



**Board of Trustees**  
**PUBLIC MEETING AGENDA**

May 20, 2025 | 4:30 PM  
Multipurpose Room – West Essex Campus

- I. Call to Order/Roll Call ..... Chair M. Bolden  
II. Open Public Meetings Act Announcement ..... Mrs. J. Grimes  
III. Minutes ..... Mrs. J. Grimes  
IV. Communications..... Mrs. J. Grimes  
V. Public Comments on Agenda Items.....TBD  
VI. Finance Committee Report..... Mr. J. Zarra

**Actions – Submitted for Recommendation for the Board’s Approval**

- 3-1.1/May-2025 Resolution Authorizing the Award of an Emergency Repair – Damaged Sidewalk Amount not to exceed \$170,000.00  
Company Name  
Ochoa Enterprises, LLC, Belleville, NJ  
NRWK Restoration, LLC, Newark, NJ  
Chapter 12 Funded – Capital Expense

- 3-1.2/May-2025 Resolution Authorizing the Award of a Two-Year Blanket Order for Facility Improvements Amount not to exceed \$400,000.00 Per year
- | <u>Vendor</u>                                                 | <u>Vendor</u>     | <u>Vendor</u>      |
|---------------------------------------------------------------|-------------------|--------------------|
| A Speedy Sewer & Drain Service                                | Mark Andy Inc     | Clarity Water      |
| GMH Associates of America                                     | Quadient, Inc.    | Champion Elevator  |
| Clarity Water Tech                                            | Ricoh             | Kone, Inc.         |
| Grainger                                                      | WB Mason Co Inc   | Otis Elevator      |
| Silva Mechanical Services                                     | Modern Group LTD  | Lizza Construction |
| Bergen Fire Equipment & Service LLC                           | E.E.C Contractors |                    |
| Tri-County Termite & Pest Control                             |                   |                    |
| Alarm & Communication Technologies                            |                   |                    |
| Johnson Controls Fire Protection, LP                          |                   |                    |
| College and Chapter 12 Funded – Operating and Capital Expense |                   |                    |

- 3-1.3/May-2025 Resolution Authorizing the Award of a Two-Year Blanket Order for Maintenance Renewal for Network Infrastructure Equipment Amount not to exceed \$2,000,000.00 Per year

<u>Vendor</u>	<u>Vendor</u>	<u>Vendor</u>
Citrix Systems, Inc.	EDUCAUSE	Allegheny Educational Systems
Regroup Mass Notification	BMC Software, Inc.	American Registry Internet-Numbers (A.R.I.N)
Malwarebytes Corp.	1st Run Computer Serv.	SmartEvals LLC
F5 Networks, Inc.	Helix Technology	Genius Sis
ePlus Technology	PTS Data Center	Learning Technologies Corp dba
Moodlerooms	Thomas Reuters	CDW-G, Inc.
Apple	Informatics dba: Wasp	Oracle America, Inc
Digicert	Data443 Risk Mitigation	SHI Int'l
Kronos	Ellucian Company	Evisions, LLC
Numbers (A.R.I.N)	Square 9 Soft Works	New Era Technology
Dell	DocuSign Inc	LS2 Investment, Inc
Insight Public Sector	ProQuest	Touchnet Info Systems
Johnston GP, Inc.	OculusIT LLC	B & H Foto & Electronics Corp
Trajecsys	Bloomberg Finance L.P.	

College Funded – Operating Expense

3-1.4/May-2025	Resolution Authorizing Award of a Two-Year Contract for Testing Materials	Amount not to exceed \$300,000.00 Per year
	<u>Vendor</u>	
	National Healthcareer Association	
	Assessment Technology Inc.	
	College Board / Accuplacer	
	College Source, Inc.	
	PSI Services, LLC	

College Funded – Operating Expense

3-1.5/May-2025	Resolution Authorizing the Contract for Travel Agency Services Gateway Travel, West Caldwell, NJ	Amount not to exceed \$200,000.00
	College Funded – Operating Expense	

3-2.1/May-2025	Chapter XII Reallocation for Capital Expenditure Improvement Projects
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VII. Personnel Committee Report.....Ms. B. Robinson

