



**Essex County College
Board of Trustees
PUBLIC MEETING AGENDA**

February 21, 2023 – 4:30 PM
A Virtual Meeting

*Please click the link below to join the webinar:
<https://essex-edu.zoom.us/j/97784130193>*

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Public comments on actions to be approved may be e-mailed to agendacomment@essex.edu; general public comments may be e-mailed to publiccomments@essex.edu. Written comments must be received prior to noon on the meeting date in order to be read into the record of the meeting. Please include your name and contact information. Comments will be entertained during meetings in the following order and in the following manner depending on the type of meeting: 1) written comments submitted by email (virtual and hybrid only); 2) Summarized duplicative written comments submitted by email (virtual and hybrid only); 3) In-person oral comments (in person and hybrid only); and, 4) Remote Oral Comments (hybrid only). Public comments, whether written or oral, are limited to three (3) minutes.

I.	Call to Order/Roll Call	Chair M. Bolden
II.	Open Public Meetings Act Announcement.....	Mrs. J. Grimes
III.	Minutes	Mrs. J. Grimes
IV.	Communications	Mrs. J. Grimes
V.	Public Comments on Agenda Items	TBD
VI.	Finance Committee Report.....	Mr. J. Zarra
	3-1.1/2-2023 Authorize the Award of Blanket Orders for the College ShopRite, Kearny, NJ Global Food and Fruit Group, LLC., Bronx, NY Hunger Free Campus Grant Funded – Operating Expense	Amount not to exceed \$100,000.00
	3-1.2/2-2023 Authorize the Award of a Contract to Support Remote Learning Zoom Video Corporation, Inc., San Jose, CA College Funded – Operating Expense	\$19,000.00
	3-1.3/2-2023 Authorize the Award of a Contract for Legal Services Genova Burns Attorneys-At-Law, Newark, NJ College Funded – Operating Expense	Amount not to exceed \$50,000.00
	3-1.4/2-2023 Authorize the Award of an Additional Increase for Legal Services O’Toole Scrivo, LLC, Cedar Grove, NJ College Funded – Operating Expense	Amount not to exceed \$25,000.00
	3-1.5/2-2023 Authorize the Award of a Two-Year Bid for Roof Repair Services Sky General Construction, Paterson, NJ College Funded – Operating Expense	Amount not to exceed \$60,000.00

3-1.6/2-2023	Authorize Additional Payment for a Recruitment Campaign Pioneer Production Services, LLC/VIEWPOINT, Delray Beach, FL College Funded – Operating Expense	Amount not to exceed \$1,445.00
3-1.7/2-2023	Authorize the Award of a Purchase for Instructional Computing Equipment at the West Essex Campus Dell, Round Rock, TX CDW-G, Chicago, IL Minor Capital Funded – Capital Expense	\$340,865.68 59,954.80 <hr/> Total \$400,820.48
3-2.1/2-2023	Acceptance of Donation: West Essex Campus Soccer Field	

VII. Personnel Committee ReportMs. B. Robinson

Contract Ratification

4-1/2-2023 Essex County College Chapter 6370 United Adjunct Faculty of New Jersey AFT, AFTNJ,
AFL-CIO, LOCAL 2222

Appointments

4-2/2-2023 Bertheleau Ngakam
Lecturer A, Mathematics
Effective September 1, 2023
Salary \$59,903

4-3/2-2023 David Tomkins
Assistant Director, Athletics
Effective March 9, 2023
Salary \$60,000

4-4/2-2023 Ehsan Alizadeh
Admissions Specialist, Welcome Center
Effective February 22, 2023
Salary \$44,875

4-5/2-2023 Ricky Castaneda
Admissions Specialist, Welcome Center
Effective February 22, 2023
Salary \$44,875

4-6/2-2023 Roy Harte
Admissions Specialist, Welcome Center
Effective February 22, 2023
Salary \$44,875

4-7/2-2023 Ricky Quinn
Coordinator, Welcome Center
Effective February 22, 2023
Salary \$45,000

4-8/2-2023 Melvina Tucker
Administrative Assistant, Bursar
Effective February 22, 2023
Salary \$35,900

4-9/2-2023 Maxine Thomas
Custodian, Facilities Management
Effective February 22, 2023
Salary \$31,200

Change in Salary

4-10/2-2023 Youssef Yassine
Maintenance Technician, Facilities Management
Effective February 22, 2023
Salary \$54,134.11

Promotion in Academic Rank (Administrative)

4-11/2-2023 Augustine Boakye
College President
Professor, Economics
Effective September 1, 2023

Professor Emeritus Status

4-12/2-2023 Faculty Emeritus
Harry Bernstein
Professor Emeritus, Business
Effective March 1, 2023

Retirement

4-13/2-2023 Fraternal Order of Police
Steven Aretz
Police Officer, Public Safety
Effective February 3, 2023

Resignation

4-14/2-2023 Alice Vinci
Human Resources Generalist, Human Resources
Effective February 8, 2023

