



**Essex County College
Board of Trustees
PUBLIC MEETING AGENDA**

May 21, 2019 – 4:30 p.m.

MultiPurpose Room

730 Bloomfield Avenue, West Caldwell, NJ

- I. Call to Order/Roll CallChair T. McDermott
 - II. Open Public Meetings Act Announcement.....Mrs. J. Grimes
 - III. Minutes.....Mrs. J. Grimes
 - IV. Communications.....Mrs. J. Grimes
 - V. Public Comments on Agenda Items..... TBD
 - VI. Finance Committee Report..... Rev. Dr. L. Guyton
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- | | | |
|--------------|---|--------------|
| 3-1.1/5-2019 | Award of a Bid for Roof-Top HVAC Units Repair Service
McCloskey Mechanical Contractors, Inc., Blackwood, NJ
College Funded – Operating Expense | \$90,246.00 |
| 3-1.2/5-2019 | Award of a Three-Year Contract for Maintenance Agreement
Optimum Lightpath, Jericho, NY
College Funded – Operating Expense | \$158,508.00 |
| 3-1.3/5-2019 | Award of a Three-Year Contract for Learning Management System
License Agreement
Blackboard, Inc. DBA: Moodlerooms, Inc., Indianapolis, IN
College Funded – Operating Expense | \$108,000.00 |
| 3-1.4/5-2019 | Award of a Contract for Software License, Maintenance & Support
Renewal
Oracle America, Inc., Dallas, TX
College Funded – Operating Expense | \$68,983.57 |
| 3-1.5/5-2019 | Authorize the Award of Banner 9 Management & Professional Services
Ellucian, Chicago, IL
College Funded – Operating Expense | \$24,871.00 |
| 3-1.6/5-2019 | Authorize Payment for Emergency Water Contamination
TGE, LLC., Edgewater, NJ
College Funded – Operating Expense | \$2,350.00 |
| 3-1.7/5-2019 | Authorize Award of a Five-Year Contract for an Assessment Software
Platform
Strategic Planning Online (SPOL), Coral Springs, FL
College Funded – Operating Expense | \$170,500.00 |

3-1.8/5-2019	Authorize Award of a Contract for Catalog Management Solution Leapfrog Technologies, Inc., Coralville, IA College Funded – Operating Expense	\$89,820.00
3-1.9/5-2019	Authorize Award of a Purchase for 93 Octane Unleaded Gasoline & Diesel Fuel Allied Oil Company, Manville, NJ College Funded – Operating Expense	\$25,000.00
3-1.10/5-2019	Authorize Award of a Blanket Order for Miscellaneous Items for Physical Plant Grainger, Inc., Palatine, IL College Funded – Operating Expense	\$25,000.00
3-1.11/5-2019	Authorize Award of a Contract for Preventive Maintenance Mark Andy, Inc., Chicago, IL College Funded – Operating Expense	\$25,913.75
3-1.12/5-2019	Authorize the Award of a Construction Bid for the New Student Welcome Center TGE, LLC., Edgewater, NJ Chapter XII Funded – Capital Expense	\$139,000.00
3-1.13/5-2019	Authorize Additional Payment for Emergency Services rendered due to Fire Damage on June 12, 2016 Longo Electrical Mechanical, Inc., Wharton, NJ College Funded – Operating Expense	\$135,177.00
3-2.1/5-2019	Letter of Intent CulinArt Group, Inc.	

VII. Personnel Committee ReportMrs. J. Grimes

Appointments

4-1/5-2019	Sujatha Ramakrishnan, Assistant Professor Biology, Chemistry and Physics Salary - \$60,280.00 Effective September 3, 2019
4-2/5-2019	Lori York, Assistant Professor Nursing Salary - \$74,951.00 Effective August 5, 2019
4-3/5-2019	Catherine Manza, Lecturer B Nursing Salary - \$62,716.00 Effective August 5, 2019

Sabbatical Leave

4-4/5-2019 Aneliia Chatterjee, Librarian/Assistant Professor
Martin Luther King Jr. Library
Effective November 1, 2019 through January 31, 2020

Resignation

4-5/5-2019 Marva Mack, Associate Dean
Pre-College Readiness Programs and Initiatives
Effective May 14, 2019

- VIII. Educational Programs Committee Report.....Dr. A. Lewis
7-1.1/5-2019 Ratify Acceptance of Funds: NJ Department of Children and Families
7-1.2/5-2019 Ratify Joint Admissions Agreement: Kean University
- IX. Site Facilities and Equipment Committee Report..... Ms. C. Morales
- X. Policy and Governance Committee ReportMs. I. Cruz
7-3.1/5-2019 Resolution of Appreciation for a Congressional Record Acknowledgement
7-3.2/5-2019 Expression of Appreciation for a 50th Anniversary Resolution
7-3.3/5-2019 Expression of Gratitude for a 50th Anniversary Resolution
- XI. Alumni Report..... TBD
- XII. Student Government Report Nelson Ejezie
- XIII. Faculty Association Report Prof. Michael Frank
- XIV. President's Report Dr. Anthony E. Munroe
President
- XV. New Business TBD
- XVI. Public Comments TBD
- XVII. Notice of Executive SessionMrs. J. Grimes
- XVIII. Adjournment.....Chair T. McDermott

***Public meeting agenda subject to change**



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Purchases over \$35,300.00 – McCloskey Mechanical Contractors, Inc.		
Contact:	Jeff Shapiro / Director of Facilities Management and Planning		
Meeting Date:	May 21, 2019		
Agenda Item No.:	3-1.1/5-2019		
	Resolution Authorizing the Award of a Bid for Roof-Top HVAC Units Repair Service		

Recommendation: It is recommended that the Board of Trustees approve the award of a bid in the amount of **\$90,246.00** to **McCloskey Mechanical Contractors, Inc.**, 445 Lower Landing Road, Blackwood, New Jersey, 08012 for Roof-Top HVAC Units Repair Service.

