



 **ESSEX**
COUNTY COLLEGE
STUDENTS FIRST

ESSEX COUNTY COLLEGE BOARD OF SCHOOL ESTIMATE

Tuesday, February 13, 2024
11:00 am
Smith Hall

303 University Avenue
Newark, New Jersey
07102

ESSEX COUNTY COLLEGE
BOARD OF SCHOOL ESTIMATE MEETING

Tuesday, February 13, 2024 • 11:00 AM

Smith Hall
303 University Avenue, Newark, New Jersey 07102

AGENDA

Call to Order The Honorable Joseph N. DiVincenzo, Jr.
Essex County Executive
Essex County, New Jersey

Roll Call

Comments..... Dr. Augustine A. Boakye
President
Essex County College

Ms. Marion A. Bolden
Chair
Essex County College Board of Trustees

Mr. Joseph S. Zarra
Treasurer
Essex County College Board of Trustees

The Honorable Romaine Graham
Commissioner
Essex County Board of County Commissioners

The Honorable Leonard M. Luciano
Commissioner
Essex County Board of County Commissioners

The Honorable Joseph N. DiVincenzo, Jr.

Roll Call Vote on Resolutions:

- Fiscal Year 2025 Operating Budget Request
- Fiscal Year 2025 Chapter XII Budget Request

Public Comments

Adjournment

**RESOLUTION OF THE BOARD OF SCHOOL ESTIMATE OF
ESSEX COUNTY COLLEGE
FIXING AND DETERMINING THE AMOUNT OF MONEY
NECESSARY FOR OPERATING EXPENSES
FOR THE FISCAL YEAR 2025**

WHEREAS: The Board of Trustees of Essex County College in accordance with the provisions of N.J.S.A. 18A:64A-17 has duly prepared and delivered to each member of the Board of School Estimate an itemized statement of the amount of money estimated to be necessary for the operating expenses for the ensuing year; AND

WHEREAS: The Board of Trustees of Essex County College in accordance with the provisions of N.J.S.A. 18A:64A-17 did fix a date, place, and time for the holding of a public hearing by the Board of School Estimate with respect to said itemized statement; AND

WHEREAS: Notice of said meeting has been duly established in accordance with the provisions of N.J.S.A. 18A:64A-17 and a copy of said publication and affidavit of same are attached hereto and made a part thereof of Exhibit A; NOW THEREFORE BE IT

RESOLVED: That the Board of School Estimate of Essex County College does hereby fix and determine the amount of money set forth and itemized in the following budget as necessary for the operating expenses for fiscal year 2024-2025.

Item	Total Request	Aid from State and Other Sources	County Aid Required
College	56,206,087	40,506,087	15,700,000

BE IT FURTHER
RESOLVED: That the secretary be authorized and directed to prepare three (3) certified copies of this resolution, as certificates required by law; one shall be served upon the Commission of Higher Education of the State of New Jersey, and one shall be delivered to the Board of Commissioners of the County of Essex.

