

**Essex County College
Board of Trustees
AMENDED PUBLIC MEETING AGENDA**

June 18, 2024 – 4:30 PM

Smith Hall – Main Campus

- I. Call to Order/Roll CallChair M. Bolden
- II. Open Public Meetings Act Announcement.....Mrs. J. Grimes
- III. MinutesMrs. J. Grimes
- IV. CommunicationsMrs. J. Grimes
- V. Public Comments on Agenda Items TBD
- VI. Finance Committee Report..... Mr. J. Zarra

3-1.1/June-2024	Authorize the Award of a Contract for Data Collection Genius Sis, LLC, Miramar, FL College Funded – Operating Expense	Amount not to exceed \$29,500.00
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3-1.2/June-2024	Authorize the Award of a Two-Year Contract for Facility Improvements JM Beauty Construction Michael Anthony Poth Services Stone Gate Associates Russo Contracting E&F Crystal Clear Cleaning Solanos Fence Ferry Carpet Geronimo Electrical Contractors DeSesa Engineering Sky General Construction American Air Filters Imperial Bag & Paper RFS Commercial, Inc. Pro-Surfacing, LLC JM Lawn Sprinklers Systems Chapter 12 Funded – Operating Expense	Amount not to Exceed \$1,000,000.00 per year American Woodcarving, LLC D&B Service Group/Daikin Applied Americas Inc. GMH Associates of America, Inc. Siemens Industry, Inc. Coast Combustion Mechanical Services, Inc. Tri-County Speedy Sewer Drain Service USA General Contractors National Air Filters Serv Co United Sales USA 195 Lafayette LBJ Flooring LLC d/b/a LBJ Interior Solutions LLC
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3-1.3/June-2024	Authorize the Award of a Two-Year Contract for Electrical Supplies and Services <u>Electrical Supplies</u> Jewel Electric, LLC Keer Electrical Supply Co., Inc. Pemberton Electrical Supply Co., LLC. Franklin-Griffith, LLC Greenbrook Electronics College Funded – Operating Expense	Amount not to exceed \$300,000.00 per year <u>Electrical Services</u> Sal Electric Co., Inc. NK Electrical LLC
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3-1.4/June-2024	<p>Authorize the Award of a Two-Year Contract for Maintenance Renewal for Network Infrastructure Equipment</p> <p>Citrix Systems, Inc. Regroup Mass Notification Malwarebytes Corp FS Networks, Inc. ePlus Technology Apple Digicert American Registry Internet-Numbers (ARIN) Dell Insight Public Sector Johnston GP, Inc. New Era Technology ShI Int'l CDW-G, Inc. OculusIT LLC College Funded – Operating Expense</p>	<p>EDUCAUSE BMC Software, Inc. 1st Run Computer Serv. Helix Technology PTS Data Center Informatics dba: Wasp Data443 Risk Mitigation Sinewave, Inc. Square 9 Soft Works Kronos Ellucian Company Touchnet Info Systems Evisions, LLC Oracle America, Inc Thomas Reuters LS2 Investment, Inc</p>	<p>Amount not to Exceed \$4,000,000.00 per year</p>
3-1.5/June-2024	<p>Authorize the Award of Additional Two-Year Blanket Orders for Computer Supplies</p> <p>Dell CDW-G Staples Access NJ HP College Funded – Operating Expense</p>	<p>W.B. Mason Access NJ Stuyvesant Partners Tree House Allied Documents</p>	<p>Amount not to exceed \$1,000,000.00 per year</p>
3-1.6/June-2024	<p>Authorize the Award of Two-Year Blanket Orders for Bio-Chem Lab Supplies/Equipment</p> <p>Carolina Biological School Specialty, LLC VWR International, LLC. Fisher Scientific Co Pocket Nurse Enterprise College Funded - Operating Expenses</p>		<p>Amount not to Exceed \$200,000.00 per year</p>
3-1.7/June-2024	<p>Authorize the Award of an Additional Two-Year Blanket Order for Bus/Train Tickets</p> <p>New Jersey Transit, Newark, NJ Grant Funded – Operating Expense</p>		<p>Amount not to Exceed \$41,600.00</p>
3-1.8/June-2024	<p>Authorize Two-Years of Payments for Membership</p> <p>New Jersey Council of County Colleges, Hamilton, NJ College Funded – Operating Expense</p>		<p>Amount not to Exceed \$90,000.00 per year</p>
3-1.9/June-2024	<p>Authorize the Award of Two-Year Contracts for Testing Materials</p> <p>National Healthcareer Association Assessment Technology Inc. College Board / Accuplacer College Funded – Operating Expense</p>	<p>College Source, Inc. PSI Services, LLC</p>	<p>Amount not to Exceed \$300,000.00 per year</p>

3-1.10/June-2024	Authorize the Award of a Two-Year Contract for Maintenance Agreement Optimum Lightpath, Jericho, NY College Funded – Operating Expense	Total Amount of \$250,000.00
3-1.11/June-2024	Authorize the Award of a Contract for Professional Services Arcari & Iovino Architects, PC, Little Ferry, NJ Chapter XII Funded – Capital Expense	\$130,000.00
3-1.12/June-2024	Authorize the Award to Purchase Furniture for the Newark Campus Commercial Furniture Interiors, Mountainside, NJ Chapter XII Funded – Capital Expense	\$950,000.00
3-1.13/June-2024	Authorize the Award of a Two-Year Blanket Order for Institutional Supplies Amazon.com LLC, New York, NY College Funded – Operating Expense	Amount not to exceed \$40,000.00 per year
3-1.14/June-2024	Authorize the Payment for Insurance Policy IMAC Insurance Agency LLC, Belleville, NJ College Funded – Operating Expense	Total amount not to exceed \$2,000,000.00
3-1.15/June-2024	Authorize the Payment for Legal Services Jackson Lewis P.C., Berkeley Heights, NJ College Funded – Operating Expenses	Amount not to exceed \$40,000.00
3-1.16/June-2024	Authorize the Award of Twenty (20) Blanket Orders for Two-Years for Advertisement Services AAAD, Inc. Local Talk Altice Media Capstar dba: iHeart media Comcast Holding Irving Street Rep. Worral Community Intersection Clear Channel Outdoor Advance Local Holdings Welcome to the Neighborhood N. J. College and Grant Funded – Operating Expense	Positive Community Magazine Screen Vision Media TAP Into Local Motor Vehicle Network The Whitney Publishing El Cambio Caldwell Progress NJ Hills New Jersey Advance Media Ground Truth Amount not to exceed \$500,000.00 per year
3-1.17/June-2024	Authorize the Award of a Two-Year Contract for Medical Services for Students and Employees Ironbound Medical Services, Newark, NJ College Funded – Operating Expense	Amount not to exceed \$150,000.00 per year

3-1.18/June 2024	Authorize the Award of Seven (7) Two-Year Blanket Orders for Library and Student Services NJ Transfer Assessment, Registration and Others Virtual Academic Library Environment (VALE) Turnitin, LLC OCLC Online Computer Library Center Skilitics, LLC NJ Edge.Net, Inc. ABET College Funded – Operating Expense	Amount not to exceed \$500,000.00 per year
3-1.19/June-2024	Authorize the Purchase of Copier Machines RICOH USA, Parsippany, NJ Minor Capital Funded – Operating Expense	Amount not to exceed \$150,000.00
3-1.20/June-2024	Authorize the Award of a Five-Year Contract for the Operation and Management of College Bookstore University Gear Shop LLC, Drexel Hill, PA College Funded – Operating Expense	
3-1.21/June 2024	Authorize the Payment for Class of 2024 Commencement Devils Arena Entertainment LLC, Newark, NJ College Funded – Operating Expense	Amount not to exceed \$21,475.00

VII. Personnel Committee Report.....Ms. B. Robinson

Appointments

4-1/June-2024	Pavi Jalloh, Chief of Staff and President Initiatives Office of the President Effective July 8, 2024 Salary \$97,000.00
4-2/June-2024	Shalia Story, Liaison to The President/Board of Trustees Office of the President Effective July 8, 2024 Salary \$59,000.00
4-3/June-2024	Christine Palamara, Admission Specialist West Essex Campus Effective July 8, 2024 Salary \$45,500.00
4-4/June-2024	Laseanda McLellan Ford, Buyer Purchasing Effective July 8, 2024 Salary \$60,000.00

4-5/June-2024	Hector Rivera, Student Advisor/Mentor Enrollment Management Services Effective July 8, 2024 Salary \$42,000.00
4-6/June-2024	Krysta Steele, Library Coordinator Library West Essex Campus Effective July 8, 2024 Salary \$52,000.00
4-7/June-2024	Samira Scantling, Administrative Assistant Student Life and Activities Effective July 8, 2024 Salary \$36,500.00
4-8/June-2024	Amit Das, Laboratory Technician Mathematics, Engineering, Tech and Computer Science Effective July 8, 2024 Salary \$50,000.00
4-9/June-2024	Henry De Leon Valerio, Library Services Assistant MLK Library Effective July 8, 2024 Salary \$36,400.00
4-10/June-2024	Shania Kirby, Library Services Assistant MLK Library Effective July 8, 2024 Salary \$36,400.00
4-11/June-2024	Amanda Santiago, Telephone Operator Information Technology Effective July 8, 2024 Salary \$32,500.00
4-12/June-2024	Mirian Munoz, Office Assistant Facilities Management Effective July 8, 2024 Salary \$34,000.00
4-13/June-2024	Kain Carlisle, Security Officer Public Safety Effective July 8, 2024 Salary \$31,470.00
4-14/June-2024	Daniel Collins, Security Officer Public Safety Effective July 8, 2024 Salary \$31,470.00

Re-Appointment

4-15/June-2024 Roy Hart, Admission Specialist
Welcome Center
Effective July 1, 2024 through June 30, 2025

Promotions in Academic Rank (Faculty)

4-16/June-2024 Emmanuel Aouad, Associate Professor – Chemistry
Effective September 1, 2024
Salary exclusive of contractual promotional one-time bonus amount, pending new contract ratification.

