

Essex County College College Regulation

REG 5-20 AWARDING OF ADDITIONAL DEGREES

Purpose:

To establish a process for awarding additional degree(s) to Essex County College students.

Application:

1. Students may earn a second degree if certain conditions are met.
2. All requirements in both majors must be met in full.
3. The "Application for Second Degree" form will be completed by the student and his or her advisor, approved by the chairperson or director, and then by an academic dean or vice president, who will forward it to the Registrar. The Registrar will notify the student of the status of the application.
4. A minimum of 15 additional credits of approved major subject area credits or other additional course requirements taken at Essex County College must be earned in the second discipline that were not used to satisfy any requirements for the primary discipline.
5. Students may also earn a second certificate – academic certificates (30 or more credits) and/or certificates of achievement (less than 30 credits). A minimum of 3 additional credits taken at Essex County College must be earned in the second certificate. However, it should be noted that a student who earns a degree in a given program cannot subsequently earn a certificate in that same program without taking an additional 9 credits at Essex County College.

Responsible Official(s):	Reference: <i>N.J.S.A. 18A:64A-12(o)</i>
Regulation History: App. 11/95, Rev. 10/01,7/02, 12/10, 3/17	Attachment(s):