**Actions – Submitted for Recommendation for the Board’s Approval**

**A. Appointment**

- 4-1/May-2025     Brian Basque  
Military and Veterans Coordinator  
Enrollment Services  
Effective Date: May 27, 2025  
Salary \$ 55,000.00
- 4-2/May-2025     Zainab Al Badri  
Student Service Representative – International Specialist  
Enrollment Services  
Effective Date: May 27, 2025  
Salary \$ 47,200.00
- 4-3/May-2025     Gretchen Soler  
Student Service Representative – International Specialist  
Enrollment Services  
Effective Date: May 27, 2025  
Salary \$ 47,200.00

**B. Resignations**

- 4-4/May-2025     Colin Archer  
Instructor - Nursing  
Division of Nursing and Health Sciences  
Effective: July 31, 2025
- 4-5/May-2025     Tiago Dos Santos  
Assistant Athletic Director  
Athletic Division  
Effective: April 23, 2025

**E. Termination**

- 4-6/May-2025     Ibrahim DaPore  
Security Officer  
Public Safety  
Effective: April 24, 2025

**F. Contract Ratification**

- 4-7/May-2025     Essex County College Support Staff Association

VIII. Educational Programs Committee Report.....Dr. A. Lewis

**Actions – Submitted for Recommendation for the Board’s Approval**

- 7-1.1/May-2025     Acceptance of Funds: Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant
- 7-1.2/May-2025     Cedar Grove Board of Education - DUAL ENROLLMENT PROGRAM

IX. Site, Facilities and Equipment Committee Report.....Ms. C. Martinez

X. Policy and Governance Committee Report.....Ms. I. Cruz

XI. Community Relations Committee Report.....	Ms. J. Wright
XII. Alumni Association Report.....	Mr. G. Nti
XIII. Student Government Association Report.....	Ms. N. Young
XIV. Faculty Association Report.....	Prof. J. Alexandre
XV. President's Report.....	President Dr. A. Boakye
XVI. New Business.....	TBD
XVII. Public Comments.....	TBD
XVIII. Notice of Executive Session.....	Mrs. J. Grimes
XIX. Adjournment.....	Chair M. Bolden

***Note: Public meeting agenda is subject to change***

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Finance: Damaged Sidewalk
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	May 20, 2025
Agenda Item No.:	3-1.1/May-2025
Resolution Authorizing the Award of an Emergency Repair – Damaged Sidewalk	

**WHEREAS**, Essex County College needs the Board’s approval to award a contract for emergency repair of the damaged sidewalks in the total amount not to exceed **\$170,000.00** to the below-listed companies from April 17, 2025, through completion. The contract is exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.6(a) Emergency purchase and contracts. When an emergency affecting the health, safety, or welfare of occupants of college property requires the immediate delivery of the materials or supplies or the performance of the work. A written requisition for the performance of such work or the furnishing of materials or supplies, certified by the employee in charge of the building, facility, or equipment where the emergency occurred, is filed with the contracting agent or his deputy in charge, describing the nature of the emergency, the time of its occurrence, and the need for invoking this section. The contracting agent, or his deputy in charge, being satisfied that the emergency exists, is hereby authorized to award a contract for safe work, materials, or supplies; and

**WHEREAS**, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

**NOW THEREFORE, BE IT RESOLVED** by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approve a contract for or emergency repair of the damaged sidewalks in the total amount not to exceed **\$170,000.00** to the companies listed below, from April 17, 2025, through completion;  
Company Name  
 Ochoa Enterprises, LLC, Belleville, NJ  
 NRWK Restoration, LLC, Newark, NJ
2. The specific line item against which this contract is to be charged is as follows:  
 901903-3126-7970A-60 Chapter XII Ordinance # 19-00003/ Land Improvement - Chapter XII FY 2025

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 20, 2025	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Finance: Facility Improvement Services
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	May 20, 2025
Agenda Item No.:	3-1.2/May-2025
Resolution Authorizing the Award of a Two-Year Blanket Orders for Facility Improvements	

**WHEREAS**, Essex County College needs the Board's approval to award a two year contract in the total amount not to exceed **\$400,000.00** per year on an as-needed basis to the below companies for facility improvement services, from July 1, 2025, through June 30, 2027 in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.11a(b) A county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement, N.J.S.A.18A:64A-25.10, N.J.S.A.18A:64A-25.11a, N.J.S.A.18A:64A-25.5.a(24) and N.J.S.A.18A:64A-25.3.(a), Purchases, contracts, and agreements not requiring advertising; and

