



Board of Trustees
PUBLIC MEETING AGENDA

February 25, 2025 | 4:30 PM

Smith Hall – Main Campus

| | |
|---|-----------------|
| I. Call to Order/Roll Call | Chair M. Bolden |
| II. Open Public Meetings Act Announcement | Mrs. J. Grimes |
| III. Minutes | Mrs. J. Grimes |
| IV. Communications..... | Mrs. J. Grimes |
| V. Public Comments on Agenda Items..... | TBD |
| VI. Finance Committee Report..... | Mr. J. Zarra |

Actions – Submitted for Recommendation for the Board’s Approval

| | | |
|----------------|---|--|
| 3-1.1/Feb-2025 | Resolution Authorizing the Award of a Two-Year Blanket Order for Facility Improvement Services <u>Vendor Name</u> AJA Hardwood Floors Sharda Paper Atlantic Uniforms Quadiant Inc Chapter 12 Funded – Capital Expense | Amount not to exceed \$350,000.00 Per year |
| 3-1.2/Feb-2025 | Resolution Authorizing the Award of a Two-Year Contract for Pre-Apprenticeship and Registered Apprenticeship Training Programs <u>Vendor Name</u> Urban League of Essex County, Newark, NJ Knowledgquest Education Solutions, Tampa, Florida NJDOL Pace Grant/Training Funded | Amount not to exceed \$500,000.00 |
| 3-1.3/Feb-2025 | Resolution Authorizing the Award of a Two-Year Blanket for Food Services <u>Vendor Name</u> ShopRite La Cocina Sunrise ShopRite Hunger Free Campus Grant Program Funded | Amount not to exceed \$150,000.00 Per year |
| 3-1.4/Feb-2025 | Resolution Authorizing the Award of a Contract for Class of 2025 Commencement Devils Arena Entertainment LLC., Newark, New Jersey College Funded – Operating Expense | Amount not to exceed \$160,000.00 |
| 3-1.5/Feb-2025 | Resolution Authorizing the Contract for Dining Hall Renovations Pal-Pro Builders LLC, Totowa, NJ Chapter 12 Funded – Capital Expense | Amount not to exceed \$1,050,000.00 |
| 3-1.6/Feb-2025 | Resolution Authorizing the Contract for the Center for Technology Renovation Pal-Pro Builders LLC, Totowa, NJ Chapter 12 Funded – Capital Expense | Amount not to exceed \$3,000,000.00 |

Actions – Submitted for Recommendation for the Board’s Approval

A. Appointment

- 4-1/Feb-2025 Jessica Sanoh
Associate Director of Marketing and Public Relations
Institutional Advancement and Marketing
Effective: March 3, 2025
Salary \$85,000.00
- 4-2/Feb-2025 Joana Jean
Advisor – Academics & Community Resources
Center for Adult Transition
Effective: March 3, 2025
Salary \$42,000.00
- 4-3/Feb-2025 Joseph Corallo
Probationary Police Officer
Public Safety
Effective: March 3, 2025
Salary \$42,000.00
- 4-4/Feb-2025 Alex Pupo
Security Officer
Public Safety
Effective: March 3, 2025
Salary \$32,500.00
- 4-5/Feb-2025 Ibrahim Dapore
Security Officer
Public Safety
Effective: March 3, 2025
Salary \$32,500.00
- 4-6/Feb-2025 Malik Harris
Security Officer
Public Safety
Effective: March 3, 2025
Salary \$32,500.00

B. Emeritus Status

- 4-7/Feb-2025 Emeritus Status
Dr. Alvin Williams
Executive Dean of Faculty and Academics
Effective: January 1, 2025

C. Retirement

- 4-8/Feb-2025 Professional Level IV
Sanja Dizdarevic
Assistant Director
Registrar's Office
Effective: July 1, 2025

4-9/Feb-2025 Security
Orialy's Mendez
Security Officer
Public Safety
Effective: July 1, 2025

