for Qualification #FY20-RFQ1 was advertised in The Star-Ledger newspaper on January 28, 2020 and was opened and publicly announced on February 12, 2020. There were sixteen (16) respondents; and

WHEREAS, The Board of Trustees of Essex County College at their monthly meeting March 17, 2020 (3-1.1/3-2020) approved the awarding of those sixteen (16) contracts of which O’Toole Scrivo, LLC was among at a rate of \$200.00 per hour; and

WHEREAS, Essex County College wishes to authorize payment for services rendered without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq., and the provisions of N.J.S.A.19:44A-20, 4 et seq.; and

WHEREAS, The Chief Finance Officer (CFO) of Essex County College has determined and certified in writing that the funds are available for this purpose,

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees is as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to approve a payment to **SBE, O’Toole Scrivo, LLC.** for legal services rendered in the amount of **\$4,300.00** for the following invoice:
 - **#98015** for **\$4,300.00**, March, 2021 (General Billing);
2. The specific line item against which this payment is to be charged is as follows:
 - 10-1701-7827 Operating Expense
 - FY 2020/2021

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE May 18, 2020	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Pay to Play - Hubspire Corporation Minority Small Business Enterprise (MSBE)
Contact:	Alfred Bundy / Executive Director of Institutional Advancement
Meeting Date:	May 18, 2021
Agenda Item No.:	3-1.12/5-2021
Resolution Authorizing the Award of a Six-Month Contract for WP Engine Hosting Provider	

WHEREAS, Essex County College needs to approve a six-month contract of **\$20,100.00** to **Hubspire Corporation**, 30 Winding Brook Drive, Matawan, New Jersey 07747, vendor approved by the State of New Jersey under Minority Small Business Enterprise (**MSBE**) for post-implementation support, hosting, and maintenance of essex.edu website host from January 1, 2021, through June 30, 2021, in which contracts goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3, N.J.S.A.18A:64A-25.5.a(2), and N.J.S.A.18A:64A-25.5.a(19) Providing goods or services for the use, support, or maintenance of proprietary computer hardware, software peripherals, and systems development of the hardware; and

WHEREAS, The County College Contracts Law (N.J.S.A.18A:64A of NJ statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection; and

WHEREAS, The award of this purchase shall be made as "Non-Fair and Open" pursuant to the provisions of N.J.S.A. 10:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, Essex County College wishes to award a said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq.; and

WHEREAS, The vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the county of Essex the previous one year and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract. Therefore, The Business Disclosure Entity Certification, and the Determination of Value are placed on file with this resolution; and

WHEREAS, The Chief Finance Officer (CFO) of Essex County College has determined and certified in writing that the funds are available for this purpose, and the Office of General Counsel reviewed and approved the contract,

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to approve a contract with **MSBE, Hubspire Corporation** of **\$20,100.00** for post-implementation support, hosting, and maintenance of essex.edu website host from January 1, 2021, through June 30, 2021;
2. This service is awarded without public bidding as a purchase through the State of NJ Division of Purchase and Property in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.3, N.J.S.A.18A:64A-25.5.a(2), and N.J.S.A.18A:64A-25.5.a(19);
3. The specific line items against which this service is to be charged is as follows:
29416-9416-7470 Community College Opportunity Grant (CCOG)
FY 2020/2021

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE May 18, 2020	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Kadidja Coulibaly
Contact:	Alvin Williams, Acting Executive Dean of Faculty & Academics
Meeting Date:	May 18, 2021
Agenda Item No.:	4-1/5-2021

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Kadidja Coulibaly, to the position of Administrative Assistant, for the Business Division, for the period May 19, 2021 through June 30, 2021 and the reappointment from July 1, 2021 through June 30, 2022. The recommended annual salary for the position is \$35,568.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of six (6) applications were received and four (4) applicants were selected to be interviewed. Kadidja Coulibaly is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (ASSOCIATE'S DEGREE REQUIRED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
• Associate in Science	2019	Essex County College Newark, NJ	Finance