**WHEREAS**, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

**NOW THEREFORE, BE IT RESOLVED** by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approve a two-year blanket contract in the total amount not to exceed **\$400,000.00** per year on an as-needed basis to the below companies from July 1, 2025, through June 30, 2027;

Vendor Name

A Speedy Sewer & Drain Service  
GMH Associates of America  
Clarity Water Tech  
Grainger  
Silva Mechanical Services  
Bergen Fire Equipment & Service LLC  
Tri-County Termite & Pest Control  
Alarm & Communication Technologies  
Johnson Controls Fire Protection, LP

Vendor Name

Mark Andy Inc  
Quadient, Inc.  
Ricoh  
WB Mason Co Inc  
Modern Group LTD  
E.E.C Contractors

Vendor Name

Clarity Water  
Champion Elevator  
Kone, Inc.  
Otis Elevator  
Lizza Construction

2. The specific line item against which this service is to be charged is as follows:  
9021A2-3126-7951A Chapter 12  
9021A2-3126-7129A Chapter 12  
10-7451-7184 Operating Expense  
FY 2026/2027

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 20, 2025	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Finance: Maintenance I.T. Solutions
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	May 20, 2025
Agenda Item No.:	3-1.3/May-2025
Resolution Authorizing the Award of a Two-Year Blanket Orders for Maintenance Renewal for Network Infrastructure Equipment	

**WHEREAS**, Essex County College needs the Board's approval to award a two year contract in the total amount not to exceed **\$2,000,000.00** per year on an as-needed basis to the below-listed companies which will maintain the network infrastructure equipment, hardware/software licenses, and others from July 1, 2025, through June 30, 2027, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.11a(b) A county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement, N.J.S.A.18A:64A-25.10, N.J.S.A.18A:64A-25.11a, N.J.S.A.18A:64A-25.5.a(24), N.J.S.A.18A:64A-25.5.a(19), and N.J.S.A.18A:64A-25.3.(a), Purchases, contracts, and agreements not requiring advertising; and

**WHEREAS**, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

**NOW THEREFORE, BE IT RESOLVED** by Essex County College Board of Trustees as follows:

- The Essex County College Board of Trustees hereby approve a two year contract in the total amount not to exceed **\$2,000,000.00** per year on an as-needed basis for maintenance of the network infrastructure equipment, hardware/software licenses, and others from July 1, 2025, through June 30, 2027, to the following vendors.

Vendor

Citrix Systems, Inc.  
Regroup Mass Notification  
Malwarebytes Corp.  
F5 Networks, Inc.  
ePlus Technology  
Moodlerooms  
Apple  
Digicert  
Kronos  
Numbers (A.R.I.N)  
Dell  
Insight Public Sector  
Johnston GP, Inc.  
Trajecsyst

Vendor

EDUCAUSE  
BMC Software, Inc.  
1<sup>st</sup> Run Computer Serv.  
Helix Technology  
PTS Data Center  
Thomas Reuters  
Informatics dba: Wasp  
Data443 Risk Mitigation  
Ellucian Company  
Square 9 Soft Works  
DocuSign Inc  
ProQuest  
OculusIT LLC  
Bloomberg Finance L.P.

Vendor

Allegheny Educational Systems  
American Registry Internet- Numbers (A.R.I.N)  
SmartEvals LLC  
Genius Sis  
Learning Technologies Corp dba  
CDW-G, Inc.  
Oracle America, Inc  
SHI Int'l  
Evisions, LLC  
New Era Technology  
LS2 Investment, Inc  
Touchnet Info Systems  
B & H Foto & Electronics Corp

- The specific line item against which this service is to be charged is as follows:  
10-1723-7511 Operating Expense/ Computer Software & Site Licenses

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 20, 2025	

**BOARD OF TRUSTEES****REQUEST FOR BOARD ACTION**

Subject:	Finance: Testing Material Supplies
Contact:	Denise Williams / Director of Purchasing
Meeting Date:	May 20, 2025
Agenda Item No.:	3-1.4/May-2025
Resolution Authorizing Award of a Two Year Contract for Testing Materials	