Samuel Lumbsden, Associate Professor – Bilingual
Effective September 1, 2024
Salary exclusive of contractual promotional one-time bonus amount, pending new contract ratification.

Mamta Vyas, Associate Professor - Mathematics
Effective September 1, 2024
Salary exclusive of contractual promotional one-time bonus amount, pending new contract ratification.

Gervida Constant, Assistant Professor - Nursing
Effective September 1, 2024
Salary exclusive of contractual promotional one-time bonus amount, pending new contract ratification.

Merit Awards

4-17/June-2024 Administrative Confidential
John Runfeldt-IEPA Executive Director
Institutional Effectiveness, Planning and Assessment
Effective July 1, 2024
\$5,000 added to base salary

Administrative
Virginia Flanigan, Director
Child Development Center
Effective July 1, 2024
\$5,000 added to base salary

4-18/June-2024 Professional
Adrienne Morse, Administrative Assistant
Athletics Department
Effective July 1, 2024
\$3,500 added to base salary

Professional
Rita Barragan, Financial Aid Officer
Financial Aid
Effective July 1, 2024
\$3,500 added to base salary

Professional
Edmund Akwei, Assistant Bursar
Bursar's Office
Effective July 1, 2024
\$3,500 added to base salary

Professional
Joseph Ott, Program Coordinator
Student Life & Activities
Effective July 1, 2024
\$3,500 added to base salary

Resignations

4-19/June-2024 Joseph Nitti, Instructor- Mathematics
Mathematics, Engineering Technologies, and Computer Sciences
Effective: May 31, 2024

Victoria Timpanaro, Manager of Production Services
Media Production and Technology
Effective: June 20, 2024

Tayannah Clark, Teacher Assistant
Child Development Center
Effective: May 24, 2024

Phillip Wells-Cobbs, Security Officer
Public Safety
Effective May 30, 2024

Rescind Appointment

4-20/June-2024 Kayleen Marino, Administrative Assistant
Student Life & Activities
Effective May 1, 2024

- VIII. Educational Programs Committee ReportDr. A. Lewis
- 7-1.1/June-2024 Acceptance of Funds: Consolidated Adult Basic Skills and Integrated English Literacy
and Civics Education Grant
- 7-1.2/June-2024 Acceptance of Funds: NJ Department of Children and Families
- 7-1.3/June-2024 Acceptance of Funds: EOF Grant

- 7-1.4/June-2024 Application Submittal: Strengthening Career and Technical Education for the 21st Century Act (Perkins V) Grant Application
- 7-1.5/June 2024 Acceptance of Funds: Strengthening Career and Technical Education for the 21st Century Act (Perkins V) Grant
- 7-1.6/June-2024 Contract for Services: FOCUS
- 7-1.7-June 2024 Joint Admissions Agreement – New Jersey City University

- IX. Site Facilities and Equipment Committee Report..... Rev. Dr. L. Guyton
- X. Policy and Governance Committee Report.....Ms. I. Cruz
- XI. Community Relations Committee Report..... Ms. J. Wright
- XII. Alumni Association Report..... Mr. George Nti
- XIII. Student Government Association Report..... Mr. Mark Anifowose
- XIV. Faculty Association Report..... Prof. J. Alexandre
- XV. President’s Report..... Dr. Augustine Boakye
President
- XVI. New Business TBD
- XVII. Public Comments TBD
- XVIII. Notice of Executive SessionMrs. J. Grimes
- XIX. Adjournment.....Chair M. Bolden

***Public meeting agenda subject to change**

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Genius Sis, LLC Non-SBE/MBE/WBE
Contact:	Dr. Elvira Vieira/ Dean of Community, Continuing Education and Workforce Development
Meeting Date:	June 18, 2024
Agenda Item No.:	3-1.1/June-2024
Resolution Authorizing the Award of a Contract for Data Collection	

WHEREAS, Essex County College needs to approve a one-year contract in the total amount not to exceed **\$29,500.00** to **Non-SBE/MBE/WBE, Genius Sis LLC** 14359 Miramar Parkway, Suite 376, Miramar FL, 33027 for a software designed for continuing education and workforce development program enrollment from June 30, 2024 through June 29, 2025, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(19), Providing goods or services for the use, support, or maintenance of proprietary computer hardware, software peripherals, and systems development of the hardware; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees approves a contract to **Genius Sis LLC** 14359 Miramar Parkway, Suite 376, Miramar FL, 33027 in the total amount of **\$29,500.00** for a software designed for continuing education and workforce development program enrollment from June 30, 2024 through June 29, 2025;
2. The specific line item against which this service is to be charged is as follows:
10-0211-7511-Operating Expense/ Computer Software & Site Licenses
FY 2025

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Facility Improvement Services
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	June 18, 2024
Agenda Item No.:	3-1.2/June-2024
Resolution Authorizing the Award of a Two-Year Contract for Facility Improvements	

WHEREAS, Essex County College needs to approve a contract in the total amount not to exceed **\$1,000,000.00** per year on an as-needed basis to the below companies for facility improvement services, from July 1, 2024, through June 31, 2026 in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.11a(b) A county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement, N.J.S.A.18A:64A-25.10, N.J.S.A.18A:64A-25.11a, N.J.S.A.18A:64A-25.5.a(24) and N.J.S.A.18A:64A-25.3.(a), Purchases, contracts, and agreements not requiring advertising; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

- The Essex County College Board of Trustees hereby approve a contract in the total amount not to exceed **\$1,000,000.00** per year on an as-needed basis to the below companies from July 1, 2024, through June 31, 2026;

<u>Vendor Name</u>	<u>Vendor Category</u>	<u>Vendor Name</u>	<u>Vendor Category</u>
JM Beauty Construction	SBE	JM Lawn Sprinklers Systems	SBE
Michael Anthony Poth Services	SBE	American Woodcarving, LLC	
Stone Gate Associates	SBE	D&B Service Group/Daikin Applied Americas Inc	SBE
Russo Contracting	SBE	GMH Associates of America, Inc.	SBE
E&F Crystal Clear Cleaning	SBE	Siemens Industry, Inc.	SBE
Solano Fence	MBE	Coast Combustion	SBE
Ferry Carpet	SBE	Mechanical Services, Inc	SBE
Geronimo Electrical Contractors	SBE	Tri-County	SBE
DeSesa Engineering	SBE	Speed Sewer Drain Service	SBE
Sky General Construction	SBE	USA General Contractors	SBE
American Air Filters	SBE	National Air Filters Serv Co	SBE
Imperial Bag & Paper	SBE	United Sales USA	SBE
RFS commercial, Inc.	SBE	195 Lafayette	SBE
Pro-Surfacing, LLC	SBE	LBJ Flooring LLC d/b/a LBJ Interior Solutions LLC	SBE

- The specific line item against which this service is to be charged is as follows:
9021A2-3126-7951A Chapter 12
9021A2-3126-7129A Chapter 12
10-7451-7184 Operating Expense/training
FY 2025/2026

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Electrical Supplies & Services
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	June 18, 2024
Agenda Item No.:	3-1.3/June-2024
Resolution Authorizing the Award of a Two-Year Contract for Electrical Supplies and Services	

WHEREAS, Essex County College needs to approve a contract in the total amount not to exceed **\$300,000.00** per year on an as-needed basis to the below-listed companies which will serve to help the departments of the College to request electrical supplies and services from July 1, 2024, through June 30, 2026, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.11a(b) A county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement, N.J.S.A.18A:64A-25.10, N.J.S.A.18A:64A-25.11a, N.J.S.A.18A:64A-25.5.a(24) and N.J.S.A.18A:64A-25.3.(a), Purchases, contracts, and agreements not requiring advertising; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

- The Essex County College Board of Trustees hereby approve a contract in the total amount not to exceed **\$300,000.00** per year on an as-needed basis for electrical supplies and services from July 1, 2024, through June 30, 2026, to the following vendors.