FISCAL NOTES: The recommended salary of \$35,568 is included in the Department's annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Kadidja Coulibaly, at the annual salary of \$35,568, to the position of Administrative Assistant, for the Business Division, for the period May 19, 2021 through June 30, 2021 and the reappointment from July 1, 2021 through June 30, 2022.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE May 18, 2021	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Aaron Butisingh
Contact:	Mohamed Seddiki, Executive Dean/Chief Information Officer (CIO)
Meeting Date:	May 18, 2021
Agenda Item No.:	4-2/5-2021

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Aaron Butisingh, to the position of Security Officer, for the Public Safety Department, for the period beginning May 19, 2021. The recommended annual salary for the position is \$24,960.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. 10 applications were received and six (6) applicants were interviewed. Aaron Butisingh is the recommended candidate.

DEGREE DEGREE/CERTIFICATION QUALIFICATIONS (NO DEGREE REQUIRED)

FISCAL NOTES: The recommended salary of \$24,600 is included in the Department's annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Aaron Butisingh, at the annual salary of \$24,600, to the position of Security Officer, for the Public Safety Department, for the period beginning May 19, 2021.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE May 18, 2021	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Emmanuel Molina
Contact:	Mohamed Seddiki, Executive Dean/Chief Information Officer (CIO)
Meeting Date:	May 18, 2021
Agenda Item No.:	4-3/5-2021

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Emmanuel Molina, to the position of Security Officer, for the Public Safety Department, for the period beginning May 19, 2021. The recommended annual salary for the position is \$24,960.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. 10 applications were received and six (6) applicants were interviewed. Emmanuel Molina is the recommended candidate.

DEGREE DEGREE/CERTIFICATION QUALIFICATIONS (NO DEGREE REQUIRED)

FISCAL NOTES: The recommended salary of \$24,600 is included in the Department's annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Emmanuel Molina, at the annual salary of \$24,600, to the position of Security Officer, for the Public Safety Department, for the period beginning May 19, 2021.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE May 18, 2021	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Chinnara Smith
Contact:	Mohamed Seddiki, Executive Dean/Chief Information Officer (CIO)
Meeting Date:	May 18, 2021
Agenda Item No.:	4-4/5-2021

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Chinnara Smith, to the position of Security Officer, for the Public Safety Department, for the period beginning May 19, 2021. The recommended annual salary for the position is \$24,960.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. 10 applications were received and six (6) applicants were interviewed. Chinnara Smith is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (NO DEGREE REQUIRED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
• Associate in Science	2019	Essex County College Newark, NJ	General Science

FISCAL NOTES: The recommended salary of \$24,600 is included in the Department's annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Chinnara Smith, at the annual salary of \$24,600, to the position of Security Officer, for the Public Safety Department, for the period beginning May 19, 2021.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE May 18, 2021	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Application Submittal for the Strengthening Career and Technical Education for the 21 Century Act (Perkins V) Grant Application
Contact:	Yvette Jefferies, Director – College Advancement & Foundation
Meeting Date:	May 18, 2021
Agenda Item No.:	7-1.1/5-2021

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College agree to submit an application for funding designed for the Strengthening Career and Technical Education for the 21st Century Act (Perkins V) Fiscal Year 2022 Postsecondary Grant from the State of New Jersey Department of Education for the period of July 1, 2021 – June 30, 2022 (FY22).

BACKGROUND AND RATIONALE: The Strengthening Career and Technical Education for the 21st Century Act (Perkins V) FY 2022 Postsecondary Grant is distributed by the State of New Jersey Department of Education with the purpose to support the academic and career and technical skills of students who elect to enroll in Career and Technical Education (CTE) by expanding access to high-quality CTE programs for all students and removing existing barriers. The grant accomplishes this by developing and assisting students in meeting high standards, integrating academic and career and technical instruction, collecting and disseminating research and information on best practices, providing technical assistance and professional development, supporting partnerships among diverse stakeholders, and providing individuals with the knowledge and skills to keep our country competitive.

FISCAL NOTES: There will be no negative fiscal impact to the College. The funds will support areas throughout the College to achieve the grant purpose.

