



**Board of Trustees**  
**PUBLIC MEETING AGENDA**  
September 17, 2024 | 4:30 PM  
Smith Hall – Main Campus

- I. Call to Order/Roll Call .....Chair M. Bolden
- II. Open Public Meetings Act Announcement .....Mrs. J. Grimes
- III. Minutes .....Mrs. J. Grimes
- IV. Communications.....Mrs. J. Grimes
- V. Public Comments on Agenda Items.....TBD
- VI. Finance Committee Report.....Mr. J. Zarra

**Actions – Submitted for Recommendation to the Board**

3-1.1/Sept-2024	Resolution Authorizing the Payment for Worker's Compensation New Jersey Community College Insurance Pool, Skillman, New Jersey <i>College Funded – Operating Expense</i>	Amount not to exceed \$171,000.00																		
3-1.2/Sept-2024	Resolution Authorizing the Award of a Two-Year Contract for Fire Alarm, Fire Suppression, and Burglar Alarm System Testing, Maintenance, and Technical Services Johnson Controls Fire Protection, LP, Totowa, New Jersey <i>College Funded – Operating Expense</i>	Amount not to exceed \$200,000.00																		
3-1.3/Sept-2024	Resolution Authorizing the award of a Two-Year contract for facility improvements <table><tr><td><u>Vendor Name</u></td><td><u>Vendor Category</u></td></tr><tr><td>Silvas Mechanical Services</td><td>SBE</td></tr><tr><td>Tri-County Termite &amp; Pest Control</td><td>SBE</td></tr><tr><td>Environmental Climate Control, Inc.</td><td>SBE</td></tr><tr><td>Sport Pro Surfacing, LLC</td><td>SBE</td></tr><tr><td>Siegel Performance Systems, dba SPS Fitness</td><td>SBE</td></tr><tr><td>BSN Sports</td><td>SBE</td></tr><tr><td>Champion Elevator Corporation</td><td>Non-SBE/MBE/WBE</td></tr><tr><td>Netta Architects LLC</td><td>Non-SBE/MBE/WBE</td></tr></table> <i>Chapter XII Funded – Capital Expense</i>	<u>Vendor Name</u>	<u>Vendor Category</u>	Silvas Mechanical Services	SBE	Tri-County Termite & Pest Control	SBE	Environmental Climate Control, Inc.	SBE	Sport Pro Surfacing, LLC	SBE	Siegel Performance Systems, dba SPS Fitness	SBE	BSN Sports	SBE	Champion Elevator Corporation	Non-SBE/MBE/WBE	Netta Architects LLC	Non-SBE/MBE/WBE	Amount not to exceed \$1,000,000.00 Per year
<u>Vendor Name</u>	<u>Vendor Category</u>																			
Silvas Mechanical Services	SBE																			
Tri-County Termite & Pest Control	SBE																			
Environmental Climate Control, Inc.	SBE																			
Sport Pro Surfacing, LLC	SBE																			
Siegel Performance Systems, dba SPS Fitness	SBE																			
BSN Sports	SBE																			
Champion Elevator Corporation	Non-SBE/MBE/WBE																			
Netta Architects LLC	Non-SBE/MBE/WBE																			
3-1.4/Sept-2024	Resolution Authorizing the Award of a One-Year Contract to Purchase Furniture <table><tr><td><u>Company Name</u></td><td><u>Vendor's Category</u></td></tr><tr><td>MediaTechnologies</td><td>SBE</td></tr><tr><td>Creative Library Concepts</td><td>SBE</td></tr></table> <i>Chapter XII Funded – Capital Expense</i>	<u>Company Name</u>	<u>Vendor's Category</u>	MediaTechnologies	SBE	Creative Library Concepts	SBE	Amount not to exceed \$300,000.00												
<u>Company Name</u>	<u>Vendor's Category</u>																			
MediaTechnologies	SBE																			
Creative Library Concepts	SBE																			
3-1.5/Sept-2024	Resolution Authorizing the Award of a Two-Year Contract for Maintenance Renewal of Network Infrastructure Equipment <table><tr><td><u>Vendor</u></td><td><u>Status</u></td></tr><tr><td>Allegheny</td><td>Non-SBE/MBE/WBE</td></tr><tr><td>Cablevision Lightpath, Inc</td><td>Non-SBE/MBE/WBE</td></tr><tr><td>Technolutions, Inc</td><td>SBE</td></tr><tr><td>Ready Education, Inc</td><td>Non-SBE/MBE/WBE</td></tr><tr><td>PeopleAdmin Inc</td><td>Non-SBE/MBE/WBE</td></tr><tr><td>PowerSchool Group LLC</td><td>Non-SBE/MBE/WBE</td></tr></table>	<u>Vendor</u>	<u>Status</u>	Allegheny	Non-SBE/MBE/WBE	Cablevision Lightpath, Inc	Non-SBE/MBE/WBE	Technolutions, Inc	SBE	Ready Education, Inc	Non-SBE/MBE/WBE	PeopleAdmin Inc	Non-SBE/MBE/WBE	PowerSchool Group LLC	Non-SBE/MBE/WBE	Amount not to exceed \$1,000,000.00 Per year				
<u>Vendor</u>	<u>Status</u>																			
Allegheny	Non-SBE/MBE/WBE																			
Cablevision Lightpath, Inc	Non-SBE/MBE/WBE																			
Technolutions, Inc	SBE																			
Ready Education, Inc	Non-SBE/MBE/WBE																			
PeopleAdmin Inc	Non-SBE/MBE/WBE																			
PowerSchool Group LLC	Non-SBE/MBE/WBE																			

*College Funded – Operating Expense*

3-1.6/Sept-2024	Resolution Authorizing the Award of a Contract for the College’s Annual Golf Scholarship Fundraiser Maplewood Country Club, Maplewood, New Jersey <i>College Funded – Operating Expense</i>	Amount not to exceed <b>\$40,000.00</b>
3-1.7/Sept-2024	Resolution Authorizing the Award of a Two-Year Contract for Plumbing Repair and Service William J Guarini, Jersey City, New Jersey <i>College Funded – Operating Expense</i>	Amount not to exceed <b>\$100,000.00</b> Per year
3-1.8/Sept-2024	Resolution Authorizing the Award of a Two-Year Contract for Tree Removal Services Downes Tree Service Co, Jersey City, New Jersey <i>College Funded – Operating Expense</i>	Amount not to exceed <b>\$100,000.00</b> Per year
3-1.9/Sept-2024	Resolution Authorizing the Award of a Two-Year Contract for HVAC Air Filters Filter Corporation, Compton, CA <i>College Funded – Operating Expense</i>	Amount not to exceed <b>\$100,000.00</b> Per year