Electrical Supplies

<u>Company Name</u>	<u>Vendor Type</u>	<u>Vendor's Contract</u>
Jewel Electric, LLC.	SBE	State Contract #T0167 / 21-FOOD-01749
Keer Electrical Supply Co., Inc.	SBE	State Contract #T0167 / 21-FOOD-01748
Pemberton Electrical Supply Co., LLC.	SBE	State Contract #T0167 / 21-FOOD-01747
Franklin-Griffith, LLC	SBE	None
Greenbrook Electronics	SBE	None

Electrical Services

<u>Company Name</u>	<u>Vendor Type</u>	<u>Vendor's Contract</u>
Sal Electric Co., Inc.	SBE	None
NK Electrical LLC	SBE	None

- The specific line item against which this service is to be charged is as follows:
10-7101-7501E Operating Expense/ Electrical Supplies
FY 2025/2026

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Maintenance I.T. Solutions
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	June 18, 2024
Agenda Item No.:	3-1.4/June-2024
Resolution Authorizing the Award of a Two-Year Contract for Maintenance Renewal for Network Infrastructure Equipment	

WHEREAS, Essex County College needs to approve a contract in the total amount not to exceed **\$4,000,000.00** per year on an as-needed basis to the below-listed companies which will maintain the network infrastructure equipment, hardware/software licenses, and others from July 1, 2024, through June 30, 2026, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.11a(b) A county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement, N.J.S.A.18A:64A-25.10, N.J.S.A.18A:64A-25.11a, N.J.S.A.18A:64A-25.5.a(24), N.J.S.A.18A:64A-25.5.a(19), and N.J.S.A.18A:64A-25.3.(a), Purchases, contracts, and agreements not requiring advertising; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by Essex County College Board of Trustees as follows:

- The Essex County College Board of Trustees hereby approve a contract in the total amount not to exceed **\$4,000,000.00** per year on an as-needed basis for maintenance of the network infrastructure equipment, hardware/software licenses, and others from July 1, 2024, through June 30, 2026, to the following vendors.

<u>Vendor</u>	<u>Status</u>	<u>Vendor</u>	<u>Vendor Category</u>
Citrix Systems, Inc.	Non-SBE/MBE/WBE	EDUCAUSE	SBE
Regroup Mass Notification	Non-SBE/MBE/WBE	BMC Software, Inc.	SBE
Malwarebytes Corp.	Non-SBE/MBE/WBE	1 st Run Computer Serv.	SBE
F5 Networks, Inc.	Non-SBE/MBE/WBE	Helix Technology	WBE
ePlus Technology	Non-SBE/MBE/WBE	PTS Data Center	SBE
Apple	Non-SBE/MBE/WBE	Informatics dba: Wasp	SBE
Digicert	Non-SBE/MBE/WBE	Data443 Risk Mitigation	SBE
American Registry Internet-Numbers (A.R.I.N)	Non-SBE/MBE/WBE	Sinewave, Inc.	SBE
		Square 9 Soft Works	SBE
<u>Vendor</u>	<u>Vendor Category</u>	<u>Vendor</u>	<u>Vendor Category</u>
Dell	Non-SBE/MBE/WBE	Kronos	Non-SBE/MBE/WBE
Insight Public Sector	Non-SBE/MBE/WBE	Ellucian Company	Non-SBE/MBE/WBE
Johnston GP, Inc.	Non-SBE/MBE/WBE	Touchnet Info Systems	Non-SBE/MBE/WBE
New Era Technology	SBE	Evisions, LLC	SBE
SHI Int'l	WBE	Oracle America, Inc	Non-SBE/MBE/WBE
CDW-G, Inc.	Non-SBE/MBE/WBE	Thomas Reuters	Non-SBE/MBE/WBE
OculusIT LLC	Non-SBE/MBE/WBE	LS2 Investment, Inc	Non-SBE/MBE/WBE

- The specific line item against which this service is to be charged is as follows:
10-1723-7511 Operating Expense/ Computer Software & Site Licenses
FY 2025/2026

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Computer Supplies
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	June 18, 2024
Agenda Item No.:	3-1.5/June-2024
Resolution Authorizing the Award of Additional Two-Year Blanket Orders for Computer Supplies	

WHEREAS, Essex County College needs to approve a contract in the total amount not to exceed **\$1,000,000.00** per year on an as-needed basis to the below-listed companies which will serve to help the departments of the College to request computer supplies/equipment on an as-needed basis from July 1, 2024, through June 30, 2026, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.11a(b) A county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement, N.J.S.A.18A:64A-25.10, N.J.S.A.18A:64A-25.11a, N.J.S.A.18A:64A-25.5.a(24), N.J.S.A.18A:64A-25.5.a(19), and N.J.S.A.18A:64A-25.3.(a), Purchases, contracts, and agreements not requiring advertising; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

- The Essex County College Board of Trustees hereby approve a contract in the total amount not to exceed **\$1,000,000.00** per year on an as-needed basis for computer supplies/equipment from July 1, 2024, through June 30, 2026, to the following vendors.

<u>Company Name</u>	<u>Vendor Category</u>	<u>State of NJ / Co-Ops Contract</u>
Dell	Non-SBE/MBE/WBE	NASPO M0483/19TELE00656
CDW-G	Non-SBE/MBE/WBE	E&I # CNR01439
Staples	Non-SBE/MBE/WBE	E&I # CNR01373
Access NJ	SBE	State Contract #89072
HP	Non-SBE/MBE/WBE	State Contract #M0483
W.B. Mason	Non-SBE/MBE/WBE	State Contract # T0052/Coop
Access NJ	SBE	State Contract #89072
Stuyvesant Partners	SBE	None
Tree House	SBE	None
Allied Documents	SBE	None

- The specific line item against which this service is to be charged is as follows:
10- 1723- 7901 Operating Expense/Office Equipment Expense
FY 2025/2026

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Bio-Chem Lab Supplies/Equipment
Contact:	Denise Williams / Purchasing Director
Meeting Date:	June 18, 2024
Agenda Item No.:	3-1.6/June-2024
Resolution Authorizing the Award of Two-Year Blanket Orders for Bio-Chem Lab Supplies/Equipment	

WHEREAS, Essex County College needs to approve an NJ State Contract, five (5) blanket orders on an as-needed basis in the total amount not to exceed **\$200,000.00** per year to the below-listed companies which will serve to help the Biology Department of the College to request biology, chemistry, physics lab supplies from July 1, 2024 through June 30, 2026, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.11a(b) A county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement, N.J.S.A.18A:64A-25.10, N.J.S.A.18A:64A-25.11a, N.J.S.A.18A:64A-25.5.a(24) and N.J.S.A.18A:64A-25.3.(a), Purchases, contracts, and agreements not requiring advertising; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

- The Essex County College Board of Trustees hereby approve five (5) blanket orders on an as-needed basis in the total amount not to exceed **\$200,000.00** per year for biology, chemistry, and physics lab supplies from July 1, 2024 through June 30, 2026, to the following vendors.

<u>Company Name</u>	<u>Vendor Category</u>	<u>State of NJ / Co-Ops Contract</u>
Carolina Biological	Non-SBE/WBE/MBE	HCESC-CAT-23-04 - #P106265
School Specialty, LLC.	Non-SBE/WBE/MBE	HCESC-CAT-23-04 - #Q-283382
VWR International, LLC.	Non-SBE/WBE/MBE	T-0115 - #17-FLEET-07037
Fisher Scientific Co.	Non-SBE/WBE/MBE	ESCNJ/Coop
Pocket Nurse Enterprise	Non-SBE/WBE/MBE	None

- The specific line item against which this service is to be charged is as follows:
Operating Expense:
10-2206-7505 Bio Instructional Supplies
10-2205-7505 Chemistry Instructional Supplies
10-2202-7505 Physics Instructional Supplies
FY 2025/2026

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: New Jersey Transit Non-SBE/MBE/WBE
Contact:	Denise Williams / Director of Purchasing
Meeting Date:	June 18, 2024
Agenda Item No.:	3-1.7/June-2024
Resolution Authorizing the Award of an Additional Two-Year Blanket Order for Bus/Train Tickets	

WHEREAS, Essex County College needs to approve a contract on an as-needed basis in the amount not to exceed **\$41,600.00** per year to **Non-SBE/MBE/WBE, New Jersey Transit**, One Penn Plaza, Newark, New Jersey 07105 for bus/train tickets throughout the College from July 1, 2024 through June 30, 2026, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(23), Expenses for travel or conferences and N.J.S.A.18A:64A-25.3.(a), Purchases, contracts, and agreements not requiring advertising; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approve a contract to **New Jersey Transit** in the amount not to exceed **\$41,600.00** per year on an as-needed basis for bus/train tickets from July 1, 2024 through June 30, 2026;
2. The specific line item against which this additional blanket order is to be charged is as follows:
29417-9417-7310 Center for Adult Transition Grant
29125-9125-7310 Mentoring, Alignment, Preparedness, Support (M.A.P.S.) Grant
FY 2025/2026

