

# Essex County College College Regulation

## REG 1-1 DEVELOPMENT OF BOARD POLICIES

### **Purpose:**

To achieve uniformity in the formulation of Board Policies.

### **Application:**

1. Definition of a Board Policy
  - (a) Board Policy represents “legislative policy” as expressed in the official minutes of the Board of Trustees in the form of broad authorization or prohibition.
  - (b) A Board Policy is a memorialized statement by the Board of Trustees regarding the delegation to the President of broad authority to take discretionary action in a specific area.
  - (c) A Board Policy typically concerns itself with general outlines of guidance, which transcend time or personality; hence, they change rarely.
2. Any Board Policy, which incorporates the word “shall”, will have mandatory and binding effect.
3. A Board Policy shall have the format shown below:

BP# TITLE OF POLICY

REFERENCE:

POLICY:

Approved: Mo/Dt/Yr

Revised:
4. When codified as part of the Board Manual, a code number will be assigned and appropriate distribution will be made.

<b>Responsible Official(s):</b>	<b>Reference: <i>N.J.S.A.</i> 18A: 64A-12(o)</b>
<b>Regulation History: App. 11/95, Rev. 10/01, 7/11, 3/17</b>	<b>Attachment(s):</b>