VII. Personnel Committee Report.....Ms. B. Robinson

**Actions – Submitted for Ratification – Approved by the Executive Committee in August 2024**

4-1/Aug-2024	Administrative Joyce Ayim Assistant Dean - Online Education and Resources Online Education Effective September 03, 2024 Salary \$97,000.00
4-2/Aug-2024	Faculty Victoria Pangilinan Assistant Professor - Nursing Division of Nursing and Health Sciences Effective: September 03, 2024 Salary \$70,186.00
4-3/Aug-2024	Faculty Shazam Bacchus Assistant Professor - Nursing Division of Nursing and Health Sciences Effective: September 03, 2024 Salary \$68,810.00
4-4/Aug-2024	Faculty Rachel Gasataya Instructor of Music Humanities & Bilingual Division Effective: September 03, 2024 Salary \$58,728.00

4-5/Aug-2024      Faculty  
Alexandra Tangarife  
Assistant Professor of English  
Humanities & Bilingual Division  
Effective: September 03, 2024  
Salary \$58,728.00

**Actions – Submitted for Recommendation to the Board on September 17, 2024**

**A. Appointment**

4-1/Sept-2024      Administrative Confidential  
Hamin Shabazz  
Vice President - Academic Affairs/Chief Academic Officer  
Academic Affairs  
Effective: October 14, 2024  
Salary \$155,000.00

4-2/Sept-2024      Professional II Confidential  
Olivia Obanye  
Administrative Assistant  
Office of the President  
Effective: September 23, 2024  
Salary \$47,000.00

4-3/Sept-2024      Support Staff Association  
Alba De Feijoo  
Custodian  
Facilities Management  
Effective: September 23, 2024  
Salary \$31,200.00

4-4/Sept-2024      Support Staff Association  
William Thomas  
Custodian  
Facilities Management  
Effective: September 23, 2024  
Salary \$31,200.00

4-5/Sept-2024      Support Staff Association  
Craig Bennett  
Custodian  
Facilities Management  
Effective: September 23, 2024  
Salary \$31,200.00

**B. Re-Appointment**

4-6/Sept-2024      Administrative Confidential  
Dr. Augustine A. Boakye  
President  
Office of the President  
Effective: January 1, 2025

**C. Retirement**

4-7/Sept-2024 Faculty  
Patricia Bartinique  
Professor of English  
Humanities & Bilingual Studies Division  
Effective: August 31, 2024

4-8/Sept-2024 Professional Confidential III  
Wayne Yourstone  
Senior News Writer  
Marketing & Communication  
Effective: January 31, 2025

**D. Resignation**

4-9/Sept-2024 Administrative Association  
Ruth Ware  
Associate Director – Library  
MLK Library  
Effective: September 9, 2024

4-10/Sept-2024 Faculty  
Natalee White-Smith  
Instructor-Nursing  
Division of Nursing and Health Sciences  
Effective: September 1, 2024

4-11/Sept-2024 Faculty  
Aneliia Chatterjee  
Instructor- Librarian  
MLK Library  
Effective: August 19, 2024

4-12/Sept-2024 Professional II  
May Whyte-Squires  
Advisor – Center for Adult Transition  
Center for Adult Transition  
Effective: August 19, 2024

4-13/Sept-2024 Professional I  
Taniel Moore  
Administrative Assistant  
Office of the President  
Effective: July 30, 2024

4-14/Sept-2024 Professional I  
Lance Simon  
Administrative Assistant  
Community Continuing Education and Workforce Development  
Effective: July 18, 2024

4-15/Sept-2024 Security Association  
Calvin Wilson  
Police Officer  
Public Safety  
Effective: July 15, 2024

4-16/Sept-2024      Security Association  
Glenn Nash  
Security Officer  
Public Safety  
Effective: July 25, 2024

**E. Rescind Appointment**

4-17/Sept-2024      Security Association  
Zaire Ruffin  
Police Officer  
Public Safety  
Effective: June 9, 2024

4-18/Sept-2024      Security Association  
Sadrac Auplan  
Policer Officer  
Public Safety  
Effective: June 9, 2024

4-19/Sept-2024      Security Association  
Kain Carlisle  
Security Officer  
Public Safety  
Effective: July 8, 2024

**F. Contract Ratification**

4-20/Sept-2024      Essex County College (ECC) and Essex County College Administrative Association

VIII. Educational Programs Committee Report.....Dr. A. Lewis

**Actions – Submitted for Recommendation to the Board on September 17, 2024**

7-1.1/Sept-2024    Johnson Controls Community College Partnership Program with Grant of \$100,000

7-1.2/Sept-2024    Bloomfield Board of Education - Dual Enrollment Program

7-1.3/Sept-2024    Newark Board of Education Middle School Academic Enrichment Program

IX. Site Facilities and Equipment Committee Report.....Rev. Dr. L. Guyton

X. Policy and Governance Committee Report.....Ms. I. Cruz

XI. Community Relations Committee Report.....Ms. J. Wright

XII. Alumni Association Report.....Mr. George Nti

XIII. Student Government Association Report.....Naylah Young

XIV. Faculty Association Report.....Prof. J. Alexandre

XV. President's Report.....Dr. A.A. Boakye, President

XVI. New Business.....TBD

XVII. Public Comments.....TBD

XVIII. Notice of Executive Session.....Mrs. J. Grimes

XIX. Adjournment.....Chair M. Bolden

***Note: Public meeting agenda is subject to change***

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Finance: New Jersey Community College Insurance Pool <b>Non-SBE/MBE/WBE</b>
Contact:	Christine Ann Soto, Esq./General Counsel
Meeting Date:	September 17, 2024
Agenda Item No.:	3-1.1/Sep-2024
Resolution Authorizing the Payment for Worker's Compensation	

**WHEREAS**, Essex County College needs the Board's approval to make the payment for workers compensation to the **Non-SBE/MBE/WBE, New Jersey Community College Insurance Pool**, 9 Dogwood Lane, Skillman, New Jersey 08558 for **\$171,000.00** for fiscal year 2025 in which contracts for Insurance are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(11) Insurance, including the purchase of insurance coverage and consulting services which exceptions shall be in accordance with the requirements for extraordinary unspecifiable services; and

**WHEREAS**, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

**NOW THEREFORE, BE IT RESOLVED** by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approves the payment to **New Jersey Community College Insurance Pool** for Workers Compensation for fiscal year 2025 in the amount not to exceed **\$171,000.00**.
2. The specific line item against which this premium is to be charged is as follows:  
10-1851-7712 Operating Expense/ Workers Compensation Insurance  
FY 2025