RESOLUTION: The Board of Trustees of Essex County College agree to submit an application for funding designed for the Strengthening Career and Technical Education for the 21st Century Act (Perkins V) Fiscal Year 2022 Postsecondary Grant from the State of New Jersey Department of Education for the period of July 1, 2021 – June 30, 2022 (FY22).

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE May 18, 2021	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Dual Enrollment Program: Belleville Board of Education
Contact:	Dr. E. Vieira, Dean, Community Continuing Ed. and Workforce Dev.
Meeting Date:	May 18, 2021
Agenda Item No.:	7-1.2/5-2021

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College approve the Dual Enrollment Agreement between Essex County College, hereinafter referred to as “Essex” and the Belleville Board of Education, hereinafter referred to as “Board” for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Belleville High School, hereinafter after referred to “BVHS” from July 1, 2021 to June 30, 2022.

BACKGROUND AND RATIONALE: The Essex Dual Enrollment Program was developed in 2004 in response to the State’s initiative to increase the first-year success rates of recent high school students. The Dual Enrollment Program will provide BVHS students an opportunity to complete their developmental sequence and thus be certified as college ready in the State of NJ. Additionally, BVHS students will be offered the opportunity to earn substantial college credits towards an Associate’s degree.

FISCAL NOTES: BVHS is expected to provide an instructor who meets Essex’s standards for college-level instruction or pay for an adjunct provided by Essex (\$766 - \$850 per credit as per the ECC Adjunct Faculty Association contract with an additional 10% added to contribute to fringe/cost of benefits). BVHS will pay for all instructional materials, including books, which are required to be purchased through Essex’s bookstore partner, Follette. Lastly, BVHS will pay a \$950 administrative fee per course.

RESOLUTION: The Board of Trustees of Essex County College accepts the Dual Enrollment Program Agreement between Essex County College and the Belleville Board of Education for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Belleville High School from July 1, 2021 to June 30, 2022.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE May 18, 2021	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Dual Enrollment Program: East Orange Board of Education
Contact:	Dr. E. Vieira, Dean, Community Continuing Ed. and Workforce Dev.
Meeting Date:	May 18, 2021
Agenda Item No.:	7-1.3/5-2021

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College approve the Dual Enrollment Program Agreement between Essex County College, hereinafter referred to as “Essex” and the East Orange Board of Education, hereinafter referred to as “Board” for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Cicely Tyson School of Performing and Fine Arts, hereinafter after referred to “CTS” from July 1, 2021 to June 30, 2022.

BACKGROUND AND RATIONALE: The Essex Dual Enrollment Program was developed in 2004 in response to the State’s initiative to increase the first-year success rates of recent high school students. The Dual Enrollment Program will provide CTS students an opportunity to complete their developmental sequence and thus be certified as college ready in the State of NJ. Additionally, CTS students will be offered the opportunity to earn substantial college credits towards an Associate’s degree.

FISCAL NOTES: CTS is expected to provide an instructor who meets Essex’s standards for college-level instruction or pay for an adjunct provided by Essex (\$766 - \$850 per credit as per the ECC Adjunct Faculty Association contract with an additional 10% added to contribute to fringe/cost of benefits). CTS will pay for all instructional materials, including books, which are required to be purchased through Essex’s bookstore partner, Follette. Lastly, CTS will pay a \$950 administrative fee per course.

RESOLUTION: The Board of Trustees of Essex County College accepts the Dual Enrollment Program Agreement between Essex County College and the East Orange Board of Education for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Cicely Tyson School of Performing and Fine Arts from July 1, 2021 to June 30, 2022.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE May 18, 2021	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Dual Enrollment Program: Essex County Schools of Technology: Newark Technology High School, Donald Payne, West Caldwell
Contact:	Dr. E. Vieira, Dean, Community Continuing Ed. and Workforce Dev.
Meeting Date:	May 18, 2021
Agenda Item No.:	7-1.4/5-2021

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College approve the Dual Enrollment Program Agreement between Essex County College, hereinafter referred to as “Essex” and the Essex County Board of Education, hereinafter referred to as “Board” for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Essex County Schools of Technology: Newark Technology High School, Donald Payne High School, West Caldwell High School hereinafter after referred to “ECSTHS” from July 1, 2021 to June 30, 2022.