The Honorable Leonard M. Luciano
Commissioner

The Honorable Romaine Graham
Commissioner

The Honorable Joseph N. DiVincenzo, Jr.
Essex County Executive

Marion A. Bolden
Chair, Essex County College Board of Trustees

Joseph S. Zarra
Treasurer, Essex County College Board of Trustees

Sworn to and subscribed before me this
_____ day of February, 2024

Jonell V. Congleton
Secretary to the
Board of School Estimate

Date

Christine A. Soto, Esq.
Attorney at Law
Law License No. 015052007

Essex County College Projected Total Revenue for FY 2025

Description	Cost per Credit Hour	2025-01		2025-02		2025-03		2025-04		FULL YEAR	
		Revenue	Credit Hours	Revenue	Credit Hours	Revenue	Credit Hours	Revenue	Credit Hours	Revenue	Credit Hours
In-County Tuition	\$ 136.92	\$ 967,369	7,065	\$ 8,613,697	62,908	\$ 7,763,647	56,700	\$ 1,741,263	12,717	\$ 19,085,976	139,390
Out-of-County & State Tuition	\$ 273.85	\$ 123,494	451	\$ 1,296,686	4,735	\$ 1,350,200	4,930	\$ 222,289	812	\$ 2,992,668	10,928
General Service and technology Fees	\$ 49.49	\$ 371,963	7,516	\$ 3,347,665	67,643	\$ 3,050,095	61,631	\$ 669,533	13,529	\$ 7,439,255	150,318
Total Fund 10 per credit hour income:		\$ 1,462,825		\$ 13,258,047		\$ 12,163,941		\$ 2,633,085		\$ 29,517,899	
Other Student Fees:		\$ 73,776		\$ 663,980		\$ 604,959		\$ 132,796		\$ 1,475,511	
Tuition Waiver:		\$ (165,808)		\$ (1,671,909)		\$ (1,384,340)		\$ (343,851)		\$ (3,565,908)	
Total Revenue from Tuition and Fees:		\$ 1,370,792		\$ 12,250,118		\$ 11,384,561		\$ 2,422,030		\$ 27,427,501	

Total FY 2025 Revenue/Expense Forecast		
Revenue Source	Amount	% of Total
Tuition & Fees	\$ 27,427,501	48.8%
State Appropriations	\$ 10,959,441	19.5%
County Appropriations	\$ 15,700,000	27.9%
Investment Income	\$ 375,957	0.7%
Other Income	\$ 1,743,187	3.1%
Total FY 2025 Revenue Forecast:	\$ 56,206,087	100.0%
Expense Type	Amount	% of Total
Salaries, Wages & Benefits	\$ 47,213,113	84%
Other Expenses	\$ 8,992,974	16%
Total FY 2025 Expense Forecast:	\$ 56,206,087	100%

Assumptions
*Total credit hours = 150,318
*Projecting enrollment increase from FY24 to FY25 by 2%
*Tuition & per credit hour fees increase by 2% in FY25
*2025-01 credit hours = 5% of the total credit hours
*2025-02 credit hours = 45% of the total credit hours
*2025-03 credit hours = 41% of the total credit hours
*2025-04 credit hours = 9% of the total credit hours
*Estimated Full year Tuition Waiver = \$3,565,908.00
*Estimated Other Student Fees = \$1475,511.00
*Total Expenses = Total Revenue
*Salaries, Wages & Benefits = 84% of Total Expenses
*Other Expenses = 16% of Total Expenses

**RESOLUTION OF THE BOARD OF SCHOOL ESTIMATE OF
ESSEX COUNTY COLLEGE
FIXING AND DETERMINING THE AMOUNT OF MONEY
NECESSARY FOR CAPITAL EXPENSES
FOR THE FISCAL YEAR 2025**

WHEREAS: The Board of Trustees of Essex County College in accordance with the provisions of N.J.S.A. 18A:64A-17 has duly prepared and delivered to each member of the Board of School Estimate an itemized statement of the amount of money estimated to be necessary for the Chapter XII Capital Renovation and Renewal (CRR) for the ensuing year; AND

WHEREAS: The Board of Trustees of Essex County College in accordance with the provisions of N.J.S.A. 18A:64A-17 did fix a date, place, and time for the holding of a public hearing by the Board of School Estimate with respect to said itemized statement; AND

WHEREAS: Notice of said meeting has been duly established in accordance with the provisions of N.J.S.A. 18A:64A-17 and a copy of said publication and affidavit of same are attached hereto and made a part thereof of Exhibit A; NOW THEREFORE BE IT

RESOLVED: That the Board of School Estimate of Essex County College does hereby fix and determine the amount of money set forth and itemized in the following budget as necessary for the CHAPTER XII capital renovation and renewal expenses for fiscal year 2024-2025; AND

Item	Total Budget	State & Other Revenue	County Aid
Chapter XII Budget	\$3,900,000	1,950,000	1,950,000

BE IT FURTHER
RESOLVED: That if the State is unable to provide the required matching funds, the College shall use the County matching funds of \$1,950,000 as additional minor capital for fiscal year 2025; AND

BE IT FURTHER
RESOLVED: That the secretary be authorized and directed to prepare three (3) certified copies of this resolution, as certificates required by law; one shall be served upon the Commission of Higher Education of the State of New Jersey, and one shall be delivered to the Board of Commissioners of the County of Essex.