Bid # 8025 was advertised in The Star Ledger on April 9, 2019. There were eight (8) bids solicited. One (1) response was received, opened, and publicly read on April 23, 2019.

Nature of Proposal: Essex County College – Roof-Top HVAC Units Repair Service.

Proposal Item #1: **The recommendation is for the lowest responsive and responsible bidder.**

Source of Funding: The Vice-President of Business Operation/CFO of Essex County College has determined and certified in writing that the following funds are available for this purpose:

<u>Department</u>	<u>Type of Funds</u>	<u>Account</u>	<u>\$Amount</u>
Facilities Management	Operating	10-7252-7620	\$90,246.00

Resolution: The Board of Trustees of Essex County College approves the award of a contract in the total amount **\$90,246.00** to **McCloskey Mechanical Contractors, Inc.**, 445 Lower Landing Road, Blackwood, New Jersey, 08012 for Roof-Top HVAC Units Repair Service.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Anthony E. Munroe, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 21, 2019	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Purchases over \$35,300.00 – Optimum Lightpath
Contact:	Mohamed Seddiki / Executive Dean / CIO of Admin. & Learning Tech.
Meeting Date:	May 21, 2019
Agenda Item No.:	3-1.2/5-2019
Resolution Authorizing the Award of a Three-Year Contract for Maintenance Agreement	

WHEREAS, Essex County College has a need to approve a three-year contract in the total amount of **\$158,508.00** to **Optimum Lightpath**, 200 Jericho Quadrangle, Jericho, New York, 11753 for Telecommunications Phone Solutions for the period of July 1, 2019 to June 30, 2022, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(19) Providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and systems development of the hardware; and

WHEREAS, The County College Contracts Law (N.J.S.A.18A:64A of NJ statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq., and the provisions of N.J.S.A.19:44A-20, 4 et seq.; and

WHEREAS, The Vice-President of Business Operation/CFO of Essex County College has determined and certified in writing that the funds are available for this purpose,

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to approve a three-year contract in the total amount of **\$158,508.00** for Telecommunications Phone Solutions to **Optimum Lightpath**, 200 Jericho Quadrangle, Jericho, New York 11753 for the period of July 1, 2019 to June 30, 2022;

<u>Description</u>	<u>FY 19-20</u>	<u>FY 20-21</u>	<u>FY 21-22</u>
Internet Voice Bundle	\$13,800.00	\$13,800.00	\$13,800.00
Internet 1GB (upgrade)	\$12,000.00	\$12,000.00	\$12,000.00
Internet 2GB (add)	\$25,800.00	\$25,800.00	\$25,800.00
<u>Universal Service Charge</u>	<u>\$ 1,236.00</u>	<u>\$ 1,236.00</u>	<u>\$ 1,236.00</u>
Total	\$52,836.00	\$52,836.00	\$52,836.00

2. This contract is awarded without public bidding in accordance with the provisions of the County College Contracts Law 18A:64A-25.5.a(19);
3. Specific line item against which this contract is to be charged as follows:
10-1751-7401 Operating Expense
FY 2019/2020

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Anthony E. Munroe, President	
BOARD APPROVAL DATE May 21, 2019	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Purchases over \$35,300.00 – Blackboard, Inc.
Contact:	Mohamed Seddiki / Executive Dean / CIO of Admin. & Learning Tech.
Meeting Date:	May 21, 2019
Agenda Item No.:	3-1.3/5-2019
Resolution Authorizing the Award of a Three-Year Contract for Learning Management System License Agreement	

WHEREAS, Essex County College has a need to approve a three-year contract in the total amount of **\$108,000.00** to **Blackboard, Inc. DBA: Moodlerooms, Inc.**, 3815 Crossing Parkway, Suite 200, Indianapolis, Indiana 46240 for Learning Management System (LMS) license agreement for the period of July 1, 2019 to June 30, 2022, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(19) Providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and systems development of the hardware; and

WHEREAS, The County College Contracts Law (N.J.S.A.18A:64A of NJ statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq., and the provisions of N.J.S.A.19:44A-20, 4 et seq.; and

WHEREAS, The Vice-President of Business Operation/CFO of Essex County College has determined and certified in writing that the funds are available for this purpose,

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to approve a three-year contract in the total amount of **\$108,000.00** for Learning Management System license agreement to **Blackboard, Inc. DBA: Moodlerooms, Inc.**, 3815 Crossing Parkway, Suite 200, Indianapolis, Indiana 46240 for the period of July 1, 2019 to June 30, 2022;

<u>Description</u>	<u>FY 19-20</u>	<u>FY 20-21</u>	<u>FY 21-22</u>
LSM Platform 400 GB Storage	\$36,000.00	\$36,000.00	\$36,000.00

2. This contract is awarded without public bidding in accordance with the provisions of the County College Contracts Law 18A:64A-25.5.a(19);
3. Specific line item against which this contract is to be charged as follows:
10-0203-7511 Operating Expense
FY 2019/2020

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Anthony E. Munroe, President	
BOARD APPROVAL DATE May 21, 2019	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Maintenance Agreement – Oracle America, Inc.
Contact:	Mohamed Seddiki / Executive Dean / CIO of Admin. & Learning Tech.
Meeting Date:	May 21, 2019
Agenda Item No.:	3-1.4/5-2019
	Resolution Authorizing the Award of a Contract for Software License, Maintenance & Support Renewal

WHEREAS, Essex County College has a need to renew software license, maintenance, and support agreement in the amount of **\$68,983.57** to **Oracle America, Inc.**, P.O. Box 203448, Dallas, Texas 75320 for the period of June 30, 2019 to June 29, 2020, in which contracts for Educational Supplies are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(19), Providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and systems development of the hardware; and