Michelle Mercado
Legal Assistant, Legal Affairs
Effective February 17, 2023

VIII. Educational Programs Committee ReportDr. A. Lewis

7-1.1/2-2023 Acceptance of Funds: Essex County Division of Training and Employment

7-1.2/2-2023 Acceptance of Funds: Office of the Secretary of Higher Education, Hunger-Free Campus Grant

7-1.3/2-2023 Memorandum of Understanding: Urban League of Essex County

7-1.4/2-2023 Partner Agreement: MDRC SUCCESS Project

- IX. Site Facilities and Equipment Committee Report..... Rev. Dr. L. Guyton
- X. Policy and Governance Committee Report.....Ms. I. Cruz
- XI. Community Relations Committee Report..... Ms. J. Wright
- XII. Alumni Association Report..... Mr. N. Asare
- XIII. Student Government Association ReportMs. Y. Rosales
- XIV. Faculty Association Report..... Prof. J. Alexandre
- XV. President’s Report..... Dr. Augustine Boakye
President
- XVI. New Business TBD
- XVII. Public Comments TBD
- XVIII. Notice of Executive SessionMrs. J. Grimes
- XIX. AdjournmentChair M. Bolden

***Public meeting agenda subject to change**



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Blanket Orders for FY'23
Contact:	Denise Williams / Director of Purchasing
Meeting Date:	February 21, 2023
Agenda Item No.:	3-1.1/2-2023
Resolution Authorizing the Award of Blanket Orders for the College	

WHEREAS, Essex County College needs to approve blanket orders on an as-needed basis in the total amount not to exceed **\$100,000.00** to the below-listed company which will serve to help the departments of the College to request food supplies and services from February 22, 2023, through February 21, 2024, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3, N.J.S.A.18A:64A-25.5.a(7), Food supplies and services including food supplies and management contracts for student centers, dining rooms, and cafeterias; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, The award of this purchase shall be made as “Non-Fair and Open” pursuant to the provisions of N.J.S.A. 19:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, The Comptroller of Essex County College has determined and certified in writing that the funds are available for this purpose, and;

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to award blanket orders in the total amount not to exceed **\$100,000.00** on an as-needed basis for food supplies and services from February 22, 2023, through February 21, 2024, to the following vendor. Subject to the availability of funds:

Company Name

ShopRite (Kearny NJ)
Global Food and Fruit Group, LLC. (Bronx, NY)

2. These blanket orders are awarded without public bidding in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.3, N.J.S.A.18A:64A-25.5.a(7);
3. The specific line items against which these blanket orders are to be charged are as follows:
Hunger Free Campus Grant
FY 2022/2023

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 21, 2023	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Zoom Video Communications, Inc	Non-SBE/MBE/WBE
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO	
Meeting Date:	February 21, 2023	
Agenda Item No.:	3-1.2/2-2023	
Resolution Authorizing the Award of a Contract to support remote learning		

WHEREAS, Essex County College needs to approve a contract of **\$19,000.00** to **Non-SBE/MBE/WBE, Zoom Video Corporation, Inc.**, 55 Almaden Blvd, Suite 600, San Jose, California 95113 to support all remote learning and remote conferencing from March 14, 2023, through March 14, 2024, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3 and N.J.S.A.18A:64A-25.5.a(19), Providing goods or services for the use, support, or maintenance of proprietary computer hardware, software peripherals, and system development for the hardware; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq., and the provisions of N.J.S.A.19:44A-20, 4 et seq.; and

WHEREAS, The award of this purchase shall be made as “Non-Fair and Open” pursuant to the provisions of N.J.S.A. 10:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, The Comptroller of Essex County College has determined and certified in writing that the funds are available for this purpose;

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to award a contract with **Zoom Corporation, Inc.** for **\$19,000.00** to support all remote learning and remote conferencing from March 14, 2023, through March 14, 2024;
2. This contract is awarded without public bidding in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.3 and 18A:64A-25.5.a(19);
3. The specific line item against which this proposal is to be charged is as follows:
10-0203-7511 Operating Expense
FY 2022/2023

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 21, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Genova Burns Attorney-At-Law Small Business Enterprise (SBE)
Contact:	Christine Ann Soto, Esq./General Counsel
Meeting Date:	February 21, 2023
Agenda Item No.:	3-1.3/2-2023
Resolution Authorizing the Award of a Contract for Legal Services	

WHEREAS, Essex County College needs to approve a contract for legal services on an as-needed basis to **Genova Burns Attorneys-At-Law**, vendor approved by the State of New Jersey under Small Business Enterprise (**SBE**), in the total amount not to exceed **\$50,000.00** from the date of award through June 30, 2024, for general legal services, Durden Litigation, and Employee Investigation matters. Also, the firm will represent the College in various legal matters, such as Personnel issues, contract disputes, education law, labor law and collective bargaining, public bidding, construction, zoning/planning, compliance, OPRA matters, COVID-19 matters, and other public entity representation; and

