



Essex County College
Board of Trustees
PUBLIC MEETING AGENDA
 January 23, 2018 at 4:30 PM
 West Essex Campus – MultiPurpose Room

- I. Call to Order Chair T. McDermott
- II. Open Public Meetings Act AnnouncementMrs. J. Grimes
- III. Minutes.....Mrs. J. Grimes
- IV. Communications.....Mrs. J. Grimes
- V. Public Comments on Agenda Items TBD
- VI. Finance Committee Report.....Rev. Dr. L. Guyton

- 3-1.1/1-2018 Award of Contract: Architectural/Engineering Services
 Posen Architects, LLC, West Orange, NJ - \$48,500.00
 Chapter XII Funded – Capital Expense

- 3-1.2/1-2018 Award of Contracts: Toner Cartridges

Southern Computer Warehouse, Marietta, GA -	\$343.24
The Office Pal, Lakewood, NJ -	\$2,357.00
The Tree House, Norwood, MA -	\$8,201.10
Total	<u>\$10,901.34</u>

 College Funded - Operating Expense

- 3-1.3/1-2018 Award of Contract: Barracuda Backup and Firewall Solutions
 New Era Technology, Little Falls, NJ – \$35,794.86
 Grant Funded - Operating Expense

- 3-1.4/1-2018 Award of Contracts: Computer & Peripheral Equipment

MRA, International, Long Branch, NJ -	\$22,127.52
WB Mason Co., Secaucus, NJ -	\$1,410.00
Total	<u>\$23,537.52</u>

 Grant Funded – Operating Expense

- 3-1.5/1-2018 Legal Services
 Genova Burns Attorneys-At-Law, Newark, NJ - \$9,925.00
 College Funded - Operating Expense

- 3-1.6/1-2018 Award of Contract: Assessment Service
 Concorde Group, LLC, Newtown Square, PA - \$109,000.00
 College Funded – Operating Expense

- VII. Personnel Committee ReportMrs. J. Grimes

- 4-1/1-2018 Appointment
 Virginia Flanigan - Director, Child Development Center
 Human Resources
 Salary - \$70,000 (contingent on grant funding)
 February 1, 2018 - August 31, 2018

- 4-2/1-2018 Appointment
Gale Gage - Chairperson, Nursing
Nursing
Salary - \$126,584.77
February 1, 2018 – August 31, 2018

- 4-3/1-2018 Appointment
Eunice Kamunge – Chairperson, Biology, Chemistry and Physics
Biology, Chemistry and Physics
Salary - \$107,389.00
February 1, 2018 - August 31, 2018

- 4-4/1-2018 Promotion
Jonell Congleton - Liaison to the President/Board of Trustees
Office of the President
Salary - \$68,341.11
February 1, 2018 – June 30, 2018

- 4-5/1-2018 Resignation
Tiffany Jones – Coordinator – Media Services
Media, Production and Technology
Effective December 1, 2017

- 4-6/1-2018 Acting Appointment Extended
James Pedersen, Acting Controller/Chief Financial Officer
Comptroller’s Office
Salary - \$135,000
February 1, 2018 through the date of the appointment of a Chief
Financial Officer/VP Business Operations

VIII. Educational Programs Committee Report.....Mr. J. Zarra

- 7-1/1-2018 Ratification of Submission of Close Out Grant Documents – U.S. Department of Labor, Employment and Training Administration: NAIL-IT, LINCS, TEAM

- 7-2/1-2018 Community Traffic Safety Program Grant Renewal

- 7-3/1-2018 Affiliation Agreement: Alaris Health at Belgrove

- 7-4/1-2018 Uniform Construction Code, Tuition Remission State of NJ

- 7-5/1-2018 Acceptance of Funds: My Brother’s Keeper, Newark

- 7-6/1-2018 Agreement Approval: McGraw Hill Global Education, LLC

IX. Policy and Governance Committee Report.....Ms. I. Cruz

- 7-7/1-2018 Revised Policy – Annual Audit of Essex County College

- 7-8/1-2018 New Policy – Outside Counsel

- 7-9/1-2018 Revised Policy – President’s Performance Evaluation

X. Alumni Report.....Rev. Dr. L. Akiwowo

- XI. Student Government Report.....Mr. John Nwankwo
- XII. Faculty Association Report..... Prof. Michael Frank
- XIII. President’s ReportDr. Anthony E. Munroe
President
- XIV. New Business TBD
- XV. Public Comments..... TBD
- XVI. Notice of Executive Session.....Mrs. J. Grimes
- XVII. Adjournment Chair T. McDermott

***Public meeting agenda subject to change**