WHEREAS, The County College Contracts Law (N.J.S.A.18A:64A of NJ statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq., and the provisions of N.J.S.A.19:44A-20, 4 et seq.; and

WHEREAS, The Vice-President of Business Operation/CFO of Essex County College has determined and certified in writing that the funds are available for this purpose;

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to approve a contract in the amount of **\$68,983.57** for Software License, Maintenance & Support Renewal to **Oracle America, Inc.**, PO Box 203448, Dallas, Texas 75320 for the period of June 30, 2019 to June 29, 2020;
2. This contract is awarded without public bidding in accordance with the provisions of the County College Contracts Law 18A:64A-25.5.a(19).
3. Specific line item against which these contracts are to be charged as follows:
10-1723-7620 Operating Expense
FY 2019/2020

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Anthony E. Munroe, President	
BOARD APPROVAL DATE May 21, 2019	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Professional Services – Ellucian
Contact:	Mohamed Seddiki / Executive Dean / CIO of Admin. & Learning Tech.
Meeting Date:	May 21, 2019
Agenda Item No.:	3-1.5/5-2019
Resolution Authorizing the Award for Banner 9 Management & Professional Services	

WHEREAS, Essex County College has a need to approve a contract in the total amount of **\$24,871.00** to **Ellucian**, 14083 Collections Center Drive, Chicago, Illinois 60693 for Banner 9 management and professional services, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(2) Extraordinary unspecifiable services and products which cannot reasonably be described by written specifications, subject however, to procedures consistent with open public bidding whenever possible, and N.J.S.A.18A:64A-25.5.a(19) Providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and systems development of the hardware; and

WHEREAS, The County College Contracts Law (N.J.S.A.18A:64A of NJ statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq., and the provisions of N.J.S.A.19:44A-20, 4 et seq.; and

WHEREAS, The Vice-President of Business Operation/CFO of Essex County College has determined and certified in writing that the funds are available for this purpose,

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to approve a contract in the total amount of **\$24,871.00** for Banner 9 management and professional services to **Ellucian**, 14083 Collections Center Drive, Chicago, Illinois 60693;

<u>Description</u>	<u>Total Cost</u>
Banner 9 Self-Service Deployment Production	\$21,692.00
Project Management Services	\$ 3,179.00

2. This contract is awarded without public bidding in accordance with the provisions of the County College Contracts Law 18A:64A-25.5.a(1) and 18A:64A-25.5.a(19);
3. Specific line item against which these contracts are to be charged are as follow:
10-1723-7180 Operating Expense
FY 2019/2020

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Anthony E. Munroe, President	
BOARD APPROVAL DATE May 21, 2019	



EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Anthony E. Munroe, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 21, 2019	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Emergency Repairs
Contact:	Mohamed Seddiki / Executive Dean / CIO of Admin. & Learning Tech.
Meeting Date:	May 21, 2019
Agenda Item No.:	3-1.6/5-2019
Resolution Authorizing a Payment for Emergency of Water Contamination	

WHEREAS, Essex County College has a need to approve a payment in the amount of **\$2,350.00** to **TGE, LLC**, 547 River Road, Edgewater, New Jersey 07020 for emergency services to mitigate health risks to the college community in response to a drinking water violation notice distributed by the Newark Water System agency of the City of Newark on 1/11/2019, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.6(a), A written requisition for the performance of such work or the furnishing of materials or supplies, certified by the employee in charge of the building, facility or equipment where the emergency occurred, is filed with the contracting agent or his deputy in charge, describing the nature of the emergency, the time of its occurrence, being satisfied that the emergency exists, is hereby authorized to award a contract for said work, materials or supplies; and

WHEREAS, On February 26, 2019 (3-1.15), the Board of Trustees awarded a contract in the amount of \$11,875.00 to TGE, LLC.

WHEREAS, The County College Contracts Law (N.J.S.A.18A:64A of NJ statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq., and the provisions of N.J.S.A.19:44A-20, 4 et seq.; and

WHEREAS, The Vice-President of Business Operation/CFO of Essex County College has determined and certified in writing that the funds are available for this purpose,

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to approve a payment in the amount of \$2,350.00 for emergency services to mitigate health risks to the college community in response to a drinking water violation notice distributed by the Newark Water System agency of the City of Newark on 1/11/2019 to **TGE, LLC**, 547 River Road, Edgewater, New Jersey 07020;
2. This contract is awarded without public bidding in accordance with the provisions of the County College Contracts Law 18A:64A-25.6(a);
3. Specific line item against which this contract is to be charged is as follows:
10-1701-7761 Operating Expense
FY 2018/2019

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Anthony E. Munroe, President	
BOARD APPROVAL DATE May 21, 2019	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Purchases over \$35,300.00 – Strategic Planning Online (SPOL)
Contact:	John Runfeldt / Executive Director, Institutional Effectiveness, Planning & Assessment
Meeting Date:	May 21, 2019
Agenda Item No.:	3-1.7/5-2019
	Resolution Authorizing the Award of a five-year Contract for an Assessment Software Platform

WHEREAS, Essex County College has a need to approve a five-year contract in the total amount of **\$170,500.00** to **Strategic Planning Online (SPOL)**, 5411 N University Avenue, Coral Springs, Florida 33067 for an Assessment Software Platform to provide an electronic evidence repository needed to efficiently archive and report assessment activity, campus-wide in order to satisfy accreditation standards with the Middle States Commission on Higher Education (MSCHE) for the period of March 31, 2019 to March 31, 2024, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(19) Providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and systems development of the hardware; and

WHEREAS, The County College Contracts Law (N.J.S.A.18A:64A of NJ statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection; and

WHEREAS, Essex County College wishes to award a said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, The Vice-President of Business Operation/CFO of Essex County College has determined and certified in writing that the funds are available for this purpose, and Legal Department reviewed and approved contract documents,

