

Essex County College College Regulation

REG 6-7 ADJUNCT FACULTY

Purpose:

To ensure that Adjunct Faculty assignments and related job changes are processed in accordance with established College regulations and procedures.

Definition(s):

Adjunct Faculty. Part-time instructional personnel whose services are contracted on a semester by semester basis to teach credit courses on a course-by-course basis or to carry out other instructional related assignments.

Application:

1. Adjunct Faculty members shall possess the same qualifications as regular faculty members (Master's Degree in area of instruction) and shall be academically qualified to teach any course to which they are assigned. Where appropriate, and at the discretion of the Chief Academic Officer, compensating qualifications or experiences may be taken into account when determining whether an adjunct instructor is academically qualified to teach a particular course.
2. The College shall document and maintain appropriate records attesting to Adjunct Faculty member's qualifications, performance, and achievements. The official personnel records of Adjunct Faculty members shall contain original documents of required employment credentials, and shall be maintained in the Human Resources Department.
3. An Adjunct Faculty member shall serve in a temporary capacity to teach specific courses on a course-by-course basis. Such assignments are not tenure eligible and shall terminate without notice upon expiration of the stated employment assignment.
4. Consistent with the terms and conditions of the collective bargaining agreement, the performance of Adjunct Faculty members shall be evaluated periodically.
5. The College shall promulgate a statement concerning the academic freedom of Adjunct Faculty members that encompasses the right to full freedom in research and in the publication of results, freedom in the classroom to discuss their subject or area of interest, and the right of faculty to be free from censorship.
6. The Academic Chair shall be responsible for identifying and recommending qualified candidates to the Dean and Vice President for Academic Affairs and Chief Academic Officer.
7. An individual approved for Adjunct Faculty status shall be granted only those privileges stipulated in the collective bargaining agreement.

Responsible Official(s):	Reference: <i>N.J.S.A.</i> 18A:64A-12(o), BP 2-5
Regulation History: App. 11/95, Rev. 10/01, 12/10, 3/17	Attachment(s):