BACKGROUND AND RATIONALE: The Essex Dual Enrollment Program was developed in 2004 in response to the State’s initiative to increase the first-year success rates of recent high school students. The Dual Enrollment Program will provide ECSTHS students an opportunity to complete their developmental sequence and thus be certified as college ready in the State of NJ. Additionally, ECSTHS students will be offered the opportunity to earn substantial college credits towards an Associate’s degree.

FISCAL NOTES: ECSTHS is expected to provide an instructor who meets Essex’s standards for college-level instruction or pay for an adjunct provided by Essex (\$766 - \$850 per credit as per the ECC Adjunct Faculty Association contract with an additional 10% added to contribute to fringe/cost of benefits). ECSTHS will pay for all instructional materials, including books, which are required to be purchased through Essex’s bookstore partner, Follette. Newark Technology High School, Donald Payne High School, West Caldwell High School will pay for all instructional materials, including books, which are required to be purchased through Essex’s bookstore partner, Follette. Lastly, ECSTHS will pay a \$950 administrative fee per course section.

RESOLUTION: The Board of Trustees of Essex County College accepts the Dual Enrollment Program Agreement between Essex County College and the Essex County Schools of Technology for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Newark Technology High School, Donald Payne High School, West Caldwell High School from July 1, 2021 to June 30, 2022.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE May 18, 2021	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Dual Enrollment Program: Irvington Public Schools Board of Education
Contact:	Dr. E. Vieira, Dean, Community Continuing Ed. and Workforce Dev.
Meeting Date:	May 18, 2021
Agenda Item No.:	7-1.5/5-2021

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College approve the Dual Enrollment Program Agreement between Essex County College, hereinafter referred to as “Essex” and the Irvington Public Schools Board of Education, hereinafter referred to as “Board” for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Irvington High School, hereinafter after referred to “IHS” from July 1, 2021 to June 30, 2022.

BACKGROUND AND RATIONALE: The Essex Dual Enrollment Program was developed in 2004 in response to the State’s initiative to increase the first-year success rates of recent high school students. The Dual Enrollment Program will provide IHS students an opportunity to complete their developmental sequence and thus be certified as college ready in the State of NJ. Additionally, IHS students will be offered the opportunity to earn substantial college credits towards an Associate’s degree.

FISCAL NOTES: IHS is expected to provide an instructor who meets Essex’s standards for college-level instruction or pay for an adjunct provided by Essex (\$766 - \$850 per credit as per the ECC Adjunct Faculty Association contract with an additional 10% added to contribute to fringe/cost of benefits). IHS will pay for all instructional materials, including books, which are required to be purchased through Essex’s bookstore partner, Follette. Lastly, IHS will pay a \$950 administrative fee per course.

RESOLUTION: The Board of Trustees of Essex County College accepts the Dual Enrollment Program Agreement between Essex County College and the Orange Public Schools Board of Education for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Irvington High School from July 1, 2021 to June 30, 2022.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE May 18, 2021	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Dual Enrollment Program: Newark Public Schools Board of Education
Contact:	Dr. E. Vieira, Dean, Community Continuing Ed. and Workforce Dev.
Meeting Date:	May 18, 2021
Agenda Item No.:	7-1.6/5-2021

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College approve the Dual Enrollment Agreement between Essex County College, hereinafter referred to as “Essex” and the Newark Board of Education, hereinafter referred to as “Board” for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Newark Public High Schools, hereinafter after referred to “NPHS” from July 1, 2021 to June 30, 2022. NPHS include, but are not limited to Arts HS, Barringer HS, Central HS, East Side HS, Technology HS, Science Park HS, University HS, West Side HS, Weequahic HS.