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: New Jersey Council of Community Colleges (Non-SBE/MBE/WBE)
Contact:	Denise Williams / Director of Purchasing
Meeting Date:	June 18, 2024
Agenda Item No.:	3-1.8/June-2024
Resolution Authorizing Two-Years of Payments for Membership	

WHEREAS, Essex County College needs to approve a payment in the amount not to exceed **\$90,000.00 per year** to **Non-SBE/MBE/WBE, New Jersey Council of County Colleges (NJCCC)**, 1 North Johnston Avenue, Hamilton, New Jersey 08609 from July 1, 2024 through June 30, 2026 for Essex County College membership, in which contracts goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.b, N.J.S.A.18A:64A-26, and N.J.S.A.18A:64A-25.10, Joint purchases by county colleges, municipalities or counties; authority; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approve the payment with the **New Jersey Council of County Colleges (NJCCC)** for an amount not to exceed **\$90,000.00 per year** for the annual membership for Essex County College July 1, 2024 through June 30, 2026.
2. The specific line item against which this payment is to be charged is as follows:
10-1701-7460 Operating Expense/ Memberships
FY 2025/2026

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Testing Material Supplies
Contact:	Denise Williams / Director of Purchasing
Meeting Date:	June 18, 2024
Agenda Item No.:	3-1.9/June-2024
Resolution Authorizing the Award of Two-Year Contracts for Testing Materials	

WHEREAS, Essex County College needs to approve five (5) blanket orders on an as-needed basis in the total amount not to exceed **\$300,000.00** per year to the below-listed vendors for testing materials throughout the College from July 1, 2024 through June 30, 2026, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.11a(b) A county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement, N.J.S.A.18A:64A-25.10, N.J.S.A.18A:64A-25.11a, N.J.S.A.18A:64A-25.5.a(24), N.J.S.A.18A:64A-25.3.(a), Purchases, contracts, and agreements not requiring advertising; and N.J.S.A.18A:64A-25.5.a(3) Materials or supplies which are not available from more than one potential bidder, including without limitation materials or supplies which are patented or copyrighted; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approve a blanket order in the total amount not to exceed **\$300,000.00** per year on an as-needed basis for testing materials supplies throughout the College from July 1, 2024 through June 30, 2026, to the following vendors.
2.

<u>Company Name</u>	<u>Vendor Type</u>
National Healthcareer Association	NON/SBE/MBE/WBE
Assessment Technology Inc.	NON/SBE/MBE/WBE
College Board / Accuplacer	NON/SBE/MBE/WBE
College Source, Inc.	Small Business Enterprise
PSI Services, LLC	NON/SBE/MBE/WBE
3. The specific line items against which these additional blanket orders are to be charged are as follows:
10-1155-7790A Operating Expense/TEAS V
FY 2025/2026

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Optimum Lightpath Non-SBE/MBE/WBE
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	June 18, 2024
Agenda Item No.:	3-1.10/June-2024
Resolution Authorizing the Award of a Two-Year Contract for Maintenance Agreement	

WHEREAS, Essex County College needs to approve a two-year contract in the total amount of **\$250,000.00** to **Non-SBE/MBE/WBE, Optimum Lightpath**, 200 Jericho Quadrangle, Jericho, New York, 11753 for Telecommunications Phone Solutions from July 1, 2024, through June 30, 2026, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3 and N.J.S.A.18A:64A-25.5.a(19) Providing goods or services for the use, support, or maintenance of proprietary computer hardware, software peripherals, and systems development of the hardware; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees is as follows:

1. The Essex County College Board of Trustees hereby approves a two-year contract with **Optimum Lightpath** in the total amount of **\$250,000.00** from July 1, 2024, through June 30, 2026 for the following.

Description

Internet Voice Bundle
Internet 1 Gb
Internet 10GB
Universal Service Charge

2. The specific line item against which this contract is to be charged is as follows:
10-1723-7620 Operating Expense/repairs
FY 2025/2026

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Arcari and Iovino Architects Small Business Enterprise (SBE)
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	June 18, 2024
Agenda Item No.:	3-1.11/June-2024
Resolution Authorizing the Award of a Contract for Professional Services	

WHEREAS, Essex County College needs to approve a contract of **\$130,000.00** to **Arcari & Iovino Architects, PC**, 1 Katherine Street, Little Ferry, New Jersey 07643, from July 1, 2024 through June 30, 2025 vendor approved by the State of New Jersey under **Small Business Enterprise (SBE)** for engineering/architectural services to complete design services and cost proposal for renovating the cafeteria dining hall on the Newark campus, in which contracts goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(1), Professional services; and

WHEREAS, The Request for Qualification # 8168 was advertised in The Star-Ledger on March 2, 2023. There were six (6) bids solicited. Eight (8) responses were received on March 14, 2023.

WHEREAS, The Board of Trustees of Essex County College at their monthly meeting on April 18, 2023 (3-1.23/4-2023) will approve the awarding of those six (6) contracts for rates between \$150.00 to \$700.00 per hour and Netta Architects was among at a rate of \$150-700 per hour; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approves a contract for professional service with **Arcari & Iovino Architects, PC** of **\$130,000.00** for architectural design services for cafeteria dining hall on the Newark campus from July 1, 2024 through June 30, 2025;
2. The specific line item against which this contract is to be charged is as follows:
9021A2-3126-7952 Chapter XII Ordinance 21-00002
901903-3125-7952A Chapter XII Ordinance # 19-00003
FY 2025

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Commercial Furniture Interiors (CFI) Small Business Enterprise (SBE)
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	June 18, 2024
Agenda Item No.:	3-1.12/June-2024
Resolution Authorizing the Award to Purchase Furniture for the Newark Campus	

WHEREAS, Essex County College needs to approve a contract for **\$950,000.00** to Commercial Furniture Interiors (CFI), 1154 US Highway 22, Mountainside, NJ 0792, from July 1, 2024 through June 30, 2025 vendor approved by the State of New Jersey under **Small Business Enterprise (SBE)** for furniture for the MLK Library and Learning Center Renovation project in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.10 and N.J.S.A.18A:64A-25.11.(a), County college authorized to participate in cooperative pricing system, ESCNJ Contract #22/23-08, #65MCECCP; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW, THEREFORE BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approves the contract to the following vendor in the total amount of **\$950,000.00** for furniture.

Company Name

Commercial Furniture Interiors (CFI)

Vendor's Category

SBE

2. The specific line item against which the contract is to be charged is as follows:
901903-3125-7921 Chapter XII Ordinance # 19-00003
FY 2025

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Amazon.com LLC. Non-SBE/MBE/WBE
Contact:	Denise Williams / Director of Purchasing
Meeting Date:	June 18, 2024
Agenda Item No.:	3-1.13/June-2024
Resolution Authorizing the Award of a Two-Year Blanket Order for Institutional Supplies	

WHEREAS, Essex County College needs to approve a blanket order on an as-needed basis in the amount not to exceed **\$40,000.00** per year to **Non-SBE/MBE/WBE, Amazon.com LLC**, 7 West 34th Street, New York, NY 10001 for institutional supplies throughout the College from July 1, 2024 through June 30, 2026 in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.11a(b) A county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement, N.J.S.A.18A:64A-25.10, N.J.S.A.18A:64A-25.11a, N.J.S.A.18A:64A-25.5.a(24) and N.J.S.A.18A:64A-25.3.(a), Purchases, contracts, and agreements not requiring advertising; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approve a blanket order in the amount not to exceed **\$40,000.00** per year on an as-needed basis for institutional supplies throughout the College from July 1, 2024 through June 30, 2026, to **Amazon.com LLC**.
2. The specific line item against which this blanket order is to be charged is as follows:
Operating Expense/ Supplies
FY 2025/2026

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: IMAC Insurance Agency, LLC Small Business Enterprise (SBE)
Contact:	Christine A. Soto / General Counsel
Meeting Date:	June 18, 2024
Agenda Item No.:	3-1.14/June-2024
Resolution Authorizing the Payment for Insurance Policy	

WHEREAS, Essex County College needs to provide a payment in the total amount not to exceed **\$2,000,000.00** to **IMAC Insurance Agency LLC**, 540 Mill Street, Belleville, New Jersey 07109, vendor approved by the State of New Jersey under Small Business Enterprise (**SBE**) from July 1, 2024 through June 30, 2025 for college insurance coverage, in which contracts for Insurance are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.5.(11), Insurance, including the purchase of insurance coverage and consulting services which exceptions shall be in accordance with the requirements for extraordinary unspecifiable services; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approves the payment to **IMAC Insurance Agency LLC**. for the college insurance policy from July 1, 2024 through June 30, 2025 in the total amount not to exceed **\$2,000,000.00**;
2. The specific line items against which these payments are to be charged are as follows:
10-1851-7711 Operating Expense/ General Liability Insurance
FY 2025