The Honorable Leonard M. Luciano
Commissioner

The Honorable Romaine Graham
Commissioner

The Honorable Joseph N. DiVincenzo, Jr.
Essex County Executive

Marion A. Bolden
Chair, Essex County College Board of Trustees

Joseph S. Zarra
Treasurer, Essex County College Board of Trustees

Sworn to and subscribed before me this
_____ day of February, 2024

Jonell V. Congleton
Secretary to the
Board of School Estimate

Date

Christine A. Soto, Esq.
Attorney at Law
Law License No. 015052007

**DRAFT PRELIMINARY Chapter 12 Allocations
(State/County Combined)**

NOTE:

- FY2025 Chapter 12 Total Allocation of \$72 million is based on a preliminary estimate provided by the Department of Treasury. The final allocation will NOT be confirmed until January 2024.

*Sussex requested to receive \$2.8 million of Chapter 12 funding. The remainder of allocations have been allocated to the colleges in equal shares.

**Not to Exceed Amount is based on an estimate of \$72.5 million.

College	FY2023 FTEs		Allocation by Category		Preliminary Allocation	Requested Allocation	Difference	+	Revised Allocation	Not to Exceed Amount**
			25% FTEs	75% equal shares			Preliminary - Requested	Amount to Be Adjusted By		
	#	%								
Atlantic Cape	3,145	3.8%	\$679,135	\$2,842,105	\$3,521,241	\$3,521,241	\$0	\$22,590	\$3,543,830	\$3,569,520
Bergen	8,761	10.5%	\$1,891,861	\$2,842,105	\$4,733,967	\$4,733,967	\$0	\$22,590	\$4,756,556	\$4,790,668
Brookdale	6,740	8.1%	\$1,455,444	\$2,842,105	\$4,297,549	\$4,297,549	\$0	\$22,590	\$4,320,139	\$4,351,220
Camden	6,144	7.4%	\$1,326,743	\$2,842,105	\$4,168,848	\$4,168,848	\$0	\$22,590	\$4,191,438	\$4,221,626
Essex	5,069	6.1%	\$1,094,606	\$2,842,105	\$3,936,712	\$3,936,712	\$0	\$22,590	\$3,959,301	\$3,987,877
Hudson	5,094	6.1%	\$1,100,005	\$2,842,105	\$3,942,110	\$3,942,110	\$0	\$22,590	\$3,964,700	\$3,993,313
Mercer	3,757	4.5%	\$811,291	\$2,842,105	\$3,653,397	\$3,653,397	\$0	\$22,590	\$3,675,986	\$3,702,594
Middlesex	7,500	9.0%	\$1,619,559	\$2,842,105	\$4,461,665	\$4,461,665	\$0	\$22,590	\$4,484,254	\$4,516,475
Morris	4,239	5.1%	\$915,375	\$2,842,105	\$3,757,480	\$3,757,480	\$0	\$22,590	\$3,780,070	\$3,807,401
Ocean	5,442	6.5%	\$1,175,152	\$2,842,105	\$4,017,258	\$4,017,258	\$0	\$22,590	\$4,039,847	\$4,068,982
Passaic	3,441	4.1%	\$743,054	\$2,842,105	\$3,585,159	\$3,585,159	\$0	\$22,590	\$3,607,749	\$3,633,883
Raritan Valley	4,218	5.1%	\$910,840	\$2,842,105	\$3,752,946	\$3,752,946	\$0	\$22,590	\$3,775,535	\$3,802,834
RCBC	4,630	5.6%	\$999,808	\$2,842,105	\$3,841,913	\$3,841,913	\$0	\$22,590	\$3,864,503	\$3,892,420
RCSJ Cumberland	1,530	1.8%	\$330,390	\$2,842,105	\$3,172,495	\$3,172,495	\$0	\$22,590	\$3,195,085	\$3,218,353
RCSJ Gloucester	3,851	4.6%	\$831,590	\$2,842,105	\$3,673,695	\$3,673,695	\$0	\$22,590	\$3,696,285	\$3,723,034
Salem	957	1.1%	\$206,656	\$2,842,105	\$3,048,761	\$3,048,761	\$0	\$22,590	\$3,071,351	\$3,093,760
Sussex*	1,688	2.0%	\$364,509	\$2,842,105	\$3,206,614	\$2,800,000	\$406,614	\$0	\$2,800,000	\$2,800,000
Union	6,049	7.3%	\$1,306,229	\$2,842,105	\$4,148,334	\$4,148,334	\$0	\$22,590	\$4,170,924	\$4,200,969
Warren	1,101	1.3%	\$237,751	\$2,842,105	\$3,079,857	\$3,079,857	\$0	\$22,590	\$3,102,446	\$3,125,071
Total	83,356	100.0%	\$18,000,000	\$54,000,000	\$72,000,000	\$71,593,386	\$406,614	\$406,614	\$72,000,000	\$72,500,000