NOW, THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to enter into and execute an agreement with **Strategic Planning Online (SPOL)**, 5411 N University Avenue, Coral Springs, Florida 33067 in the total amount of **\$170,500.00**. First Initial Payment in the amount of \$50,500.00 and the remaining four years in the amount of \$30,000.00 per year for an Assessment Software Platform for the period of March 31, 2019 through March 31, 2024;
2. The start date on the five-year contract is dated March 31, 2019 to avoid price increase by the vendor and lock into a lower price point for the duration of the contract;
3. This contract is awarded without public bidding in accordance with the provisions of the County College Contracts Law 18A:64A-25.5.a(19);
4. This contract is being awarded “Non Fair and Open”
5. Specific line item against which this contract is to be charged as follows:
10-0219-7511 Operating Expense FY 2018/2019

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Anthony E. Munroe, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 21, 2019	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Purchases over \$35,300.00 – Leepfrog Technologies, Inc.
Contact:	Jeffrey Lee / Vice President Academic Affairs
Meeting Date:	May 21, 2019
Agenda Item No.:	3-1.8/5-2019
Resolution Authorizing the Award of a Contract for Catalog Management Solution	

WHEREAS, Essex County College has a need to approve a contract in the total amount of **\$89,820.00** to **Leepfrog Technologies, Inc.**, 2451 Oakdale Blvd., Suite 100, Coralville, Iowa 52241 for catalog management solution designed for intuitive editing, manageable workflows, and on demand publishing to web, mobile, tablet, and print PDF platforms for the period of June 1, 2019 to May 31, 2022, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(19) Providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and systems development of the hardware; and

WHEREAS, The County College Contracts Law (N.J.S.A.18A:64A of NJ statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection; and

WHEREAS, Essex County College wishes to award a said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq., and the provisions of N.J.S.A.19:44A-20, 4 et seq.; and

WHEREAS, The Vice-President of Business Operation/CFO of Essex County College has determined and certified in writing that the funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to approve a contract in the total amount of **\$89,820.00** for catalog management solution designed for intuitive editing, manageable workflows and on demand publishing to web, mobile, tablet, and print PDF platforms to **Leepfrog Technologies, Inc.**, 2451 Oakdale Blvd., Suite 100, Coralville, Iowa 52241 for the period of June 1, 2019 to May 31, 2022;

<u>Description</u>	<u>\$ Amount</u>
Implementation Cost	\$55,980.00
1 st Year Ongoing Support Service	\$11,000.00
2 nd Year Ongoing Support Service	\$11,000.00
3 rd Year Ongoing Support Service	\$11,000.00

2. This contract is awarded without public bidding in accordance with the provisions of the County College Contracts Law 18A:64A-25.5.a(19);
3. Specific line item against which this contract is to be charged as follows:
10-0203-7511 Operating Expense
FY 2019/2022

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Anthony E. Munroe, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 21, 2019	



**BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

Subject:	Finance: Allied Oil Supply
Contact:	Jeff Shapiro / Director of Facilities Management and Planning
Meeting Date:	May 21, 2019
Agenda Item No.:	3-1.9/5-2019
Resolution Authorizing the Award of a Purchase for 93 Octane Unleaded Gasoline & Diesel Fuel	

WHEREAS, Essex County College has a need to approve a purchase in the total amount of **\$25,000.00** to **Allied Oil Company**, P.O. Box 392, Manville, New Jersey 08835 for the purchase of Gasoline for the period of July 1, 2019 to June 30, 2020, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.9.(a) Any advertising therefor, many purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property, State Contract Number A-82770; and

WHEREAS, The County College Contracts Law (N.J.S.A.18A:64A of NJ statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq., and the provisions of N.J.S.A.19:44A-20, 4 et seq.; and

WHEREAS, The Vice-President of Business Operation/CFO of Essex County College has determined and certified in writing that the funds are available for this purpose,

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to approve a purchase in the total amount of **\$25,000.00** for the purchase of Gasoline for the period of July 1, 2019 to June 30, 2020 to **Allied Oil Company**, P.O. Box 392, Manville, New Jersey 08835;
2. Allied Oil Company is the authorized vendor to supply gasoline under the State of New Jersey Contract # A-82770;
3. This contract is awarded without public bidding in accordance with the provisions of the County College Contracts Law 18A:64A-25.9.(a);
4. Specific line item against which this contract is to be charged as follows:
10-7501-7501G Operating Expense
FY 2019/2020

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Anthony E. Munroe, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 21, 2019	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Grainger, Inc.
Contact:	Jeff Shapiro / Director of Facilities Management and Planning
Meeting Date:	May 21, 2019
Agenda Item No.:	3-1.10/5-2019
Resolution Authorizing the Award of a Blanket Order for Miscellaneous Items for the Physical Plant	

WHEREAS, Essex County College has a need to approve a blanket order in the total amount not to exceed **\$25,000.00** to **Grainger, Inc.**, Dept. 521-825593056, Palatine, Illinois 60038 for the purchase of industrial and miscellaneous/disposable supplies for the Physical Plant for the period of July 1, 2019 to June 30, 2020, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.9.(a) Any advertising therefor, many purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property. Grainger, Inc. (CNR01248) is the authorized vendor for the E&I Cooperative Services Contract; and

WHEREAS, The County College Contracts Law (N.J.S.A.18A:64A of NJ statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq., and the provisions of N.J.S.A.19:44A-20, 4 et seq.; and

WHEREAS, The Vice-President of Business Operation/CFO of Essex County College has determined and certified in writing that the funds are available for this purpose,

