



**Essex County College  
Board of Trustees  
PUBLIC MEETING AGENDA**

June 19, 2018 – 4:30 p.m.

Smith Hall

303 University Avenue, Newark, NJ 07102

I.	Call to Order .....	Chair T. McDermott	
	- Roll Call		
II.	Open Public Meetings Act Announcement .....	Mrs. J. Grimes	
III.	Minutes.....	Mrs. J. Grimes	
IV.	Communications.....	Mrs. J. Grimes	
V.	Public Comments on Agenda Items .....	TBD	
VI.	Finance Committee Report.....	Rev. Dr. L. Guyton	
	3-1.1/6-2018	Award of Two Contracts for Printing of Non-Credit Brochures and Addressing, Labeling, Bundling & Mailing Brochures Indiana Printing & Publishing Co., Inc., Indiana, PA Hummel Distributors, Union, NJ	\$19,076.00 \$5,075.00 <hr/> Total \$24,151.00
		College Funded – Operating Expense	
	3-1.2/6-2018	Award of Two Contracts for Bus Transportation for the Summer Programs Decamp Bus Line, Montclair, NJ Panorama Tours, Inc., Clifton, NJ	\$7,875.00 \$7,236.00 <hr/> Total \$15,111.00
		College Funded – Operating Expense	
	3-1.3/6-2018	Award of Five Contracts for Toner Cartridges Allied Document Solutions & Services, Swedesboro, NJ Beyond Technology, Centennial, CO Canon Solutions America, Schaumburg, IL GovConnect, Inc., Merrimack, NH The Tree House, Inc., Norwood, MA	\$20,778.50 \$34.04 \$399.74 \$439.85 \$1,436.85 <hr/> Total \$22,958.68
		Grant & College Funded – Operating Expense	
	3-1.4/6-2018	Award of an additional Contract to Restructure and Redevelop the College’s Website Data Gain, Inc., Secaucus, NJ	\$15,000.00
		College Funded – Operating Expense	
	3-1.5/6-2018	Award of a Contract for PBX Forklift Project Johnston Communications Voice & Data, North Arlington, NJ	\$285,643.01
		Chapter XII Funded – Operating Expense	
	3-1.6/6-2018	Award of a Contract to Logicube, Inc. Logicube, Inc., Chatsworth, CA	\$9,394.17
		Grant & College Funded – Capital Expense \$6,994.65	

3-1.7/6-2018	Award of a Contract to Dell Computers Dell Computers, Round Rock, TX Grant Funded – Capital Expense	\$4,296.22
3-1.8/6-2018	Award of Two Contracts for Software Maintenance Agreement Oracle America, Inc., Dallas, TX College Funded – Operating Expense	\$96,194.96
3-1.9/6-2018	Award of a Contract for License Agreement Blackboard, Inc. dba: Moodlerooms, Inc., Washington, DC College Funded – Operating Expense	\$45,000.00
3-1.10/6-2018	Award of Four Contracts for Maintenance Agreement to Dell Computers Dell Computers, Round Rock, TX College Funded – Operating Expense	\$15,085.01
3-1.11/6-2018	Award of a Contract for Queuing Management Software and Account Set-Up Services QLess, Pasadena, CA College Funded – Operating Expense	\$15,352.70
3-1.12/6-2018	Award of Two Contracts for Maintenance and Support Renewal TouchNet Info Systems, Lenexa, KS College Funded – Operating Expense	\$13,498.10
3-1.13/6-2018	Award of a Three Year Contract for License and Subscription Renewal Insight Public Sector, Inc., Tempe, AZ College Funded – Operating Expense	\$13,333.55
3-1.14/6-2018	Award of a Contract for SmartNet Firewalls and Camera and License New Era Technology, Little Falls, NJ College Funded – Operating Expense	\$11,858.04
3-1.15/6-2018	Award of a Contract for Maintenance Direct, MySchoolDude Service, and PMDirect Service Dude Solutions, Pittsburgh, PA College Funded – Operating Expense	\$8,952.31
3-1.16/6-2018	Award of a Contract for Smart Shield Business Care Renewal Centurion Technologies, Inc., Tampa, FL College Funded – Operating Expense	\$2,883.22
3-1.17/6-2018	Award of Two Contracts for Maintenance Agreement 1 <sup>st</sup> Run Computer Services, Inc., Garden City, NJ College Funded – Operating Expense	\$2,190.00
3-1.18/6-2018	Award of a Three Year Contract for COBOL Micro Focus, Inc., Rockville, MD College Funded – Operating Expense	\$1,444.80