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	<b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Finance: Johnson Controls Fire Protection, LP. <b>Non-SBE/MBE/WBE</b>
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	September 17, 2024
Agenda Item No.:	3-1.2/Sep-2024
Resolution Authorizing the Award of a Two-Year Contract for Fire Alarm, Fire Suppression, and Burglar Alarm System Testing, Maintenance, and Technical Services	

**WHEREAS**, Essex County College needs the Board's approval to award a two-year contract in the amount not to exceed **\$200,000.00** to **Non-SBE/MBE/WBE, Johnson Controls Fire Protection, LP**, 930 Riverview Drive, Suite 800, Totowa, New Jersey 07512 for Fire Alarm, Fire Suppression, and Burglar Alarm System Testing, Maintenance, and Technical Services for the main campus and student housing from July 1, 2024, through June 30, 2026, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.11.(a), County college authorized to participate in cooperative pricing system, Sourcewell Contract Number 030421-JHN; and

**WHEREAS**, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

**NOW THEREFORE, BE IT RESOLVED** by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approve a two-year contract with **Johnson Controls Fire Protection, LP** in the amount not to exceed **\$200,000.00** from July 1, 2024, through June 30, 2026, for the following.
2. The specific line item against which this contract is to be charged is as follows:  
10-7251-7620L Operating Expense/Fire Alarm and Suppression Systems  
FY 2025/2026

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	<b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Finance: Facility Improvement Services
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	September 17, 2024
Agenda Item No.:	3-1.3/Sep-2024
Resolution Authorizing the award of a Two-Year contract for facility improvements	

**WHEREAS**, Essex County College needs the Board's approval to award a two-year contract in the total amount not to exceed **\$1,000,000.00** per year on an as-needed basis to the below companies for facility improvement services, from July 1, 2024, through June 31, 2026 in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.11a(b) A county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement, N.J.S.A.18A:64A-25.10, N.J.S.A.18A:64A-25.11a, N.J.S.A.18A:64A-25.5.a(24), N.J.S.A.18A:64A-25.5.a(1) and N.J.S.A.18A:64A-25.3.(a), Purchases, contracts, and agreements not requiring advertising; and

**WHEREAS**, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

**NOW THEREFORE, BE IT RESOLVED** by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approve a two-year contract in the total amount not to exceed **\$1,000,000.00** per year on an as-needed basis to the below companies from July 1, 2024, through June 31, 2026;

<u>Vendor Name</u>	<u>Vendor Category</u>
Silvas Mechanical Services	SBE
Tri-County Termite & Pest Control	SBE
Environmental Climate Control, Inc.	SBE
Sport Pro Surfacing, LLC	SBE
Siegel Performance Systems, dba SPS Fitness	SBE
BSN Sports	SBE
Champion Elevator Corporation	Non-SBE/MBE/WBE
Netta Architects LLC	Non-SBE/MBE/WBE

2. The specific line item against which this service is to be charged is as follows:  
9021A2-3126-7951A Chapter 12  
9021A2-3126-7129A Chapter 12  
FY 2025/2026

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION  <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	



## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Finance: Furniture <b>Small Business Enterprise (SBE)</b>
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	September 17, 2024
Agenda Item No.:	3-1.4/Sep-2024
Resolution Authorizing the Award of a One-Year Contract to Purchase Furniture	

**WHEREAS**, Essex County College needs the Board's approval to award a one-year contract in the total amount not to exceed **\$300,000.00** on an as-needed basis to the below companies from July 1, 2024 through June 30, 2025 for Furniture in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.10 and N.J.S.A.18A:64A-25.11.(a), County college authorized to participate in cooperative pricing system, ESCNJ Contract #22/23-08, #65MCESCCP; and

**WHEREAS**, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

**NOW, THEREFORE BE IT RESOLVED** by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approves a one-year contract to the following vendor in the total amount of **\$300,000.00** for furniture from July 1, 2024 through June 30, 2025.

Company Name

MediaTechnologies

Creative Library Concepts

Vendor's Category

SBE

SBE

2. The specific line item against which the contract is to be charged is as follows:  
901903-3125-7921 Chapter XII Ordinance # 19-00003  
FY 2025

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	<b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Finance: Maintenance I.T. Solutions
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	September 17, 2024
Agenda Item No.:	3-1.5/Sep-2024
Resolution Authorizing the Award of a Two-Year Contract of Maintenance Renewal for Network Infrastructure Equipment	

**WHEREAS**, Essex County College needs Board's approval to award a two-year contract in the total amount not to exceed **\$1,00,000.00** per year on an as-needed basis to the below-listed companies which will maintain the network infrastructure equipment, hardware/software licenses, and others from July 1, 2024, through June 30, 2026, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.11a(b) A county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement, N.J.S.A.18A:64A-25.10, N.J.S.A.18A:64A-25.11a, N.J.S.A.18A:64A-25.5.a(24), N.J.S.A.18A:64A-25.5.a(19), and N.J.S.A.18A:64A-25.3.(a), Purchases, contracts, and agreements not requiring advertising; and

**WHEREAS**, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

**NOW THEREFORE, BE IT RESOLVED** by Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approve a two-year contract in the total amount not to exceed **\$1,000,000.00** per year on an as-needed basis for maintenance of the network infrastructure equipment, hardware/software licenses, and others from July 1, 2024, through June 30, 2026, to the following vendors.

<u>Vendor</u>	<u>Status</u>
Allegheny	Non-SBE/MBE/WBE
Cablevision Lightpath, Inc	Non-SBE/MBE/WBE
Technolutions, Inc	SBE
Ready Education, Inc	Non-SBE/MBE/WBE
PeopleAdmin Inc	Non-SBE/MBE/WBE
PowerSchool Group LLC	Non-SBE/MBE/WBE

2. The specific line item against which this service is to be charged is as follows:  
10-1723-7511 Operating Expense/ Computer Software & Site Licenses  
FY 2025/2026

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION  <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Finance: Maplewood Country Club <b>Non-SBE/MBE/WBE</b>
Contact:	Dr. Leigh M. Bello-De Castro, Associate Dean – Student Affairs/Special Projects
Meeting Date:	September 17, 2024
Agenda Item No.:	3-1.6/Sep-2024
Resolution Authorizing the Award of a Contract for the College's Annual Golf Scholarship Fundraiser	

