

**Essex County College  
Faculty Evaluations Forms  
Appendix B  
Form D  
Divisional/Departmental  
Evaluation Committee Form**

FACULTY MEMBER'S NAME: \_\_\_\_\_  
(Last) (First) (Middle)

PRESENT CLASSIFICATION: \_\_\_\_\_  
(Rank) (Step)

\_\_\_\_\_  
(Academic Year) (Semester or Term)

\_\_\_\_\_  
Committee Members' Signature

\_\_\_\_\_  
Date

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(Continued)**

A. Performance Report as a Member of the Teaching Faculty: (Description)

B. Performance Report of Non-Teaching Activities (Description)

C. Report of Professional Growth and Educational Development: (Description)

D. Report on Student Evaluation: (Description)

E. Overall Performance Report:

\*RECOMMENDATION: \_\_\_\_\_  
\_\_\_\_\_

COMMENTS OF INSTRUCTOR: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Faculty Member

\*In all cases, the final action for retention, non-retention or promotion rests with the Board of Trustees.

Distribution:   Evaluatee  
                  Chairperson  
                  Dean

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Comments of Instructor:

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\*Supportive and detailed explanation needed if this category is checked.

†In all cases, the final action for retention, non-retention, or promotion rests with the Board of Trustees.