



**Essex County College
Board of Trustees
PUBLIC MEETING AGENDA**

September 24, 2019

Smith Hall

303 University Avenue, Newark NJ

- I. Call to Order/Roll CallChair T. McDermott
- II. Open Public Meetings Act Announcement.....Mrs. J. Grimes
- III. Minutes.....Mrs. J. Grimes
- IV. CommunicationsMrs. J. Grimes
- V. Public Comments on Agenda Items TBD
- VI. Finance Committee Report..... Rev. Dr. L. Guyton

Actions approved by the Executive Committee on July 29, 2019 – Presented for Ratification

3-1.1/7-2019	Authorize Award of a Two (2) Year Bid for Maintenance Agreement Siemens Industry, Inc., Florham Park, NJ College Funded – Operating Expense	\$163,560.00
3-1.2/7-2019	Authorize Award of a Two (2) Year Bid for Maintenance Agreement Tecogen, Inc., Waltham, NJ College Funded – Operating Expense	\$96,890.80
3-1.3/7-2019	Authorize Award of a Two (2) Year Bid for Cooling Tower Seasonal Startup, Shutdown and General Repair Services Clarity Water Technology, LLC, Nanuet, NY College Funded – Operating Expense	\$28,100.00
3-1.4/7-2019	Authorize Award of a Two (2) Year Bid for Maintenance Agreement Daikin Applied Americas Inc. DBA Daikin Applied, Minneapolis, MN College Funded – Operating Expense	\$23,348.00
3-1.5/7-2019	Authorize Award of a Bid for Bus Transportation for Summer Programs Villani Bus Company, Linden, NJ Suburban Trails, Inc., New Brunswick, NJ College Funded – Operating Expense	\$17,055.00 <u>3,582.00</u> Total: \$20,637.00
3-1.6/7-2019	Authorize Award of a Proposal for Architectural Services Arcari & Iovino Architects, Little Ferry, NJ College Funded – Operating Expense	\$29,500.00
3-1.7/7-2019	Authorize Payment for Remaining Balance for Online Learning Custom Publications Products Pearson Education, Inc., Hoboken, NJ College Funded – Operating Expense	\$19,125.00

3-1.8/7-2019	Authorize Payment for Essex County College's FY 2020 Assessment New Jersey Council of County Colleges, Trenton, NJ College Funded – Operating Expense	\$73,148.00
3-1.9/7-2019	Authorize Payment for Certification Tests for Allied Health Vocational Training National Healthcareer Associates, a division of Assessment Technologies Institute, LLC., Leawood, KS Grant Funded – Operating Expense	Amount not to exceed \$30,000.00
3-1.10/7-2019	Authorize Payment for Urgent Repair of HVAC Roof Top Unit-1 and Circuit 1 High Pressure Alarm @ West Essex Campus Binsky and Snyder Service, LLC., Piscataway, NJ College Funded – Operating Expense	\$9,522.06
3-1.11/7-2019	Authorize Payment for Roof Repairs throughout the Main Campus Northwest Roof Maintenance, Inc., Perth Amboy, NJ College Funded – Operating Expense	\$7,663.10

Action approved by the Executive Committee on August 15,2019

3-1.1/8-2019	Authorize Award of a Contract for Advertisement Services iHeart Media, New York, NY Community College Opportunity Grant Funded – Operating Expense	\$45,000.00
--------------	--	-------------

Actions recommended for approval September 24, 2019

3-1.1/9-2019	Authorize the Purchase of a Hardware Bundle for FIT Project and EqualLogic Maintenance & License Dell Computers, Round Rock, TX Grant and College Funded – Operating Expense	\$122,699.92
3-1.2/9-2019	Authorize Award of a Service to Upgrade Workforce Central Solution Kronos, Lowell, MA College Funded – Operating Expense	\$68,475.00
3-1.3/9-2019	Authorize Award for Architectural Services for Exterior Door Replacement Netta Architects, Mountainside, NJ College Funded – Operating Expense	\$31,750.00
3-1.4/9-2019	Authorize Award for Architectural/Engineering Services for Dining Hall Renovation LAN Associates, Midland Park, NJ Chapter XII Funded – Capital Expense	\$22,000.00
3-1.5/9-2019	Authorize Award of a Bid for Solid Waste Disposal and Recycling Services Direct Waste Services, Inc., Newark, NJ College Funded – Operating Expense	\$165,000.00
3-1.6/9-2019	Authorize Award for Repair Service of McQuay Chiller #4 Daikin Applied Americas Inc. DBA Daikin Applied, Minneapolis, MN College Funded – Operating Expense	\$16,504.00