**WHEREAS**, Essex County College needs the Board's approval to award a contract in the total amount not to exceed **\$40,000.00** to **Non-SBE/MBE/WBE, Maplewood Country Club**, 28 Baker Street, Maplewood, New Jersey for use of the venue, goods, and services rendered at the College's annual Golf Scholarship Fundraiser held on October 17, 2024, the College will be reimbursed the contract amount from proceeds of the fundraiser, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3.(a), Purchases, contracts and agreements not requiring advertising; and

**WHEREAS**, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

**NOW THEREFORE, BE IT RESOLVED** by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees is hereby approve a contract with **Maplewood Country Club**, in the total amount not to exceed **\$40,000.00** for use of the venue, goods, and services rendered at the College's annual Golf Scholarship Fundraiser held on October 17, 2024, the College will be reimbursed the contract amount from proceeds of the fundraiser.
2. The specific line item against which this contract is to be charged is as follows:  
25-9061-7630 Operating Expense/Rental of Premises  
FY 2025

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION  <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Finance: William J Guarini <b>SBE</b>
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	September 17, 2024
Agenda Item No.:	3-1.7/Sep-2024
Resolution Authorizing the Award of a Two-Year Contract for Plumbing Repair and Service	

**WHEREAS**, Essex County College needs the Board's approval to award a two-year contract on an as-needed basis in the total amount not to exceed **\$100,000.00** per year to **SBE** William J Guarini, 152 Stevens Avenue, Jersey City, New Jersey 07305 for Plumbing Repair and Service from July 1, 2024, through June 30, 2026.

**WHEREAS**, RFQ # 8186 Plumbing Repair and Service was advertised in The Star-Ledger May 2, 2024. There were five (5) vendors solicited. Two (2) response was received on May 14, 2024.

**WHEREAS**, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

**NOW THEREFORE, BE IT RESOLVED** by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees approves a two-year contract on an as-needed basis in the total amount not to exceed **\$100,000.00** per year to William J Guarini for Plumbing Repair and Service from July 1, 2024, through June 30, 2026:
2. The specific line item against which this contract is to be charged is as follows:  
10-7202-7620B Operating Expenses/Repairs - Plumbing  
FY 2025/2026

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION  <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Finance: Downes Tree Service Co, <b>Non-SBE/MBE/WBE</b>
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	September 17, 2024
Agenda Item No.:	3-1.8/Sep-2024
Resolution Authorizing the Award of a Two-Year Contract for Tree Removal Services	

**WHEREAS**, Essex County College needs the Board's approval to award a two-year contract on an as-needed basis in the total amount not to exceed **\$100,000.00** per year to **Non-SBE/MBE/WBE** Downes Tree Service Co, 152 Stevens Avenue, Jersey City, New Jersey 07305 for Tree Removal Services from July 1, 2024, through June 30, 2026.

**WHEREAS**, RFQ # 8185 Tree Removal Services was advertised in The Star-Ledger May 2, 2024. There were five (5) vendors solicited. Two (2) response was received on May 14, 2024.

**WHEREAS**, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

**NOW THEREFORE, BE IT RESOLVED** by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees approves a two-year contract on an as-needed basis in the total amount not to exceed **\$100,000.00** per year to Downes Tree Service Co for Tree Removal Services from July 1, 2024, through June 30, 2026:
2. The specific line item against which this contract is to be charged is as follows:  
10-7202-7620 Operating Expenses/Repairs  
FY 2025/2026

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION  <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Finance: Florence Filter Corporation <b>Non-SBE/MBE/WBE</b>
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	September 17, 2024
Agenda Item No.:	3-1.9/Sep-2024
Resolution Authorizing the Award of a Two-Year Contract for HVAC Air Filters	

**WHEREAS**, Essex County College needs the Board's approval to award a two-year contract on an as-needed basis in the total amount not to exceed **\$100,000.00** per year to **Non-SBE/MBE/WBE** Florence Filter Corporation, 530 W Manville St, Compton, CA 90220 for HVAC Air Filters from July 1, 2024, through June 30, 2026.

**WHEREAS**, RFQ # 8188 HVAC Air Filters was advertised in The Star-Ledger May 2, 2024. There were two (2) vendors solicited. Three (3) response was received on May 14, 2024.

**WHEREAS**, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

**NOW THEREFORE, BE IT RESOLVED** by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees approves a two-year contract on an as-needed basis in the total amount not to exceed **\$100,000.00** per year to Florence Filter Corporation for HVAC Air Filters from July 1, 2024, through June 30, 2026:
2. The specific line item against which this contract is to be charged is as follows:  
10-7351-7501 Operating Expenses/ General Supplies  
FY 2025/2026

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION  <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Joyce Ayim
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	August 2024
Agenda Item No.:	4-1/Aug-2024

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the appointment of Joyce Ayim to the position of Assistant Dean-Online Education and Resources, for the Online Education, for the period September 03, 2024 through June 30, 2025. The recommended annual salary for the position is \$97,000.

**BACKGROUND AND RATIONALE:** This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 19 applications were received. Joyce Aymin is the recommended candidate.

**DEGREE/CERTIFICATION QUALIFICATIONS (MASTERS DEGREE ACCEPTED):**

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
● Doctorate	2022	New Jersey City University Jersey City, NJ	Educational Technology Leadership
● Master's	2009	Pace University New York, NY	Business Administration/Finance
● Bachelor's	2001	Kwame Nkrumah University Ghana	Computer Science

**FISCAL NOTES:** The recommended salary of \$97,000 is included in the Department's annual budget.

**RESOLUTION:** The Board of Trustees of Essex County College approves the appointment of Joyce Ayim at the annual salary of \$97,000 to the position of Assistant Dean-Online Education and Resources, for the Online Education, for the period September 03, 2024 through June 30, 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION  <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Victoria Pangilinan
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	August 2024
Agenda Item No.:	4-2/Aug-2024

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the appointment of Victoria Pangilinan to the position of Assistant Professor - Nursing, for Department of Nursing and Health Science, for the period September 03, 2024 through August 31, 2025. The recommended annual salary for the position is \$70,186.

**BACKGROUND AND RATIONALE:** This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 8 applications were received. Victoria Pangilinan is the recommended candidate.