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to approve a blanket order in the total amount not to exceed **\$25,000.00** for the purchase of industrial and miscellaneous/disposable supplies for the Physical Plant for the period of July 1, 2019 to June 30, 2020 to **Grainger, Inc.**, Dept. 521-825593056, Palatine, Illinois 60038;
2. This contract is awarded without public bidding as a purchase through the State of NJ Division of Purchase and Property in accordance with the provisions of the County College Contracts Law 18A:64A-25.9.(a);
3. Specific line item against which this contract is to be charged as follows:
10-7351-7501 Operating Expense
FY 2019/2020

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Anthony E. Munroe, President	
BOARD APPROVAL DATE May 21, 2019	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Maintenance Agreement – Mark Andy, Inc.
Contact:	Nadiyah Samad / Director of Auxiliary Services
Meeting Date:	May 21, 2019
Agenda Item No.:	3-1.11/5-2019
Resolution Authorizing the Award of a Contract for Preventive Maintenance	

WHEREAS, Essex County College has a need to approve a contract in the total amount of **\$25,913.75** to **Mark Andy, Inc.**, 7561 Solutions Center, Chicago, IL 60677 for preventive maintenance agreement for printing equipment located in the Print Shop for the period of July 1, 2019 to June 30, 2020, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(9) Equipment repair service if in the nature of an extraordinary unspecifiable service and necessary parts furnished in connection with such services; and

WHEREAS, The County College Contracts Law (N.J.S.A.18A:64A of NJ statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq., and the provisions of N.J.S.A.19:44A-20, 4 et seq.; and

WHEREAS, The Vice-President of Business Operation/CFO of Essex County College has determined and certified in writing that the funds are available for this purpose,

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to approve a contract in the total amount of **\$25,913.75** for preventive maintenance agreement for printing equipment located in the Print Shop for the period of July 1, 2019 to June 30, 2020 to **Mark Andy, Inc.**, 7561 Solutions Center, Chicago, IL 60677;

<u>Description</u>	<u>Serial #</u>	<u>\$Amount</u>
Two Color Press Model 9985	9186	\$4,692.00
Offset Press Model 9910XCS	70802	\$3,360.00
Digital Thermal Platemaker Autoload Vector FL52AL	48-602	\$9,516.00
Scanmaster	W6436B00536	\$ 864.00
Offset Press Model 9910XCD	80349	\$3,360.00
Offset Press Model 9982CR	4400	\$3,360.00
Envelope Feeder Model 1200	10091017	\$ 761.75

2. This contract is awarded without public bidding in accordance with the provisions of the County College Contracts Law 18A:64A-25.5.a(9);
3. Specific line item against which this contract is to be charged as follows:
10-1765-7620 Operating Expense FY 2019/2020

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Anthony E. Munroe, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 21, 2019	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Purchases over \$35,300.00 – TGE, LLC
Contact:	Mohamed Seddiki/ Executive Dean/ CIO of Admin. & Learning Tech.
Meeting Date:	May 21, 2019
Agenda Item No.:	3-1.12/5-2019
Resolution Authorizing the Award of a Construction Bid for the New Student Welcome Center	

Recommendation: It is recommended that the Board of Trustees approves the award of a contract in the amount of **\$139,000.00** to **TGE, LLC**, 547 River Road, Edgewater, New Jersey 07020 for New Student Welcome Center at the Newark campus.

Bid #8021 was advertised in The Star Ledger on April 2 through April 11, 2019. There were eight (8) bids solicited. One (1) response was received, opened, and publicly read on May 2, 2019.

The Architectural/Engineering firm, Arcari + Iovino Architects reviewed all submitted bids and offered a letter of recommendation for **TGE, LLC** (see attached).

Nature of Proposal: Essex County College – New Student Welcome Center

Proposal Item #1: **The recommendation is for the lowest responsive and responsible bidder.**

Source of Funding: The Vice-President of Business Operation/CFO of Essex County College has determined and certified in writing that the following funds are available for this purpose. This action is funded by Chapter XII ordinance 0-2018-00008:

<u>Campus</u>	<u>Account #</u>	<u>\$Amount</u>
Newark	901808-3107-7951	\$139,000.00

Resolution: The Board of Trustees of Essex County College approves the award of a contract in the amount of **\$139,000.00** to **TGE, LLC**, 547 River Road, Edgewater, New Jersey 07020 for New Student Welcome Center at the Newark campus. The approval is contingent on the contractor obtaining DPMC Classification through the State of NJ.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Anthony E. Munroe, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 21, 2019	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Purchases over \$35,300.00 – Longo Electrical Mechanical, Inc.
Contact:	Jeff Shapiro / Director of Facilities Management & Planning
Meeting Date:	May 21, 2019
Agenda Item No.:	3-1.13 /5-2019
Resolution Authorizing an Additional Payment for Emergency Services rendered due to Fire Damage on June 12, 2016	

WHEREAS, Essex County College has a need to approve an additional payment in the amount of **\$135,177.00** to **Longo Electrical Mechanical, Inc.**, 1 Harry Shupe Boulevard, Wharton, New Jersey 07885 for emergency services rendered due to the unforeseen event that occurred on June 12, 2016, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.6(a) A written requisition for the performance of such work or the furnishing of materials or supplies, certified by the employee in charge of the building, facility or equipment where the emergency occurred, is filed with the contracting agent or his deputy in charge, describing the nature of the emergency, the time of its occurrence, being satisfied that the emergency exists, is hereby authorized to award a contract for said work, materials or supplies; and

WHEREAS, On September 20, 2016, (3-2.3/9-2016), May 16, 2017 (3-1.1/5-2017), August 22, 2018 (3-1.13/8-2018), and March 19, 2019 (3-1.12/3-2019) the Board of Trustees awarded a contract in the amount of \$181,845.04, \$137,645.00, \$12,209.00, and \$60,000.00 respectively to Longo Electrical-Mechanical, Inc.; and