3-1.19/6-2018	Award of a Contract for Software License Agreement Square 9 Soft Work, LLC, New Haven, CT College Funded – Operating Expense	\$1,365.00
3-1.20/6-2018	Award of a Contract for miscellaneous items for the Physical Plant Grainger, Inc., Palatine, IL College Funded – Operating Expense	\$25,000.00
3-1.21/6-2018	Award of a Contract for 93 Octane Unleaded Gasoline and Diesel Fuel Allied Oil Company, Manville, NJ College Funded – Operating Expense	\$25,000.00
3-1.22/6-2018	Authorize Additional Payment for Snow Removal Services Recchia Paving, Inc., Bridgewater, NJ College Funded – Operating Expense	\$24,130.00
3-1.23/6-2018	Award of a Contract for Yearly Maintenance Agreement for 25 Xerox copiers Stewart A. Xerox Company, Mount Laurel, NJ College Funded – Operating Expense	\$150,090.48
3-1.24/6-2018	Award of a Contract for Yearly Maintenance Agreement to Presstek, Inc. Presstek, Inc., Des Plaines, IL College Funded – Operating Expense	\$25,891.56
3-1.25/6-2018	Award of Five Contracts for Maintenance Agreement Canon Solutions American, Inc. College Funded – Operating Expense	\$19,493.76
3-1.26/6-2018	Award of a Contract for Software License Agreement Assure Software Inc., Dallas, TX College Funded – Operating Expense	\$3,680.00
3-1.27/6-2018	Award of Two Contracts for Maintenance Agreement Ricoh Americas Corporation, West Caldwell, NJ College Funded – Operating Expense	\$3,680.00
3-1.28/6-2018	Award of Four Contracts for Consultant Services Jeanette L. Davis, West Orange, NJ Amere T. Jenkins, Irvington, NJ Jada McNeil, Union, NJ Glenn Settle, Jersey City, NJ College Funded – Operating Expense	\$4,000.00 6,000.00 6,000.00 4,000.00 Total \$20,000.00
3-1.29/6-2018	Award of a Contract for Maintenance Agreement National Instruments, Austin, TX College Funded – Operating Expense	\$2,605.50
3-1.30/6-2018	Award of a Contract for Test of Essential Academic Skills (TEAS-V) Assessment Technology Institute, Leawood, KS College Funded – Operating Expense	\$5,800.00

