



**Essex County College
Board of Trustees
PUBLIC MEETING AGENDA**

October 24, 2023 – 4:30 PM

In Person: Essex County College – Main Campus - Smith Hall

- I. Call to Order/Roll CallChair M. Bolden
- II. Open Public Meetings Act Announcement.....Mrs. J. Grimes
- III. Minutes.....Mrs. J. Grimes
- IV. Communications.....Mrs. J. Grimes
- V. Public Comments on Agenda Items..... TBD
- VI. Finance Committee Report..... Mr. J. Zarra

Actions – Submitted for Board Approval

3-1.1/10-2023	Authorize the Award of a Contract for Furniture Business Furniture, Inc., Elizabeth, NJ Minor Capital Funded – Capital Expense	\$47,231.10
3-1.2/10-2023	Authorize the Award of a Purchase for Furniture at the West Essex Campus MityLite, Inc., Dallas, TX Minor Capital Funded – Capital Expense	Amount not to exceed \$41,600.00
3-1.3/10-2023	Authorize the Award of Additional Terminals for Educational License Subscriptions Bloomberg Finance L.P., New York, NY Perkins Grant Funded – Operating Expense	Amount not to exceed \$300,000.00
3-1.4/10-2023	Authorize the Award of a Purchase for Nursing Program and License Assessment Technology Institute, LLC, Leawood, KS Perkins Grant Funded – Operating Expense	Amount not to exceed \$231,071.25
3-1.5/10-2023	Authorize the Award of a Contract for Consulting Services Susan K. Perkins, Skillman, NJ College Funded – Operating Expense	Amount not to exceed \$20,000.00
3-1.6/10-2023	Authorize the Award of Two-Year Blanket Orders for License and Service Agreements for Remote Banner Services and ERP Professional Services OculusIT, LLC, Miami, FL New Jersey Educational Facilities Authority and College Funded – Operating Expense	Amount not to Exceed \$120,000.00

3-1.7/10-2023	<p>Authorize the Award of an Additional Change Order for the Installation of a Fence at the West Essex Campus Solanos Fence, Nutley, NJ Minor Capital – State of New Jersey Funded – Capital Expense</p>	<p>Amount not to exceed \$41,600.00</p>
3-1.8/10-2023	<p>Authorize the Award of an Additional Service for a Digital Sign at the WEC Campus American Woodcarving, LLC., Wayne, NJ County of Essex Funded – Capital Expense</p>	<p>Amount not to exceed \$41,600.00</p>
3-1.9/10-2023	<p>Authorize the Award of a Two-Year Blanket Order for Books for College Students NCS Pearson, Inc., Chicago, IL College Funded – Operating Expense</p>	<p>Amount not to exceed \$41,600.00 per year</p>
3-1.10/10-2023	<p>Authorize the Award of an Additional Two-Year Blanket Order for Miscellaneous Items for the College Grainger, Inc., Palatine, IL College Funded – Operating Expenses</p>	<p>Amount not to exceed \$50,000.00 per year</p>
3-1.11/10-2023	<p>Authorize the Award of Additional Two-Year Blanket Orders for Maintenance Renewal for Network Infrastructure Equipment Dell Insight Public Sector Johnston GP, Inc. College Funded – Operating Expense</p>	<p>Amount not to exceed \$200,000.00 per year</p>
3-1.12/10-2023	<p>Authorize the Award of Additional Two-Year Blanket Orders for Computer Supplies Dell CDW-G Staples College Funded – Operating Expense</p>	<p>Amount not to exceed \$500,000.00 per year</p>
3-1.13/10-2023	<p>Authorize the Award of Two-Year Blanket Orders for Bio-Chem Lab Supplies/Equipment Carolina Biological School Specialty, LLC College Funded – Operating Expense</p>	<p>Amount not to exceed \$200,000.00 per year</p>
3-1.14/10-2023	<p>Authorize an Additional Increase for Legal Services Carmagnola & Ritardi, LLC., Morristown, NJ College Funded – Operating Expense</p>	<p>Amount not to exceed \$75,000.00</p>
3-1.15/10-2023	<p>Authorize the Award of a Purchase for Waste Receptacles for the West Essex Campus Foremost Enterprises, Inc., Bloomfield, NJ State of New Jersey Funded – Operating Expense</p>	<p>Amount not to exceed \$41,600.00</p>
3-1.16/10-2023	<p>Authorize the Award of a Contract for Floor Maintenance Cleaning Service at the West Essex Campus Crystal Clear Cleaning, Hillside, NJ College Funded – Operating Expense</p>	<p>Amount not to exceed \$41,600.00</p>

VII. Personnel Committee Report.....Ms. B. Robinson

Actions – Submitted for Board Approval

Appointments

- 4-1/10-2023 Michael Cresci, Associate Director
Educational Opportunity Fund (EOF)
Effective October 25, 2023
Salary \$75,000.00

- 4-2/10-2023 Victor Eromosele, Lecturer B – Radiography
Nursing and Health Sciences
Effective October 25, 2023
Salary \$58,728.00

- 4-3/10-2023 Angela Akwaah, Educational Opportunity Fund Advisor
Educational Opportunity Fund (EOF)
Effective October 25, 2023
Salary \$54,000.00

- 4-4/10-2023 Alexa Kirkpatrick, Research Coordinator
Institutional Effectiveness, Planning and Assessment
Effective October 30, 2023
Salary \$50,000.00

- 4-5/10-2023 Julissa Bravo, Student Services Specialist
Financial Aid
Effective October 30, 2023
Salary \$35,900.00

- 4-6/10-2023 Fatoumata Diallo, Student Services Specialist
Financial Aid
Effective October 30, 2023
Salary \$35,900.00

- 4-7/10-2023 Al-Quiteer Richards, EOF Student Support Assistant
Educational Opportunity Fund (EOF)
Effective October 25, 2023
Salary \$35,900.00 (Grant funded)

- 4-8/10-2023 Marilyn Tello, Administrative Assistant
Facilities Management
Effective October 25, 2023
Salary \$54,762.98

- 4-9/10-2023 Imani Causey, Security Officer
Public Safety
Effective October 29, 2023
Salary \$31,200.00

Retirement

4-10/10-2023 Lewis Crawford, Student Center Attendant
Student Activities
Effective November 30, 2023

Resignations

4-11/10-2023 Stephanie St. Clair, EOF Advisor
Educational Opportunity Fund (EOF)
Effective October 20, 2023

Venus Savery, Human Resources Generalist
Human Resources
Effective October 11, 2023

Katherine Cando, Testing Center Representative
Testing Center
Effective October 6, 2023

Termination

4-12/10-2023 Pierre Azolin, Security Officer
Public Safety
Effective August 26, 2023

Collective Bargaining Agreement

4-13/10-2023 Faculty Association

Return to Academic Rank (Tabled – September 19, 2023)

4-16/9-2023 Gale Gage, Professor – Nursing
Nursing and Health Sciences Division
Effective September 1, 2023
Salary \$118,998.54