BACKGROUND AND RATIONALE: The Essex Dual Enrollment Program was developed in 2004 in response to the State’s initiative to increase the first-year success rates of recent high school students. The Dual Enrollment Program will provide NPHS students an opportunity to complete their developmental sequence and thus be certified as college ready in the State of NJ. Additionally, NPHS students will be offered the opportunity to earn substantial college credits towards an Associate’s degree.

FISCAL NOTES: NPHS is expected to provide an instructor who meets Essex’s standards for college-level instruction or pay for an adjunct provided by Essex (\$766 - \$850 per credit as per the ECC Adjunct Faculty Association contract with an additional 10% added to contribute to fringe/cost of benefits). NPHS will pay for all instructional materials, including books, which are required to be purchased through Essex’s bookstore partner, Follette. Lastly, NPHS will pay a \$950 administrative fee per course.

RESOLUTION: The Board of Trustees of Essex County College accepts the Dual Enrollment Program Agreement between Essex County College and the Newark Public Schools Board of Education for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Newark High Schools from July 1, 2021 to June 30, 2022.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE May 18, 2021	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Dual Enrollment Program: Orange Public Schools Board of Education
Contact:	Dr. E. Vieira, Dean, Community Continuing Ed. and Workforce Dev.
Meeting Date:	May 18, 2021
Agenda Item No.:	7-1.7/5-2021

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College approve the Dual Enrollment Program Agreement between Essex County College, hereinafter referred to as “Essex” and the Orange Public Schools Board of Education, hereinafter referred to as “Board” for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Orange High School, hereinafter after referred to “OHS” from July 1, 2021 to June 30, 2022.

BACKGROUND AND RATIONALE: The Essex Dual Enrollment Program was developed in 2004 in response to the State’s initiative to increase the first-year success rates of recent high school students. The Dual Enrollment Program will provide OHS students an opportunity to complete their developmental sequence and thus be certified as college ready in the State of NJ. Additionally, OHS students will be offered the opportunity to earn substantial college credits towards an Associate’s degree.

FISCAL NOTES: OHS is expected to provide an instructor who meets Essex’s standards for college-level instruction or pay for an adjunct provided by Essex (\$766 - \$850 per credit as per the ECC Adjunct Faculty Association contract with an additional 10% added to contribute to fringe/cost of benefits). OHS will pay for all instructional materials, including books, which are required to be purchased through Essex’s bookstore partner, Follette. Lastly, OHS will pay a \$950 administrative fee per course.

RESOLUTION: The Board of Trustees of Essex County College accepts the Dual Enrollment Program Agreement between Essex County College and the Orange Public Schools Board of Education for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Orange High School from July 1, 2021 to June 30, 2022.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE May 18, 2021	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Joint Admissions Agreement: Caldwell University and Saint George's University LTD
Contact:	Dr. Alvin Williams, Dean of Faculty and Academics
Meeting Date:	May 18, 2021
Agenda Item No.:	7-1.8/5-2021

RECOMMENDATION: It is recommended that the Board of Trustees approve the Joint Admissions Agreement between Essex County College, Caldwell University and Saint George's University LTD to offer Biology Associate of Science graduates the opportunity to pursue a career in medicine at Saint George's University – Grenada, commencing June 1, 2021.

BACKGROUND AND RATIONALE: The joint admissions agreement between Essex County College, Caldwell University and Saint Georges University Limited, proposed to commence on June 1, 2021 promises to provide qualified graduates of the Essex Biology A.S. program with admission to Caldwell University for one year, and then subsequent admission to Saint George University in Grenada allowing students to obtain AS, BS, and MD degrees (2+1+4). This initiative is a better option than the previous AS/MD option (2+5) since students can get a BS degree from Caldwell University. In addition, it reduces the cost of tuition since students spend their third year at Caldwell University instead of Saint Georges University.

FISCAL NOTES: The costs of this program is realized within the College's operating budget.