**WHEREAS**, Essex County College needs the Board's approval to award a two year contract on an as-needed basis in the total amount not to exceed **\$300,000.00** per year to the below-listed vendors for testing materials throughout the College from July 1, 2025 through June 30, 2027, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.11a(b) A county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement, N.J.S.A.18A:64A-25.10, N.J.S.A.18A:64A-25.11a, N.J.S.A.18A:64A-25.5.a(24), N.J.S.A.18A:64A-25.3.(a), Purchases, contracts, and agreements not requiring advertising; and N.J.S.A.18A:64A-25.5.a(3) Materials or supplies which are not available from more than one potential bidder, including without limitation materials or supplies which are patented or copyrighted; and

**WHEREAS**, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

**NOW THEREFORE, BE IT RESOLVED** by Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approve a blanket order in the total amount not to exceed **\$500,000.00** per year on an as-needed basis for testing materials supplies throughout the College from July 1, 2025 through June 30, 2027, to the following vendors.
2. Vendor  
National Healthcareer Association  
Assessment Technology Inc.  
College Board / Accuplacer  
College Source, Inc.  
PSI Services, LLC
3. The specific line items against which these additional blanket orders are to be charged are as follows:  
10-1155-7790A Operating Expense/TEAS V  
FY 2026/2027

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 20, 2025	



## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Finance: Gateway Travel
Contact:	Denise Williams / Director of Purchasing
Meeting Date:	May 20, 2025
Agenda Item No.:	3-1.5/May-2025
Resolution Authorizing the Contract for Travel Agency Services	

**WHEREAS**, Essex County College needs the Board's approval to award a contract in the amount not to exceed **\$200,000.00** on an as-needed basis to **Gateway Travel**, 759 Bloomfield Avenue, West Caldwell, New Jersey 07006, for travel agency services from July 1, 2025 through June 30, 2026, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3 and N.J.S.A.18A:64A-25.a(23) Expenses for travel or conferences; and

**WHEREAS**, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

**NOW THEREFORE, BE IT RESOLVED** by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approve a contract for travel services in the total amount not to exceed **\$200,000.00**, to **Gateway Travel** from July 1, 2025 through June 30, 2026;
2. The specific line item against which this contract is to be charged is as follows:  
10-0303-7310 Operating Expense/Travel  
FY 2026

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 20, 2025	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Brian Basque
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	May 20, 2025
Agenda Item No.	4-1/May-2025

**RECOMMENDATIONS:** It is recommended that the Board of Trustees approve the appointment of Brian Basque to the position of Military and Veterans Coordinator, for the Department of Enrollment Services, for the period May 27, 2025, through June 30, 2025. The recommended annual salary for the position is \$55,00.00 and reappointment for the period July 1, 2025, through June 30, 2026.

**BACKGROUND AND RATIONALE:** This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 2 applications were received, and 2 candidates were selected for interviews. Brian Basque is the recommended candidate.

**DEGREE/CERTIFICATE QUALIFICATIONS (BACHELOR'S DEGREE REQUIRED):**

<u>Degree of Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Bachelor's Degree	2025	Fairleigh Dickinson University	Business

**FISCAL NOTES:** The recommended salary of \$55,000.00 is included in the Department's annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

**RESOLUTION:** The Board of Trustees of Essex County College approves the appointment of Brian Basque at the annual salary of \$55,000.00 to the position of Military and Veterans Coordinator, for the Department of Enrollment Services, for the period May 27, 2025 through June 30, 2025, and reappointment for the period July 1, 2025 through June 30, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 20, 2025	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Zainab Al Badri
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	May 20, 2025
Agenda Item No.	4-2/May-2025

**RECOMMENDATIONS:** It is recommended that the Board of Trustees approve the appointment of Zainab Al Badri to the position of Student Services Representative – International Specialist, for the Department of Enrollment Services, for the period May 27, 2025 through June 30, 2025. The recommended annual salary for the position is \$47,200.00, and reappointment for the period July 1, 2025 through June 30, 2026.

**BACKGROUND AND RATIONALE:** This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 23 applications were received and 6 candidates were selected for interviews. Zainab Al Badri is the recommended candidate.

