

**Essex County College**

**College Regulation**

**REG 2-25 USE OF ELECTRONIC SIGNATURES**

**Purpose:**

To authorize the appropriate and acceptable use of electronic signatures on College documents, transactions, and to conduct College business.

**Application:**

1. The College may use electronic signatures on College documents, transactions, and to conduct College business by way of College-approved software and digital platforms.
2. Electronic signatures and electronic records of such signatures are equivalent to paper records and shall serve the same legal effect as a manual signature.
3. Use of electronic signatures shall be consistent with the Uniform Electronic Transaction Act and N.J.S.A. 12A:12-1 et seq.

Responsible Official(s): Office of General Counsel, Office of Information Technology	Reference(s): Uniform Electronic Transaction Act; N.J.S.A. 12A:12-1 et seq.
Regulation History: 6/23	Attachment(s):