**DEGREE/CERTIFICATION QUALIFICATIONS (MASTER'S DEGREE ACCEPTED):**

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
● Doctorate	2022	Rutgers University Newark, NJ	Nursing
● Master's	2012	University of Phoenix Phoenix, Arizona	Nursing
● Bachelor's	1988	Mariano Marcos State University City of Batac, LLocos Norte, Philippines	Nursing

**FISCAL NOTES:** The recommended salary of \$70,186 is included in the Department's annual budget.

**RESOLUTION:** The Board of Trustees of Essex County College approves the appointment of Victoria Pangilinan at the annual salary of \$70,186 to the position of Assistant Professor - Nursing, for Department of Nursing and Health Science, for the period September 03, 2024 through August 31, 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION  <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	



## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Shazam Bacchus
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	August 2024
Agenda Item No.:	4-3/Aug-2024

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the appointment of Shazam Bacchus to the position of Assistant Professor - Nursing, for Department of Nursing and Health Science, for the period September 03, 2024 through August 31, 2025. The recommended annual salary for the position is \$68,810.

**BACKGROUND AND RATIONALE:** This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 8 applications were received. Shazam Bacchus is the recommended candidate.

**DEGREE/CERTIFICATION QUALIFICATIONS (MASTER'S DEGREE ACCEPTED):**

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
● Doctorate	2022	University of St. Augustine for Health Sciences St. Augustine, FL	Leadership DNP
● Master's	2019	Chamberlain University Chicago, IL	Nursing
● Bachelor's	2018	Chamberlain University Chicago, IL	Nursing

**FISCAL NOTES:** The recommended salary of \$68,810 is included in the Department's annual budget.

**RESOLUTION:** The Board of Trustees of Essex County College approves the appointment of Shazam Bacchus at the annual salary of \$68,810 to the position of Assistant Professor - Nursing, for Department of Nursing and Health Science, for the period September 03, 2024 through August 31, 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION  <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Rachel Gasataya
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	August 2024
Agenda Item No.:	4-4/Aug-2024

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the appointment of Rachel Gasataya to the position of Instructor of Music, for Humanities & Bilingual Division, for the period September 03, 2024 through August 31, 2025. The recommended annual salary for the position is \$58,728.

**BACKGROUND AND RATIONALE:** This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 27 applications were received. Rachel Gasataya is the recommended candidate.

**DEGREE/CERTIFICATION QUALIFICATIONS (MASTER’S DEGREE ACCEPTED):**

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
● Master’s	2022	New Jersey City University Jersey City, NJ	Jazz Performance
● Bachelor’s	2010	William Paterson University Paterson, NJ	Sound Engineering, Classical Track

**FISCAL NOTES:** The recommended salary of \$58,728 is included in the Department’s annual budget.

**RESOLUTION:** The Board of Trustees of Essex County College approves the appointment of Rachel Gasataya at the annual salary of \$58,728 to the position of Instructor of Music, for Humanities & Bilingual Division, for the period September 03, 2024 through August 31, 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION  <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Alexandra Tangarife
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	August 2024
Agenda Item No.:	4-5/Aug-2024

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the appointment of Alexandra Tangarife to the position of Assistant Professor of English, for Humanities & Bilingual Division, for the period September 03, 2024 through August 31, 2025. The recommended annual salary for the position is \$58,728.

**BACKGROUND AND RATIONALE:** This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 33 applications were received. Alexandra Tangarife is the recommended candidate.

**DEGREE/CERTIFICATION QUALIFICATIONS (MASTER'S DEGREE ACCEPTED):**

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
● Master's	2024	Montclair State University Montclair, NJ	Clinical Psychology
● Master's	2022	Montclair State University Montclair, NJ	English
● Bachelor's	2019	Rutgers University Newark, NJ	English
● Bachelor's	2019	Rutgers University Newark, NJ	Psychology

**FISCAL NOTES:** The recommended salary of \$58,728 is included in the Department's annual budget.

**RESOLUTION:** The Board of Trustees of Essex County College approves the appointment of Alexandra Tangarife at the annual salary of \$58,728 to the position of Assistant Professor of English, for Humanities & Bilingual Division, for the period September 03, 2024 through August 31, 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION  <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Hamin Shabazz
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	September 17 2024
Agenda Item No.:	4-1/Sept-2024

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the appointment of Hamin Shabazz to the position of Vice President-Academic Affairs/Chief Academic Officer, for Academic Affairs, for the period October 14, 2024 through June 30, 2025. The recommended annual salary for the position is \$155,000.

**BACKGROUND AND RATIONALE:** This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 16 applications were received. Hamin Shabazz is the recommended candidate.

**DEGREE/CERTIFICATION QUALIFICATIONS (MASTER’S DEGREE ACCEPTED):**

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
● Doctorate	2006	University of Baltimore Baltimore, MD	Public Administration
● Master	2001	University of Michigan Flint, MI	Public Administration
● Bachelor	1997	Widener University Wilmington, DE	Criminal Justice

**FISCAL NOTES:** The recommended salary of \$155,000 is included in the Department’s annual budget.

**RESOLUTION:** The Board of Trustees of Essex County College approves the appointment of Hamin Shabazz at the annual salary of \$155,000 to the position of Vice President-Academic Affairs/Chief Academic Officer, for Academic Affairs, for the period October 14, 2024 through June 30, 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION  <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Olivia Obanye
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	September 17 2024
Agenda Item No.:	4-2/Sept-2024

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the appointment of Olivia Obanye to the position of Administrative Assistant, for the Office of the President, for the period September 23, 2024 through June 30, 2025. The recommended annual salary for the position is \$47,000.

**BACKGROUND AND RATIONALE:** This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 16 applications were received. Olivia Obanye is the recommended candidate.

#### DEGREE/CERTIFICATION QUALIFICATIONS (BACHELOR'S DEGREE ACCEPTED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
● Bachelor of Science		New Jersey City University Jersey City, NJ	Business Administration

**FISCAL NOTES:** The recommended salary of \$47,000 is included in the Department's annual budget.

**RESOLUTION:** The Board of Trustees of Essex County College approves the appointment of Olivia Obanye at the annual salary of \$47,000 to the position of Administrative Assistant, for the Office of the President, for the period September 23, 2024 through June 30, 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION  <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Alba De Feijoo
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	September 17, 2024
Agenda Item No.:	4-3/Sept-2024

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the appointment of Alba De Feijoo to the position of Custodian, for the Department of Facilities Management, for the period September 23, 2024 through June 30, 2025. The recommended annual salary for the position is \$31,200.

**BACKGROUND AND RATIONALE:** This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 12 applications were received. Alba De Feijoo is the recommended candidate.