- VIII. Educational Programs Committee ReportDr. A. Lewis
 - 7-1.1/10-2023 Acceptance of Funds: New Jersey Pathways to Career Opportunities Award (Year 2)
 - 7-1.2/10-2023 Membership: Cisco Academy
 - 7-1.3/10-2023 Approval of Agreement and Acceptance of Funds – Partnership for Maternal and Child Health of Northern New Jersey
 - 7-1.4/10-1023 Memorandum of Agreement: New Jersey Department of Education – GED Testing
- IX. Site Facilities and Equipment Committee Report..... Rev. Dr. L. Guyton
- X. Policy and Governance Committee Report.....Ms. I. Cruz
- XI. Community Relations Committee Report..... Ms. J. Wright
- XII. Alumni Association Report.....Ms. Yulanda Spencer
- XIII. Student Government Association ReportMs. Y. Rosales

- XIV. Faculty Association Report..... Prof. J. Alexandre
- XV. President’s Report.....Dr. Augustine A. Boakye
President
- XVI. New Business TBD
- XVII. Public Comments TBD
- XVIII. Notice of Executive SessionMrs. J. Grimes
- XIX. Adjournment.....Chair M. Bolden

***Public meeting agenda subject to change**



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Business Furniture, Inc. Women Business Enterprise (WBE)
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	October 24, 2023
Agenda Item No.:	3-1.1/10-2023
Resolution Authorizing the Award of a Contract for Furniture	

WHEREAS, Essex County College needs to approve a contract in the total amount not to exceed **\$200,000.00** to **Business Furniture, Inc.**, 133 Rahway Avenue, Elizabeth, New Jersey 07202, vendor approved by the State of New Jersey under Women Business Enterprise (**WBE**) for specialized ergonomic office work chairs at the Newark Campus, and additional furniture at the West Essex Campus, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.9.(a), Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services, or equipment pursuant to a contract or contracts for such materials, supplies, goods, services, or equipment entered into on behalf of the State by the Division of Purchase and Property Contract #A81721; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, The award of this purchase shall be made as “Fair and Open” pursuant to the provisions of N.J.S.A. 19:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, The Comptroller of Essex County College has determined and certified in writing that the funds are available for this purpose, and the Office of General Counsel reviewed and approved the contract attached; and

NOW, THEREFORE BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to award a contract to **Business Furniture, Inc.** in the total amount not to exceed **\$200,000.00** for specialized ergonomic office work chairs for Campus offices at the Newark Campus and additional furniture at the West Essex Campus. Subject to the availability of funds;
2. This contract is awarded without public bidding in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.5.9(a);
3. Business Furniture Inc. is the authorized vendor for the State of New Jersey Contract #A81721;
4. The specific line item against which the contract is to be charged is as follows:
902214-3127-7902 Minor Capital Funds
902203-02203-7902 Essex County Funds, Ordinance #O-2022-0003
FY 2023/2024

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



**BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

Subject:	Finance: MityLite Inc. Small Business Enterprise (SBE)
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	October 24, 2023
Agenda Item No.:	3-1.2/10-2023
	Resolution Authorizing the Award of a Purchase for Furniture at the West Essex Campus

WHEREAS, Essex County College needs to approve a purchase for additional furniture in the amount not to exceed **\$41,600.00** to **MityLite, Inc.**, PO Box 732698, Dallas, Texas, vendor approved by the State of New Jersey under Small Business Enterprise (**SBE**) for furniture and tables. The furniture will be used to facilitate both internal and external events occurring on campus, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3(a), Purchases, contracts, and agreements not requiring advertising; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, The award of this purchase shall be made as “Non-Fair and Open” pursuant to the provisions of N.J.S.A. 19:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, The Comptroller of Essex County College has determined and certified in writing that the funds are available for this purpose; and

NOW, THEREFORE BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to award a purchase to **MityLite, Inc.** in the amount not to exceed **\$41,600.00** for additional furniture, tables, to be used to facilitate both internal and external events occurring on campus. Subject to the availability of funds;
2. This purchase is awarded without public bidding in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.3(a);
3. The specific line item against which the purchase is to be charged is as follows:
902203-02203-7902 Minor Capital Essex County Funds
FY 2023/2024

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Bloomberg Finance L.P. Non-SBE/MBE/WBE
Contact:	Dr. Elvy M. Vieira / Dean of Community, Continuing Education, and Workforce Development
Meeting Date:	October 24, 2023
Agenda Item No.:	3-1.3/10-2023
Resolution Authorizing the Award of Additional Terminals for Educational License Subscriptions	

WHEREAS, Essex County College needs to approve a two-year subscription under the Carl D. Perkins Grant funds in the amount not to exceed **\$300,000.00** to **Non-SBE/MBE/WBE, Bloomberg Finance L.P.**, 731 Lexington Avenue, New York, New York 10022 for Educational License Subscriptions to the Bloomberg Professional Services and Bloomberg for Education from July 1, 2023, through June 30, 2025. The license will enhance students in their research and classwork while learning how to analyze financial markets, assess economic scenarios, and interpret the key new developments that impact the global economy; skills that students will acquire from this experience with the confidence and advantage to complete their courses. In which the contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3, N.J.S.A.18A:64A-25.5.a(19), Providing goods or services for the use, support, or maintenance of proprietary computer hardware, software peripherals, and systems development of the hardware; and

WHEREAS, On March 22, 2022 (3-1.1/10-2022), the Board of Trustees approved the award of the amended agreement for Educational License Subscriptions of \$200,000.00 from July 1, 2022, through June 30, 2024. As a result of the additional terminals, the total terminal on each of the campuses will be twelve (12) on the Main Campus and eight (8) on the West Essex Campus. The sum of twenty (20) terminals makes for an unlimited number of students to complete the Bloomberg Market Concepts Certification; and

WHEREAS, Essex County College wishes to award a said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq., and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, The award of this purchase shall be made as “Non-Fair and Open” pursuant to the provisions of N.J.S.A. 10:44A-20.4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, The Comptroller of Essex County College has determined and certified in writing that the funds are available for this purpose, and the Office of General Counsel reviewed and approved the contract attached; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to approve a two-year contract with **Bloomberg Finance L.P.**, in the amount not to exceed **\$300,000.00** Educational License Subscriptions from July 1, 2023, through June 30, 2025. Subject to the availability of funds;

<u>Year 1: FY 23-24</u>	<u>Year 2: FY 24-25</u>
\$150,000.00	\$150,000.00

2. This contract is awarded without public bidding in accordance with the provisions of the County College Contracts N.J.S.A.18A:64A-25.3, Law 18A:64A-25.5.a(19);
3. The specific line item against which this contract is to be charged is as follows:
29166-9166-7511 Funded by Carl Perkins Grant
FY 2023/2024 \$150,000.00
FY 2024/2025 \$150,000.00

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



**BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

Subject:	Finance: Assessment Technologies Institute, LLC (ATI) Non-SBE/MBE/WBE
Contact:	Dr. Alvin Williams / Executive Dean of Faculty & Academics
Meeting Date:	October 24, 2023
Agenda Item No.:	3-1.4/10-2023
Resolution Authorizing the Award of a Purchase for Nursing Program and License	