3-1.7/9-2019	Authorize Award of a Bid for Restaurant Equipment Todd, Inc., Yardley, PA Chapter XII Funded – Capital Expense	\$95,025.00
3-1.8/9-2019	Authorize Award of Bids for Biology Lab Equipment Kamco International, Inc. DBA Johnson Scientific, Inc., Williamstown, NJ VWR International, LLC, Rochester, NY College Funded – Operating Expense	\$11,208.00 <u>16,865.81</u> Total: \$28,073.81
3-1.9/9-2019	Authorize Award of Four (4) Contracts for Adult Basic Skills and Integrated Literacy and Civics Education Jewish Vocational Services, Livingston, NJ LaCasa de Don Pedro, Newark, NJ Literacy Volunteers of America, Bloomfield, NJ New Community Corporation, Newark, NJ Grant Funded – Operating Expense	\$806,530.00 182,000.00 149,000.00 <u>313,000.00</u> Total: \$1,450,530.00
3-1.10/9-2019	Authorize Purchase of Turnitin Plagiarism Checking System Turnitin, LLC., Oakland, CA College Funded – Operating Expense	\$20,639.04
3-1.11/9-2019	Authorize Award of a Contract for the 51 st Anniversary Gala Crystal Plaza Group, Inc., Livingston, NJ College Funded – Operating Expense	\$27,500.00
3-1.12/9-2019	Authorize Payment for Postage Fee for Community and Continuing Education Non-Credit Brochures US Postage Master, Newark, NJ College Funded – Operating Expense	\$18,291.83
3-1.13/9-2019	Authorize Award of Five (5) Contracts for Advertisement Services iHeart Media, New York, NY iHeart Media, New York, NY Irving Street Rep., Newark, NJ Irving Street Rep., Newark, NJ JCDecaux Airport, New York, NY Community College Opportunity Grant Funded - Operating Expense	\$14,970.00 15,000.00 15,000.00 15,000.00 <u>17,500.00</u> Total: \$77,470.00
3-1.14/9-2019	Authorize Award of a Contract for Consultant Services Irving Street Rep., Inc., Newark, NJ Community College Opportunity Grant Funded - Operating Expense	Amount not to exceed \$13,500.00
3-1.15/9-2019	Authorize Payment for Legal Services Genova Burns Attorneys-At-Law, Newark, NJ College Funded – Operating Expense	\$3,062.00
3-1.16/9-2019	Authorize Payment for Legal Services O'Toole Scrivo Fernandez Weiner Van Lieu, LLC, Cedar Grove, NJ College Funded – Operating Expense	\$43,360.00

3-1.17/9-2019	Authorize Award of a Bid for Sewer Line Preventive Maintenance Services A Speedy Sewer & Drain Service, Corp, Bloomfield, NJ College Funded – Operating Expense	\$35,800.00
3-1.18/9-2019	Authorize Award of a Bid for HVAC Water Treatment Service Scientific Boiler Water Conditioning Co., Linden, NJ College Funded – Operating Expense	\$11,000.00
3-2/9-2019	Professional Consultant Services Ronald C. Goldfarb, Prospect, CT College Funded – Operating Expense	Amount not to exceed \$18,500.00

