

Essex County College College Regulation

REG 5-7 CHILD DEVELOPMENT CENTER PARTICIPATION

Purpose:

To establish eligibility rules and procedures for Child Development Center participation.

Application:

1. The Child Development Center shall be under the administration and supervisory control of the Director, who shall have the right to adopt whatever "Best Practices" and procedures are deemed necessary for proper implementation of the directives contained in this Regulation.
2. Child Development Center enrollment is available to a child whose parent is a college student, a full-time work-study student, college employee or faculty member. Enrollment is based on a first come, first-served basis, provided the parent meets both college and grant eligibility requirements.

Priority will be given to a full-time day student, a part-time day student or Monday – Friday college employee or faculty member. When space is available, day care enrollment will be available to a full or part-time evening students and the community.

3. The parent will be required to:
 - (a) Provide his/her Essex County College bill each semester/term to verify eligibility not later than the day after add-drop activity of the semester or term, or proof of employment at ECC.
 - (b) Immediately report any changes in address or telephone number to the Director.
 - (c) Cooperate with the Center in providing any clothing, materials, or supplies required for the child's use in day care.
 - (d) Pay any fees that may be assessed annually per the fee scale issued by the Center.
 - (e) Provide whatever information the Center may request to assist it in understanding behavioral changes by the child.
4. The Director will be responsible for ensuring that parents are informed of the requirements of any funding agency.

Responsible Official(s):	Reference: N.J.S.A. 18A:64A-12(p)
Regulation History: App. 6/85, Rev. 10/01, 7/11, 3/17	Attachment(s)