3-1.31/6-2018	Award of a Contract for Consultant Services Black Rocket Productions LLC, Freehold, NJ College Funded – Operating Expense	\$17,280.00
3-1.32/6-2018	Award of A Contract for Consultant Services Givon Flying Club, dba: The Hobby Quest, Englewood, NJ College Funded – Operating Expense	\$8,280.00
3-1.33/6-2018	Award of a Contract for Consultant Services Caring for Children Corporation dba: Brick City Bricks 4Kidz, Newark, NJ College Funded – Operating Expense	\$7,200.00
3-1.34/6-2018	Authorize Payment for Workers Compensation New Jersey Community College Insurance Pool, Trenton, NJ College Funded – Operating Expense	\$204,906.00
3-1.35/6-2018	Authorize Payment for Membership Dues Association of Community College Trustees (ACCT). Washington, DC College Funded – Operating Expense	\$6,681.00
3-1.36/6-2018	Authorize Payment for Membership Dues Hispanic Association of Colleges & Universities, San Antonio, TX College Funded – Operating Expense	\$4,700.00
3-1.37/6-2018	Authorize Payment for Legal Services Pashman Stein Walder Hayden, Hackensack, NJ College Funded – Operating Expense	\$1,126.54
3-1.38/6-2018	Authorize Payment for Legal Services Genova Burns Attorneys-at-Law, Newark, NJ College Funded – Operating Expense	\$14,469.32
3-1.39/6-2018	Authorize Payment for Legal Services Cooper Levenson, PA, Atlantic City, NJ College Funded – Operating Expense	\$2,924.20
3-1.40/6-2018	Authorize Payment for Consultant Services Financial Aid Services, Inc., Atlanta, GA College Funded – Operating Expense	\$19,410.53
3-1.41/6-2018	Award of Two Contracts for Software License and Maintenance Agreement Citrix Systems, Inc., Fort Lauderdale, FL College Funded – Operating Expense	\$11,445.00
3-1.42/6-2018	Award of a Contract for Forensic Audit Services Eisner Amper, LLP, Philadelphia, PA College Funded – Operating Expense	Not to exceed \$72,000.00
3-1.43/6-2018	Authorize Payment for Membership Dues Middle States Commission on Higher Education, Philadelphia, PA College Funded – Operating Expense	\$13,560.00

3-1.44/6-2018	Authorize Payment for One-Year License Agreement PeopleAdmin Corporation, Dallas, TX College Funded – Operating Expense	\$22,268.63
3-1.45/6-2018	Award of a Contract for Three Police Vehicles Winner Ford, Cherry Hill, NJ Minor Capital Funded – Operating Expense	Amount not to exceed \$99,357.00
3-1.46/6-2018	Award of a Contract for Data Center Furniture BFI Furniture, Parsippany, NJ Capital Grant Funded – Operating Expense	\$10,608.39
3-1.47/6-2018	Award of a Three Year Contract for Maintenance Agreement of IntellCheck Software and Form Fusion Envisions, Irvine, CA College Funded – Operating Expense	\$27,495.00
3-1.48/6-2018	Award of a Contract for Consultant Services Ellucian, Chicago, IL College Funded – Operating Expense	Total \$9,920.00
3-1.49/6-2018	Award of a Three Year Contract for CAD/RMS System Licenses Enforsys Police Systems, Inc., Millburn, NJ College Funded – Operating Expense	\$60,000.00
3-1.50/6-2018	Authorize Payment for Membership Dues Council for Higher Education Accreditation, Baltimore, MD College Funded – Operating Expense	\$3,700.00
3-1.51/6-2018	Authorize Payment for Membership Dues New Jersey Presidents' Council, Edison, NJ College Funded – Operating Expense	\$16,646.00
3-1.52/6-2018	Authorize Payment for Membership Dues Higher Education Recruitment Consortium (HERC), Princeton, NJ College Funded – Operating Expense	\$2,250.00
3-1.53/6-2018	Award of a Contract for Firing Range Maintenance & Services Savage Range Systems, Westfield, MA College Funded – Operating Expense	\$59,658.00
3-1.54/6-2018	Award of a Contract for Cargo Van DFFLM, LLC T/A Ditschman/Fleming Ford, Flemington, NJ Capital Funded – Capital Expense	\$28,875.50
3-1.55/6-2018	Award of a Contract for 15-Passenger Van Mall Chevrolet, Inc., Cherry Hill, NJ Capital Funded – Capital Expense	\$29,615.00
3-1.56/6-2018	Award of a Contract for Software and Equipment Support Services Kronos, Lowell, MA College Funded – Operating Expense	\$15,953.86
3-1.57/6-2018	Authorize Payment to IMAC Insurance Agency, LLC IMAC Insurance Agency, LLC, Belleville, NJ College Funded – Operating Expense	\$678,865.00