WHEREAS, Essex County College needs to approve a purchase in the amount not to exceed **\$231,071.25** to **Non-SBE/MBE/WBE, Assessment Technology Institute, LLC. (ATI)**, 11161 Overbrook Road, Leawood, Kansas 66211 to provide an online learning system to support students preparing for the NCLEX-RN and NCLEX-PN licensure examinations from the Complete Partnership Program. The Nursing & Allied Health Department was awarded grant funds through the Carl D. Perkins Grant to procure the program to enhance student pass rates for the RN and PN examinations for the fiscal year 2024, in which contract goods and services are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(3) Materials or supplies which are not available from more than one potential bidder, including without limitation materials or supplies which are patented or copyrighted; and

WHEREAS, Essex County College wishes to award a said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, The award of this purchase shall be made as “Non-Fair and Open” pursuant to the provisions of N.J.S.A. 10:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, The Comptroller of Essex County College has determined and certified in writing that the funds are available for this purpose, and the Office of General Counsel reviewed and approved the contract attached; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College is hereby authorized and directed to approve a purchase with **Assessment Technology Institute, LLC. (ATI)**, in the amount not to exceed **\$231,071.25** for NCLEX-RN and NCLEX-PN licensure examinations from the Complete Partnership Program for the fiscal year 2024. Subject to the availability of funds;
2. This purchase is awarded without public bidding in accordance with the provisions of the County College Contracts Law N.J.S.A. 18A:64A-25.5.a(3);
3. The specific line item against which this purchase is to be charged is as follows:
29152-9152-7184 Funded by the Carl D. Perkins Grant
FY 2023/2024

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Susan K. Perkins
Contact:	Women and Small Business Enterprise (WBE/SBE) Kiswendsida Kaprou / Senior Comptroller
Meeting Date:	October 24, 2023
Agenda Item No.:	3-1.5/10-2023
Resolution Authorizing the Award of a Contract for Consulting Services	

WHEREAS, Essex County College needs to approve a contract for consulting services in the amount not to exceed **\$20,000.00** to **Susan K. Perkins**, 9 Dogwood Lane, Skillman, New Jersey 08558, vendor approved by the State of New Jersey under Women (**WBE**) and Small Business Enterprise (**SBE**) to assist the College by providing financial opinions, advice, recommendations about other finance-related policies, procedures and practice, from the date of award through June 30, 2024, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(15), professional consulting services; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, The award of this purchase shall be made as “Non-Fair and Open” pursuant to the provisions of N.J.S.A. 19:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, The Comptroller of Essex County College has determined and certified in writing that the funds are available for this purpose, and the Office of General Counsel reviewed and approved the contract attached; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to award a contract for consulting services to **Susan K Perkins** in an amount not to exceed **\$20,000.00** from the date of award through June 30, 2024. Subject to the availability of funds;
2. The contract is awarded without public bidding as a purchase through and in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.5.a(15);
3. The specific line item against which this contract is to be charged is as follows:
10-0300-7180 Operating Expense
FY 2023/2024

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:		Finance: OculusIT LLC Non-SBE/MBE/WBE
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO	
Meeting Date:		October 24, 2023
Agenda Item No.:		3-1.6/10-2023
	Resolution Authorizing the Award of Two-Year Blanket Orders for License and Service Agreement for Remote Banner Services and ERP Professional Services	

WHEREAS, Essex County College needs to approve blanket orders in the amount not to exceed **\$120,000.00** to **Non-SBE/MBE/WBE, OculusIT LLC**, 936 SW 1st Avenue, Ste. 424, Miami, FL 33130 to provide the College with comprehensive, remote information technology services, including Banner Database Administrator (DBA) services, and ERP Professional Services from July 1, 2023, through June 30, 2025, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3(a) and N.J.S.A.18A:64A-25.5.a(19), Providing goods or services for the use, support, or maintenance of proprietary computer hardware, software peripherals, and systems development of the hardware; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, The award of this purchase shall be made as “Non-Fair and Open” pursuant to the provisions of N.J.S.A. 19:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, The Comptroller of Essex County College has determined and certified in writing that the funds are available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to award a blanket order with **OculusIT LLC** in the amount not to exceed **\$120,000.00** to provide the College with comprehensive, remote information technology services, including Banner Database Administrator (DBA) services, and ERP Professional Services from July 1, 2023, through June 30, 2025. Subject to the availability of funds;
2. The blanket orders are awarded without public bidding in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.3.(a) and N.J.S.A.18A:64A-25.5.a(19);
3. The specific line items against which these blanket orders are to be charged are as follows:
 902105-02105-7982 NJEFA Funds – NJ Educational Facilities Authority
 10-1723-7184 – Operating Expense
 FY 2023/2024
 FY 2024/2025

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:		Finance: Solanos Fence Minority Business Enterprise (MBE)
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO	
Meeting Date:		October 24, 2023
Agenda Item No.:		3-1.7/10-2023
	Resolution Authorizing the Award of an Additional Change Order for the Installation of a Fence at the West Essex Campus	

WHEREAS, Essex County College needs to approve an additional change order in the amount not to exceed **\$41,600.00** on an as-needed basis to **Solanos Fence**, 461 Centre Street, Nutley, New Jersey, 07110, vendor approved by the State of New Jersey under Minority Business Enterprise (**MBE**) for the installation of fence around the West Essex Campus, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3.(a), Purchases, contracts, and agreements not requiring advertising; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, The award of this purchase shall be made as “Non-Fair and Open” pursuant to the provisions of N.J.S.A. 19:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, The Comptroller of Essex County College has determined and certified in writing that the funds are available for this purpose; and

NOW, THEREFORE BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to award an additional change order to **Solanos Fence** in the amount not to exceed **\$41,600.00** on an as-needed basis for the installation of the fence around the West Essex Campus. Subject to the availability of funds;
2. This service is awarded without public bidding in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.5.3(a)
3. The specific line item against which the service is to be charged is as follows:
902106-02106-7951 Minor Capital - State of New Jersey Funds
FY 2023/2024

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: American Woodcarving, LLC. Small Business Enterprise (SBE)
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	October 24, 2023
Agenda Item No.:	3-1.8/10-2023
	Resolution Authorizing the Award of an Additional Service for a Digital Sign at the WEC Campus

WHEREAS, Essex County College needs to approve an additional service in the amount not to exceed **\$41,600.00** on an as-needed basis to **American Woodcarving, LLC.**, 1123 Route 23 South, Wayne, New Jersey 07470, vendor approved by the State of New Jersey under Small Business Enterprise (**SBE**) for exterior signage and digital communication to inform the community of important registration dates and College events at the West Essex Campus, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3.(a), Purchases, contracts, and agreements not requiring advertising; and