VII. Personnel Committee ReportMrs. J. Grimes

Appointments

- 4-1/9-2019 Kate Skrobala, Assistant Director of Institutional Effectiveness
 Institutional Effectiveness, Planning and Assessment
 Salary - \$55,000.00
 Effective September 25, 2019
- 4-2/9-2019 Ledawn Hall, Student Success Coach, Men and Women of Excellence Scholars
 Program
 Student Affairs
 Salary - \$45,000.00
 Effective September 25, 2019
- 4-3/9-2019 Shirlgandy Saint Jean, Coordinator of Career Resources and Student Development
 Initiatives
 Career Resources and Student Development
 Salary - \$45,000.00
 Effective October 14, 2019
- 4-4/9-2019 Natasha Hubbard, Financial Aid Officer
 Financial Aid
 Salary - \$50,000.00
 Effective October 14, 2019

Acting Appointment

- 4-5/9-2019 Augustine Boakye, Acting Dean
 Liberal Arts and Business
 Salary - \$110,000.00
 Effective September 25, 2019

Promotions

- 4-6/9-2019 Jamil Graham, Director
 Student Life and Activities
 Salary - \$60,000.00
 Effective September 25, 2019

4-7/9-2019 Lourdes Medina, Administrative Assistant
Public Safety
Salary - \$41,161.00
Effective September 25, 2019

Transfer

4-8/9-2019 Alexandra Vineque, Project Leader
Information Technology
Salary \$51,000.00
Effective October 1, 2019

Change in Salary

4-9/9-2019 Leigh Bello-DeCastro, Associate Dean
Online Education and West Essex Campus
Salary \$120,000.00
Retroactive to July 1, 2019

Supplements

4-10/9-2019 Jill Stein – Additional Duties
January 1, 2018 to September 25, 2019
\$10,000 each year prorated

Karen Bridgett – Additional Responsibilities – Deputy, Title IX Coordinator
July 1, 2019 to June 30, 2020
\$5,000.00

Patricia Slade – Additional Responsibilities – Deputy, Title IX Coordinator
July 1, 2019 to June 30, 2020
\$5,000.00

Retirements

4-11/9-2019 Wilma Marsh-Monds, Recorder
Enrollment Services
Effective August 30, 2019

Alimamy Sesay, Security Officer
Public Safety
August 30, 2019

Zdzislaw Tatara, Security Officer
Public Safety
August 31, 2019

Resignations

4-12/9-2019 Dmitriy Kalantrov, Chairperson
Mathematics, Engineering Technologies and Computer Sciences
Effective September 3, 2019

Maria Espino, Project Leader
Information Technology
Effective August 1, 2019

Alicia Tutt, Office Assistant
Nursing
Effective July 3, 2019

- VIII. Educational Programs Committee Report.....Dr. A. Lewis
- Action approved by the Executive Committee on July 29, 2019 – Presented for Ratification**
- 7-1.1/7-2019 Acceptance of Gift: African Tribal Art Donated by from Paul Rosenberg and Enid Friedman to the Africana Institute
- Actions recommended for approval September 24, 2019**
- 7-1.1/9-2019 Acceptance of Funds: United Way of Essex and West Hudson (UWEWH)
- 7-1.2/9-2019 Acceptance of Funds: Essex County Division of Training and Employment
- 7-1.3/9-2019 Change of Name: Civil Construction Engineering Technology
- 7-1.4/9-2019 Change of Name: Electronic Engineering Technology
- 7-1.5/9-2019 Change of Name: Mechanical Engineering Technology
- 7-1.6/9-2019 Dual Enrollment Program: Belleville Board of Education
- 7-1.7/9-2019 Dual Enrollment Program: Newark Board of Education
- 7-1.8/9-2019 Agreement: New Jersey Manufacturers Extension Programs
- IX. Site Facilities and Equipment Committee Report..... Ms. C. Morales
- X. Policy and Governance Committee ReportMs. I. Cruz
- XI. Alumni Report..... TBD
- XII. Student Government ReportMs. Regina Smith
- XIII. Faculty Association Report Prof. Michael Frank
- XIV. President’s Report Dr. Anthony E. Munroe
President
- XV. New Business TBD
- XVI. Public Comments TBD
- XVII. Notice of Executive SessionMrs. J. Grimes
- XVIII. Adjournment.....Chair T. McDermott

***Public meeting agenda subject to change**