**DEGREE/CERTIFICATION QUALIFICATIONS (NO DEGREE REQUIRED):**

**FISCAL NOTES:** The recommended salary of \$31,200 included in the Department's annual budget.

**RESOLUTION:** The Board of Trustees of Essex County College approves the appointment of Alba De Feijoo at the annual salary of \$31,200 to the position of Custodian, for the Department of Facilities Management, for the period September 23, 2024 through June 30, 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, William Thomas
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	September 17, 2024
Agenda Item No.:	4-4/Sept-2024

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the appointment of William Thomas to the position of Custodian, for the Department of Facilities Management, for the period September 23, 2024 through June 30, 2025. The recommended annual salary for the position is \$31,200.

**BACKGROUND AND RATIONALE:** This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 12 applications were received. William Thomas is the recommended candidate.

**DEGREE/CERTIFICATION QUALIFICATIONS (NO DEGREE REQUIRED):**

**FISCAL NOTES:** The recommended salary of \$31,200 is included in the Department's annual budget.

**RESOLUTION:** The Board of Trustees of Essex County College approves the appointment of William Thomas at the annual salary of \$31,200 to the position of Custodian, for the Department of Facilities Management, for the period September 23, 2024 through June 30, 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Craig Bennett
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	September 17, 2024
Agenda Item No.:	4-5/Sept-2024

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the appointment of Craig Bennett to the position of Custodian, for the Department of Facilities Management, for the period September 23, 2024 through June 30, 2025. The recommended annual salary for the position is \$31,200.

**BACKGROUND AND RATIONALE:** This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 12 applications were received. Craig Bennett is the recommended candidate.

**DEGREE/CERTIFICATION QUALIFICATIONS (NO DEGREE REQUIRED):**

**FISCAL NOTES:** The recommended salary of \$31,200 is included in the Department's annual budget.

**RESOLUTION:** The Board of Trustees of Essex County College approves the appointment of Craig Bennett at the annual salary of \$31,200 to the position of Custodian, for the Department of Facilities Management, for the period September 23, 2024 through June 30, 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	





## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Re-appointment, Dr. Augustine A. Boakye
Contact:	Marion Bolden, Chair, Essex County College Board of Trustees
Meeting Date:	September 17, 2024
Agenda Item No.:	4-6/Sept-2024

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the re-appointment of Dr. Augustine A. Boakye to President of Essex County College effective January 1, 2025 until December 31, 2028.

**BACKGROUND AND RATIONALE:** Dr. Augustine A. Boakye served as Acting/Interim President of Essex County College from July 21, 2020 to October 31, 2020 and has served as President since November 1, 2021. The Board has annually evaluated Dr. Boakye and found that he has been a dedicated and effective president. Dr. Boakye's existing employment agreement is scheduled to expire on December 31, 2024. The Board of Trustees is desirous of continuing to employ Dr. Augustine A. Boakye as the President of Essex County College; and Dr. Augustine A. Boakye has expressed his willingness to continue to serve as President of Essex County College. As such, the parties have negotiated terms for a successor agreement.

#### DEGREE/CERTIFICATION QUALIFICATIONS (DOCTORATE DEGREE REQUIRED):

<u>Degree or Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
• Doctor of Philosophy	2008	University of Dundee United Kingdom (Transcripts evaluated by International Research Foundations, Inc.)	Economics
• Master of Arts	2004	Brunel University United Kingdom (Transcripts evaluated by International Research Foundations, Inc.)	Education
• Bachelor of Education	1999	University of Cape Coast Ghana (Transcripts evaluated by International Research Foundations, Inc.)	Social Science

**FISCAL NOTES:** The recommended salary is included in the College's annual salary budget.

**RESOLUTION: NOW THEREFORE, BE IT RESOLVED** that the Board of Trustees of Essex County College do hereby re-appoint Dr. Augustine A. Boakye to the position of President of Essex County College, effective January 1, 2025 until December 31, 2028. The Board further authorizes the execution of a new contract for employment between the Essex County College Board of Trustees and Dr. Augustine A. Boakye.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Marion Bolden, Chair, Board of Trustees	FINAL DISPOSITION  <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment: Retirement
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	September 17, 2024
Agenda Item No.:	4-7/Sept-2024

**RECOMMENDATION:** It is recommended that the Board of Trustees accept the retirement of the individual(s) listed, effective on the date indicated:

<u>Name</u>	<u>Title</u> <u>Department</u>	<u>Unit</u>	<u>Hire Date</u>	<u>Effective Date</u>
Patricia Bartinique	Professor of English Humanities & Bilingual Studies	Faculty	September 2, 1968	August 31, 2024

**FISCAL NOTES:** The impact of this recommendation is undetermined at this time.

**RESOLUTION:** The Board of Trustees of Essex County College accepts the retirement of the individual(s) listed, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION  <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment: Retirement
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	September 17, 2024
Agenda Item No.:	4-8/Sept-2024

**RECOMMENDATION:** It is recommended that the Board of Trustees accept the retirement of the individual(s) listed, effective on the date indicated:

<u>Name</u>	<u>Title</u> <u>Department</u>	<u>Unit</u>	<u>Hire Date</u>	<u>Effective Date</u>
Wayne Yourstone	Senior News Writer Marketing & Communication	Professional III	September 2, 1997	January 31, 2025

**FISCAL NOTES:** The impact of this recommendation is undetermined at this time.

**RESOLUTION:** The Board of Trustees of Essex County College accepts the retirement of the individual(s) listed, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION  <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Resignation(s)
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	September 17, 2024
Agenda Item No.:	4-9/Sept-2024

**RECOMMENDATION:** It is recommended that the Board of Trustees accept the resignation(s) of the individual(s) listed, effective on the date indicated:

<u>Name</u>	<u>Title</u> <u>Department</u>	<u>Unit</u>	<u>Hire Date</u>	<u>Effective Date</u>
Ruth Ware	Associate Director of Library MLK Library	Administrative Association	07/06/2021	09/09/2024

**FISCAL NOTES:** The impact of this recommendation is undetermined at this time.

**RESOLUTION:** The Board of Trustees of Essex County College accepts the resignation of the individual(s) listed, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION  <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Resignation(s)
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	September 17, 2024
Agenda Item No.:	4-10/Sept-2024

**RECOMMENDATION:** It is recommended that the Board of Trustees accept the resignation(s) of the individual(s) listed, effective on the date indicated:

<u>Name</u>	<u>Title</u> <u>Department</u>	<u>Unit</u>	<u>Hire Date</u>	<u>Effective Date</u>
Natalee White-Smith	Instructor – Nursing Department of Nursing and Health Science	Faculty	09/04/2022	09/01/2024