WHEREAS, The insurance carrier Philadelphia Indemnity Insurance Company has authorized and approved all of these expenses and full payment has been received, and copy of the statement of loss is attached, and

WHEREAS, The County College Contracts Law (N.J.S.A.18A:64A of NJ statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, The Vice-President of Business Operation/CFO of Essex County College has determined and certified in writing that the funds are available for this purpose,

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees is hereby authorized and directed to approve an additional payment to **Longo Electrical Mechanical, Inc.**, 1 Harry Shupe Boulevard, Wharton, New Jersey 07885 for emergency services rendered due to the unforeseen event that occurred on June 12, 2016 in the amount of **\$135,177.00**;
2. These contracts are awarded without public bidding in accordance with the provisions of the County College Contracts Law 18A:64A-25.6(a);
3. Specific line item against which this contract is to be charged is as follows:
10-1851-7711 Operating Expense
FY 2018/2019

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Anthony E. Munroe, President	
BOARD APPROVAL DATE May 21, 2019	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Finance: Letter of Intent CulinArt Group, Inc.
Contact:	Julio Izquierdo, Vice President of Business Operations/Chief Financial Officer
Meeting Date:	May 21, 2019
Agenda Item No.:	3-2.1/5-2019

WHEREAS, Essex County College (“College”) currently maintains a cafeteria and dining area; and

WHEREAS, the College intends to select CulinArt Group, Inc. (“CulinArt”) to manage its dining services program and the parties are engaged in negotiations regarding the provision of dining services by CulinArt to College in exchange for CulinArt’s payment of commissions to College; and

WHEREAS, CulinArt intends to commit to College a pre-opening expenses and a signing bonus in a total sum not to exceed \$185,000; and

WHEREAS, the College wishes to memorialize the parties’ intent to enter in to a Master Services Agreement setting forth the parties’ expectations in the time until such Master Services Agreement is fully executed, and such Agreement is intended not to exceed a term of eight years;

NOW THEREFORE, BE IT RESOLVED: by the Board of Trustees of Essex County College as follows:

1. The Letter of Intent memorializing the understanding between the College and CulinArt to provide dining services at Essex County College is hereby authorized and approved.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Anthony E. Munroe, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 21, 2019	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Sujatha Ramakrishnan
Contact:	Yvette Henry, Director - Human Resources
Meeting Date:	May 21, 2019
Agenda Item No.:	4-1/5-2019

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Sujatha Ramakrishnan, to the academic rank of Assistant Professor, in the academic discipline of Biology, for the Biology, Chemistry and Physics Division, for the period September 3, 2019 through August 31, 2020. The recommended annual salary for the position is \$60,280.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of five (5) applications were reviewed and three (3) applicants were selected to be interviewed. Sujatha Ramakrishnan is the recommended candidate.

**DEGREE/CERTIFICATION QUALIFICATIONS
(MASTER’S DEGREE REQUIRED PLUS 15 POST GRADUATE CREDITS):**

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
• 28 post graduate credits		American College of Education Indianapolis, IN	Leadership
• Master of Science	2003	Purdue University West Lafayette, IN	Biological Sciences
• Bachelor of Science	1995	Osmania University India	Science

FISCAL NOTES: The recommended salary of \$60,280 is included in the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Sujatha Ramakrishnan, at the annual salary of \$60,280, to the academic rank of Assistant Professor, in the academic discipline of Biology, for the Biology, Chemistry and Physics Division, for the period September 3, 2019 through August 31, 2020.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Anthony E. Munroe, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 21, 2019	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Lori York
Contact:	Yvette Henry, Director - Human Resources
Meeting Date:	May 21, 2019
Agenda Item No.:	4-2/5-2019

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Lori York, to the academic rank of Assistant Professor, in the academic discipline of Nursing, for the Nursing Department, for the period August 5, 2019 through August 31, 2020. The recommended annual salary for the position is \$74,951.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of four (4) applications were reviewed and two (2) applicants were selected to be interviewed. Lori York is the recommended candidate.

**DEGREE/CERTIFICATION QUALIFICATIONS
(MASTER’S DEGREE REQUIRED PLUS 15 POST GRADUATE CREDITS):**

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
• 42 post graduate credits		Rutgers University Newark, NJ	Nursing
• Master of Science	2017	University of Phoenix Phoenix, AZ	Nursing Education
• Bachelor of Science	2011	University of Phoenix Phoenix, AZ	Nursing
• Associate in Applied Science	1993	Essex County College Newark, NJ	Nursing

FISCAL NOTES: The recommended salary of \$74,951 is included in the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Lori York, at the annual salary of \$74,951, to the academic rank of Assistant Professor, in the academic discipline of Nursing, for the Nursing Department, for the period August 5, 2019 through August 31, 2020.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Anthony E. Munroe, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 21, 2019	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Catherine Manza
Contact:	Yvette Henry, Director - Human Resources
Meeting Date:	May 21, 2019
Agenda Item No.:	4-3/5-2019

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Catherine Manza, to the academic rank of Lecturer B (skills training), in the academic discipline of Nursing, for the Nursing Department, for the period August 5, 2019 through August 31, 2020. The recommended annual salary for the position is \$62,716.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of four (4) applications were reviewed and two (2) applicants were selected to be interviewed. Catherine Manza is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (BACHELOR’S DEGREE REQUIRED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
• Master of Science	2019	New Jersey City University Jersey City, NJ	Nursing
• Bachelor of Science	2015	New Jersey City University Jersey City, NJ	Nursing
• Associate in Applied Science	2014	Essex County College Newark, NJ	Nursing

FISCAL NOTES: The recommended salary of \$62,716 is included in the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Catherine Manza, at the annual salary of \$62,716, to the academic rank of Lecturer B (skills training), in the academic discipline of Nursing, for the Nursing Department, for the period August 5, 2019 through August 31, 2020.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Anthony E. Munroe, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 21, 2019	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Sabbatical Leave, Aneliia Chaterjee
Contact:	Jeffery Lee, Vice President of Academic Affairs / Chief Academic Officer
Meeting Date:	May 21, 2019
Agenda Item No.:	4-4/5-2019

RECOMMENDATION: It is recommended that the Board of Trustees approve the sabbatical leave of Aneliia Chaterjee, Librarian, with academic rank of Assistant Professor, in the discipline of Library Science, for the Martin Luther King Jr. Library, for the period November 1, 2019 through January 31, 2020. The recommended annual salary for the position is \$67,886.

