



Essex County College
BOARD OF TRUSTEES
PUBLIC MEETING AGENDA

October 18, 2022 4:30pm

Virtual Meeting

Please click the link below to join the webinar:

<https://essex-edu.zoom.us/j/96593649106>

or

Dial 1 646 558 8656 then enter Webinar ID: 965 9364 9106

Public comments on actions to be approved may be e-mailed to agendacomment@essex.edu; general public comments may be e-mailed to publiccomments@essex.edu. Written comments must be received prior to noon on the meeting date in order to be read into the record of the meeting. Please include your name and contact information. Comments will be entertained at the meeting in the following order: 1) written comments submitted by email; 2) Summarized duplicative written comments submitted by email; and 3) Remote Oral Comments. Public comments, whether written or oral, are limited to three (3) minutes.

- I. Call to Order/Roll Call.....Chair M. Bolden
- II. Open Public Meetings Act Announcement.....Ms. J. Grimes
- III. Minutes.....Ms. J. Grimes
- IV. Communications.....Ms. J. Grimes
- V. Public Comments on Agenda Items.....Ms. S. Story
- VI. Finance Committee Report.....Mr. J. Zarra

Actions – Submitted for Recommendation to the Board

3-1.1/10-2022	Resolution Authorizing the Award of a Two-Year Contract for Snow Removal Services Lizza Construction & Paving, Inc., Pine Brook, NJ College Funded – Operating Expense	\$256,400.00
3-1.2/10-2022	Resolution Authorizing the Award of a Change Order for the Pedestrian Bridge Repairs M&M Construction Co., Inc., Union, NJ Chapter XII Funded – Capital Expense	\$65,780.00

3-1.3/10-2022	Resolution Authorizing the Payment for Legal Services MSBE, Fernandez Garcia, LLC.; SBE, and O’Toole Scrivo, LLC., Fernandez Garcia, LLC. O’Toole Scrivo, LLC. Morristown, NJ College Funded – Operating Expense	\$11,325.00 \$7,640.00 \$18,965.00
3-1.4/10-2022	Resolution Authorizing the Award to provide networking technologies solutions for West Essex Campus Johnston GP, Inc. DBA Johnston Communications (JCT Solutions), Springfield, NJ	Amount Not to Exceed \$1,010,543.58
3-1.5/10-2022	Resolution Authorizing the Award of a License for Turnitin Plagiarism Checking System Turnitin, LLC, Oakland, CA College Funded – Operating Expense	Amount Not to Exceed \$23,301.04
3-1.6/10-2022	Resolution Authorizing the Award of a Change Order for Advertisement Services Intersection Media, LLC, New York, NY Mentoring, Alignment, Preparedness, Support (M.A.P.S.) Grant Funded – Capital Expense	\$2,052.50
3-1.7/10-2022	Resolution Authorizing the Award of one-Year Subscription for ProQuest Library Services ProQuest, LLC, Chicago, IL College Funded – Operating Expense	\$58,993.08
3-1.8/10-2022	Resolution Authorizing the Award of a Change Order for Parking Lot “D” Column Repair Services DGB Technologies, LLC., Wykoff, NJ Chapter XII Funded – Capital Expense	\$30,000.00
3-1.9/10-2022	Resolution Authorizing the Award of a Contract for Professional Services Netta Architects, Mountainside, NJ Securing Our Children’s Future Bond Grant – Capital Expense	\$152,500.00
3-1.10/10-2022	Resolution Authorizing the Award of a Purchase for Nursing Program and License Assessment Technology Institute, LLC. (ATI), Leawood, Kansas Carl G. Perkins Grant Funded – Capital Expense	Amount Not to Exceed \$188,940.00

3-1.11/10-2022	Resolution Authorizing the Award for Second Amendment Medicat Software Licenses and Immunization Compliance Solution Medicat, LLC., Atlanta, GA CRRSAA Funded – Cares Act II	Amount Not to Exceed \$31,000.00
3-1.12/10-2022	Resolution Authorizing the Award of a Contract for Owner Representative Services Jingoli Contractors Construction Manager, Lawrence, NJ County of Essex Funded - \$120,000.00 – Capital Expense Building Our Future Bond Act Funded - \$105,000.00 – Capital Expense	\$225,000.00

