



**SERVICE MEMBERS, VETERANS AND THEIR FAMILY MEMBERS**

**1. Applying as a new student:**

**A. Complete an application for admission:**

[https://webservice1.essex.edu/PROD8X\\_DAD/bwgeccad.P\\_OnlineAdmissions](https://webservice1.essex.edu/PROD8X_DAD/bwgeccad.P_OnlineAdmissions)

**B. If applying for GI Bill® Educational Benefits you must complete an application at:**

<https://www.va.gov/education/how-to-apply/>

**C. If already approved for GI Bill® Educational Benefits please e-mail your "Certificate of Eligibility" to:**

[VAO@essex.edu](mailto:VAO@essex.edu)

- i. Please include your Essex County College ID# in the subject line. **Do not include your SSN.**
- ii. If you have general questions and do not have or do not know your ECC ID#, please include:  
"VA educational benefits" in the subject line.

## 2. Requesting Enrollment Verification for current semester:

**A. Send your request to [VAO@essex.edu](mailto:VAO@essex.edu) with a copy of current registration for the following chapters:**

- |  |                              |
|--|------------------------------|
| i. Active-Duty GI Bill®                            | Known as <b>Chapter 30</b>   |
| ii. Post 9/11 GI Bill® *                           | Known as <b>Chapter 33*</b>  |
| iii. Selective Services/Reserve GI Bill®           | Known as <b>Chapter 1606</b> |
| iv. Disabled veteran using VR&E *                  | Known as <b>Chapter 31*</b>  |
| v. Dependents GI Bill® benefits                    | Known as <b>Chapter 35</b>   |
| vi. NJ National Guard Member for Tuition Waiver ** |                              |

All above certification will be submitted to the VA Regional office within 2 weeks after submission during early registration period and within 3 weeks after add/drop period during in person registration

### **\*Chapter 31 and 33**

Information regarding payment will be submitted to the Bursar Office within next 48 hours during early registration.

It is student's responsibility to submit copy of registration on time to avoid registration to be cancelled.

### **\*\*NJ National Guard**

In order to receive the NJNGTW (New Jersey National Guard Tuition Waiver) submit email to [VAO@essex.edu](mailto:VAO@essex.edu) "Commander Certificate of Eligibility" for current semester and proof that application for Financial Aid was filed.

It is student's responsibility to submit copy of registration. apply for FAFSA and submit "Commander Certificate of Eligibility" on time to avoid registration to be cancelled.