BACKGROUND AND RATIONALE: Aneliia Chatterjee has requested a sabbatical leave to complete her doctoral research.

DEGREE/CERTIFICATION QUALIFICATIONS (MASTER’S DEGREE REQUIRED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
• Master of Science	2006	Pratt Institute Brooklyn, NY	Library and Information Sciences
• Master of Science	1996	Sofia University Bulgaria	Library and Information Sciences
• Bachelor of Arts	1996	Sofia University Bulgaria	Library and Information Sciences

FISCAL NOTES: The recommended salary of \$67,886 is included in the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the sabbatical leave of Aneliia Chaterjee, at the annual salary of \$67,886, Librarian, with academic rank of Assistant Professor, in the discipline of Library Science, for the Martin Luther King Jr. Library, for the period November 1, 2019 through January 31, 2020.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Anthony E. Munroe, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 21, 2019	



**BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

Subject:	Personnel: Resignation
Contact:	Yvette Henry, Director – Human Resources
Meeting Date:	May 21, 2019
Agenda Item No.:	4-5/5-2019

RECOMMENDATION: It is recommended that the Board of Trustees accept the resignation of the individual(s) listed, effective on the date indicated:

<u>Name</u>	<u>Title</u> <u>Department</u>	<u>Unit</u>	<u>Hire Date</u>	<u>Effective Date</u>
Marva Mack	Associate Dean Pre-College Readiness Programs and Initiatives	Administrative	01/02/2003	05/14/2019

FISCAL NOTES: The impact of this recommendation is undetermined at this time.

RESOLUTION: The Board of Trustees of Essex County College accepts the resignation of the individual(s) listed, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Anthony E. Munroe, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 21, 2019	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Ratify Acceptance of Funds: NJ Department of Children and Families
Contact:	Dr. Elvira Vieira, Dean, Community, Continuing Education and Workforce Development
Meeting Date:	May 21, 2019
Agenda Item No.:	7-1.1/5-2019

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College ratify the Executive Committee of the Board’s acceptance of funding from the State of New Jersey, Department of Children and Families (DCF) in the amount of \$91,971 to provide parenting skills training to be offered by the Community, Continuing Education and Workforce Development Area for fiscal year 2020.

BACKGROUND AND RATIONALE: The Parenting Skills Training Program provides information and training that help to prevent child abuse and to establish strong family bonds. It promotes learning about family values, child development, anger management, methods of discipline and effects of family violence for clients referred by the Department of Children and Families.

FISCAL NOTES: Community, Continuing and Workforce Development will utilize these funds to provide parenting skills training and formal observation of parent and child interaction for the State of New Jersey Department of Children and Families. The costs associated with the program are funded by the grant.

RESOLUTION: The Board of Trustees of Essex County College ratifies the Executive Committee of the Board’s acceptance of funding from the State of New Jersey, Department of Children and Families (DCF) in the amount of \$91,971 to provide parenting skills training to be offered by the Community, Continuing Education and Workforce Development Area for fiscal year 2020.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Anthony E. Munroe, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 21, 2019	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Ratify Joint Admissions Agreement: Kean University
Contact:	Dr. Jill Stein, Dean of STEM & Health Sciences
Meeting Date:	May 21, 2019
Agenda Item No.:	7-1.2/5-2019

RECOMMENDATION: It is recommended that the Board of Trustees ratify the Executive Committee of the Board’s approval of a Joint Admissions Agreement between Essex County College (ECC) and Kean University for students with an Associates in Nursing to transfer seamlessly to the Kean University Bachelor of Science in Nursing program.

BACKGROUND AND RATIONALE: This agreement is designed to strengthen the academic and student support partnership between the two institutions. This non-exclusive Agreement seeks to improve student access across the two higher education sectors and to provide priority transfer opportunities for qualified students enrolled at Essex County College.

FISCAL NOTES: The costs of this program are comprehended within the College’s operating budget.

RESOLUTION: The Board of Trustees of Essex County College ratifies the Executive Committee of the Board’s approval of the Joint Admissions Agreement between Essex County College (ECC) and Kean University for the students with an Associates in Nursing to transfer seamlessly to the Kean Bachelor of Science in Nursing program.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Anthony E. Munroe, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 21, 2019	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Resolution of Appreciation for a Congressional Record Acknowledgement
Contact:	Dr. Anthony E. Munroe, President
Meeting Date:	May 21, 2019
Agenda Item No.:	7-3.1/5-2019

RESOLUTION OF APPRECIATION FOR A CONGRESSIONAL RECORD ACKNOWLEDGEMENT

WHEREAS, The Honorable Donald M. Payne Jr., is the U.S. Representative for New Jersey’s 10th Congressional District and has served in that capacity since 2012; and,

WHEREAS, Essex County College is seated in Essex County, one of the municipalities represented by Congressman Payne; and,

WHEREAS, Essex County College, was established in Essex County in 1966 and opened its doors in September 1968; and,

WHEREAS, The College since September 2018 has celebrated 50 years of service to students and community; and,

WHEREAS, Congressman Payne is a proponent for education as evidenced in his statement: “Education is the most important economic investment we can make now and for future generations, and I will fight to improve and expand access to quality, affordable education from cradle to career.”; and,

WHEREAS, Congressman Payne saw fit to acknowledge the Golden Anniversary of Essex County College by submitting an article, published in the Congressional Record of the 116th Congress, First Session, in Washington DC on Wednesday May 1, 2019.