D. Resignation

4-10/Feb-2025 Support Staff
LeeAndrea Tello
Print Shop Operator
Information Technology
Effective: February 6, 2025

| | |
|--|--------------------------|
| VIII. Educational Programs Committee Report..... | Dr. A. Lewis |
| IX. Site, Facilities and Equipment Committee Report..... | Rev. Dr. L. Guyton |
| X. Policy and Governance Committee Report..... | Ms. I. Cruz |
| XI. Community Relations Committee Report..... | Ms. J. Wright |
| XII. Alumni Association Report..... | Mr. G. Nti |
| XIII. Student Government Association Report..... | Ms. N. Young |
| XIV. Faculty Association Report..... | Prof. J. Alexandre |
| XV. President's Report..... | Dr. A. Boakye, President |
| XVI. New Business..... | TBD |
| XVII. Public Comments..... | TBD |
| XVIII. Notice of Executive Session..... | Mrs. J. Grimes |
| XIX. Adjournment..... | Chair M. Bolden |

Note: Public meeting agenda is subject to change

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

| | |
|---|--|
| Subject: | Finance: Facility Improvement Services Non-SBE/MBE/WBE |
| Contact: | Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO |
| Meeting Date: | February 25, 2025 |
| Agenda Item No.: | 3-1.1/Feb-2025 |
| Resolution Authorizing the Award of a Two-Year Blanket Order For Facility Improvement Services | |

WHEREAS, Essex County College needs the Board's approval to award a two-year contract in the total amount not to exceed **\$350,000.00** per year on an as-needed basis to the companies listed below for facility improvement services , from February 26, 2025, through February 25, 2027 in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.11a(b) A county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement, N.J.S.A.18A:64A-25.10, N.J.S.A.18A:64A-25.11a, N.J.S.A.18A:64A-25.5.a(24), N.J.S.A.18A:64A-25.5.a(1) and N.J.S.A.18A:64A-25.3.(a), Purchases, contracts, and agreements not requiring advertising; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approve a two-year contract in the total amount not to exceed **\$350,000.00** per year on an as-needed basis to the companies listed below from February 26, 2025, through February 25, 2027

Vendor Name

AJA Hardwood Floors

Sharda Paper

Atlantic Uniforms

Quadiant Inc

2. The specific line item against which this purchase is to be charged is as follows:

9021A2-3126-7951A Chapter 12

9021A2-3126-7129A Chapter 12

FY 2025/2026/2027

| | |
|--|-------------------|
| EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President | FINAL DISPOSITION |
| BOARD APPROVAL DATE February 25, 2025 | |

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

| | |
|------------------|---|
| Subject: | Finance: For Pre-Apprenticeship and Registered Apprenticeship Training Programs Non-SBE/MBE/WBE |
| Contact: | Dr. Elvira Vieira/ Dean of Community, Continuing Education and Workforce |
| Meeting Date: | February 25, 2025 |
| Agenda Item No.: | 3-1.2/Feb-2025 |
| | Resolution Authorizing the Award of a Two-Year Contract for Pre-Apprenticeship and Registered Apprenticeship Training Programs |

WHEREAS, Essex County College needs the Board's approval to award a contract for Pre-Apprenticeship and Registered Apprenticeship Training Programs in the total amount not to exceed **\$500,000.00** to the **Non-SBE/MBE/WBE** companies listed below, from February 26, 2025, through February 25, 2027;

WHEREAS, Bid # 8200 For Pre-Apprenticeship and Registered Apprenticeship Training Programs was advertised in The Star-Ledger December 4, 2024. There were twenty-eight (28) vendors solicited. Three (3) responses were received on December 19, 2024.

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approve a two-year contract for Pre-Apprenticeship and Registered Apprenticeship Training Programs in the total amount not to exceed **\$500,000.00** to the companies below, from February 26, 2025, through February 25, 2027;

Vendor Name

Urban League of Essex County, Newark, New Jersey
Knowledgequest Education Solutions, Tampa, Florida

2. The specific line item against which this contract is to be charged is as follows:
29408-9408-7184 NJDOL Pace Grant/Training
FY 2025/2026

| | |
|--|-------------------|
| EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President | FINAL DISPOSITION |
| BOARD APPROVAL DATE February 25, 2025 | |

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

| | |
|--|--|
| Subject: | Finance: Food Supplies Non-SBE/MBE/WBE |
| Contact: | Denise Williams /Director of Purchasing |
| Meeting Date: | February 25, 2025 |
| Agenda Item No.: | 3-1.3/Feb-2025 |
| Resolution Authorizing the Award of a Two-Year Blanket for food services | |