WHEREAS, On June 20, 2023 (3-1.6/6-2023) the Board of Trustees awarded a service for a Digital Sign at the West Essex Campus of \$37,000. The additional payment is to complete the total cost of the structure.; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, The award of this purchase shall be made as “Non-Fair and Open” pursuant to the provisions of N.J.S.A. 19:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, The Comptroller of Essex County College has determined and certified in writing that the funds are available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to approve an additional service in the amount not to exceed **\$41,600.00** on an as-needed basis to **American Woodcarving, LLC.** exterior signage and digital communication to inform the community of important registration dates and College events at the West Essex Campus. Subject to the availability of funds;
2. The service is awarded without public bidding in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.3.(a);
3. The specific line item against which this service is to be charged is as follows:
90218A-02108A-7938 County of Essex Funds – Parking Deck
FY 2023/2024

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



**BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

Subject:	Finance: NCS Pearson, Inc. Non-SBE/MBE/WBE
Contact:	Denise Williams / Purchasing Director
Meeting Date:	October 24, 2023
Agenda Item No.:	3-1.9/10-2023
Resolution Authorizing the Award of a Two-Year Blanket Order for Books for College Students	

WHEREAS, Essex County College needs to approve a two-year blanket order on an as-needed basis in the total amount not to exceed **\$41,600.00** per year to **Non-SBE/MBE/WBE, NCS Pearson, Inc.**, 13036 Collection Center Drive, Chicago, Illinois 60693 for the procurement of books for ECC students for the fiscal year 2024 and 2025, in which contracts for Educational Supplies are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.(6), Textbooks, copyrighted materials, student-produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, The award of this purchase shall be made as “Non-Fair and Open” pursuant to the provisions of N.J.S.A. 19:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, The Comptroller of Essex County College has determined and certified in writing that the funds are available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to approve a blanket order on an as-needed basis with **NCS Pearson, Inc.**, 13036 Collection Center Drive, Chicago, Illinois 60693 in the total amount of **\$41,600.00** per year for the purchase of books for the students of the college for the fiscal year 2024 and 2025. Subject to the availability of funds;
2. The blanket order is awarded without public bidding in accordance with the provisions of the County College Contracts Law 18A:64A-25.5.(6);
3. The specific line item against which this blanket order is to be charged is as follows:
 Operating Expense
 FY 2023/2024 \$41,600.00
 FY 2024/2025 \$41,600.00

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Grainger, Inc. Non-SBE/MBE/WBE
Contact:	Denise Williams / Purchasing Director
Meeting Date:	October 24, 2023
Agenda Item No.:	3-1.10/10-2023
Resolution Authorizing the Award of Additional Two-Year Blanket Orders for Miscellaneous Items for the College	

WHEREAS, Essex County College needs to approve an additional NJ State Contract, two-year blanket order on an as-needed basis in the total amount not to exceed **\$50,000.00** per year to **Non-SBE/MBE/WBE, Grainger, Inc.**, Dept. 521-825593056, Palatine, Illinois 60038 for the purchase of industrial and miscellaneous/disposable supplies for the College from July 1, 2023, to June 30, 2025, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3, N.J.S.A.18A:64A-25.5.a(24), N.J.S.A.18A:64A-25.10, and N.J.S.A.18A:64A-25.9(a), Any advertising therefor may purchase any materials, supplies, goods, services, or equipment pursuant to a contract or contracts for such materials, supplies, goods, services, or equipment entered into on behalf of the State by the Division of Purchase and Property. Grainger, Inc. (CNR01248) is the authorized vendor for the E&I Cooperative Services Contract #19-FLEET-00677; and

WHEREAS, On April 18, 2023 (3-1.5/4-2023), the Board of Trustees approved the award of a two-year blanket order for miscellaneous items for the Physical Plant and various departments of the College in the total amount not to exceed \$70,000.00 per year from July 1, 2023, through June 30, 2025. The additional funds allow the departments to request supplies in the total amount not to exceed \$50,000.00 per year for their needs; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq.; and

WHEREAS, The award of this purchase shall be made as “Fair and Open” pursuant to the provisions of N.J.S.A. 10:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, The Comptroller of Essex County College has determined and certified in writing that the funds are available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to approve additional two-year blanket orders on an as-needed basis to **Grainger, Inc.** in the total amount not to exceed \$50,000.00 per year for the purchase of industrial and miscellaneous/disposable supplies for the College from July 1, 2023, to June 30, 2025. Subject to the availability of funds;
2. The additional blanket orders are awarded without public bidding in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.3, N.J.S.A.18A:64A-25.5.a(24), N.J.S.A.18A:64A-25.10, and N.J.S.A.18A:64A-25.9(a);
3. The specific line items against which these additional blanket orders are to be charged are as follows:
Operating and Capital Expenses
FY 2023/2024 - \$50,000.00
FY 2024/2025 - \$50,000.00

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Maintenance I.T. Solutions
Contact:	Denise Williams / Purchasing Director
Meeting Date:	October 24, 2023
Agenda Item No.:	3-1.11/10-2023
Resolution Authorizing the Award of Additional Two-Year Blanket Orders for Maintenance Renewal for Network Infrastructure Equipment	

WHEREAS, Essex County College needs to approve an additional NJ State Contract, six (6) blanket orders on an as-needed basis in the total amount not to exceed **\$200,000.00** per year to the below-listed companies which will maintain the network infrastructure equipment, hardware/software licenses, and others from July 1, 2023, through June 30, 2025, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3, N.J.S.A.18A:64A-25.5.a(19), N.J.S.A.18A:64A-25.5.a(24), N.J.S.A.18A:64A-25.10, and N.J.S.A.18A:64A-25.5.9.(a), Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, may purchase any materials, supplies, goods, services, or equipment pursuant to a contract or contracts for such materials, supplies, goods, services, or equipment entered into on behalf of the State by the Division of Purchase and Property, New Jersey Contract; and

WHEREAS, On April 18, 2023 (3-1.2/4-2023), the Board of Trustees approved the award of a two-year blanket order for maintenance renewal for Network Infrastructure Equipment in the total amount not to exceed \$350,000.00 per year to six (6) vendors from July 1, 2023, through June 30, 2025; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq.; and

WHEREAS, The award of this purchase shall be made as “Fair and Open” pursuant to the provisions of N.J.S.A. 19:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, The Comptroller of Essex County College has determined and certified in writing that the funds are available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to approve an additional NJ State contract blanket order in the total amount not to exceed **\$200,000.00** per year on an as-needed basis for maintenance of the network infrastructure equipment, hardware/software licenses, and others from July 1, 2023, through June 30, 2025, to the following vendors. Subject to the availability of funds:

<u>Vendor</u>	<u>Vendor Category</u>	<u>State of NJ / Co-Ops Contract</u>
Dell	Non-SBE/MBE/WBE	NASPO M0483/19TELE000656
Insight Public Sector	Non-SBE/MBE/WBE	T3121
Johnston GP, Inc.	Non-SBE/MBE/WBE	T1316/80802
New Era Tech	SBE	NASPO A87720-CISCO
SHI Int'l	WBE	NASPO AR615 #88536
CDW-G, Inc.	Non-SBE/MBE/WBE	E&I # CNR01439

2. The additional blanket orders are awarded without public bidding in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.3, N.J.S.A.18A:64A-25.5.a(19), N.J.S.A.18A:64A-25.5.a(24), N.J.S.A.18A:64A-25.10, and N.J.S.A.18A:64A-25.5.9.(a);