RESOLUTION: The Board of Trustees of Essex County College approves the Joint Admissions Agreement between Essex County College, Caldwell University and Saint George's University LTD to offer Biology Associate of Science graduates the opportunity to pursue a career in medicine at Saint George's University – Grenada, commencing June 1, 2021.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE May 18, 2021	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Program Deactivation: Degree Programs
Contact:	Dr. Alvin Williams, Dean of Faculty and Academics
Meeting Date:	May 18, 2021
Agenda Item No.:	7-1.9/5-2021

RECOMMENDATION: It is recommended that the Board of Trustees approve the deactivation of the following degree programs offered by the Division of Mathematics, Engineering Technologies and Computer Sciences:

1. Electrical Engineering Technology (Curriculum Code 2307)
2. Mechanical Engineering Technology (Curriculum Code 5308)

BACKGROUND AND RATIONALE: The Electrical Engineering Technology Program (2307) was replaced by the Electrical and Computer Engineering Technology Program (2313) via a change in program in May 2019. Similarly, the Mechanical Engineering Technology Program (5308) was replaced by the Mechanical and Manufacturing Engineering Technology Program (2314) via a change in program also approved in May 2019. As a result of the two changes in programs, the original program codes 2307 and 5308 need to be deactivated.

FISCAL NOTES: There is no fiscal impact on the College's operating budget.

RESOLUTION: The Board of Trustees approves the deactivation of the following degree programs offered by the Division of Mathematics, Engineering Technologies and Computer Sciences:

1. Electrical Engineering Technology (Curriculum Code 2307)
2. Mechanical Engineering Technology (Curriculum Code 5308)

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE May 18, 2021	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Acceptance of Equipment: Chromebooks
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	April 20, 2021
Agenda Item No.:	7-2.1/4-2021S

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College accept a donation of 25 Chromebooks from *BRICK Education Network and the South Ward Promise Neighborhood* to augment the College's Computer Loaner program.

BACKGROUND AND RATIONALE: The Essex County College Computer Loaner program was created during the COVID-19 pandemic as a resource for enrolled students who need computers to participate in remote learning. Available devices are distributed to students on a semester basis, and include an inventory of PC's, with a limited supply of iPads, and Chromebooks. This donation will contribute to the inventory of portable devices, allowing the College more flexibility in meeting student's access needs.

FISCAL NOTES: There is no fiscal impact on the College.

RESOLUTION: The Board of Trustees of Essex County College accepts a donation of 25 Chromebooks from *BRICK Education Network and the South Ward Promise Neighborhood* to augment the College's Computer Loaner program.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE April 20, 2021	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Resolution for College Name Change
Contact:	Juan C. Fernandez, Acting General Counsel
Meeting Date:	May 10, 2021
Agenda Item No.:	7-3.1/5-2021S

RESOLUTION OF THE BOARD OF TRUSTEES OF ESSEX COUNTY COLLEGE

WHEREAS, the Board of Trustees of Essex County College is organized to and operates a county college established pursuant to New Jersey state law (N.J.S.A. 18A:64A-1 et seq.) and the regulations of the State Board of Education of the State of New Jersey (the "College"); and

WHEREAS, the College was named, for Internal Revenue Service (IRS) purposes, "Board of Trustees of Essex County College"; and

WHEREAS, since its inception in 1966, the College has been operating under the abbreviated trade name of "Essex County College"; and

WHEREAS, as a result, the Board of Trustees of the College has decided that it is in the best interests of the College, its faculty, staff and students, and the local community to change its official designation for IRS purposes to "Essex County College".

NOW, THEREFORE, IT IS RESOLVED, that the name of the College shall be changed to "Essex County College" for IRS purposes effective immediately; and be it further

RESOLVED, that the Chief Financial Officer or any other proper officer of the College are hereby directed and authorized to execute and file, in the name and on behalf of the College, any and all certificates, notices or other documents with all federal (including, without limitation, the Internal Revenue Service), state, county and local government offices to notify the change of its name for IRS purposes to "Essex County College"; and it is further

RESOLVED, that any and all actions of any kind previously taken by any trustees or officers of the College, and each of them, in connection with the foregoing resolutions, and any and all matters related thereto be, and each of them hereby is, approved, confirmed and ratified in all respects.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE May 10, 2021	