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Legal Service Non-SBE/MBE/WBE
Contact:	Christine Ann Soto, Esq./General Counsel
Meeting Date:	June 18, 2024
Agenda Item No.:	3-1.15/June-2024
Resolution Authorizing the Payment for Legal Services	

WHEREAS, Essex County College needs to provide to **Jackson Lewis P.C**, 200 Connell Drive, Berkeley Heights, NJ 07922 in the amount not to exceed **\$40,000.00** from July 1, 2024 through June 30, 2025, for legal services to cover the cost of an ongoing employee investigation involving complaints dating from 2022 to present; and

WHEREAS, The award of this purchase shall be made as “Fair and Open” pursuant to the provisions of N.J.S.A. 19:44A-20,4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, RFQ # 8132 Legal Services was advertised in The Star-Ledger on February 11, 2022. There were fifty-six (56) vendors solicited. Nineteen (19) responses were received on March 2, 2022. Firms are selected from the two-year Qualified list on an as-needed basis at the sole discretion of Essex County College with a pay scale of \$150.00 per hour to a maximum of \$350.00 per hour; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approves the payment to cover the cost of an ongoing employee investigation involving complaints dating from 2022 to present to **Jackson Lewis P.C** in the amount not to exceed **\$40,000.00**.
2. The specific line item against which these payments are to be charged is as follows:
10-1701-7827 Operating Expense/Legal Fees
FY 2025

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Advertisement Services
Contact:	Alfred Bundy / Executive Director of Institutional Advancement
Meeting Date:	June 18, 2024
Agenda Item No.:	3-1.16/June-2024
Resolution Authorizing the Award of Twenty (20) Blanket Orders for Two-Years for Advertisement Services	

WHEREAS, Essex County College needs to approve twenty (20) blanket orders on an as-needed basis in the total amount not to exceed **\$500,000.00** per year to the below-listed companies which will serve to promote and highlight Essex County College, and for student recruitment and promoting the availability of the State Community College Opportunity Grant (CCOG) from July 1, 2024, through June 30, 2026, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3 and N.J.S.A.18A:64A-25.5.a(20) Personnel recruitment and advertising, including without limitation advertising seeking student enrollment; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq.; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

- The Essex County College Board of Trustees hereby approve twenty (20) blanket orders on an as-needed basis from July 1, 2024, through June 30, 2026, in the total amount not to exceed **\$500,000.00** per year for advertisement services for the following companies.

<u>Company Name</u>	<u>Vendor Category</u>	<u>Company Name</u>	<u>Vendor Category</u>
AAAD, Inc. Local Talk	SBE	Positive Comm. Magazine	MBE/SBE
Altice Media	SBE	Screen Vision Media	SBE
Capstar dba: iHeart Media	SBE	TAP Into Local	SBE
Comcast Holding	NON/SBE/MBE/WBE	Motor Vehicle Network	SBE
Irving Street Rep.	MBE/SBE	The Whitney Publishing	SBE
Worral Community	NON/SBE/MBE/WBE	El Cambio	MBE
Intersection	NON/SBE/MBE/WBE	Caldwell Progress	NON/SBE/MBE/WBE
Clear Channel Outdoor	NON/SBE/MBE/WBE	NJ Hills	SBE
Advance Local Holdings	NON/SBE/MBE/WBE	New Jersey Advance Media	SBE
Welcome to the Neighborhood New Jersey	SBE	Ground Truth	SBE

- The specific line items against which these blanket orders are to be charged are as follows:
10-0216-7470 – Operating Expense/ Advertising
29416-9416-7470 Community College Opportunity Grant (CCOG)
FY 2025/2026

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Ironbound Medical Services Non-SBE/MBE/WBE
Contact:	Shunda Williams / Executive Director of Human Resources
Meeting Date:	June 18, 2024
Agenda Item No.:	3-1.17/June-2024
Resolution Authorizing the Award of a Two-Year Contract for Medical Services for Students and Employees	

WHEREAS, Essex County College needs to approve a contract in the total amount not to exceed **\$150,000.00** per year to **Non-SBE/MBE/WBE, Ironbound Medical Services**, 221 Chestnut Street, Newark, New Jersey 07105 for medical services for students and employees from July 1, 2024 through June 30, 2026, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3, and N.J.S.A.18A:64A-25.5.a(1) Professional services; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approves a two-year contract to **Ironbound Medical Services** in the total amount not to exceed **\$150,000.00** per year for medical services for students and employees from July 1, 2024 through June 30, 2026;
2. The specific line item against which this service is to be charged is as follows:
10-1501-6242 & 32-815-6242 Operating Expense/ Medical Exams
FY 2025/2026

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Library Software Non-SBE/MBE/WBE
Contact:	Dr. Alvin Williams / Executive Dean of Academic Affairs
Meeting Date:	June 18, 2024
Agenda Item No.:	3-1.18/June-2024
Resolution Authorizing the Award of Seven (7) Two-Year Blanket Orders for Library and Student Services	

WHEREAS, Essex County College needs to approve seven (7) blanket orders on an as-needed basis in the total amount not to exceed **\$500,000.00** per year to the below-listed companies to benefit students with course materials, research and their educational needs from July 1, 2024, through June 30, 2026, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.11a(b), N.J.S.A.18A:64A-25.10, N.J.S.A.18A:64A-25.3.(a) and N.J.S.A.18A:64A-25.5.a(6) Textbooks, copyrighted materials, student produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services; and

WHEREAS, Essex County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq.; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

- The Essex County College Board of Trustees hereby approve seven (7) blanket orders on an as-needed basis from July 1, 2024, through June 30, 2026, in the total amount not to exceed **\$500,000.00** per year for advertisement services for the following companies.

<u>Company Name</u>	<u>Vendor Category</u>
NJ Transfer Assessment, Registration, and others	Non-SBE/MBE/WBE
Virtual Academic Library Environment (VALE)	Non-SBE/MBE/WBE
Turnitin, LLC	Non-SBE/MBE/WBE
OCLC Online Computer Library Center	Non-SBE/MBE/WBE
Skilitics, LLC	SBE
NJEdge.Net, Inc	Non-SBE/MBE/WBE
ABET	Non-SBE/MBE/WBE
- The specific line items against which these renewal, registration, and assessment are to be charged are as follows:
10-6000-7511 Operating Expense/ Computer Software & Site Licenses
FY 2025/2026

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: RICOH USA Non-SBE/MBE/WBE
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	June 18, 2024
Agenda Item No.:	3-1.19/June-2024
Resolution Authorizing the Purchase of Copier Machines	

WHEREAS, Essex County College needs to approve a contract in the total amount not to exceed **\$150,000.00** to **RICOH USA**, 2 Gatehall Drive, Parsippany, NJ 07054 for the purchase of 18 copiers and related services from July 1, 2024 through June 30, 2025, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.10, N.J.S.A.18A:64A-25.11a, N.J.S.A.18A:64A-25.5.a(24), N.J.S.A.18A:64A-25.5.a(24), N.J.S.A.18A:64A-25.11a(b) A county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement,

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approves the purchase of 18 copiers and related services with **RICOH USA** for and amount not to exceed **\$150,000.00** from July 1, 2024 through June 3, 2025;
2. The specific line item against which this proposal is to be charged is as follows:
902214-3127-7901 Minor Capital Ordinance # 22-00014
FY 2025

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Operations and Bookstore Management Services Non-SBE/MBE/WBE
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	June 18, 2024
Agenda Item No.:	3-1.20/Jun-2024
Resolution Authorizing of a Five-Year Contract for the Operation and Management of College Bookstore	

WHEREAS, Essex County College needs to approve a five-year contract with a commission percentage from **8% -12%** with includes capital improvement funding to **Non-SBE/MBE/WBE**, University Gear Shop LLC, 3715 Garrett Road #1008, Drexel Hill, PA 19026 for the operation and management of the college bookstore from July 1, 2024, through June 30, 2029.

WHEREAS, RFP # 8191 operation and management of college bookstore was advertised in The Star-Ledger May 31, 2024. Three (3) vendors responded on June 11, 2024;

WHEREAS, The award of this purchase shall be made as “Fair and Open” pursuant to the provisions of N.J.S.A. 19:44A-20.4. When the aggregation rules (NJAC 5:34-8-2) are applied, the value of this acquisition exceeds \$17,500.00; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees approves the contract with a commission percentage from **8% -12%** with includes capital improvement funding for the operation and management of the college bookstore to University Gear Shop, LLC from July 1, 2024, through June 30, 2029:
2. The specific line item against which this service is to be charged is as follows
10-1723-7051B Operating Expenses/Bookstore
FY 2025/2026/2027/2028/2029

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance – Devils Arena Entertainment LLC Non-SBE/MBE/WBE
Contact:	Dr. Keith Kirkland /Dean of Student Affairs
Meeting Date:	June 18, 2024
Agenda Item No.:	3-1.21/Jun-2024
Resolution Authorizing the Payment for Class of 2024 Commencement	

WHEREAS, Essex County College needs approve the additional payment of in the amount not to exceed **\$21,475.00** to **Devils Arena Entertainment LLC**. 165 Mulberry Street, Newark, New Jersey 07102 for the rental of the Prudential Center for the Class of 2024 Commencement Exercise to be held on May 23, 2024.