3. The specific line items against which these additional blanket orders are to be charged are as follows:
 10-1723-7620 Operating Expense
 10-1723-7511 Operating Expense
 FY 2023/2024 - \$200,000.00
 FY 2024/2025 - \$200,000.00

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Computer Supplies
Contact:	Denise Williams / Purchasing Director
Meeting Date:	October 24, 2023
Agenda Item No.:	3-1.12/10-2023
Resolution Authorizing the Award of Additional Two-Year Blanket Orders for Computer Supplies	

WHEREAS, Essex County College needs to approve an additional NJ State Contract, five (5) blanket orders on an as-needed basis in the total amount not to exceed **\$500,000.00** per year to the below-listed companies which will serve to help the departments of the College to request computer supplies/equipment on an as-needed basis from July 1, 2023, through June 30, 2025, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3, N.J.S.A.18A:64A-25.5.a(19), N.J.S.A.18A:64A-25.5.a(24), N.J.S.A.18A:64A-25.10, and N.J.S.A.18A:64A-25.5.9.(a), Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, may purchase any materials, supplies, goods, services, or equipment pursuant to a contract or contracts for such materials, supplies, goods, services, or equipment entered into on behalf of the State by the Division of Purchase and Property, New Jersey Contract; and

WHEREAS, On March 21, 2023 (3-1.11/3-2023), the Board of Trustees approved the award of a two-year blanket order for computer supplies/equipment in the total amount not to exceed \$460,000.00 per year to eight (8) vendors from July 1, 2023, through June 30, 2025; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq.; and

WHEREAS, The award of this purchase shall be made as “Fair and Open” pursuant to the provisions of N.J.S.A. 19:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, The Comptroller of Essex County College has determined and certified in writing that the funds are available for this purpose, and;

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to approve additional blanket orders in the total amount not to exceed **\$500,000.00** per year on an as-needed basis for computer supplies/equipment from July 1, 2023, through June 30, 2025, to the following vendors. Subject to the availability of funds:

<u>Company Name</u>	<u>Vendor Category</u>	<u>State of NJ / Co-Ops Contract</u>
Dell	Non-SBE/MBE/WBE	NASPO M0483/19TELE00656
CDW-G	Non-SBE/MBE/WBE	E&I # CNR01439
Staples	Non-SBE/MBE/WBE	E&I # CNR01373
Access NJ	SBE	State Contract #89072
HP	Non-SBE/MBE/WBE	State Contract #M0483

2. The additional blanket orders are awarded without public bidding in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.3, N.J.S.A.18A:64A-25.5.a(19), N.J.S.A.18A:64A-25.5.a(24), N.J.S.A.18A:64A-25.10, and N.J.S.A.18A:64A-25.5.9.(a);

3. The specific line items against which these additional blanket orders are to be charged are as follows:
 - Operating Expense
 - FY 2023/2024 \$500,000.00
 - FY 2024/2025 \$500,000.00

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Bio-Chem Lab Supplies/Equipment
Contact:	Denise Williams / Purchasing Director
Meeting Date:	October 24, 2023
Agenda Item No.:	3-1.13/10-2023
Resolution Authorizing the Award of Two-Year Blanket Orders for Bio-Chem Lab Supplies/Equipment	

WHEREAS, Essex County College needs to approve an NJ State Contract, four (4) blanket orders on an as-needed basis in the total amount not to exceed **\$200,000.00** per year to the below-listed companies which will serve to help the Biology Department of the College to request biology, chemistry, physics lab supplies for the fiscal years 2024 and 2025, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3, N.J.S.A.18A:64A-25.10; N.J.S.A.18A:64A-25.5.a(24), and N.J.S.A.18A:64A-25.5.9.(a), Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, may purchase any materials, supplies, goods, services, or equipment pursuant to a contract or contracts for such materials, supplies, goods, services, or equipment entered into on behalf of the State by the Division of Purchase and Property, New Jersey Contract; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq.; and

WHEREAS, The award of this purchase shall be made as “Fair and Open” and “Non-Fair and Open” pursuant to the provisions of N.J.S.A. 19:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, The Comptroller of Essex County College has determined and certified in writing that the funds are available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to approve four (4) blanket orders on an as-needed basis in the total amount not to exceed **\$200,000.00** per year for biology, chemistry, and physics lab supplies for the fiscal years 2024 and 2025. Subject to the availability of funds:

<u>Company Name</u>	<u>Vendor Category</u>	<u>State of NJ / Co-Ops Contract</u>
Carolina Biological	Non-SBE/WBE/MBE	HCESC-CAT-23-04 - #P106265
School Specialty, LLC.	Non-SBE/WBE/MBE	HCESC-CAT-23-04 - #Q-283382
VWR International, LLC.	Non-SBE/WBE/MBE	T-0115 - #17-FLEET-07037
Fisher Scientific Co.	Non-SBE/WBE/MBE	None

2. The blanket orders are awarded without public bidding in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.3, N.J.S.A.18A:64A-25.10, N.J.S.A.18A:64A-25.5.a(24) and N.J.S.A.18A:64A-25.9(a);

3. The specific line items against which these blanket orders are to be charged are as follows:

Operating Expense:
 10-2206-7505 Bio Instructional Supplies
 10-2205-7505 Chemistry Instructional Supplies
 10-2202-7505 Physics Instructional Supplies
 FY 2023/2024 \$200,000.00
 FY 2024/2025 \$200,000.00

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Carmagnola & Ritardi, LLC. Small Business Enterprise (SBE)
Contact:	Christine Ann Soto, Esq./General Counsel
Meeting Date:	October 24, 2023
Agenda Item No.:	3-1.14/10-2023
Resolution Authorizing an Additional Increase for Legal Services	

WHEREAS, Essex County College needs to approve an additional increase on an as-needed basis for legal services to **Carmagnola & Ritardi, LLC.**, 60 Washington Street, Morristown, New Jersey, vendor approved by the State of New Jersey under Small Business Enterprise (**SBE**) in the amount not to exceed **\$75,000.00** for the fiscal year 2024; and

WHEREAS, On December 21, 2021 (3-2.1/12-2021S), The Board of Trustees approved the award for legal services on an as-needed basis in the total amount of \$80,000.00 for litigation in the matter of Michael Corbitt v. Essex County College.

