

Essex County College College Regulation

REG 5-14 GRADING POLICY

Purpose:

To establish a standardized academic grading system at Essex County College.

Application:

1. Any student receiving a grade of "D" or "F" in a course may repeat the course no more than twice without the written recommendation of a counselor or academic advisor and the approval of the Division Director/Department Chairperson.
2. A student must maintain an overall average of a 2.0 in their major.
3. A grade of "D" is not acceptable in certain majors, or may not satisfy the prerequisites for certain courses.
4. Any student performing at a "D" or "F" level at the mid-term point shall receive a warning and be notified in writing.
5. Students will be issued grades at the end of the semester or term. The grading system is:

GRADE	INTERPRETATION	GRADE POINTS PER CREDIT
A	Superior	4.0
B+	Very Good	3.5
B	Good	3.0
C+	Above Average	2.5
C	Satisfactory	2.0
D ¹	Passing	1.0
F	Failing	0.0
I ²	Incomplete	0.0
M ³	Making Progress (0 Level Courses)	0.0
N ³	Non-Attending (0 Level Courses)	0.0
P ³	Successful Completion of Move-up Workshop	0.0
S ³	Successful Completion of Developmental Tutorial	0.0
W ³	Withdrawal: Grade denotes official withdrawal from a course or from the College	0.0
AU ³	Audit: Grade denotes student was not enrolled in course for credit	0.0
CR ³	Credit: Grade reserved for courses passed by examination or accepted as transfer credit and indicated satisfactory completion of a course.	0.0

¹ A grade of “d” may not fulfill certain course prerequisites and major program requirements, and will not transfer to another institution.

² Incomplete Grade denotes student completed 75% of assigned course work with a grade of C or better but did not complete all course requirements. San instructor, who indicates a grade of “I” on the final grade list, must attach a contract signed by the student, instructor, and department chair. The contract will stipulate the requirements to be completed, a scheduled completion date (within five months of the filing of the “I” grade) and a method by which the student can contact the instructor. After six months, the original “I” will be recorded as an “F” unless changed by the instructor.

³ Grades are not counted in computation of grade point average.

Responsible Official(s):	Reference: <i>N.J.S.A.</i> 18A:64A-12(o),
Regulation History: App. 9/99, Rev. 10/01, 7/11, 3/17	Attachment(s)