WHEREAS, On February 20, 2024 (3-1.3/Feb-2024), the Board of Trustees approved the award for the rental of the Prudential Center for the Class of 2024 Commencement Exercise to be held on May 23, 2024 for \$100,000; In which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(2), Extraordinary unspecifiable services and products which cannot reasonably be described by written specifications, subject however, to procedures consistent with open public bidding whenever possible; and

WHEREAS, Essex County College wishes to award a said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq, and the provisions of N.J.S.A.19:44A-20, 4 et seq; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approves the additional payment to **Devils Arena Entertainment LLC** in the amount not to exceed **\$21,475.00** for the rental of the Prudential Center for the Class of 2024 Commencement Exercise to be held on May 23, 2024.
2. The specific line item against which this service is to be charged is as follows:
10-1154-7800 Operating Expense/ Graduation
FY 2024

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Pavi Jalloh
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 18, 2024
Agenda Item No.:	4-1/June-2024

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Pavi Jalloh to the Chief of Staff and Presidential Initiatives, for the Office of The President, for the period July 8, 2024 through June 30, 2025. The recommended annual salary for the position is \$97,000.00.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 5 applications were received. Pavi Jalloh is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (MASTERS DEGREE ACCEPTED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
● Master of Arts	2008	Rutgers University New Brunswick, NJ	Labor & Employment Relations
● Bachelor of Science	1989	Oklahoma State University Stillwater, OK	Economics

FISCAL NOTES: The recommended salary of \$97,000.00 included in the Department's annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Pavi Jalloh at the annual salary of \$97,000.00 to the position of the Chief of Staff and Presidential Initiatives, for the Office of The President, for the period July 8, 2024 through June 30, 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Shalia Story
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 18, 2024
Agenda Item No.:	4-2/June-2024

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Shalia Story to the Liaison to The President/Board of Trustees, for the Office of The President, for the period July 8, 2024 through June 30, 2025. The recommended annual salary for the position is \$59,000.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 5 applications were received. Shalia Story is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (BACHELOR'S DEGREE ACCEPTED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
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|-------------------------|------|---------------------------------------|----------------|
| ● Bachelor of Fine Arts | 2013 | Centenary College
Hackettstown, NJ | Fashion Design |
|-------------------------|------|---------------------------------------|----------------|

FISCAL NOTES: The recommended salary of \$59,000 included in the Department's annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Shalia Story at the annual salary of \$59,000 to the position of the Liaison to The President/Board of Trustees, for the Office of The President, for the period July 8, 2024 through June 30, 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Christine Palamara
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 18, 2024
Agenda Item No.:	4-3/June-2024

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Christine Palamara to the Admissions Specialist, for Enrollment Management Services West Essex Campus, for the period July 8, 2024 through June 30, 2025. The recommended annual salary for the position is \$45,500.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 5 applications were received. Christine Palamara is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (BACHELOR'S DEGREE ACCEPTED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
● Master of Arts	2006	Caldwell College Caldwell, NJ	Business
● Bachelor of Science	1996	East Stroudsburg University East Stroudsburg, PA	Psychology

FISCAL NOTES: The recommended salary of \$45,500 included in the Department's annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Samira Scantling at the annual salary of \$45,500 to the position of the Admissions Specialist, for Enrollment Management Services, West Essex Campus the for the period July 8, 2024 through June 30, 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Leseanda McLellan Ford
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 18, 2024
Agenda Item No.:	4-4/June-2024

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Leseanda McLellan Ford to the position of Buyer, for the Purchasing Department, for the period July 8, 2024 through June 30, 2025. The recommended annual salary for the position is \$60,000.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 18 applications were received. Leseanda McLellan Ford is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (MASTERS DEGREE ACCEPTED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
● Master of Science	2011	Texas Southern University Houston, Texas	Business
● Bachelor of Art	2010	Seton Hall University South Orange, NJ	Communication

FISCAL NOTES: The recommended salary of \$60,000 included in the Department's annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Leseanda McLellan Ford at the annual salary of \$60,000 to the position of Buyer, for the Purchasing Department, for the period July 8, 2024 through June 30, 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	



EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boaky, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Krysta Steele
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 18, 2024
Agenda Item No.:	4-6/June-2024

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Krysta Steele to the position of Library Coordinator, for Community, Continuing. Education, Workforce Development, West Essex Campus, for the period July 8, 2024 through June 30, 2025. The recommended annual salary for the position is \$52,000.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 3 application were received. Krysta Steele is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (BACHELOR DEGREE ACCEPTED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
● Bachelor's	2019	University of Pittsburgh Pittsburgh, PA	English

FISCAL NOTES: The recommended salary of \$52,000 included in the Department's annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Krysta Steele at the annual salary of \$52,000 to the position of Library Coordinator, for Community, Continuing. Education, Workforce Development, West Essex Campus, for the period July 8, 2024 through June 30, 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Samira Scantling
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 18, 2024
Agenda Item No.:	4-7/June-2024

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Samira Scantling to the Administrative Assistant-Student life and Activities, for the Student Affairs, for the period July 8, 2024 through June 30, 2025. The recommended annual salary for the position is \$36,500.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 5 applications were received. Samira Scantling is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (BACHELOR'S DEGREE ACCEPTED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
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|-------------------------|------|----------------------|----------|
| ● Associates of Science | 2024 | Essex County College | Business |
|-------------------------|------|----------------------|----------|

FISCAL NOTES: The recommended salary of \$36,500 included in the Department's annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Samira Scantling at the annual salary of \$36,500 to the position of the Administrative Assistant-Student life and Activities, for the Student Affairs, for the period July 8, 2024 through June 30, 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Amit Das
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 18, 2024
Agenda Item No.:	4-8/June-2024

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Amit Das to the position of Laboratory Technician, for Academic Affairs, for the period July 8, 2024 through June 30, 2025. The recommended annual salary for the position is \$50,000.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 35 applications were received. Amit Das is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (BACHELOR DEGREE ACCEPTED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
● Master of Science	2023	Chemnitz University Germany	Advanced Manufacturing
● Bachelor of Science	2015	Ahsanullah University of Science and Technology Dhaka, Bangladesh	Industrial and Production Engineering

FISCAL NOTES: The recommended salary of \$50,000 included in the Department's annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Amit Das at the annual salary of \$50,000 to the position of Laboratory Technician, for Academic Affairs, for the period July 8, 2024 through June 30, 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Henry De Leon Valerio
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 18, 2024
Agenda Item No.:	4-9/June-2024

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Henry De Leon Valerio to the position of Library Services Assistant, for Library Newark Campus, for the period July 8, 2024 through June 30, 2025. The recommended annual salary for the position is \$36,400.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 9 applications were received. Henry De Leon Valerio is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (NO DEGREE REQUIRED):

FISCAL NOTES: The recommended salary of \$36,400 included in the Department's annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Henry De Leon Valerio at the annual salary of \$36,400 to the position of Library Services Assistant, for Library Newark Campus, for the period July 8, 2024 through June 30, 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Shania Kirby
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 18, 2024
Agenda Item No.:	4-10/June-2024

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Shania Kirby to the position of Library Services Assistant, for Library Newark Campus, for the period July 8, 2024 through June 30, 2025. The recommended annual salary for the position is \$36,400.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 9 applications were received. Shania Kirby is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (NO DEGREE REQUIRED):

FISCAL NOTES: The recommended salary of \$36,400 included in the Department's annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Shania Kirby at the annual salary of \$36,400 to the position of Library Services Assistant, for Library Newark Campus, for the period July 8, 2024 through June 30, 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Amanda Santiago
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 18, 2024
Agenda Item No.:	4-11/June-2024

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Amanda Santiago to the position of Telephone Operator, for Information Technology, for the period July 8, 2024 through June 30, 2025. The recommended annual salary for the position is \$32,500.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 5 applications were received. Amanda Santiago is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (NO DEGREE REQUIRED):

FISCAL NOTES: The recommended salary of \$32,500 included in the Department's annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Shania Kirby at the annual salary of \$32,500 to the position of Telephone Operator, for Information Technology, for the period July 8, 2024 through June 30, 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Mirian Munoz
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 18, 2024
Agenda Item No.:	4-12/June-2024

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Mirian Munoz to the position of Office Assistant-Facilities Management, for Area of Information Technology & Operation's, for the period July 8, 2024 through June 30, 2025. The recommended annual salary for the position is \$34,000.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 3 applications were received. Mirian Munoz is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (NO DEGREE REQUIRED):