WHEREAS, RFQ # 8132 Legal Services was advertised in The Star-Ledger on February 11, 2022. There were fifty-six (56) vendors solicited. Nineteen (19) responses were received on March 2, 2022. Firms will be selected from the two-year Qualified list on an as-needed basis at the sole discretion of Essex County College with a pay scale of \$150.00 per hour to a maximum of \$350.00 per hour; and

WHEREAS, On March 22, 2022 (3-1.2/3-2022), the Board of Trustees approved the awarding of those nineteen (19) contracts of which Carmagnola & Ritardi, LLC. was among at a rate of \$175.00 per hour; and

WHEREAS, The award of this purchase shall be made as “Fair and Open” pursuant to the provisions of N.J.S.A. 19:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, The Comptroller of Essex County College has determined and certified in writing that the funds are available for this purpose, and;

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to approve an additional increase on an as-needed basis to **Carmagnola & Ritardi, LLC.** in the amount not to exceed **\$75,000.00** for the fiscal year 2024. Subject to the availability of funds;
2. The specific line item against which this additional increase is to be charged is as follows:
10-1701-7827 Operating Expense
FY 2023/2024

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Foremost Enterprises, Inc. Minority Business Enterprise (MBE)
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	October 24, 2023
Agenda Item No.:	3-1.15/10-2023
	Resolution Authorizing the Award of a Purchase for Waste Receptacles for the West Essex Campus

WHEREAS, Essex County College needs to approve a purchase in the amount not to exceed **\$41,600.00** to **Foremost Enterprises, Inc.**, 187 Broad Street, Bloomfield, New Jersey 07003, vendor approved by the State of New Jersey under Minority Business Enterprise (**MBE**) for waste receptacles for the West Essex Campus New Academic Building and Parking Deck Structure, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3.(a), Purchases, contracts, and agreements not requiring advertising; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, The award of this purchase shall be made as “Non-Fair and Open” pursuant to the provisions of N.J.S.A. 19:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, The Comptroller of Essex County College has determined and certified in writing that the funds are available for this purpose; and

NOW, THEREFORE BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to award a contract to **Foremost Enterprises, Inc.** in the amount not to exceed **\$41,600.00** for waste receptacles for the West Essex Campus New Academic Building and Parking Deck Structure. Subject to the availability of funds;
2. This contract is awarded without public bidding in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.5.3(a);
3. The specific line item against which the contract is to be charged is as follows:
902106-02106-794803 Minor Capital - State of New Jersey Funds
FY 2023/2024

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: E&F Crystal Clear Cleaning Small Business Enterprise (SBE)
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	October 24, 2023
Agenda Item No.:	3-1.16/10-2023 Resolution Authorizing the Award of a Contract for Floor Maintenance Cleaning Service at the West Essex Campus

WHEREAS, Essex County College needs to approve a monthly service in the amount not to exceed **\$41,600.00** to **E&F Crystal Clear Cleaning**, 231 Windsor Way, Hillside, New Jersey 07205, vendor approved by the State of New Jersey under Small Business Enterprise (**SBE**) for floor maintenance of the resilient floor tile (VCT), ceramic floor tile, terrazzo floors, and carpet cleaning at the West Essex Campus New Academic Building from November 2023 through May 2024, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3.(a), Purchases, contracts, and agreements not requiring advertising; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, The award of this purchase shall be made as “Non-Fair and Open” pursuant to the provisions of N.J.S.A. 19:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, The Comptroller of Essex County College has determined and certified in writing that the funds are available for this purpose; and

NOW, THEREFORE BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to award a contract to **E&F Crystal Clear Cleaning** in the amount not to exceed **\$41,600.00** for floor maintenance cleaning services at the West Essex Campus New Academic Building from November 2023 through May 2024. Subject to the availability of funds;
2. This contract is awarded without public bidding in accordance with the provisions of the County College Contracts Law N.J.S.A.18A:64A-25.5.3(a);
3. The specific line item against which the contract is to be charged is as follows:
10-7252-7501 Operating Expense
FY 2023/2024

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Michael Cresci
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	October 24, 2023
Agenda Item No.:	4-1/10-2023

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Michael Cresci, to the position of Associate Director, for the Education Opportunity Fund Program, for the period October 25, 2023 through June 30, 2024. The recommended annual salary for the position is \$75,000.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 5 applicants were interviewed. Michael Cresci is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (BACHELOR’S DEGREE ACCEPTED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
● Master of Science	2019	Montclair University Montclair, NJ	English
● Bachelors of Science	2011	Marist College Poughkeepsie, NY	English

FISCAL NOTES: The recommended salary of \$75,000 is included in the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Michael Cresci at the annual salary of \$75,000 for the Education Opportunity Fund Program, for the period October 25, 2023 through June 30, 2024.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Victor Eromosele
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	October 24, 2023
Agenda Item No.:	4-2/10-2023

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Victor Eromosele, to the academic rank of Lecturer-B, in the discipline of Radiography, for the Nursing and Health Sciences Division, for the period October 25, 2023 through August 31, 2024. The recommended annual salary for the position is \$58,728.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. One (1) applicant applied and was interviewed. Victor Eromosele is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (BACHELOR’S DEGREE ACCEPTED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
● Bachelor of Science	2008	UMDNJ Newark, NJ	Science and Advance Imaging
● Associate of Science	2002	Essex County College Newark, NJ	Radiography

FISCAL NOTES: The recommended salary of \$58,728 is included in the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Victor Eromosele, at the annual salary of \$58,728, to the academic rank of Lecturer-B, in the discipline of Radiography, for the Nursing and Health Sciences Division, for the period October 25, 2023 through August 31, 2024. The recommended annual salary for the position is \$58,728.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Angela Akwaah
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	October 24, 2023
Agenda Item No.:	4-3/10-2023

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Angela Akwaah, to the position of Education Opportunity Fund Advisor, for EOF, for the period October 25, 2023 through June 30, 2024. The recommended annual salary for the position is \$54,000.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 14 applications were received and 7 applicants were contacted to be interviewed. Angela Akwaah is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (BACHELOR’S DEGREE ACCEPTED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
● Master of Business Administration	2017	Kwame Nkrumah University of Science & Technology Kumasi, Ghana	Business Administration
● Master of Science	2008	Kwame Nkrumah University of Science & Technology Kumasi, Ghana	Chemistry

FISCAL NOTES: The recommended salary of \$54,000 included in the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Angela Akwaah, at the annual salary of \$54,000 to the position of Education Opportunity Fund Advisor, for EOF, for the period October 25, 2023 through June 30, 2024.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Alexa Kirkpatrick
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	October 24 2023
Agenda Item No.:	4-4/10-2023

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Alexa Kirkpatrick, to the position of Research Coordinator, for the Office of Institutional Effectiveness, Planning and Assessment, for the period October 30, 2023 through June 30, 2024. The recommended annual salary for the position is \$50,000.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 10 applications were received and 3 applicants were contacted to be interviewed. Alexa Kirkpatrick is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (BACHELOR’S DEGREE ACCEPTED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
● Bachelor of Arts	2022	University of Colorado Boulder, CO	Psychology

FISCAL NOTES: The recommended salary of \$50,000 included in the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Alexa Kirkpatrick at the annual salary of \$50,000 to the position of Research Coordinator, for the Office of Institutional Effectiveness, Planning and Assessment, for the period October 30, 2023 through June 30, 2024.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Julissa Bravo
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	October 24, 2023
Agenda Item No.:	4-5/10-2023

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Julissa Bravo, to the position of Student Services Specialist, for Financial Aid, for the period October 25, 2023 through June 30, 2024. The recommended annual salary for the position is \$35,900.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 15 application(s) was received and 4 applicants were interviewed. Julissa Bravo is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (BACHELOR’S DEGREE ACCEPTED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
● Bachelor of Art	2019	Rutgers University Newark, NJ	History
● Associate of Science	2016	Essex County College Newark, NJ	Social Science