WHEREAS, RFQ # 8132 Legal Services was advertised in The Star-Ledger on February 11, 2022. There were fifty-six (56) vendors solicited. Nineteen (19) responses were received on March 2, 2022. Firms will be selected from the two-year Qualified list on an as-needed basis at the sole discretion of Essex County College with a pay scale of \$150.00 per hour to a maximum of \$350.00 per hour; and

WHEREAS, On March 22, 2022 (3-1.2/3-2022), the Board of Trustees approved the awarding of those nineteen (19) contracts of which Genova Burns Attorneys-At-Law was among at a rate of \$350.00 per hour for Partners and Counsel, \$275.00 per hour for Associates, and \$150 for Paralegals; and

WHEREAS, The award of this purchase shall be made as “Fair and Open” pursuant to the provisions of N.J.S.A. 19:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, The Comptroller of Essex County College has determined and certified in writing that the funds are available for this purpose,

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to approve a contract to **Genova Burns Attorneys-At-Law** for legal services on an as-needed basis in the total amount not to exceed **\$50,000.00** from the date of award through June 30, 2024. Subject to the availability of funds:

<u>\$Amount FY 23</u>	<u>\$Amount FY 24</u>
\$20,000.00	\$30,000.00

2. The specific line item against which this contract is to be charged is as follows:
10-0215-7827 Operating Expense
FY 2022/2023

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 21, 2023	



**BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

Subject:	Finance: O’Toole Scrivo, LLC. Small Business Enterprise (SBE)
Contact:	Christine Ann Soto, Esq./General Counsel
Meeting Date:	February 21, 2023
Agenda Item No.:	3-1.4/12-2023
Resolution Authorizing an Additional Increase for Legal Services	

WHEREAS, Essex County College needs to approve an additional increase on an as-needed basis for legal services to **O’Toole Scrivo, LLC.**, vendor approved by the State of New Jersey under Small Business Enterprise (**SBE**) in the amount not to exceed **\$25,000.00** for the fiscal year 2023; and

WHEREAS, On June 21, 2022 (3-1.22/6-2022), The Board of Trustees approved the award for legal services on an as-needed basis in the total amount of \$60,000.00 from July 1, 2022, through June 30, 2024.

WHEREAS, RFQ # 8132 Legal Services was advertised in The Star-Ledger on February 11, 2022. There were fifty-six (56) vendors solicited. Nineteen (19) responses were received on March 2, 2022. Firms will be selected from the two-year Qualified list on an as-needed basis at the sole discretion of Essex County College with a pay scale of \$150.00 per hour to a maximum of \$350.00 per hour; and

WHEREAS, On March 22, 2022 (3-1.2/3-2022), the Board of Trustees approved the awarding of those nineteen (19) contracts of which O’Toole Scrivo, LLC. was among at a rate of \$200.00 per hour; and

WHEREAS, The award of this purchase shall be made as “Fair and Open” pursuant to the provisions of N.J.S.A. 19:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, The Comptroller of Essex County College has determined and certified in writing that the funds are available for this purpose, and;

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to approve an additional increase on an as-needed basis to **O’Toole Scrivo, LLC.** in the amount not to exceed **\$25,000.00** for the fiscal year 2023. Subject to the availability of funds;
2. The specific line item against which these payments are to be charged is as follows:
10-1701-7827 Operating Expense
FY 2022/2023

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 21, 2023	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:		Finance: Sky General Construction Minority Small Business Enterprise (MSBE)
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO	
Meeting Date:	February 21, 2023	
Agenda Item No.:	3-1.5/2-2023	
Resolution Authorizing the Award of a Two-year Bid for Roof Repair Services		

Recommendation: It is recommended that the Board of Trustees approves the award of a two-year Bid to **Sky General Construction**, 74 First Avenue, Paterson, New Jersey 07514, vendor approved by the State of New Jersey under Minority Small Business Enterprise (**MSBE**) in the amount not to exceed **\$60,000.00** per year for Roof Repair Services from February 22, 2023, through February 21, 2025.

The award of this bid shall be made as “Fair and Open” pursuant to the provisions of N.J.S.A. 19:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00.

Bid # 8161 was published in the Star-Ledger on December 15, 2022. There were six (6) bids solicited. Five responses (5) responses were received on January 18, 2023.

Nature of Bid: Essex County College – Roof Repair Services

Bid Items #1-4: **The recommendation is for the lowest responsive and responsible bidder.**

Source of Funding: The Comptroller of Essex County College has determined and certified in writing that the following funds are available for this purpose:

<u>Department</u>	<u>Account #</u>	<u>FY22-23</u>	<u>FY23-24</u>
Facilities	10-7351-7620F	\$60,000.00	\$60,000.00

Resolution: The Essex County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to award the quote in the amount not to exceed **\$60,000.00** per year to **Sky General Construction** for Roof Repair Services from February 22, 2023, through February 21, 2025. Subject to the availability of funds.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 21, 2023	



**BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

Subject:	Finance - Pioneer Production Services, LLC/VIEWPOINT Small Business Enterprise (SBE)
Contact:	Alfred Bundy / Executive Director of Institutional Advancement
Meeting Date:	February 21, 2023
Agenda Item No.:	3-1.6/2-2023
Resolution Authorizing Additional Payment for a Recruitment Campaign	

WHEREAS, Essex County College needs to approve additional payment in the total amount not to exceed **\$1,445.00** to **Pioneer Production Services, LLC/VIEWPOINT**, 1615 S.Congress Avenue, Delray Beach, Florida, 33445 to make several edits in the ViewPoint commercial hosted by actor Dennis Quaid and obtain raw footage shot during the company’s filming on campus in September 2022, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3, N.J.S.A.18A:64A-25.5.a(20), Personnel recruitment and advertising, including without limitation advertising seeking student recruitment; and

WHEREAS, On March 22, 2022 (3-1.5/3-2022), the Board of Trustees approved a contract in the amount not to exceed \$28,000.00 for the recruitment campaign. The additional payment of \$1,445.00 is for additional services;

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, The award of this purchase shall be made as “Non-Fair and Open” pursuant to the provisions of N.J.S.A. 19:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, The Comptroller of Essex County College has determined and certified in writing that the funds are available for this purpose, and;

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to approve additional payment to **Pioneer Production Services, LLC**, in the total amount not to exceed **\$1,445.00** for ViewPoint commercial and raw footage shot during the company’s filming on Campus in September 2022. Subject to the availability of funds;
2. This additional payment is awarded without public bidding in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.3, N.J.S.A.18A:64A-25.5.a(20);
3. The specific line item against which this additional payment is to be charged is as follows:
10-0216-7470 Operating Expense
FY 2022/2023

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 21, 2023	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:		Finance: Office Equipment
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO	
Meeting Date:		February 21, 2023
Agenda Item No.:		3-1.7/2-2023
	Resolution Authorizing the Award of a Purchase for Instructional Computing Equipment at the West Essex Campus	

WHEREAS, Essex County College needs to approve the purchase of instructional computing equipment for the West Essex Campus New Academic building in the total amount of **\$400,820.48** to the below-listed vendors, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3, and N.J.S.A.18A:64A-25.9 Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services, or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State of New Jersey Contract, NASPO M0483/19TELE00656, and E&I #CNR01439; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, The award of this purchase shall be made as “Fair and Open” pursuant to the provisions of N.J.S.A. 19:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, The Comptroller of Essex County College has determined and certified in writing that the funds are available for this purpose,

NOW, THEREFORE BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to award a purchase in the total amount of **\$400,820.48** for instructional computing equipment for the West Essex Campus New Building, to the following vendors. Subject to the availability of funds:

<u>Company Name</u>	<u>Vendor’s Contract</u>	<u>\$Amount</u>
Dell	NASPO M0483/19TELE00656	\$340,865.68
CDW-G	E&I # CNR01439	\$ 59,954.80

2. These purchases are awarded without public bidding in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.3, and N.J.S.A.18A:64A-25.9);
3. Dell is the authorized vendor for the State of New Jersey Contract NASPO M0483/19TELE00656, and CDW-G for the State of New Jersey Contract E&I #CNR01439;
4. The specific line item against which the purchases are to be charged are as follows:
902203-02203-7904 Minor Capital – Essex County Funds, Ordinance #O-2022-00003
FY 2022/2023

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 21, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Acceptance of Donation: West Essex Campus Soccer Field
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	February 21, 2023
Agenda Item No.:	3-2.1/2-2023

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College accept the donation, from the Essex County Board of County Commissioners, to construction a New Synthetic Turf Soccer field and other associated improvements at the Essex County College West Essex Campus. This project was publicly advertised Bid #22-235 and awarded to Applied Landscape Technologies, 145 River Road, Montville, NJ 07045 in the amount of \$3,781,044.

BACKGROUND AND RATIONALE: Based upon the recommendation of Director Sanjeev Varghese, the Essex County Director of Public Works and County Engineer, the bid was awarded to the lowest responsive and responsible bidder, in accordance with the recommendation of the County’s Office of Purchasing. The Essex County Department of Public Works/Engineering Department has determined that Applied Landscape Technologies has met the requirements of the advertised specifications to provide the construction of the Essex County College New Synthetic Turf Soccer Field and other associated improvements as per specifications. The soccer field will be located at the West Essex Campus.

FISCAL NOTES: The College will not provide funding towards the construction of the soccer field.

RESOLUTION: The Board of Trustees of Essex County College accepts the donation described above from the Essex County Board of County Commissioners to construction a New Synthetic Turf Soccer Field and other associated improvements at the Essex County College West Essex Campus.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 21, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Contract Ratification, Essex County College Chapter 6370 United Adjunct Faculty of New Jersey AFT, AFTNJ, AFL-CIO, LOCAL 2222
Contact:	Dr. Augustine Boakye, President
Meeting Date:	February 21, 2023
Agenda Item No.:	4-1/2-2023

RECOMMENDATION: It is recommended that the Board of Trustees ratify the Collective Bargaining Agreement between Essex County College and the Essex County College Chapter 6370 United Adjunct Faculty of New Jersey AFT, AFTNJ, AFL-CIO, LOCAL 2222 for the period September 1, 2019 through June 30, 2024.