FISCAL NOTES: The recommended salary of \$34,000 included in the Department's annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Mirian Munoz at the annual salary of \$34,000 to the position of Office Assistant-Facilities Management, for Area of Information Technology & Operation's for the period July 8, 2024 through June 30, 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Kain Carlisle
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 18, 2024
Agenda Item No.:	4-13/June-2024

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Kain Carlisle to the position of Security Officer, for Area of Public Safety, for the period July 8, 2024 through June 30, 2025. The recommended annual salary for the position is \$31,470

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. Several applications were received. Kain Carlisle is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (NO DEGREE REQUIRED):

FISCAL NOTES: The recommended salary of \$31,470 included in the Department's annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Kain Carlisle at the annual salary of \$31,470 to the position of Security Officer, for the Area of Public Safety, for the period July 8, 2024 through June 30, 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Daniel Collins
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 18, 2024
Agenda Item No.:	4-14/June-2024

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Daniel Collins to the position of Security Officer, for Area of Public Safety, for the period July 8, 2024 through June 30, 2025. The recommended annual salary for the position is \$31,470

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. Several applications were received. Daniel Collins is the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (NO DEGREE REQUIRED):

FISCAL NOTES: The recommended salary of \$31,470 included in the Department's annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Daniel Collins at the annual salary of \$31,470 to the position of Security Officer, for the Area of Public Safety, for the period July 8, 2024 through June 30, 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Re-Appointment, Roy Hart
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 18, 2024
Agenda Item No.:	4-15/June-2024

RECOMMENDATION: It is recommended that the Board of Trustees approve the re-appointment of Roy Hart to the position of Admission Specialist, for the Welcome Center, for the period July 1, 2024 through June 30, 2025.

BACKGROUND AND RATIONALE: Consistent with the annual contract renewal process, Roy Hart is submitted to the Board of Trustees for approval for re-appointment.

FISCAL NOTES: The recommended salary for re-appointment is included in the College's 2023-2024 annual operating budget.

RESOLUTION: The Board of Trustees of Essex County College approves the re-appointment of Roy Hart to the position of Admission Specialist, for the Welcome Center, for the period indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Promotion in Academic Rank (Faculty)
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 18, 2024
Agenda Item No.:	4-16/June-2024

RECOMMENDATION: It is recommended that the Board of Trustees approve promotion in academic rank for the individual(s) listed, effective September 1, 2024, in accordance with the terms and conditions of the Faculty Association Collective Bargaining Agreement.

BACKGROUND AND RATIONALE: Promotion in academic rank is reserved for individual(s) who have established reputations in their fields and whose contributions to their profession and the College's mission are exemplary. The following members have met the requirements and are recommended for promotion in academic rank:

<u>From</u>	<u>To</u>	<u>Name</u>	<u>Discipline</u>	<u>Degree and Major</u>
Assistant Professor	Associate Professor	Emmanuel Aouad	Chemistry	Doctor of Philosophy Master of Science – Chemistry Bachelor of Science –Chemistry
Assistant Professor	Associate Professor	Samuel Lumbsden	Bilingual	Master of Art- Urban Education ESL Bachelor of Art – Foreign Language Literature (English)
Assistant Professor	Associate Professor	Mamta Vyas	Mathematics	Master of Science – Mathematics Master of Science – Mathematics Bachelor of Science – Mathematics
Instructor	Assistant Professor	Gevida Constant	Nursing	Master of Science-Nursing Bachelor of Science – Nursing Associate of Science – Nursing

FISCAL NOTES: The recommended salaries are included in the College's annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves promotion in academic rank for the individual(s) listed, effective September 1, 2024, in accordance with the terms and conditions of the Faculty Association Collective Bargaining Agreement.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Merit Award - Administrative Association
Contact:	Dr. Augustine Boakye, President
Meeting Date:	June 18, 2024
Agenda Item No.:	4-17/June-2024

RECOMMENDATION: It is recommended that the Board of Trustees approve the merit award for the individuals listed, in accordance with the Administrative Association contract, for the amount listed, added to base salary, effective on the date indicated:

<u>Name</u>	<u>Title</u> <u>Department</u>	<u>Effective Date</u>	<u>Amount</u>
John Runfeldt	Director -IEP	07/01/2024	\$5,000
Virginia Flanigan	Director – Child Development Center	07/01/2024	\$5,000

FISCAL NOTES: The recommended awards are included in the Department's annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the merit award for the individuals listed, in accordance with the Administrative Association contract, for the amount listed, added to base salary, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Merit Award – Professional Association
Contact:	Dr. Augustine Boakye, President
Meeting Date:	June 18, 2024
Agenda Item No.:	4-18/June-2023

RECOMMENDATION: It is recommended that the Board of Trustees approve the merit award for the individuals listed, in accordance with the Professional Association contract, for the amount listed, added to base salary, effective on the date indicated:

<u>Name</u>	<u>Title</u> <u>Department</u>	<u>Effective Date</u>	<u>Amount</u>
Adrianne Morse	Administrative Assistant-Athletics Department	07/01/2024	\$3,500
Rita Barragan	Financial Aid Officer-Financial Aid Department	07/01/2023	\$3,500
Edmund Akwei	Assistant Bursar – Bursar’s Office	07/01/2023	\$3,500
Joseph Ott	Program Coordinator – Student Life and Activities Office	07/01/2023	\$3,500

FISCAL NOTES: The recommended awards are included in the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the merit award for the individuals listed, in accordance with the Professional Association contract, for the amount listed, added to base salary, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Resignation(s)
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 18, 2024
Agenda Item No.:	4-19/June-2024

RECOMMENDATION: It is recommended that the Board of Trustees accept the resignation(s) of the individual(s) listed, effective on the date indicated:

<u>Name</u>	<u>Title</u> <u>Department</u>	<u>Unit</u>	<u>Hire Date</u>	<u>Effective Date</u>
Joseph Nitti	Instructor METCS	Faculty	09/01/2022	05/31/2024
Victoria Timpanaro	Manager of Production Services Media Production & Technologies	Professional	05/09/2008	06/20/2024
Tayannah Clark	Teacher Assistant Child Development Center	Support Staff	05/25/2022	05/24/2024
Phillips Wells- Cobbs	Security Office Public Safety	Security	11/06/2022	05/30/2024

FISCAL NOTES: The impact of this recommendation is undetermined at this time.

RESOLUTION: The Board of Trustees of Essex County College accepts the resignation of the individual(s) listed, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Rescind Appointment, Kayleen Marino
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 18, 2024
Agenda Item No.:	4-20/June-2024

RECOMMENDATION: It is recommended that the Board of Trustees rescind the appointment of Kayleen Marino to the position of Administrative Assistant, Student Life & Activities, in Student Activities for the period May 1, 2024 through June 30, 2024 and the reappointment for the period July 1, 2024 to June 30, 2025. The recommended annual salary for the position is \$36,500.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 3 applications were received. Kayleen Marino was the recommended candidate.

DEGREE/CERTIFICATION QUALIFICATIONS (BACHELOR'S DEGREE ACCEPTED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
● Bachelor's	2022	Montclair State University Montclair, NJ	Bachelor of Sociology

FISCAL NOTES: There is no impact to the College's annual fiscal budget.

RESOLUTION: The Board of Trustees of Essex County College rescinds the appointment of Kayleen Marino at the annual salary of \$36,500 of position of Administrative Assistant, in Student Activities for the period May 1, 2024 through June 30, 2024 and the reappointment for the period July 1, 2024 to June 30, 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Acceptance of Funds: Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant
Contact:	Dr. Elvira Vieira Dean, Community, Continuing Education and Workforce Development
Meeting Date:	June 18, 2024
Agenda Item No.:	7-1.1/6-2024

RECOMMENDATION: It is recommended that the Board of Trustees approves the application to re-apply for \$2,366,615 from the New Jersey Department of Labor and Workforce Development for the Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant to provide adult basic education and literacy programs to the residents of Essex County.

BACKGROUND AND RATIONALE: Essex County College's Adult Learning Center responded to a Notice of Grant Opportunity from the New Jersey Department of Labor and Workforce Development to submit a continuation proposal to provide adult basic skills education and literacy programs to the residents of Essex County. The Adult Learning Center has served as the lead agency for its eight (6) partners: Jewish Vocational Service Metro West, Essex County Vocational Technical High School, FOCUS Hispanic Center, La Casa de Don Pedro, Literacy Volunteers of America, and New Community Corporation for the past eleven years providing adult basic education and literacy programs to our county residents. Acceptance of this grant would allow for the continuance of delivery of these educational services.

