

Essex County College College Regulation

REG 6-4 AWARDING CERTIFICATES OF RECOGNITION

Purpose:

To establish specific criteria for awarding certificates of recognition.

Definition(s):

Certificate of recognition, as used in this Regulation, will mean recognition by the College for outstanding achievement, participation or completion of a special course or cluster of courses or appreciation for outstanding service.

Application:

1. Certificates of Recognition may be awarded by the President, Cabinet Officer or the appropriate Dean.
2. Certificates may be granted in any of three (3) categories and in accordance with the following minimum criteria:
 - a) Certificate of Outstanding Achievement
 - b) Certificate of Participation / Completion in the credit or non-credit course or cluster of courses.
 - c) Certificate for Outstanding Service.
3. Certificates must bear the signature of the President, Cabinet Officer or appropriate Dean.
4. Certificates not falling into the three categories listed above may not bear the name "Essex County College" and may not be awarded on behalf of the college.

Responsible Official(s):	Reference: <i>N.J.S.A.</i> 18A:64A-12(i)
Regulation History: App. 3/99, Revised: 10/01; 07/02; 12/10, 7/11, 3/17	Attachment(s):