WHEREAS, Essex County College needs the Board's approval to award a two-year contract in the total amount not to exceed **\$150,000.00** per year on an as-needed basis to the companies listed below for food services, from February 26, 2025, through February 25, 2027 in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.11a(b) A county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement, N.J.S.A.18A:64A-25.10, N.J.S.A.18A:64A-25.11a, N.J.S.A.18A:64A-25.5.a(24), N.J.S.A.18A:64A-25.5.a(1) and N.J.S.A.18A:64A-25.3.(a), Purchases, contracts, and agreements not requiring advertising; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

- The Essex County College Board of Trustees hereby approve a two-year contract in the total amount not to exceed **\$150,000.00** per year on an as-needed basis to the companies listed below for food services from February 26, 2025, through February 25, 2027

Vendor Name

Shoprite
La Cocina
Sunrise Shoprite

- The specific line item against which this purchase is to be charged is as follows:
29419-9419-7502 Hunger Free Campus Grant Program/Food Purchases
FY 2025/2026/2027

| | |
|--|-------------------|
| EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President | FINAL DISPOSITION |
| BOARD APPROVAL DATE February 25, 2025 | |

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

| | |
|---|---|
| Subject: | Finance: Devils Arena Entertainment LLC Non-SBE/MBE/WBE |
| Contact: | Dr. Keith Kirkland /Dean of Student Affairs |
| Meeting Date: | February 25, 2025 |
| Agenda Item No.: | 3-1.4/Feb-2025 |
| Resolution Authorizing the Award of a Contract for Class of 2025 Commencement | |

WHEREAS, Essex County College needs the Board's approval to award a contract in the amount not to exceed **\$160,000.00** to **Devils Arena Entertainment LLC**, 165 Mulberry Street, Newark, New Jersey, 07102 for the rental of the Prudential Center for the Class of 2025 Commencement Exercise to be held on May 27, 2025. The College has rented the Prudential Center for Commencement for over eleven years. The facility is close to public transportation, the staff has provided excellent service and the facility affords sufficient space for the increasing number of graduates and their families. In which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(2), Extraordinary unspecifiable services and products which cannot reasonably be described by written specifications, subject however, to procedures consistent with open public bidding whenever possible; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approve a contract for the rental of the Prudential Center for the Class of 2025 Commencement Exercise to be held on May 27, 2025, to **Devils Arena Entertainment LLC** in the amount not to exceed **\$160,000.00**.
2. The specific line item against which this purchase is to be charged is as follows:
10-1154-7800 Operating Expense/ Graduation
FY 2025

| | |
|--|-------------------|
| EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President | FINAL DISPOSITION |
| BOARD APPROVAL DATE February 25, 2025 | |

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

| | |
|---|--|
| Subject: | Finance: Pal-Pro Builders LLC Non-SBE/MBE/WBE |
| Contact: | Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO |
| Meeting Date: | February 25, 2025 |
| Agenda Item No.: | 3-1.5/Feb-2025 |
| Resolution Authorizing the Contract for Dining Hall Renovations | |

WHEREAS, Essex County College needs the Board's approval to award a contract for Dining Hall Renovations in the total amount not to exceed **\$1,050,000.00** to **Non-SBE/MBE/WBE, Pal-Pro Builders LLC**, 40 Vreeland Ave, Suite 105, Totowa, NJ, 07512 from February 26, 2025, through completion.

WHEREAS, Bid # 8202 Dining Hall Renovations was advertised in The Star-Ledger January 8, 2025 and January 10, 2025. There were forty-five (45) vendors solicited. Four (4) responses were received on February 7, 2025.

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approve a contract for Dining Hall renovations in the total amount not to exceed **\$1,050,000.00** to **Pal-Pro Builders LLC**, from February 26, 2025, through completion;
2. The specific line item against which this contract is to be charged is as follows:
9021A2-3115-7951A Chapter XII - Ordinance # O-2021-00002/Construction
FY 2025

| | |
|--|-------------------|
| EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President | FINAL DISPOSITION |
| BOARD APPROVAL DATE February 25, 2025 | |

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

| | |
|--|--|
| Subject: | Finance: Pal-Pro Builders LLC Non-SBE/MBE/WBE |
| Contact: | Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO |
| Meeting Date: | February 25, 2025 |
| Agenda Item No.: | 3-1.6/Feb-2025 |
| Resolution Authorizing the Contract for the Center for Technology Renovation | |

WHEREAS, Essex County College needs the Board's approval to award a contract for Center for Technology Renovation in the total amount not to exceed **\$3,000,000.00** to **Non-SBE/MBE/WBE, Pal-Pro Builders LLC**, 40 Vreeland Ave, Suite 105, Totowa, NJ, 07512 from February 26, 2025, through completion.