FISCAL NOTES: The grant amount is \$2,366,615 for FY 2025. The amount allocated per consortium partner is:

Consortium Partner	Agency
Essex County College (Lead Agency)	\$728,500
Jewish Vocational Services	\$375,500
Essex County Vocational Technical High School	\$165,000
FOCUS Hispanic Center for Comm. Development	\$236,000
La Casa de Don Pedro	\$262,500
Literacy Volunteers of America	\$156,000
New Community Corporation	\$379,000
Lead Agency Fees	\$40,890
Professional Development Costs	\$23,225
Total	\$2,366,615

RESOLUTION: It is recommended that the Board of Trustees approve the application to re-apply for \$2,366,615 from the New Jersey Department of Labor and Workforce Development for the Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant to provide adult basic education and literacy programs to the residents of Essex County.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Acceptance of Funds: NJ Department of Children and Families
Contact:	Dr. Elvira Vieira, Dean - Community, Continuing Education and Workforce Development
Meeting Date:	June 18, 2024
Agenda Item No.:	7-1.2/6-2024

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College accept funding from the State of New Jersey, Department of Children and Families (DCF) in the amount of \$98,408 to provide parenting skills training to be offered at Community, Continuing and Workforce Development Area for fiscal year 2025.

BACKGROUND AND RATIONALE: Parenting Skills Training Program provides information and training to eliminate all types of child abuse and to establish strong family bonds. It promotes learning about family values, child development, anger management, methods of discipline and effects of family violence for clients referred by the Department of Children and Families.

FISCAL NOTES: Community, Continuing and Workforce Development will utilize these funds to provide parenting skills training and formal observation of parent and child interaction for the State of New Jersey Department of Children and Families. The costs associated with the program are funded by the grant.

RESOLUTION: The Board of Trustees of Essex County College accepts funding from the State of New Jersey, Department of Children and Families (DCF) in the amount of \$98,408 to provide parenting skills training to be offered at Community, Continuing and Workforce Development Area for fiscal year 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Acceptance of Funds: EOF Grant
Contact:	Dr. Elvira Vieira, Dean - Community, Continuing Education and Workforce Development
Meeting Date:	June 18, 2024
Agenda Item No.:	7-1.3/6-2024

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College accept funding for the Educational Opportunity Fund Program, (EOF) from The State of New Jersey Office of the Secretary of Higher Education, Educational Opportunity Fund, for the AY 2025 in the amount of **\$2,369,884.** This amount includes:

\$1,496,000 – Article III Student Undergraduate Grants

\$787,430 – Article IV – A. Y. 2020 Program Support

\$86,454 – Summer Article III (\$84,761) & Article IV (\$1,693) – Program Support and Cost of Education for Initials and Renewals

BACKGROUND AND RATIONALE: The Educational Opportunity Fund Program is a State of New Jersey funded program of comprehensive support services for low income college students. The program assists over 1,200 students per year with intensive counseling, advisement, tutoring, workshops educational trips and funds.

FISCAL NOTES: There is no impact on college funding.

RESOLUTION: The Board of Trustees of Essex County College accepts funding for the Educational Opportunity Fund Program, from The State of New Jersey Office of the Secretary of Higher Education, The Educational Opportunity Fund for the FY 2023 in the amount of **\$2,369,884.**

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Application submittal for: The Strengthening Career and Technical Education for the 21 st Century Act (Perkins V) Grant Application
Contact:	Alvin Williams, Executive Dean, Academic Affairs
Meeting Date:	June 18, 2024
Agenda Item No.:	7-1.4/June 2024

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College agree to apply for funding designed for the Strengthening Career and Technical Education for the 21st Century Act (Perkins V) Fiscal Year 2025 Postsecondary Grant from the State of New Jersey Department of Education for the period of July 1, 2024 – June 30, 2025 (FY25).

BACKGROUND AND RATIONALE: The Strengthening Career and Technical Education for the 21st Century Act (Perkins V) FY 2025 Postsecondary Grant is distributed by the State of New Jersey Department of Education with the purpose to support the academic and career and technical skills of students who elect to enroll in Career and Technical Education (CTE) by expanding access to high-quality CTE programs for all students and removing existing barriers. The grant accomplishes this by developing and assisting students in meeting high standards, integrating academic and career and technical instruction, collecting and disseminating research and information on best practices, providing technical assistance and professional development, supporting partnerships among diverse stakeholders, and providing individuals with the knowledge and skills to keep our country competitive.

FISCAL NOTES: There will be no negative fiscal impact to the College. The funds will support CTE programs throughout the College to achieve the grant purpose.

RESOLUTION: The Board of Trustees of Essex County College agrees to apply for funding designed for the Strengthening Career and Technical Education for the 21st Century Act (Perkins V) Fiscal Year 2025 Postsecondary Grant from the State of New Jersey Department of Education for the period of July 1, 2024 – June 30, 2025 (FY25).

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Acceptance of Funds: Strengthening Career and Technical Education for the 21 st Century Act (Perkins V)
Contact:	Alvin Williams, Executive Dean, Academic Affairs
Meeting Date:	June 21, 2022
Agenda Item No.:	7-1.5/June-2024

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College accept the Fiscal Year 2025 Strengthening Career and Technical Education for the 21st Century Act (Perkins V) grant allocation from the State of New Jersey Department of Education in the amount of \$864.316 for the period of July 1, 2024 – June 30, 2025 (FY25).

BACKGROUND AND RATIONALE: The Strengthening Career and Technical Education for the 21st Century (Perkins V) FY2025 Postsecondary Grant is distributed by the State of New Jersey Department of Education to support the College's career and technical education programs through the procurement of equipment and supplies, mentoring and tutoring, the hiring of CTE personnel, and professional development. These funds will be utilized in accordance with the approved Perkins Comprehensive Local Needs Assessment (CLNA) and FY25 spending strategy.

FISCAL NOTES: There should be no fiscal impact to the College.

RESOLUTION: The Board of Trustees of Essex County College accepts the Fiscal Year 2025 Strengthening Career and Technical Education for the 21st Century Act (Perkins V) grant allocation from the State of New Jersey Department of Education in the amount of \$864,316 for the period of July 1, 2024 – June 30, 2025 (FY25).

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE November 21, 2023	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Contract for Services: FOCUS
Contact:	Dr. Elvira Vieira, Dean - Community, Continuing Education and Workforce Development
Meeting Date:	June 18, 2024
Agenda Item No.:	7-1.6/6-2024

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College approve the Contract for Services between Essex County College, hereinafter referred to as "Essex", and FOCUS, a non-profit community services organization located in Newark, NJ, for the purpose of providing off-campus delivery of postsecondary education courses at FOCUS in the amount of \$55,000 from July 1, 2024 to June 30, 2025.

BACKGROUND AND RATIONALE: For over 50 years FOCUS has provided a myriad of services and educational programming to Newark's Hispanic/Latino community. FOCUS has been a long-standing community education partner of Essex and has served as an Extension Center for over 30 years. Furthermore, Essex is designated as U.S. Department of Education Hispanic Serving Institution so the continued partnership demonstrates Essex's commitment to serve the educational and workforce training needs of Newark's Hispanic/Latino community.

FISCAL NOTES: The contract for services is from July 1, 2024 through June 30, 2025 in the amount of \$55,000.00. Refer to Schedule B (Payment Schedule).

RESOLUTION: The Board of Trustees of Essex County College approves the Contract for Services between Essex County College and FOCUS, a non-profit community services organization located in Newark, NJ, for the purpose of providing off-campus delivery of postsecondary education courses at FOCUS in the amount of \$55,000 from July 1, 2024 to June 30, 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Joint Admissions Agreement – New Jersey City University
Contact:	Dr. Alvin Williams, Dean of Faculty and Academics
Meeting Date:	June 18, 2024
Agenda Item No.:	7-1.6/June 2024

RECOMMENDATION: It is recommended that the Board of Trustees approve the ECC-NJCU Transfer Program Memorandum of Understanding, between Essex County College and New Jersey City University to facilitate the continuing education of Associate of Arts, and Associate of Science students into Bachelors programs at New Jersey City University commencing September 1, 2024.

BACKGROUND AND RATIONALE: Under the terms of this Agreement, Essex County College students in good academic standing, with an Associate's Degree enrolled in designated programs for which the institutions have articulated program agreements, will be granted joint admission into New Jersey City University with Junior status.

Essex County College and New Jersey City University have adopted and/or will adopt specific program-to-program articulation agreements for all Baccalaureate Degrees offered under the Joint Admissions Program, and will update and/or supplement these articulation agreements as needed.

Students who are admitted to New Jersey City University through this agreement will be required to complete a FAFSA (if applicable) and additional applications for scholarships, grants, or other financial assistance offered by the University.

The Agreement shall commence on the Effective Date for a period of five (5) academic years.

FISCAL NOTES: The costs of this program are realized within the College's operating budget.

RESOLUTION: The Board of Trustees of Essex County College approves the ECC-NJCU Transfer Program Memorandum of Understanding, between Essex County College and New Jersey City University to facilitate the continuing education of Associate of Arts, and Associate of Science students into Bachelors programs at New Jersey City University commencing September 1, 2024.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 18, 2024	