**DEGREE/CERTIFICATE QUALIFICATIONS (BACHELOR’S DEGREE REQUIRED):**

<u>Degree of Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Bachelor’s Degree	2017	Drew University Madison, New Jersey	Environmental Studies and Biology

**FISCAL NOTES:** The recommended salary of \$47,200.00 is included in the Department’s annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

**RESOLUTION:** The Board of Trustees of Essex County College approves the appointment of Zainab Al Badri at the annual salary of \$47,200.00 to the position of Student Services Representative – International Specialist, for the Department of Enrollment Services, for the period May 27, 2025 through June 30, 2025, and reappointment for the period July 1, 2025 through June 30, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 20, 2025	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Gretchen Soler
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	May 20, 2025
Agenda Item No.	4-3/May-2025

**RECOMMENDATIONS:** It is recommended that the Board of Trustees approve the appointment of Gretchen Soler to the position of Student Services Representative – International Specialist, for the Department of Enrollment Services, for the period May 27, 2025 through June 30, 2025, and reappointment for the period July 1, 2025 through June 30, 2026.

The recommended annual salary for the position is \$47,200.00.

**BACKGROUND AND RATIONALE:** This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 23 applications were received and 6 candidates were selected for interviews. Gretchen Solar is the recommended candidate.

**DEGREE/CERTIFICATE QUALIFICATIONS (BACHELOR’S DEGREE REQUIRED):**

<u>Degree of Certification</u>	<u>Date Awarded</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Bachelor’s Degree	2024	William Paterson University Paterson, New Jersey	Business Administration Management
Associate’s Degree	2020	Essex County College Newark, New Jersey	Business Administration

**FISCAL NOTES:** The recommended salary of \$47,200.00 is included in the Department’s annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

**RESOLUTION:** The Board of Trustees of Essex County College approves the appointment of Gretchen Soler at the annual salary of \$47,200.00 to the position of Student Services Representative – International Specialist, for the Department of Enrollment Services, for the period May 27, 2025 through June 30, 2025, and reappointment for the period July 1, 2025 through June 30, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 20, 2025	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Resignation
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	May 20, 2025
Agenda Item No.	4-4/May-2025

**RECOMMENDATION:** It is recommended that the Board of Trustees accept the resignation of the individual listed, effective on the date indicated:

<u>Name</u>	<u>Title</u> <u>Department</u>	<u>Unit</u>	<u>Hire Date</u>	<u>Effective Date</u>
Colin Archer	Instructor – Nursing	Faculty	January 4, 2022	July 31, 2025

**FISCAL NOTES:** The impact of this recommendation is undetermined at this time.

**RESOLUTION:** The Board of Trustees of Essex County College accepts the resignation of the individual listed, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 20, 2025	

## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: Resignation
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	May 20, 2025
Agenda Item No.	4-5/May-2025

**RECOMMENDATION:** It is recommended that the Board of Trustees accept the resignation of the individual listed, effective on the date indicated:

<u>Name</u>	<u>Title</u> <u>Department</u>	<u>Unit</u>	<u>Hire Date</u>	<u>Effective Date</u>
Tiago Dos Santos	Assistant Athletic Director	Professional	January 2, 2024	April 23, 2025

**FISCAL NOTES:** The impact of this recommendation is undetermined at this time.

**RESOLUTION:** The Board of Trustees of Essex County College accepts the resignation of the individual listed, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 20, 2025	



## BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Termination
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	May 20, 2025
Agenda Item No.:	4-6/May-2025

**RECOMMENDATION:** It is recommended that the Board of Trustees accept the termination of the individual listed, effective on the date indicated:

<u>Name</u>	<u>Title</u> <u>Department</u>	<u>Unit</u>	<u>Hire Date</u>	<u>Effective Date</u>
Ibrahim DaPore	Security Officer	Security Association	03/02/2025	04/24/2025

**FISCAL NOTES:** The impact of this recommendation is undetermined at this time.

**RESOLUTION:** The Board of Trustees of Essex County College accepts the termination of the individual listed, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 20, 2025	



## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Personnel: MOA Ratification, Essex County College Support Staff Association
Contact:	Dr. Augustine Boakye, President
Meeting Date:	May 20, 2025
Agenda Item No.	4-7/May-2025

**RECOMMENDATION:** It is recommended that the Board of Trustees ratify the Collective Bargaining Agreement between Essex County College and the Essex County College Support Staff Association for the period July 1, 2024, through June 30, 2028.