FISCAL NOTES: The recommended salary of \$35,900 included in the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Julissa Bravo at the annual salary of \$35,900 to the position of Student Services Specialist, for Financial Aid, for the period October 25, 2023 through June 30, 2024.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Fatoumata Diallo
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	October 24, 2023
Agenda Item No.:	4-6/10-2023

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Fatoumata Diallo, to the position of Student Services Specialist, for Financial Aid, for the period October 25, 2023 through June 30, 2024. The recommended annual salary for the position is \$35,900.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 15 application(s) was received and 4 applicants were interviewed. Fatoumata Diallo is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (BACHELOR’S DEGREE ACCEPTED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
● Associate	2022	Essex County College Newark, NJ	History

FISCAL NOTES: The recommended salary of \$35,900 included in the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Fatoumata Diallo at the annual salary of \$35,900 to the position Student Services Specialist, for Financial Aid, for the period October 25, 2023 through June 30, 2024.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Al-Quiteer Richards
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	October 24, 2023
Agenda Item No.:	4-7/10-2023

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Al-Quiteer Richards, to the position of EOF Student Support Assistant, for Education Opportunity Fund, for the period October 25, 2023 through June 30, 2024. The recommended annual salary for the position is \$35,900.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 15 application(s) was received, 5 contacted and 1 (one) applicant was interviewed. Al-Quiteer Richards is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS:

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
● Associate	2023	Essex County College Newark, NJ	Human and Social Services

FISCAL NOTES: The recommended salary of \$35,900 is included in the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Al-Quiteer Richards at the annual salary of \$35,900 to the position of EOF Student Support Assistant, for Education Opportunity Fund, for the period October 25, 2023 through June 30, 2024.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Marilyn Tello
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	October 24, 2023
Agenda Item No.:	4-8/10-2023

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Marilyn Tello, to the position of Administrative Assistant, for Facilities Management, for the period October 25, 2023 through June 30, 2024. The recommended annual salary for the position is \$54,762.98.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 4 applications were received and 2 applicants were interviewed. Marilyn Tello is the recommended candidate. Ms. Tello has worked for the college since November 3, 1997.

DEGREE/CERTIFICATION QUALIFICATIONS (BACHELOR’S DEGREE ACCEPTED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
<ul style="list-style-type: none"> ● Associate 	2011	Essex County College Newark, NJ	Business Administration

FISCAL NOTES: The recommended salary of \$54,762.98 is included in the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Marilyn Tello at the annual salary of \$54,762.98 to the position of Administrative Assistant, for Facilities Management, for the period October 25, 2023 through June 30, 2024.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Imani Causey
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	October 24, 2023
Agenda Item No.:	4-9/10-2023

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Imani Causey, to the position of Security Officer, for Public Safety, for the period October 25, 2023 through June 30, 2024. The recommended annual salary for the position is \$31,200.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 9 applications were received and 3 applicants were interviewed. Imani Causey is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (BACHELOR’S DEGREE ACCEPTED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
● Bachelor of Science	2021	Bloomfield College Bloomfield, NJ	Biology

FISCAL NOTES: The recommended salary of \$31,200 is included in the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Imani Causey at the annual salary of \$31,200 to the position of Security Officer, for Public Safety, for the period October 25, 2023 through June 30, 2024.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Retirement
Contact:	Dr. Augustine Boakye, President
Meeting Date:	October 24, 2023
Agenda Item No.:	4-10/11-2023

RECOMMENDATION: It is recommended that the Board of Trustees accept the retirement of the individual(s) listed, effective on the date indicated:

<u>Name</u>	<u>Title</u> <u>Department</u>	<u>Unit</u>	<u>Hire Date</u>	<u>Effective</u> <u>Date</u>
Lewis Crawford	Student Center Attendant Student Activities	Support Staff	08/24/1992	11/30/2023

FISCAL NOTES: The impact of this recommendation is undetermined at this time.

RESOLUTION: The Board of Trustees of Essex County College accepts the retirement of the individual(s) listed, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Resignation(s)
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	October 24, 2023
Agenda Item No.:	4-11/10-2023

RECOMMENDATION: It is recommended that the Board of Trustees accept the resignation(s) of the individual(s) listed, effective on the date indicated:

<u>Name</u>	<u>Title Department</u>	<u>Unit</u>	<u>Hire Date</u>	<u>Effective Date</u>
Stephanie St. Clair	Education Opportunity Fund (EOF)	Professional	10/22/2014	10/20/23
Venus Savery	Human Resources	Confidential	9/5/2023	10/11/23
Katherine Cando	Testing Center	Professional	2/6/2019	10/6/23

FISCAL NOTES: The impact of this recommendation is undetermined at this time.

RESOLUTION: The Board of Trustees of Essex County College accepts the resignation of the individual(s) listed, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Termination
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	October 24, 2023
Agenda Item No.:	4-12/10-2023

RECOMMENDATION: It is recommended that the Board of Trustees accept the separation of the individual(s) listed, effective on the date indicated:

<u>Name</u>	<u>Title Department</u>	<u>Unit</u>	<u>Hire Date</u>	<u>Effective Date</u>
Pierre Azolin	Public Safety	Security	5/28/2023	08/26/23

FISCAL NOTES: The impact of this recommendation is undetermined at this time.

RESOLUTION: The Board of Trustees of Essex County College accepts the separation of the individual(s) listed, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Contract Endorsement, Essex County College Faculty Association
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	October 24, 2023
Agenda Item No.:	4-13/10-2023

RECOMMENDATION: It is recommended that the Board of Trustees endorse the consolidated Collective Bargaining Agreement between Essex County College and the Essex County College Faculty Association for the period September 1, 2018 through August 31, 2024.

BACKGROUND AND RATIONALE: The Essex County College Faculty Association is the recognized negotiating agent for the labor unit comprised of Faculty Association members. Essex County College and the Essex County College Faculty Association have collaborated on consolidating the 2002-2006 agreement with the successive memorandums of understanding / agreement (MOUs / MOAs) from 2006 through 2024 to produce one contract document for the period September 1, 2018 through August 31, 2024. The Essex County College Faculty Association’s duly authorized representatives have executed the attached Collective Bargaining Agreement on October 13, 2023.

FISCAL NOTES: There is no impact to the College’s annual fiscal budget.

RESOLUTION: The Board of Trustees of Essex County College endorses the consolidated Collective Bargaining Agreement between Essex County College and the Essex County College Faculty Association for the period September 1, 2018 through August 31, 2024.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Return to Faculty
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	September 19, 2023
Agenda Item No.:	4-16/9-2023

RECOMMENDATION: It is recommended that the Board of Trustees approve the return to faculty of Gale Gage, to the academic rank of Professor, in the discipline of Nursing, for the Nursing and Health Sciences Division, effective September 1, 2023.

BACKGROUND AND RATIONALE: Gale Gage is being returned to faculty, in the academic rank of Professor, in the discipline of Nursing.