3-1.58/6-2018	Award of an Additional Contract for Consulting Services Susan K. Perkins, Skillman, NJ College Funded – Operating Expense	\$4,000.00
3-1.59/6-2018	Award of an Additional Contract for Consulting Services Ronald C. Goldfarb, Prospect, CT College Funded – Operating Expense	\$4,000.00
3-1.60/6-2018	Award of 6 Contracts for Advertisement Services JCDecaux Path/Transit, New York, NY Intersection, Secaucus, NJ Altice Media, New York, NY SBS, New York, NY Interstate, Hoboken, NJ El Especialito, Union City, NJ	\$35,000.00 \$15,512.90 \$13,500.00 \$26,700.00 \$59,202.00 \$5,850.00
	Total	\$155,764.90
	College Funded – Operating Expense	

VII. Personnel Committee Report..... Mrs. J. Grimes

- 4-1/6-2018     Appointment  
Maureen Behr – Senior Compliance Associate  
Compliance Department  
Salary - \$72,369.90  
Effective July 1, 2018 through August 31, 2018  
September 1, 2018 through August 31, 2019
  
- 4-2/6-2018     Appointment  
David Smedley – Director of Financial Aid  
Financial Aid Department  
Salary - \$90,000.00  
Effective – July 16, 2018 through August 31, 2018  
September 1, 2018 through August 31, 2019
  
- 4-3/6-2018     Appointment  
Carmen Caines – Instructor, Nursing  
Nursing Department  
Salary - \$61,186.00  
Effective September 4, 2018 through August 31, 2019
  
- 4-4/6-2018     Appointment  
Tanga Banks – Teacher Assistant  
Child Development Center  
Salary - \$23,500.00  
Effective July 2, 2018
  
- 4-5/6-2018     Promotion in Academic Rank – Effective September 1, 2018  
Ezdehar Abu-Hatab – Assistant Professor, Biology  
Faculty  
Salary - \$64,931.00  
  
Lynn Wilson – Assistant Professor, Biology  
Faculty  
Salary - \$\$64,658.00

Ines Figueiras – Associate Professor, Mathematics  
Faculty  
Salary - \$71,689.00

Nidhal Marashi – Associate Professor, Chemistry  
Faculty  
Salary - \$68,905.00

Charles Reid – Professor, Psychology  
Faculty  
Salary \$106,854.77

4-6/6-2018 Reinstatement  
Carmen Martinez-Castaneda – Lecturer F  
Educational Opportunity Fund (EOF) Department  
Salary - \$51,198.00  
Effective September 1, 2018 through August 31, 2019

4-7/6-2018 Retirement  
Evelyne Marquez – Associate Professor  
Bilingual Education  
Effective August 31, 2018

4-8/6-2018 Resignation  
Virginia Flanigan – Director  
Child Development Center  
Effective July 6, 2018

Jeffrey Cleveland – Security Officer  
Public Safety  
Effective February 23, 2018

Radames Cordova – Security Officer  
Public Safety  
Effective June 30, 2018

4-9/6-2018 Termination  
Diane Parker – Custodian  
Facilities Management  
Effective May 15, 2018

- VIII. Educational Programs Committee Report.....Mr. J. Zarra  
7-1/5-2018 Memorandum of Understanding: Essex County West Caldwell Tech: High School Initiative
- IX. Site Facilities and Equipment Committee Report .....Ms. C. Morales  
7-2/5-2018 Adoption of the 2019-2023 Facilities Master Plan
- X. Policy and Governance Committee Report.....Ms. I. Cruz

- XI. Alumni Report.....Rev. Dr. L. Akiwowo
- XII. Student Government Report.....Mr. John Nwankwo
- XIII. Faculty Association Report..... Prof. Michael Frank
- XIV. President’s Report ..... Dr. Anthony E. Munroe  
President
- XV. New Business .....TBD
- XVI. Public Comments .....TBD
- XVII. Notice of Executive Session.....Mrs. J. Grimes
- XVIII. Adjournment .....Chair T. McDermott

**\*Public meeting agenda subject to change**