BACKGROUND AND RATIONALE: The Essex County College Chapter 6370 United Adjunct Faculty of New Jersey AFT, AFTNJ, AFL-CIO, LOCAL 2222 is the recognized negotiating agent for the labor unit comprised of Adjunct Faculty members. Essex County College and the Essex County College Chapter 6370 United Adjunct Faculty of New Jersey AFT, AFTNJ, AFL-CIO, LOCAL 2222 have engaged in negotiations for an agreement for the period commencing retroactively from September 1, 2019 through June 30, 2024. The Essex County College Chapter 6370 United Adjunct Faculty of New Jersey AFT, AFTNJ, AFL-CIO, LOCAL 2222 members ratified the attached Memorandum of Agreement (MOA) on January 27, 2023.

FISCAL NOTES: The negotiated settlements for the 2019 through 2023 years are included in the College's annual operating budgets. Future year settlements will be included in the College's annual operating budgets for the fiscal periods through 2024.

RESOLUTION: It is recommended that the Board of Trustees ratifies the Collective Bargaining Agreement between Essex County College and the Essex County College Essex County College Chapter 6370 United Adjunct Faculty of New Jersey AFT, AFTNJ, AFL-CIO, LOCAL 2222 for the period September 1, 2019 through June 30, 2024.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 21, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Bertheleau Ngakam
Contact:	Alvin William, Executive Dean of Faculty and Academics
Meeting Date:	February 21, 2023
Agenda Item No.:	4-2/2-2023

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Bertheleau Ngakam, to the academic rank of Lecturer A, in the discipline of Mathematics, for the Mathematics, Engineering Technologies and Computer Sciences Division, for the period September 1, 2023 through August 31, 2024. The recommended annual salary for the position is \$59,903.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 10 applications were reviewed and three (3) applicants were selected to be interviewed. Bertheleau Ngakam is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (MASTER’S DEGREE REQUIRED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
● Master of Science	2019	Rutgers University Newark, NJ	Clinical Trial Services
● Bachelor of Science	2011	Cornell University Ithaca, NY	Agriculture and Life Sciences
● Associate in Science	2007	Essex County College Newark, NJ	Biology, Pre-Medicine

FISCAL NOTES: The recommended salary of \$59,903 is included in the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Bertheleau Ngakam, at the annual salary of \$59,903, to the academic rank of Lecturer A, in the discipline of Mathematics, for the Mathematics, Engineering Technologies and Computer Sciences Division, for the period September 1, 2023 through August 31, 2024.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 21, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, David Tomkins
Contact:	Keith Kirkland, Dean of Student Affairs
Meeting Date:	February 21, 2023
Agenda Item No.:	4-3/2-2023

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of David Tomkins, to the position of Assistant Director – Athletics, for the Athletics Department, for the period March 9, 2023 through June 30, 2023. The recommended annual salary for the position is \$60,000.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 35 applications were reviewed and six (6) applicants were selected to be interviewed. David Tomkins is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (MASTER’S DEGREE REQUIRED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
● Master of Science	2021	Montclair State University Montclair, NJ	Exercise Science and Sports Studies
● Bachelor of Science	2016	Lockhaven University Lockhaven, PA	Sport Administration

FISCAL NOTES: The recommended salary of \$60,000 is included in the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of David Tomkins at the annual salary of \$60,000, to the position of Assistant Director – Athletics, for the Athletics Department, for the period March 9, 2023 through June 30, 2023.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 21, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Ehsan Alizadeh
Contact:	Aylin Brandon, Executive Director of Enrollment Management & Services
Meeting Date:	February 21, 2023
Agenda Item No.:	4-4/2-2023

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Ehsan Alizadeh, to the position of Admissions Specialist, for the Welcome Center, for the period February 22, 2023 through June 30, 2023. The recommended annual salary for the position is \$44,875.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of nine (9) applications were reviewed and four (4) applicants were selected to be interviewed. Ehsan Alizadeh is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (BACHELOR’S DEGREE REQUIRED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
● Bachelor of Science	2022	Rutgers University Newark, NJ	Finance and Economics
● Associate in Science	2019	Essex County College Newark, NJ	Business Administration

FISCAL NOTES: The recommended salary of \$44,875 is included in the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Ehsan Alizadeh, at the annual salary of \$44,875, to the position of Admissions Specialist, for the Welcome Center, for the period February 22, 2023 through June 30, 2023.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 21, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Ricky Castaneda
Contact:	Aylin Brandon, Executive Director of Enrollment Management & Services
Meeting Date:	February 21, 2023
Agenda Item No.:	4-5/2-2023