NOW THEREFORE, BE IT RESOLVED, on behalf of students, employees and the administration of Essex County College, that the Board of Trustees accepts the commendation and extends sincere appreciation and thanks to the Honorable Donald M. Payne, Jr. for his submittal to the Congressional Record in honor of Essex County College’s 50th Anniversary; and

BE IT FURTHER RESOLVED THAT the plaque designating the distinction of being published in the Congressional Record be prominently displayed for all to appreciate.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Anthony E. Munroe, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 21, 2019	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Expression of Appreciation for a 50 th Anniversary Resolution
Contact:	Dr. Anthony E. Munroe, President
Meeting Date:	May 21, 2019
Agenda Item No.:	7-3.2/5-2019

EXPRESSION OF APPRECIATION FOR A 50th ANNIVERSARY RESOLUTION

WHEREAS, The Essex County Board of Chosen Freeholders is the governing body of the County of Essex New Jersey; and,

WHEREAS, The Board of Chosen Freeholders of the County of Essex, by Resolution No. 25261, adopted May 12, 1966, established a County College for the County of Essex; and,

WHEREAS, Essex County College opened its doors at 31 Clinton Street, Newark, New Jersey in September 1968 and has proudly served citizens of Essex County, and beyond, by providing quality and affordable access to education and workforce development; and,

WHEREAS, The Essex County College Board of Chosen Freeholders has been supportive both as proponents of education and fiscal contributors to the College; and,

WHEREAS, The College celebrates 50 years of service to students and community; and,

WHEREAS, The Essex County Board of Chosen Freeholders acknowledged the Golden Anniversary of Essex County College by preparing and presenting on the 10th of April, 2019, a Resolution, sponsored by acclamation, in recognition of the College's contributions to the constituency it serves;

NOW THEREFORE, BE IT RESOLVED, on behalf of students, employees and the administration of Essex County College, that the Board of Trustees accepts and extends sincere appreciation and thanks to members of the Essex County Board of Chosen Freeholders for the Resolution honoring Essex County College on its 50th Anniversary; and,

BE IT FURTHER RESOLVED THAT the Resolution be prominently displayed on College grounds for all to witness.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Anthony E. Munroe, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 21, 2019	



**BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

Subject:	Expression of Appreciation for a 50 th Anniversary Resolution
Contact:	Dr. Anthony E. Munroe, President
Meeting Date:	May 21, 2019
Agenda Item No.:	7-3.2/5-2019

**EXPRESSION OF APPRECIATION FOR A
50th ANNIVERSARY RESOLUTION**

WHEREAS, The Essex County Board of Chosen Freeholders is the governing body of the County of Essex New Jersey; and,

WHEREAS, The Board of Chosen Freeholders of the County of Essex, by Resolution No. 25261, adopted May 12, 1966, established a County College for the County of Essex; and,

WHEREAS, Essex County College opened its doors at 31 Clinton Street, Newark, New Jersey in September 1968 and has proudly served citizens of Essex County, and beyond, by providing quality and affordable access to education and workforce development; and,

WHEREAS, The Essex County College Board of Chosen Freeholders has been supportive both as proponents of education and fiscal contributors to the College; and,

WHEREAS, The College celebrates 50 years of service to students and community; and,

WHEREAS, The Essex County Board of Chosen Freeholders acknowledged the Golden Anniversary of Essex County College by preparing and presenting on the 10th of April, 2019, a Resolution, sponsored by acclamation, in recognition of the College’s contributions to the constituency it serves;

NOW THEREFORE, BE IT RESOLVED, on behalf of students, employees and the administration of Essex County College, that the Board of Trustees accepts and extends sincere appreciation and thanks to members of the Essex County Board of Chosen Freeholders for the Resolution honoring Essex County College on its 50th Anniversary; and,

BE IT FURTHER RESOLVED THAT the Resolution be prominently displayed on College grounds for all to witness.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Anthony E. Munroe, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 21, 2019	



**BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

Subject:	Expression of Gratitude for a 50 th Anniversary Resolution
Contact:	Dr. Anthony E. Munroe, President
Meeting Date:	May 21, 2019
Agenda Item No.:	7-3.3/5-2019

**EXPRESSION OF GRATITUDE FOR A
50th ANNIVERSARY RESOLUTION**

WHEREAS, The Township of Belleville is one of twenty-two municipalities located in the County of Essex New Jersey; and,

WHEREAS, Essex County College is the Community College established in 1966 to provide public higher education to the constituents of Essex County; and,

WHEREAS, Essex County College opened its doors at 31 Clinton Street, Newark, New Jersey in September 1968 and has proudly served citizens of Essex County, and beyond, by providing quality and affordable access to education and workforce development; and,

WHEREAS, The College celebrates 50 years of service to students and community; and,

WHEREAS, The Municipal Council of Belleville, New Jersey is the governing body of the Township of Belleville, New Jersey; and,

WHEREAS, The Mayor, Township of Belleville Council Members, Clerk and Attorney acknowledged the Golden Anniversary of Essex County College by setting their hand to and presenting on the 16th day of May, 2019, a Resolution, adopted on May 14, 2019 to extend congratulations to President Munroe and the Essex County College Board of Trustees “on the celebration of the College’s fiftieth anniversary of dedication to academic excellence and the success of students”.

NOW THEREFORE, BE IT RESOLVED, on behalf of students, employees and the administration of Essex County College, that the Board of Trustees accepts and extends gratitude to the Municipal Council of Belleville, New Jersey for the Resolution congratulating Essex County College on its 50th Anniversary.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Anthony E. Munroe, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 21, 2019	