**FISCAL NOTES:** The impact of this recommendation is undetermined at this time.

**RESOLUTION:** The Board of Trustees of Essex County College accepts the resignation of the individual(s) listed, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION  <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Resignation(s)
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	September 17, 2024
Agenda Item No.:	4-11/Sept-2024

**RECOMMENDATION:** It is recommended that the Board of Trustees accept the resignation(s) of the individual(s) listed, effective on the date indicated:

<u>Name</u>	<u>Title</u> <u>Department</u>	<u>Unit</u>	<u>Hire Date</u>	<u>Effective Date</u>
Aneliia Chatterjee	Instructor-Librarian MLK Library	Faculty	05/18/2011	08/19/2024

**FISCAL NOTES:** The impact of this recommendation is undetermined at this time.

**RESOLUTION:** The Board of Trustees of Essex County College accepts the resignation of the individual(s) listed, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION  <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Resignation(s)
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	September 17, 2024
Agenda Item No.:	4-12/Sept-2024

**RECOMMENDATION:** It is recommended that the Board of Trustees accept the resignation(s) of the individual(s) listed, effective on the date indicated:

<u>Name</u>	<u>Title</u> <u>Department</u>	<u>Unit</u>	<u>Hire Date</u>	<u>Effective Date</u>
May Whyte-Squires	Advisor Center for Adult Transition	Professional II	09/25/2019	08/19/2024

**FISCAL NOTES:** The impact of this recommendation is undetermined at this time.

**RESOLUTION:** The Board of Trustees of Essex County College accepts the resignation of the individual(s) listed, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION  <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Resignation(s)
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	September 17, 2024
Agenda Item No.:	4-13/Sept-2024

**RECOMMENDATION:** It is recommended that the Board of Trustees accept the resignation(s) of the individual(s) listed, effective on the date indicated:

<u>Name</u>	<u>Title</u> <u>Department</u>	<u>Unit</u>	<u>Hire Date</u>	<u>Effective Date</u>
Taniel Moore	Administrative Assistant Office of the President	Professional I	03/28/2022	07/30/2024

**FISCAL NOTES:** The impact of this recommendation is undetermined at this time.

**RESOLUTION:** The Board of Trustees of Essex County College accepts the resignation of the individual(s) listed, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION  <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	



## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Resignation(s)
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	September 17, 2024
Agenda Item No.:	4-14/Sept-2024

**RECOMMENDATION:** It is recommended that the Board of Trustees accept the resignation(s) of the individual(s) listed, effective on the date indicated:

<u>Name</u>	<u>Title</u> <u>Department</u>	<u>Unit</u>	<u>Hire Date</u>	<u>Effective Date</u>
Lance Simon	Administrative Assistant CCE & WD	Professional I	09/04/2018	07/18/2024

**FISCAL NOTES:** The impact of this recommendation is undetermined at this time.

**RESOLUTION:** The Board of Trustees of Essex County College accepts the resignation of the individual(s) listed, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION  <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Resignation(s)
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	September 17, 2024
Agenda Item No.:	4-15/Sept-2024

**RECOMMENDATION:** It is recommended that the Board of Trustees accept the resignation(s) of the individual(s) listed, effective on the date indicated:

<u>Name</u>	<u>Title</u> <u>Department</u>	<u>Unit</u>	<u>Hire Date</u>	<u>Effective Date</u>
Calvin Wilson	Police Officer Public Safety	Security Association	04/04/2022	07/15/2024

**FISCAL NOTES:** The impact of this recommendation is undetermined at this time.

**RESOLUTION:** The Board of Trustees of Essex County College accepts the resignation of the individual(s) listed, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION  <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Resignation(s)
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	September 17, 2024
Agenda Item No.:	4-16/Sept-2024

**RECOMMENDATION:** It is recommended that the Board of Trustees accept the resignation(s) of the individual(s) listed, effective on the date indicated:

<u>Name</u>	<u>Title</u> <u>Department</u>	<u>Unit</u>	<u>Hire Date</u>	<u>Effective Date</u>
Glenn Nash	Security Officer Public Safety	Security Association	03/26/2023	07/25/2024

**FISCAL NOTES:** The impact of this recommendation is undetermined at this time.

**RESOLUTION:** The Board of Trustees of Essex County College accepts the resignation of the individual(s) listed, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION  <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Rescind Appointment, Zaire Ruffin
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	September 17, 2024
Agenda Item No.:	4-17/Sept-2024

**RECOMMENDATION:** It is recommended that the Board of Trustees rescind the appointment of Zaire Ruffin to the position of Police Officer, for the Public Safety Department, for the period May 26, 2024 through June 30, 2024. The recommended annual salary for the position is \$43,000.

**BACKGROUND AND RATIONALE:** This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 9 applications were received. Zaire Ruffin is the recommended candidate.

**DEGREE/CERTIFICATION QUALIFICATIONS (NO DEGREE REQUIRED):**

**FISCAL NOTES:** The recommended salary of \$43,000 is included in the Department's annual budget.

**RESOLUTION:** The Board of Trustees of Essex County College rescind the appointment of Zaire Ruffin at the annual salary of \$43,000 to the position of Police Officer, for the Department of Public Safety, for the period May 26, 2024 through June 30, 2024.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION  <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Rescind Appointment, Sadrac Auplan
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	September 17, 2024
Agenda Item No.:	4-18/Sept-2024

**RECOMMENDATION:** It is recommended that the Board of Trustees rescind the appointment of Sadrac Auplan to the position of Police Officer, for the Public Safety Department, for the period May 26, 2024 through June 30, 2024. The recommended annual salary for the position is \$43,000.

**BACKGROUND AND RATIONALE:** This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 9 applications were received. Sadrac Auplan is the recommended candidate.

**DEGREE/CERTIFICATION QUALIFICATIONS (NO DEGREE REQUIRED):**

**FISCAL NOTES:** The recommended salary of \$43,000 is included in the Department's annual budget.

**RESOLUTION:** The Board of Trustees of Essex County College rescind the appointment of Sadrac Auplan at the annual salary of \$43,000 to the position of Police Officer, for the Department of Public Safety, for the period May 26, 2024 through June 30, 2024.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Rescind Appointment, Kain Carlisle
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	September 17, 2024
Agenda Item No.:	4-19/Sept-2024

**RECOMMENDATION:** It is recommended that the Board of Trustees rescind the appointment of Kain Carlisle to the position of Security, for the Public Safety Department, for the period July 8, 2024 through June 30, 2025. The recommended annual salary for the position is \$31,470.

**BACKGROUND AND RATIONALE:** This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 24 applications were received. Kain Carlisle is the recommended candidate.