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Ricky Castaneda, to the position of Admissions Specialist, for the Welcome Center, for the period February 22, 2023 through June 30, 2023. The recommended annual salary for the position is \$44,875.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of nine (9) applications were reviewed and four (4) applicants were selected to be interviewed. Ricky Castaneda is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (BACHELOR’S DEGREE REQUIRED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
● Bachelor of Arts	2021	Rutgers University Newark, NJ	Political Science and Sociology

FISCAL NOTES: The recommended salary of \$44,875 is included in the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Ricky Castaneda, at the annual salary of \$44,875, to the position of Admissions Specialist, for the Welcome Center, for the period February 22, 2023 through June 30, 2023.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 21, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Roy Harte
Contact:	Aylin Brandon, Executive Director of Enrollment Management & Services
Meeting Date:	February 21, 2023
Agenda Item No.:	4-6/2-2023

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Roy Harte, to the position of Admissions Specialist, for the Welcome Center, for the period February 22, 2023 through June 30, 2023. The recommended annual salary for the position is \$44,875.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of nine (9) applications were reviewed and four (4) applicants were selected to be interviewed. Roy Harte is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (BACHELOR’S DEGREE REQUIRED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
● Associate in Science	2019	Essex County College Newark, NJ	Human and Social Sciences

FISCAL NOTES: The recommended salary of \$44,875 is included in the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Roy Harte, at the annual salary of \$44,875, to the position of Admissions Specialist, for the Welcome Center, for the period February 22, 2023 through June 30, 2023.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 21, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Ricky Quinn
Contact:	Aylin Brandon, Executive Director of Enrollment Management & Services
Meeting Date:	February 21, 2023
Agenda Item No.:	4-7/2-2023

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Ricky Quinn, to the position of Coordinator – Welcome Center, for the period February 22, 2023 through June 30, 2023. The recommended annual salary for the position is \$45,000.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of nine (9) applications were reviewed and four (4) applicants were selected to be interviewed. Ricky Quinn is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (BACHELOR’S DEGREE REQUIRED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
● Bachelor of Arts	2021	Kean University Union, NJ	Communications
● Associate in Arts	2016	Essex County College Newark, NJ	Music

FISCAL NOTES: The recommended salary of \$45,000 is included in the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Ricky Quinn, at the annual salary of \$45,000, to the position of Coordinator – Welcome Center, for the period February 22, 2023 through June 30, 2023.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 21, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Melvina Tucker
Contact:	Kiswendsida Kaprou, Senior Comptroller
Meeting Date:	February 21, 2023
Agenda Item No.:	4-8/2-2023

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Melvina Tucker, to the position of Administrative Assistant, for the Bursar Office, for the period February 22, 2023 through June 30, 2023. The recommended annual salary for the position is \$35,900.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of three (3) applications were reviewed and selected to be interviewed. Melvina Tucker is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (ASSOCIATE’S DEGREE REQUIRED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
● Associate in Applied Science	2020	Essex County College Newark, NJ	Psychology

FISCAL NOTES: The recommended salary of \$35,900 is included in the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Melvina Tucker, at the annual salary of \$35,900, to the position of Administrative Assistant, for the Bursar Office, for the period February 22, 2023 through June 30, 2023.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 21, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Maxine Thomas
Contact:	Mohamed Seddiki, Executive Dean/Chief Information Officer (CIO)
Meeting Date:	February 21, 2023
Agenda Item No.:	4-9/2-2023

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Maxine Thomas, to the position of Custodian, for the Facilities Management Department, for the period beginning February 22, 2023. The recommended annual salary for the position is \$31,200.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of three (3) applications were reviewed and selected to be interviewed. Maxine Thomas is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (NO DEGREE REQUIRED)

FISCAL NOTES: The recommended salary of \$31,200 is included in the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Maxine Thomas, at the annual salary of \$31,200, to the position of Custodian, for the Facilities Management Department, for the period beginning February 22, 2023.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 21, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Change in Salary, Youssef Yassine
Contact:	Mohamed Seddiki, Executive Dean/Chief Information Officer (CIO)
Meeting Date:	February 21, 2023
Agenda Item No.:	4-10/2-2023

RECOMMENDATION: It is recommended that the Board of Trustees approve the change in salary of Youssef Yassine, Maintenance Technician, for the Facilities Management Department, from the salary of \$50,934.11 to \$54,134.11, for the period beginning February 22, 2023.

BACKGROUND AND RATIONALE: Youssef Yassine is being recommended for change in salary because he has additional responsibilities.

DEGREE/CERTIFICATION QUALIFICATIONS (NO DEGREE REQUIRED)

FISCAL NOTES: The recommended salary of \$54,134.11 is included in the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the change in salary of Youssef Yassine, Maintenance Technician, for the Facilities Management Department, from the salary of \$50,934.11 to \$54,134.11, for the period beginning February 22, 2023.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 21, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Promotion in Academic Rank (Administrative)
Contact:	Alvin Williams, Dean of Faculty and Academics
Meeting Date:	February 21, 2023
Agenda Item No.:	4-11/2-2023

RECOMMENDATION: It is recommended that the Board of Trustees approve the promotion in academic rank for the individual(s) listed, effective January 3, 2023, in accordance with the terms and conditions of the Administrative Association Collective Bargaining Agreement.