25% FTEs	75% Equal Shares	Total
\$18,000,000	\$54,000,000	\$72,000,000

Exhibit A

LEGAL NOTICE

A Public Meeting has been scheduled in the J. Harry Smith Lecture Hall at Essex County College, 303 University Avenue, Newark, New Jersey on Tuesday, February 13, 2024 at 11:00 AM at which time and place the Board of School Estimate of Essex County College will meet for the purpose of adopting and duly certifying the following 2024-2025 Budget for Essex County College in accordance with N.J.S.A. 18A-64A:17 et seq.:

Item	Total Request	Aid from State & Other Sources	County Aid Required
<u>Operating</u>	56,206,087	40,506,087	15,700,000
<u>Capital CH XII</u>			
Renovations and expansion projects	3,900,000	1,950,000	1,950,000
Grand Total	<u>60,106,087</u>	<u>42,456,087</u>	<u>17,650,000</u>

At the Public Meeting, objections to said budget for the Fiscal Year 2024-2025 may be presented by taxpayers and other interested parties: 1) in person, 2) by emailing publiccomments@essex.edu, or 3) by contacting Jonell Congleton, Liaison to the President/Board of Trustees at 973-877-3068 before 5:00 PM on Friday, February 9, 2024. Comments received by email will be read into the record during the meeting. Please include your name and contact information.

A copy of the proposed budget is available for review on the College website and may be accessed via the College's main page www.essex.edu. It may also be examined at the College in the office of the Senior Comptroller, Room 6116, 303 University Avenue, Newark, New Jersey, Monday through Friday between the hours of 10:00 AM and 4:00 PM until the date of the public hearing.

Kiswendsida Kaprou, Senior Comptroller

From: [NJ Advance Media Legal Advertising](#)
To: [Congleton, Jonell](#); [Boakye, Augustine](#); [Kaprou, Kiswendsida](#); [Moore, Taniel](#); [Story, Shalia](#)
Subject: Re: [NJAM - I #546-87-756] 10823646 2/4 - SL - Essex County College - Board of School Estimate Legal Ad
Date: Wednesday, January 31, 2024 2:23:17 PM
Attachments: [10823646-01.PDF](#)

CAUTION: This email originated outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

ATTN: Jonell Congleton

As per your request, your Legal DISPLAY ad will run in STAR-LEDGER on 2/4/23.

Your notice will also appear on NJ.COM under Legal Notices for 30 days.

For your reference:

- Ad number is: 10823646
- Account number: XESSE3100080 ESSEX COUNTY COLLEGE PRESIDENT
- Cost: \$86.40
- Affidavit: None Requested

Please confirm receipt of this email - attached is a proof of your ad.

Please review for corrections if needed (if anything is missing, needs to be revised, and/or removed from the ad text) reply back with approval of the ad copy or any corrections or revises by deadline for changes by THURSDAY, 3PM.

Your response is required by deadline or your ad will publish as is.

You will receive the bill in your regular billing cycle.

Please contact us at: legalads@njadvancemedia.com or call 732-902-4318 with any questions.

Thank you for choosing the Star Ledger,

Cherilyn Alston
NJ Advance Media
Operations Coordinator, Inside Sales

*** Advertising Terms and Conditions ***

This confirms that any advertisements submitted by you are subject to the terms and conditions contained in the following link: <http://www.njadvancemedia.com/terms-and-conditions/>. By proceeding to submit the advertisements, you are acknowledging your agreement to these terms and conditions.