**BACKGROUND AND RATIONALE:** The Essex County College Support Staff Association is the recognized negotiating agent for the labor unit comprised of support staff. Essex County College and the Essex County College Support Staff Association have engaged in negotiations for an agreement for the period commencing retroactively from July 1, 2024, through June 30, 2028. The Essex County College Support Staff Association members signed a Memorandum of Agreement (MOA) on May \_\_, 2025. This MOA is incorporated into the attached Collective Bargaining Agreement, which was ratified by the Essex County College Support Staff Association Members on April 23, 2025.

**FISCAL NOTES:** All costs associated with this Agreement will be included in the College's Annual Budget.

**RESOLUTION:** It is recommended that the Board of Trustees ratify the Collective Bargaining Agreement between Essex County College and the Essex County College Support Staff Association for the period July 1, 2024, through June 30, 2028.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 20, 2025	



## BOARD OF TRUSTEES

### REQUEST FOR BOARD ACTION

Subject:	Acceptance of Funds: Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant
Contact:	Dr. Elvira Vieira Dean, Community, Continuing Education and Workforce Development
Meeting Date:	May 20, 2025
Agenda Item No.:	7-1.1/May-2025

**RECOMMENDATION:** It is recommended that the Board of Trustees approves the application to re-apply for \$1,837,827 from the New Jersey Department of Labor and Workforce Development for the Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant to provide adult basic education and literacy programs to the residents of Essex County.

**BACKGROUND AND RATIONALE:** Essex County College's Adult Learning Center responded to a Notice of Grant Opportunity from the New Jersey Department of Labor and Workforce Development to submit a continuation proposal to provide adult basic skills education and literacy programs to the residents of Essex County. The Adult Learning Center has served as the lead agency for its eight (6) partners: Jewish Vocational Service Metro West, Essex County Vocational Technical High School, FOCUS Hispanic Center, La Casa de Don Pedro, Literacy Volunteers of America, and New Community Corporation for the past eleven years providing adult basic education and literacy programs to our county residents. Acceptance of this grant would allow for the continuance of delivery of these educational services.

**FISCAL NOTES:** The grant amount is \$1,837,827 for FY 2026.

**RESOLUTION:** It is recommended that the Board of Trustees approve the application to reapply for \$1,837,827 from the New Jersey Department of Labor and Workforce Development for the Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant to provide adult basic education and literacy programs to the residents of Essex County.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE May 20, 2025	

## BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Cedar Grove Board of Education- DUAL ENROLLMENT PROGRAM
Contact:	Dr. Elvy Vieira, Dean, Community, Cont. Ed & Workforce Dev.
Meeting Date:	May 20, 2025
Agenda Item No.:	7-1.2/May-2025

**RECOMMENDATION:** It is recommended that the Board of Trustees of Essex County College approves the Dual Enrollment Program Agreement between Essex County College, hereinafter referred to as “Essex” and the Cedar Grove Board of Education, hereinafter referred to as “Board” for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Cedar Grove High School, hereinafter after referred to “CGHS” from July 1, 2025 to June 30, 2026.

**BACKGROUND AND RATIONALE:** The Essex Dual Enrollment Program was developed in 2004 in response to the State’s initiative to increase the first year success rates of recent high school students. The Dual Enrollment Program will provide CGHS students with a broad offering of challenging coursework during their high school career, and in order to expose them to the rigors of a college education, Essex County College and CGHS are creating an opportunity for CGHS students to take college-level coursework at ECC during their senior year. Upon their successful completion, these courses will count toward the fulfillment of the requirements for the high school diploma, as issued by CGHS, and will also be recognized by ECC as college-level coursework earned at the college.

**FISCAL NOTES:** Students enroll in courses at ECC through the program at the publicized Early College reduced tuition rate for high school students residing in Essex County. The current rate is \$60.00 per credit. Additionally, students will be billed a \$15.00 technology fee and a materials fee when applicable.

**RESOLUTION:** The Board of Trustees of Essex County College accepts the Dual Enrollment Program Agreement between Essex County College and the Cedar Grove Board of Education for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Cedar Grove High School from July 1, 2025 to June 30, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	FINAL DISPOSITION
BOARD APPROVAL DATE May 20, 2025	