BACKGROUND AND RATIONALE: Promotion in academic rank is reserved for individual(s) who have established reputations in their fields and whose contributions to their profession and the College’s mission are exemplary. The following members have met the requirements and are recommended for promotion in academic rank:

<u>From</u>	<u>To</u>	<u>Name</u>	<u>Discipline</u>	<u>Degree and Major</u>
Associate Professor	Professor	Augustine Boakye	Economics	Doctor of Philosophy - Economics Master of Arts – Education Bachelor of Education – Social Science

FISCAL NOTES: There is no fiscal impact in the College’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the promotion in academic rank for the individual(s) listed, effective January 3, 2023, in accordance with the terms and conditions of the Administrative Association Collective Bargaining Agreement.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 21, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Emeritus Status, Harry Bernstein
Contact:	Alvin Williams, Dean of Faculty and Academics
Meeting Date:	February 21, 2023
Agenda Item No.:	4-12/2-2023

RECOMMENDATION: It is recommended that the Board of Trustees approve emeritus status for Professor Harry Bernstein, effective March 1, 2023, who retired in 2019 after a faculty career of fifty years at Essex County College.

BACKGROUND AND RATIONALE: In accordance with Board Policy 6-2 “Emeritus Status” and NJSA 18A:64A-12(o), the Board of Trustees may grant emeritus status to a retiring President, Dean or Professor that meets the stipulated criteria as does Professor Harry Bernstein. For fifty years, Professor Bernstein taught in the Business Division before retiring in 2019. He has proved himself to be an outstanding academician and an inspiration to a great many students.

Professor Bernstein wore multiple hats, serving as Evening Supervisor for the Business Division, Assistant Chairman of Community Programs, and was an active member of the department through his service on the Middle States Review Committee, College-wide Retention and Promotion Committee and the Curriculum Committee. A call to arms for full time faculty to serve at the West Essex Campus led Professor Bernstein to accept a full-time assignment there in order to bring stability to the Campus. He immediately took charge and became the Business coordinator and supervised and evaluated the adjunct faculty. He worked closely with faculty and the campus Deans to ensure the high quality of the business programs, and his legacy continues.

Prof. Bernstein’s insightful contributions has helped provide our students with a high-quality educational experience. For this work he received a Citation from State Senator Ronald Rice for his unselfish commitment to the citizens of Essex County.

FISCAL NOTES: There are no costs associated with the honorific award of emeritus status.

RESOLUTION: The Board of Trustees approves emeritus status for Professor Harry Bernstein, effective March 1, 2023, who retired in 2019 after a faculty career of fifty years at Essex County College.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 21, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Retirement
Contact:	Dr. Augustine Boakye, President
Meeting Date:	February 21, 2023
Agenda Item No.:	4-13/2-2023

RECOMMENDATION: It is recommended that the Board of Trustees accept the retirement of the individual(s) listed, effective on the date indicated:

<u>Name</u>	<u>Title</u> <u>Department</u>	<u>Unit</u>	<u>Hire Date</u>	<u>Effective</u> <u>Date</u>
Steven Aretz	Police Officer Public Safety	Fraternal Order of Police (FOP)	07/01/2013	02/03/2023

FISCAL NOTES: The impact of this recommendation is undetermined at this time.

RESOLUTION: The Board of Trustees of Essex County College accepts the retirement of the individual(s) listed, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 21, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Resignation
Contact:	Dr. Augustine Boakye, President
Meeting Date:	February 21, 2023
Agenda Item No.:	4-14/2-2023

RECOMMENDATION: It is recommended that the Board of Trustees accept the resignation of the individual(s) listed, effective on the date indicated:

<u>Name</u>	<u>Title</u> <u>Department</u>	<u>Unit</u>	<u>Hire Date</u>	<u>Effective</u> <u>Date</u>
Alice Vinci	Human Resources Generalist Human Resources	Professional Level II Confidential	02/01/2010	02/08/2023
Michelle Mercado	Legal Assistant Legal Affairs	Professional Level I Confidential	11/09/2021	02/17/2023

FISCAL NOTES: The impact of this recommendation is undetermined at this time.

RESOLUTION: The Board of Trustees of Essex County College accepts the resignation of the individual(s) listed, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 21, 2023	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Acceptance of Funds: EC Division of Training and Employment
Contact:	Dr. Elvy M. Vieira, Dean, Community, Cont. Ed. & Workforce Dev.
Meeting Date:	February 21, 2023
Agenda Item No.:	7-1.1/2-2023

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College accept funding from the Essex County Division of Training and Employment to provide Vocational Skills Training to Welfare to Work and General Assistance clients in the amount of \$407,617.42 for the contract period commencing the 6th day of February 2023 and terminating on the 30th day of June 2025.