On Tue, 30 Jan 2024, jcongleton@essex.edu wrote:

- > Good Morning,
- >
- > Please post the notice attached/embedded below in your respective
- > newspapers.
- >

> -----

>

> LEGAL NOTICE

>

> A Public Meeting has been scheduled in the J. Harry Smith Lecture Hall at
> Essex County College, 303 University Avenue, Newark, New Jersey on
> Tuesday, February 13, 2024 at 11:00 am at which time and place the Board
> of School Estimate of Essex County College will meet for the purpose of
> adopting and duly certifying the following 2024-2025 Budget for Essex
> County College in accordance with N.J.S.A. 18A-64A:17 et seq.:

>

> Item

> Total

> Request

> Aid from State

> & Other Sources

>

> County Aid Required

> Operating

> 56,206,087

>

> 40,506,087

>

> 15,700,000

>

> Capital CH XII

>

> Renovations and expansion projects

>

> 3,900,000

>

> 1,950,000

>

> 1,950,000

>

> Grand Total

> 60,106,087

>

> 42,456,087

>

> 17,650,000

>

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> 2024-2025 may be presented by taxpayers and other interested parties: 1)
> in person, 2) by emailing publiccomments@essex.edu, or 3) by contacting
> Jonell Congleton, Liaison to the President/Board of Trustees at
> 973-877-3068 before 5:00 pm on Friday, February 9, 2024. Comments
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> include your name and contact information.

>

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> website and may be accessed via the College's main page
> www.essex.edu<<http://www.essex.edu>>. It may also be examined at the
> College in the office of the Senior Comptroller, Room 6116, 303 University
> Avenue, Newark, New Jersey, Monday through Friday between the hours of
> 10:00 am and 4:00 pm until the date of the public hearing.

>

> Kiswendsida Kaprou, Senior Comptroller
>
> -----
>
> Billing for this notice may be mailed to my attention as indicated below.
>
> Thank you,
>
> [cid:image001.jpg@01D6FBBD.79163EA0]
>
> Jonelle
> Jonell Congleton
> Liaison to the President/Board of Trustees
> Office of the President
> Essex County College
> 303 University Avenue
> Newark NJ, 07102-1719
> Tel: 973 877 3068
> Fax: 973 877 4465
> www.essex.edu<<http://www.essex.edu>>
> A candle loses nothing by lighting another candle - James Keller

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Kiswendsida Kaprou, Senior Comptroller
02/04/24

\$

From: Legals Department <legals@recordernewspapers.com>
Sent: Tuesday, January 30, 2024 5:13 PM
To: Congleton, Jonell <jcongleton@essex.edu>
Subject: RE: Board of School Estimate Legal Ad

CAUTION: This email originated outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

ok great.

Confirming one ad to be published in the Caldwell Progress on Feb 8th

Thank you
Daniela

-----Original Message-----

From: "Congleton, Jonell" <jcongleton@essex.edu>
Sent: Tuesday, January 30, 2024 11:52am
To: "legalads@starledger.com" <legalads@starledger.com>, "Legals Department" <legals@recordernewspapers.com>
Cc: "Boakye, Augustine" <aboakye@essex.edu>, "Kaprou, Kiswendsida" <kaprou@essex.edu>, "Moore, Taniel" <tmoore37@essex.edu>, "Story, Shalia" <sstory@essex.edu>
Subject: Board of School Estimate Legal Ad

Good Morning,

Please post the notice attached/embedded below in your respective newspapers.

LEGAL NOTICE

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<u>Item</u>	<u>Total Request</u>	<u>Aid from State & Other Sources</u>	<u>County Aid Required</u>
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At the Public Meeting, objections to said budget for the Fiscal Year 2024-2025 may be presented by taxpayers and other interested parties: 1) in person, 2) by emailing publiccomments@essex.edu, or 3) by contacting Jonell Congleton, Liaison to the President/Board of Trustees at 973-877-3068 before 5:00 PM on Friday, February 9, 2024. Comments received by email will be read into the record during the meeting. Please include your name and contact information.

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Kiswendsida Kaprou, Senior Comptroller

- - - - -

Billing for this notice may be mailed to my attention as indicated below.