DEGREE/CERTIFICATION QUALIFICATIONS (MASTER’S DEGREE REQUIRED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
● Doctor of Philosophy	May 2014	Rutgers University Newark, NJ	Nursing
● Master of Science	May 1994	Rutgers University Newark, NJ	Nursing
● Bachelor of Science	June 1978	Florida A & M University Tallahassee, FL	Nursing

PREVIOUSLY HELD POSITIONS (LAST TEN YEARS):

<u>From - To</u>	<u>Position Title</u>	<u>Institution Name</u>	<u>City, State</u>
● 02/2018 - present	Chairperson – Nursing and Health Sciences Division	Essex County College	Newark, NJ
● 09/2017 - 01/2018	Acting Chairperson – Nursing and Health Sciences Division	Essex County College	Newark, NJ
● 09/2015 – 12/2017	Professor – Nursing	Essex County College	Newark, NJ
● 09/2011 – 08/2015	Associate Professor – Nursing	Essex County College	Newark, NJ

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Acceptance of Funds: New Jersey Pathways to Career Opportunities Award (Year 2)	
Contact:	Dr. Elvy Vieira, Dean, Community, Cont. Ed & Workforce Dev.	
Meeting Date:	October 24, 2023	
Agenda Item No.:	7-1.1/10-2023	

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College approve the Agreement between Essex County College, hereinafter referred to as “Essex” and the New Jersey Community College Consortium for Workforce and Economic Development for Essex’s participation in the work phase of the New Jersey Pathways to Career Opportunities initiative from September 1, 2023 to June 30, 2024 for the following Pathways Projects totaling \$296,000:

	Essex Funding
Center for Workforce Innovation for Patient Care	
1. Dual Certificate- Allied Health Careers	\$65,000
2. Healthcare Technology & Innovation	\$55,500
 Center for Workforce Innovation for Data Science & Cybersecurity	
3. Bloomberg Fintech	\$85,000
4. NJ Big Data Alliance – Data Science Articulation	\$22,500
 Center for Workforce Innovation for Manufacturing and Supply Chain Management	
5. ScPro: Connection to Community College Credit and 4 Years	\$68,000
TOTAL \$296,000	

BACKGROUND AND RATIONALE: The New Jersey Pathways to Career Opportunities is an unprecedented education and training pathways initiative that will innovate New Jersey’s workforce for residents, businesses, and the economy for years to come. Essex’s participation will ensure its position as a State stakeholder that builds pathways with aligned curriculum shared across educational partners to serve the learning lifespan of students and workers. Essex has been selected to participate in the following Centers for Workforce Innovation: ***Patient Care, Data Science & Cybersecurity and Manufacturing and Supply Chain Management.***

FISCAL NOTES: There is no fiscal impact to Essex.

RESOLUTION: The Board of Trustees of Essex County College accepts the New Jersey Community College Consortium for Workforce and Economic Development award for Essex’s participation in the work phase of the New Jersey Pathways to Career Opportunities initiative from September 1, 2023 to June 30, 2024 in five (5) Project Pathways projects totaling \$296,000.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Membership: Cisco Academy Membership Agreement
Contact:	Dr. Elvy Vieira, Dean, Community, Continuing Education & Workforce Development
Meeting Date:	October 24, 2023
Agenda Item No.:	7-1.2/10-2023

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College approve the Cisco Academy Membership Agreement between Essex County College, hereinafter referred to as “Essex” and Cisco Systems, Inc., hereinafter referred to as “Cisco” for the purpose of entering a Cisco Academy Membership agreement for a term of thirty-six months beginning October 25, 2023 to October 24, 2026.

BACKGROUND AND RATIONALE: The Cisco Academy is a globally recognized IT skills-to-jobs program offering digital skills training through strong private-public partnerships, high quality curriculum, and inclusive workforce development programs leading to industry recognized credentials and certifications. Essex, through its Community, Continuing Education and Workforce Development (CCEWD) Area, proposes to address the digital technologies gap that impedes Essex County’s urban communities, particularly Newark residents, from competing in the IT industry workforce. This partnership with Cisco will enable Essex to train and prepare Essex County residents to earn industry valued certifications that will launch and/or grow their careers in IT.

FISCAL NOTES: There is no fiscal impact to Essex.

RESOLUTION: The Board of Trustees of Essex County College accepts the Cisco Academy Membership Agreement between Essex County College and Cisco Systems, Inc. for the purpose of entering a Cisco Academy Membership agreement for a term of thirty-six months beginning October 25, 2023 to October 24, 2026

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Approval of Agreement and Acceptance of Funds – Partnership for Maternal and Child Health of Northern New Jersey
Contact:	Dr. Elvy M. Vieira, Dean, Comm, Cont. Ed & Workforce Dev.
Meeting Date:	October 24, 2023
Agenda Item No.:	7-1.3/10-2023

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College approve the agreement between Partnership for Maternal and Child Health of Northern New Jersey, Inc and Essex County College to facilitate training opportunities for 15 incumbent participants in the Community Health Worker program. The Partnership for Maternal and Child Health of Northern New Jersey Inc. agrees to provide funding in the amount of \$26,445 to be utilized to provide the above-mentioned services.

BACKGROUND AND RATIONALE: The Training, Inc. program has a long history of soliciting and securing funding from various foundations and public agencies. Training, Inc., utilizing the standards and practices of the business world, provides a wide variety of job training services at no cost to individuals, in business as well as allied health careers, to seeking initial entry, reentry or upward mobility in the workforce. The Training, Inc. program has operated successfully for the past 37 years, attaining a 75% completion rate and an 80% graduate job placement rate.

FISCAL NOTES: The costs associated with the program are funded by the grant.

RESOLUTION: The Board of Trustees of Essex County College approves the agreement between Partnership for Maternal and Child Health of Northern New Jersey and Essex County College to facilitate training opportunities for 15 incumbent participants in the Community Health Worker program. The Partnership for Maternal and Child Health of Northern New Jersey Inc. agrees to provide funding in the amount of \$26,445 to be utilized to provide the above-mentioned services.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Memorandum of Agreement: New Jersey Department of Education - GED Testing
Contact:	Dr. Alvin Williams, Dean of Faculty and Academics
Meeting Date:	October 24, 2023
Agenda Item No.:	7-1.4/10-2023

RECOMMENDATION: It is recommended that the Board of Trustees approve the Memorandum of Agreement with the New Jersey Department of Education to administer Adult Education tests for calendar years 2023 through 2024.

BACKGROUND AND RATIONALE:

The College can benefit from such a relationship with NJDOE to provide the community with GED testing services. The agreement also provides a convenience factor to our GED preparation programs in our Continuing Education area. The College has sufficient infrastructure, support staff, and past experiences with similar testing arrangements to be successful in this endeavor.

FISCAL NOTES: The costs of this program are realized within the College's operating budget.

RESOLUTION: The Board of Trustees of Essex County College approves the Memorandum of Agreement with the New Jersey Department of Education to administer Adult Education tests for calendar years 2023 through 2024.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE October 24, 2023	