BACKGROUND AND RATIONALE: The Training, Inc. program has a long history of soliciting and securing funding from various foundations and public agencies. Training, Inc., utilizing the standards and practices of the business world, provides a wide variety of job training services at no cost to individuals, in business as well as allied health careers, to seeking initial entry, reentry or upward mobility in the workforce. The Training, Inc. program has operated successfully for the past thirty-seven years, attaining a 75% completion rate and an 80% graduate job placement rate.

FISCAL NOTES: The costs associated with the program are funded by the grant.

RESOLUTION: The Board of Trustees of Essex County College accepts funding from the Essex County Division of Training and Employment to provide Vocational Skills Training to Welfare to Work and General Assistance clients in the amount of \$ 407,617.42 for the contract period commencing the 6th day of February 2023 and terminating on the 30th day of June 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 21, 2023	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Acceptance of Funds: Office of the Secretary of Higher Education, Hunger-Free Campus Grant
Contact:	Dr. Keith Kirkland, Dean, Student Affairs
Meeting Date:	February 21, 2023
Agenda Item No.:	7-1.2/2-2023

RECOMMENDATION: It is recommended that the Board of Trustees accept funding made available through the Hunger Free Campus Grant from the State of New Jersey Office of the Secretary of Higher Education in the amount of \$75,000.

BACKGROUND AND RATIONALE: The Hunger-Free Campus grant will assist in supporting the Office of Student Cares Services and its ongoing goals to raise student awareness of food insecurities, provide resources for the food pantry, assist in obtaining SNAP benefits, and address a sustainable solution to address students’ basic needs. The funding will be used to provide student meal vouchers, fund the Student Food Pantry for the year, and implement the strategies outlined in the grant application.

FISCAL NOTES: There will be no negative impact to the College. The amount received will assist in achieving the grant purpose.

RESOLUTION: The Board of Trustees of Essex County College accepts the grant award of \$75,000 made available through the Hunger Free Campus Grant from the State of New Jersey Office of the Secretary of Higher Education.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 21, 2023	



BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

Subject:	Memorandum of Understanding: Urban League of Essex County
Contact:	Dr. Elvy Vieira, Dean, Community, Continuing Education & Workforce Development
Meeting Date:	February 21, 2023
Agenda Item No.:	7-1.3/2-2023

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College approve the Memorandum of Understanding between Essex County College, hereinafter referred to as “Essex”, and Urban League of Essex County, hereinafter referred to as “ULEC”, a non-profit community services organization located in Newark, NJ, for the purpose of expanding opportunities and increasing access to safe affordable housing, financial education, and homeownership to the community from December 2022 to December 31, 2023.

BACKGROUND AND RATIONALE: For over 100 years ULEC’s mission has been to help African Americans and disadvantaged residents achieve social and economic self-sufficiency and as such, ULEC has been a long-standing community partner of Essex, a Predominantly Black Institution (PBI) and Hispanic Serving Institution (HSI). This partnership expands Essex’s role and effectiveness in addressing the needs of our minority and disadvantaged students through services provided by ULEC’s Housing Counseling Department.

FISCAL NOTES: No fiscal impact to the Essex.

RESOLUTION: The Board of Trustees of Essex County College accepts the Memorandum of Understanding between Essex County College and Urban League of Essex County, non-profit community services organization located in Newark, NJ, for the purpose of expanding opportunities and increasing access to safe affordable housing, financial education, and homeownership to the community from December 2022 to December 31, 2023.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, Interim President	FINAL DISPOSITION
BOARD APPROVAL DATE April 20, 2021	



**BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

Subject:	Partner Agreement: MDRC SUCCESS Project
Contact:	Dr. Keith Kirkland, Dean of Student Affairs
Meeting Date:	February 21, 2023
Agenda Item No.:	7-1.4/2-2023

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College approve a second modification agreement No. 1258-ECCC-01 between MDRC SUCCESS project and Essex County College for an additional payment of \$20,000.00 amending the project known as the Men and Women of Excellence Scholars program for the period April 2, 2019 to June 30, 2026 to offset costs related to the college’s continued participation in the grant project.

BACKGROUND AND RATIONALE: MDRC is a research organization committed to finding solutions to some of the most difficult problems facing the nation — from reducing poverty and bolstering economic self-sufficiency to improving public education and college graduation rates. Since April 2, 2019, our college has partnered with MDRC and received funding for our Men and Women of Excellence Scholars program to provide student support services designated to improve our students’ retention and graduation rates. MDRC is seeking to extend our participation in the project to ensure completion of program services and data collect of program outcomes.

FISCAL NOTES: There is no fiscal impact on the college.

RESOLUTION: The Board of Trustees of Essex County College approves a second modification agreement No. 1258-ECCC-01 between MDRC SUCCESS project and Essex County College for an additional payment of \$20,000.00 amending the project known as the Men and Women of Excellence Scholars program for the period April 2, 2019 to June 30, 2026 to offset costs related to the college’s continued participation in the grant project.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 21, 2023	