Thank you,



Jonelle

Jonell Congleton
Liaison to the President/Board of Trustees
Office of the President
Essex County College
303 University Avenue
Newark NJ, 07102-1719
Tel: 973 877 3068
Fax: 973 877 4465
www.essex.edu

A candle loses nothing by lighting another candle - James Keller

Essex County College Board of Trustees

Board of School Estimate Approved Resolutions



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Operating Budget Request Fiscal Year 2024-2025
Contact:	Dr. Augustine Boakye, President
Meeting Date:	January 23, 2024
Agenda Item No.:	3-2.3/Jan-2024

WHEREAS: State Statute 18A-64A-16 requires the Administration of the College to adopt a balanced budget; and

WHEREAS: The Budget Planning Committee developed a FY 2025 credit hour projection based on a linear trend line from the two most recent pre-pandemic fiscal years; and

WHEREAS: Those considerations and other pertinent metrics were analyzed and utilized by the budget committee to present a balanced budget; and

WHEREAS: The College’s operating budget is funded through tuition and fees, governmental appropriations, and other income sources;

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees approves the College Operating Budget in the amount of \$56,206,087 for Fiscal Year 2024-2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION Approved by Board of Trustees
BOARD APPROVAL DATE January 23, 2024	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Chapter XII Budget Request Fiscal Year 2024-2025
Contact:	Dr. Augustine Boakye, President
Meeting Date:	January 23, 2024
Agenda Item No.:	3-2.4/Jan-2024

WHEREAS: The State of New Jersey provides funding for major capital renewal and replacement (CRR) programs known as Chapter 12 and Essex County College has received a minimum allocation of \$3,900,000; and

WHEREAS: Essex County College is requesting its full allocation of \$3,900,000 for the fiscal year 2024-2025 to commence on July 1, 2024; and

WHEREAS: The County is a funding partner and is required to share in 50% of the CRR cost approved by the State for the College and at this date, Chapter 12 capital funds are included in the Governor’s budget; and

WHEREAS: The County is expected to appropriate a minimum amount of \$1,950,000 for the College’s fiscal year 2024-2025 Chapter 12 request; and

WHEREAS: The College will use its fiscal year 2024-2025 Chapter 12 allocation to complete infrastructure projects as outlined in the College’s redeveloped facilities master plan; and

WHEREAS: The College’s Chapter 12 Capital Fund Budget request of a minimum allocation of \$3,900,000 will be submitted to the Board of School Estimate for approval at its next meeting; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby authorizes the College’s Chapter 12 Capital Funds request in a minimum amount of \$3,900,000 for the fiscal year 2024-2025 to commence on July 1, 2024.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION Approved by Board of Trustees
BOARD APPROVAL DATE January 23, 2024	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Resolution Fixing Date for Board of School Estimate Public Hearing
Contact:	Dr. Augustine A. Boakye, President
Meeting Date:	January 23, 2024
Agenda Item No.:	3-2.5/Jan-2024

WHEREAS: N.J.S.A. 18A:64A-17 requires Essex County College to prepare and deliver to each member of the Board of School Estimate an itemized statement of the amount of money estimated to be necessary for the operation and capital outlay expenses for the ensuing year and that, at the same time, fix a date, place, and time for the holding of a public hearing by the Board of School Estimate with respect to said itemized statement; and

WHEREAS: The Board of Trustees of Essex County College has approved a budget including an itemized statement of the amount of money estimated to be necessary for the operation and capital outlay expenses for the fiscal year ending 2025.

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The President of Essex County College shall ensure that a copy of the itemized statement of the amount of money estimated to be necessary for the operation and capital outlay expenses for the fiscal year ending 2025 be delivered to each member of the Board of School Estimate as soon as practicable;
2. The President of Essex County College shall ensure that appropriate notice of a public hearing by the Board of School Estimate be provided;
3. A copy of the itemized statement shall be placed on file and open to examination of the public on the College’s website: www.essex.edu.
4. The Essex County College Board of School Estimate shall hold a virtual public hearing with respect to the itemized statements on (tentatively) February 13, 2024 at 11:00 a.m. in Smith Hall, 303 University Avenue, Newark, New Jersey.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	Approved by Board of Trustees
BOARD APPROVAL DATE January 23, 2024	