WHEREAS, Bid # 8203 Center For Technology Renovation was advertised in The Star-Ledger January 8, 2025 and January 10, 2025. There were Forty-Five (45) vendors solicited. Four (4) responses were received on February 7, 2025.

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approve a contract for the Center for Technology renovations in the total amount not to exceed **\$3,000,000.00** to **Pal-Pro Builders LLC**, from February 26, 2025, through completion;
2. The specific line item against which this contract is to be charged is as follows:
902206-3126-7951A Chapter XII - Ordinance # O-2022-00006/Construction
FY 2025

| | |
|--|-------------------|
| EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President | FINAL DISPOSITION |
| BOARD APPROVAL DATE February 25, 2025 | |

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

| | |
|-----------------|--|
| Subject: | Personnel: Appointment, Jessica Sanoh |
| Contact: | Shunda Williams, Executive Director of Human Resources |
| Meeting Date: | February 25, 2025 |
| Agenda Item No. | 4-1 / Feb-2025 |

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Jessica Sanoh to the position of Associate Director of Marketing and Public Relations, for the Department of Institutional Advancement, for the period March 03, 2025 through June 30, 2025. The recommended annual salary for the position is \$85,000.00.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 12 applications were received. Jessica Sanoh is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (BACHELOR’S DEGREE REQUIRED):

| <u>Degree of Certification</u> | <u>Date Awarded</u> | <u>Institution Name, Location</u> | <u>Major Area of Study</u> |
|--------------------------------|---------------------|-------------------------------------|---|
| Master’s | 2023 | New York University New York, NY | Public Relations and Corporate Communication |
| Bachelor’s | 2007 | Purchase College Purchase, NY | Journalism |

FISCAL NOTES: The recommended salary of \$85,000.00 is included in the Department’s annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Jessica Sanoh at the annual salary of \$85,000.00 to the position of Associate Director of Marketing and Public Relations, for the Department of Institutional Advancement, for the period March 03, 2025, through June 30, 2025.

| | |
|--|-------------------|
| EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President | FINAL DISPOSITION |
| BOARD APPROVAL DATE February 25, 2025 | |

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

| | |
|-----------------|--|
| Subject: | Personnel: Appointment, Joana Jean |
| Contact: | Shunda Williams, Executive Director of Human Resources |
| Meeting Date: | February 25, 2025 |
| Agenda Item No. | 4-2 / Feb-2025 |

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Joana Jean to the position of Advisor - Academics & Community Resources, for the Center for Adult Transition, for the period March 03, 2025 through June 30, 2025. The recommended annual salary for the position is \$42,000.00.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 30 applications were received. Joana Jean is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (BACHELOR'S DEGREE REQUIRED):

| <u>Degree of Certification</u> | <u>Date Awarded</u> | <u>Institution Name, Location</u> | <u>Major Area of Study</u> |
|--------------------------------|---------------------|--|----------------------------|
| Bachelor's | 2017 | Kean University Union, New Jersey | Psychology |
| Associate's | 2012 | Essex County College Newark, New Jersey | General Science |

FISCAL NOTES: The recommended salary of \$42,000.00 is included in the Department's annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Joana Jean at the annual salary of \$42,000.00 to the position of Advisor - Academics & Community Resources, for the Center for Adult Transition, for the period March 03, 2025 through June 30, 2025.

| | |
|--|-------------------|
| EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President | FINAL DISPOSITION |
| BOARD APPROVAL DATE February 25, 2025 | |



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

| | |
|-----------------|--|
| Subject: | Personnel: Appointment, Joseph Corallo |
| Contact: | Shunda Williams, Executive Director of Human Resources |
| Meeting Date: | February 25, 2025 |
| Agenda Item No. | 4-3 / Feb-2025 |