VII. Personnel Committee Report.....Ms. J. Grimes

Actions – Submitted for Recommendation to the Board

A. Appointment

- 4-1/10-2022 Professional Level IV
 Shirlgandy Saint Jean
 Assistant Director – Career and Transfer Services, Student Development and Counseling
 Effective October 19, 2022
 Salary \$55,000
- 4-2/10-2022 Professional Level II
 Ernest Dimbo
 Alumni Liaison Officer, Institutional Advancement
 Effective October 19, 2022
 Salary \$43,000
- 4-3/10-2022 Professional Level II
 May Whyte-Squires
 Advisor – Center for Adult Transition, Student Development and Counseling
 Effective October 19, 2022
 Salary \$42,000 Grant Funded
- 4-4/10-2022 Professional Level I
 Melissa Malagi
 Administrative Assistant, Humanities and Bilingual Studies
 Effective October 19, 2022
 Salary \$35,900

4-5/10-2022 Professional Level I
Stephen Pringle
Computer Support Assistant, Information Technology
Effective October 19, 2022
Salary \$40,000

4-6/10-2022 Security
Deon Webb
Security Officer, Public Safety
Effective October 19, 2022
Salary \$27,040

4-7/10-2022 Security
Phillip Wells-Cobb
Security Officer, Public Safety
Effective October 19, 2022
Salary \$27,040

B. Promotion

4-8/10-2022 Professional Level II
Judy Ortiz
Accounts Receivable Officer, Bursar
Effective October 31, 2022
Salary \$66,345

C. Supplement

4-9/10-2022 Faculty
Emmanuel Aouad
Recruitment, Mentoring and Student Support
National Science Foundation (NSF) STEM Grant
Effective October 6, 2022 to April 14, 2023
Amount \$5,556

Faculty
Kanji Ojelade
Recruitment, Mentoring and Student Support
National Science Foundation (NSF) STEM Grant
Effective October 6, 2022 to April 14, 2023
Amount \$5,556

D. Retirement

4-10/10-2022 Support Staff
Sandra Joseph
Custodian, Facilities Management
Effective December 31, 2022

Support Staff Grade 6
Evelyn LaSalle
Technical Assistant, Welcome Center
Effective December 31, 2022

E. Resignation

- 4-11/10-2022 Administrative
 Samantha Roberts
 Director, Learning Center
 Effective October 7, 2022

- Professional Level IV
 Samantha Brannigan
 Assistant Director, Institutional Effectiveness
 Effective September 30, 2022

- Professional Level I
 Nabil Kabakibi
 Lab Specialist, Biology Chemistry and Physics
 Effective September 30, 2022

- Security
 Martha Puca
 Security Officer, Public Safety
 Effective September 14, 2022

F. Memorandum

4-12/10-2022 Memorandum of Agreement: Essex County College Security Association

VIII. Educational Programs Committee Report.....Dr. A. Lewis

Actions – Submitted for Recommendation to the Board

- 7-1.1/10-2022 Contract for Services - Newark Daycare Center
- 7-1.2/10-2022 Grant Award: Early Head Start/Child Care Partnership Agreement
- IX. Site Facilities and Equipment Committee Report.....Ms. C. Morales

- X. Policy and Governance Committee Report.....Ms. I. Cruz

Actions – Submitted for Recommendation to the Board

- 7-3.1/10-2022 Revised Board Policy 3-9: Authorization of Signatures for Expenditures
- 7-3.2/10-2022 Revised Board Policy 3-10: Salary Supplements
- 7-3.3/10-2022 Revised Board Policy 3-14: Honoraria

- XI. Community Relations Committee Report.....Ms. J. Wright
- XII. Alumni Association Report.....TBD
- XIII. Student Government Association Report.....Ms. Y. Rosales
- XIV. Faculty Association Report.....Prof. J. Alexandre
- XV. President’s Report.....Dr. A. Boakye
- XVI. New Business.....Chair M. Bolden
- XVII. Public Comments.....Ms. S. Story
- XVIII. Notice of Executive Session/Voting.....Ms. J. Grimes
- XIX. Adjournment.....Chair M. Bolden

***Public meeting agenda subject to change**