**DEGREE/CERTIFICATION QUALIFICATIONS (NO DEGREE REQUIRED):**

**FISCAL NOTES:** The recommended salary of \$31,470 is included in the Department's annual budget.

**RESOLUTION:** The Board of Trustees of Essex County College rescind the appointment of Kain Carlisle at the annual salary of \$31,470 to the position of Security Officer, for the Department of Public Safety, for the period July 8, 2024 through June 30, 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION  <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Contract Ratification, Essex County College Administrative Association
Contact:	Dr. Augustine Boakye, President
Meeting Date:	September 17, 2024
Agenda Item No.:	4-20/Sept-2024

**RECOMMENDATION:** It is recommended that the Board of Trustees ratify the Collective Bargaining Agreement between Essex County College and the Essex County College Administrative Association for the period July 1, 2024 through June 30, 2028.

**BACKGROUND AND RATIONALE:** The Essex County College Administrative Association is the recognized negotiating agent for the labor unit comprised of administrative members. Essex County College and the Essex County College Administrative Association have engaged in negotiations for an agreement for the period commencing retroactively from July 1, 2024 through June 30, 2028. The Essex County College Administrative Association members signed a Memorandum of Agreement (MOA) on September 12, 2024. This MOA is incorporated into the attached Collective Bargaining Agreement which was ratified by the Essex County College Administrative Association Members on September 16, 2024.

**FISCAL NOTES:** All costs associated with this Agreement will be included in the College's Annual Budget.

**RESOLUTION:** It is recommended that the Board of Trustees ratifies the Collective Bargaining Agreement between Essex County College and the Essex County College Administrative Association for the period July 1, 2024 through June 30, 2028.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Johnson Controls Community College Partnership Program
Contact:	Dr. Elvy Vieira, Dean, Community, Continuing Education & Workforce Development
Meeting Date:	September 17, 2024
Agenda Item No:	7-1.1/Sept-2024

**RECOMMENDATION:** It is recommended that the Board of Trustees of Essex County College approves the Johnson Controls Community College Partnership Program Grant Award between Essex County College, hereinafter referred to as “Essex” and Johnson Controls, for the purpose of renewing the Johnson Controls Community College Partnership Program, hereinafter referred to as “JCCCP”, in the amount of \$100,000 to be delivered by Essex to Essex County’s urban communities from July 1, 2024, to August 30, 2025.

**BACKGROUND AND RATIONALE:** Johnson Controls seeks to expand its philanthropic strategy by opening new pathways and opportunities in technology education to historically underrepresented groups in their local communities. Essex, through its Community, Continuing Education and Workforce Development (CCEWD) Area, proposes to address the digital technologies gap that impedes Essex County’s urban communities, particularly Newark residents, from competing in the IT industry workforce. JCCCP will enable Essex to partner with CompTIA, the global leader in vendor-neutral IT certifications, to train and prepare Essex County residents to earn certifications that will launch and/or grow their careers in IT.

**FISCAL NOTES:** There is no fiscal impact to Essex.

**RESOLUTION:** The Board of Trustees of Essex County College accepts the Johnson Controls Community College Partnership Program Grant Award between Essex County College and Johnson Controls for the purpose of renewing the Johnson Controls Community College Partnership Program in the amount of \$100,000 to be delivered by Essex to Essex County’s urban communities from July 1, 2024 to August 30, 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	FINAL DISPOSITION <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	



## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Bloomfield Board of Education- DUAL ENROLLMENT PROGRAM
Contact:	Dr. Elvy Vieira, Dean, Community, Continuing Education & Workforce Development
Meeting Date:	September 17, 2024
Agenda Item No:	7-1.2/Sept-2024

**RECOMMENDATION:** It is recommended that the Board of Trustees of Essex County College approves the Dual Enrollment Agreement between Essex County College, hereinafter referred to as “Essex” and the Bloomfield Board of Education, hereinafter referred to as “Board” for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Bloomfield High School, hereinafter after referred to “BLHS” from July 1, 2024, to June 30, 2025.

**BACKGROUND AND RATIONALE:** The Essex Dual Enrollment Program was developed in 2004 in response to the State’s initiative to increase the first-year success rates of recent high school students. The Dual Enrollment Program will provide BVHS students an opportunity to complete their developmental sequence and thus be certified as college-ready in the State of NJ. Additionally, BLHS students will be offered the opportunity to earn substantial college credits toward an Associate’s degree.

**FISCAL NOTES:** BLHS is expected to provide an instructor who meets Essex’s standards for college-level instruction or pay for an adjunct provided by Essex (\$850 - \$900 per credit as per the ECC Adjunct Faculty Association contract with an additional 10% added to contribute to fringe/cost of benefits). BLHS will pay for all instructional materials, including books, which are required to be purchased through Essex’s bookstore partner, Follette. Lastly, BLHS will pay a \$975 administrative fee per course.

**RESOLUTION:** The Board of Trustees of Essex County College accepts the Dual Enrollment Program Agreement between Essex County College and the Bloomfield Board of Education for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Bloomfield HS from July 1, 2024, to June 30, 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	FINAL DISPOSITION <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Newark Board of Education Middle School Academic Enrichment Program
Contact:	Dr. Elvy Vieira, Dean, Community, Continuing Education & Workforce Development
Meeting Date:	September 17, 2024
Agenda Item No:	7-1.3/Sept-2024

**RECOMMENDATION:** It is recommended that the Board of Trustees of Essex County College approves the Newark Board of Education Middle School Academic Enrichment Program between Essex County College, hereinafter referred to as “Essex” and Newark Board of Education, hereinafter referred to as “NBOE”, in the amount of \$89,562 from October 1, 2024, to May 31, 2025.

**BACKGROUND AND RATIONALE:** Essex has a well-established and robust Pre-College Dual Enrollment/Early College Program that annually enrolls over 1000 Essex County high school students, including NBOE high schoolers. Harnessing that experience, Essex now seeks to engage NBOE’s middle school students by offering after-school and/or Saturday morning programming that promotes career exploration, stimulates awareness of postsecondary opportunities and bolsters educational attainment beyond middle and secondary school.

**FISCAL NOTES:** There is no fiscal impact to Essex.

**RESOLUTION:** The Board of Trustees of Essex County College accepts the Newark Board of Education Middle School Academic Enrichment Program between Essex County College and Newark Board of Education in the amount of \$89,562 from October 1, 2024 to May 31, 2025.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	FINAL DISPOSITION <b>Approved by Board of Trustees</b>
BOARD APPROVAL DATE September 17, 2024	