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Joseph Corallo to the position of Probationary Police Officer, for the Public Safety Department, for the period March 03, 2025 through June 30, 2025. The recommended annual salary for the position is \$42,000.00.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 9 applications were received. Joseph Corallo is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (NO DEGREE REQUIRED):

FISCAL NOTES: The recommended salary of \$42,000.00 is included in the Department's annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Joseph Corallo at the annual salary of \$42,000.00 to the position of Probationary Police Officer, for the Public Safety Department, for the period March 03, 2025, through June 30, 2025.

| | |
|--|-------------------|
| EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President | FINAL DISPOSITION |
| BOARD APPROVAL DATE February 25, 2025 | |



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

| | |
|-----------------|--|
| Subject: | Personnel: Appointment, Alex Pupo |
| Contact: | Shunda Williams, Executive Director of Human Resources |
| Meeting Date: | February 25, 2025 |
| Agenda Item No. | 4-4 / Feb-2025 |

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Alex Pupo to the position of Security Officer, for the Public Safety Department, for the period March 03, 2025 through June 30, 2025. The recommended annual salary for the position is \$32,500.00.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 15 applications were received. Alex Pupo is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (NO DEGREE REQUIRED):

FISCAL NOTES: The recommended salary of \$32,500.00 is included in the Department's annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Alex Pupo at the annual salary of \$32,500.00 to the position of Security Officer, for the Public Safety Department, for the period March 03, 2025, through June 30, 2025.

| | |
|--|-------------------|
| EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President | FINAL DISPOSITION |
| BOARD APPROVAL DATE February 25, 2025 | |

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

| | |
|-----------------|--|
| Subject: | Personnel: Appointment, Ibrahim Dapore |
| Contact: | Shunda Williams, Executive Director of Human Resources |
| Meeting Date: | February 25, 2025 |
| Agenda Item No. | 4-5 / Feb-2025 |

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Ibrahim Dapore to the position of Security Officer, for the Public Safety Department, for the period March 03, 2025 through June 30, 2025. The recommended annual salary for the position is \$32,500.00.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 15 applications were received. Ibrahim Dapore is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (NO DEGREE REQUIRED):

FISCAL NOTES: The recommended salary of \$32,500.00 is included in the Department's annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Ibrahim Dapore at the annual salary of \$32,500.00 to the position of Security Officer, for the Public Safety Department, for the period March 03, 2025, through June 30, 2025.

| | |
|--|-------------------|
| EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President | FINAL DISPOSITION |
| BOARD APPROVAL DATE February 25, 2025 | |

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

| | |
|-----------------|--|
| Subject: | Personnel: Appointment, Malik Harris |
| Contact: | Shunda Williams, Executive Director of Human Resources |
| Meeting Date: | February 25, 2025 |
| Agenda Item No. | 4-6 / Feb-2025 |

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Malik Harris to the position of Security Officer, for the Public Safety Department, for the period March 03, 2025 through June 30, 2025. The recommended annual salary for the position is \$32,500.00.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 15 applications were received. Malik Harris is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (NO DEGREE REQUIRED):

FISCAL NOTES: The recommended salary of \$32,500.00 is included in the Department's annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Malik Harris at the annual salary of \$32,500.00 to the position of Security Officer, for the Public Safety Department, for the period March 03, 2025 through June 30, 2025.

| | |
|--|-------------------|
| EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President | FINAL DISPOSITION |
| BOARD APPROVAL DATE February 25, 2025 | |

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

| | |
|------------------|--|
| Subject: | Personnel: Emeritus Status, Alvin Williams |
| Contact: | Shunda Williams, Executive Director of Human Resources |
| Meeting Date: | February 25, 2025 |
| Agenda Item No.: | 4-7 / Feb-2025 |

RECOMMENDATION: It is recommended that the Board of Trustees grant emeritus status to Dr. Alvin Williams, who retired in 2025 after a career of 40 years at Essex County College.

BACKGROUND AND RATIONALE: In accordance with Board Policy 6-2 “Emeritus Status” and NJSA 18A:64A-12(o), the Board of Trustees may grant emeritus status to a retiring President, Dean or Professor that meets the stipulated criteria as does Professor Alvin Williams. Dr. Alvin Williams has served with dedication and distinction over a 40-year career at Essex County College, starting from the humblest of beginnings and ending with his service as the College’s Chief Academic Officer. Dr. Williams’ historical impact compares favorably with the achievements of our current Professor Emeriti.

In addition, Dr. Williams is highly regarded throughout the College for his accomplishments and his service to our students, and is noted for his collaborative work style, as a leader or peer always striving for consensus. A Professor Emeritus is well-prepared educationally for every assignment, is an innovative, and effective collaborator, has excellent character, is consistent, who subordinates their wishes to the needs of the College, and is universally recognized as a mentor and role model. An examination of his Curriculum Vitae clearly shows the breadth and depth of his activities at Essex, and his external activities have enhanced our credibility in the Higher Education sector.

FISCAL NOTES: There is no fiscal impact on the College.

RESOLUTION: The Board of Trustees grants emeritus status to Professor Alvin Williams, who retired in 2025 after a faculty career of 40 years at Essex County College.

| | |
|--|-------------------|
| EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President | FINAL DISPOSITION |
| BOARD APPROVAL DATE February 25, 2025 | |

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

| | |
|-----------------|--|
| Subject: | Personnel: Retirement |
| Contact: | Shunda Williams, Executive Director of Human Resources |
| Meeting Date: | February 25, 2025 |
| Agenda Item No. | 4-8 / Feb-2025 |

RECOMMENDATION: It is recommended that the Board of Trustees accept the retirement of the individuals listed, effective on the date indicated:

| <u>Name</u> | <u>Title</u> <u>Department</u> | <u>Unit</u> | <u>Hire Date</u> | <u>Effective</u> <u>Date</u> |
|------------------|-----------------------------------|--------------|------------------|---------------------------------|
| Sanja Dizdarevic | Assistant Director | Professional | 10/01/1997 | 07/01/2025 |

FISCAL NOTES: The impact of this recommendation is undetermined at this time.

RESOLUTION: The Board of Trustees of Essex County College accepts the retirement of the individuals listed, effective on the date indicated.

| | |
|--|-------------------|
| EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President | FINAL DISPOSITION |
| BOARD APPROVAL DATE February 25, 2025 | |



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

| | |
|-----------------|--|
| Subject: | Personnel: Retirement |
| Contact: | Shunda Williams, Executive Director of Human Resources |
| Meeting Date: | February 25, 2025 |
| Agenda Item No. | 4-9/ Feb-2025 |

RECOMMENDATION: It is recommended that the Board of Trustees accept the retirement of the individuals listed, effective on the date indicated:

| <u>Name</u> | <u>Title</u> <u>Department</u> | <u>Unit</u> | <u>Hire Date</u> | <u>Effective</u> <u>Date</u> |
|----------------|-----------------------------------|-------------|------------------|---------------------------------|
| Orialys Mendez | Security Officer | Security | 11/24/1999 | 07/01/2025 |

FISCAL NOTES: The impact of this recommendation is undetermined at this time.

RESOLUTION: The Board of Trustees of Essex County College accepts the retirement of the individuals listed, effective on the date indicated.

| | |
|--|-------------------|
| EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President | FINAL DISPOSITION |
| BOARD APPROVAL DATE February 25, 2025 | |



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

| | |
|-----------------|--|
| Subject: | Personnel: Resignation |
| Contact: | Shunda Williams, Executive Director of Human Resources |
| Meeting Date: | February 25, 2025 |
| Agenda Item No. | 4-10 / Feb-2025 |

RECOMMENDATION: It is recommended that the Board of Trustees accept the resignation of the individuals listed, effective on the date indicated:

| <u>Name</u> | <u>Title</u> <u>Department</u> | <u>Unit</u> | <u>Hire Date</u> | <u>Effective Date</u> |
|-----------------|--|------------------|------------------|-----------------------|
| LeeAndrea Tello | Print Shop Operator Information Technology | Support Staff | 07/03/2023 | 2/06/2025 |

FISCAL NOTES: The impact of this recommendation is undetermined at this time.

RESOLUTION: The Board of Trustees of Essex County College accepts the resignation of the individuals listed, effective on the date indicated.

| | |
|--|-------------------|
| EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President | FINAL DISPOSITION |
| BOARD APPROVAL DATE February 25, 2025 | |