



Board of Trustees
PUBLIC MEETING AGENDA
June 17, 2025 | 4:30 PM
Smith Hall – Main Campus

I. Call to Order/Roll Call	Chair M. Bolden
II. Open Public Meetings Act Announcement	Mrs. J. Grimes
III. Minutes	Mrs. J. Grimes
IV. Communications.....	Mrs. J. Grimes
V. Public Comments on Agenda Items.....	TBD
VI. Finance Committee Report.....	Mr. J. Zarra

Actions – Submitted for Recommendation for the Board’s Approval

3-1.1/June-2025	Resolution Authorizing the Award of a One-Year Contract for Professional Services DMR Architects , Hasbrouck Heights, NJ Go Build Our Future Bond Grant Funded	Amount not to exceed \$21,000.00
3-1.2/June-2025	Resolution Authorizing the Award of a Three-Year Contract for Solid Waste Disposal & Recycling Services Direct Waste Services , Newark, NJ College Funded – Operating Expense	Amount not to exceed \$195,000.00
3-1.3/June-2025	Resolution Authorizing the Award of a Two-Year Contract for Roof Maintenance and Repair Services Sky General Construction LLC , Paterson, NJ College Funded – Operating Expense	Amount not to exceed \$100,000.00
3-1.4/June-2025	Resolution Authorizing Award of a Two-Year Contract for Testing Materials <u>Vendors</u> National Healthcareer Association Assessment Technology Inc. College Board / Accuplacer College Source, Inc. PSI Services, LLC College Funded – Operating Expense	Amount not to exceed \$500,000.00 Per year
3-1.5/June-2025	Resolution Authorizing the Award of a Two-Year Blanket Order for Facility Improvements <u>Vendors</u> A Speedy Sewer & Drain Service Commercial Furniture Interiors (CFI) Creative Library Concepts (CLC)	Amount not to exceed \$1,000,000.00 Per Year <u>Vendors</u> Siemens Industry, Inc. American Wear, Inc Toledo <u>Vendors</u> Uline Inc Business Furniture Inc. (BFI) Special-T, LLC

MediaTechnologies	Exemplis, LLC	Landscape Forms, Inc.
Mr.Cheapo dba Stuyvesant Partners	Amazon	B & H Foto & Electronics Corp
	Ochoa Enterprises LLC	Russo Contracting
American Woodcarving	Brantley Brothers Moving	
NRWK Restoration LLC		
Chapter 12 Funded – Capital Expense		

3-1.6/June-2025	Resolution Authorizing the Award of Two-Year Blanket Orders for Maintenance Renewal for Network Infrastructure Equipment	Amount not to exceed \$500,000.00 Per Year
-----------------	--	---

Vendors

Vendors

Salesforce, Inc DBA Tableau Software, Inc

Johnston G.P. Inc.

Everon

Hubspire Corporation

Amazon Web Services

CDW-G

Dell

Parchment, LLC.

College Funded – Operating Expense

3-1.7/June-2025	Resolution Authorizing the Purchase of Laboratory Equipment Lombart Brothers Inc. dba Santinelli International , Jacksonville, FL Carl D. Perkins Grant Funded	Amount not to exceed \$41,000.00
-----------------	---	--

3-1.8/June-2025	Resolution Authorizing the Award of a Two-Year Contract for Printing, Addressing, Labeling, Promotional products, and Mailing Post Cards and Brochures for the College	Amount not to exceed \$200,000.00 Per Year
-----------------	--	---

Vendors

Vendors

Hummel Distribution Corp.

United States Post Office

Graphic Image, Inc.,

Fastsigns Solutions

ConceptPrint

D&M Grad Products

Indiana Printing & Publishing Co., Inc.

College Funded – Operating Expense

3-1.9/June-2025	Resolution Authorizing the Award of a Two-Year Contract for Advertisement Services	Amount not to exceed \$500,000.00 Per Year
-----------------	--	---

Vendors

Vendors

AAAD, Inc. Local Talk

Positive Community Magazine

Altice Media

Screen Vision Media

Capstar dba: iHeart Media

TAP Into Local

Comcast Holding

Motor Vehicle Network

Irving Street Rep.

The Whitney Publishing

Worral Community

El Cambio

Intersection Media, LLC

Caldwell Progress

NJ Advance Media, LLC

Mass Interact INC

Clear Channel Outdoor LLC

XAD, Inc. DBA Groundtruth

Welcome to the Neighborhood New Jersey

Advance Local Holdings

NJ Hills
Multiview, Inc
College Funded – Operating Expense

Northeast Advertising Corp

3-1.10/June-2025	Resolution Authorizing the Award of a Two-Year Contract for Promotional Items	Amount not to exceed \$100,000.00 Per Year														
	<table><tr><td><u>Vendors</u></td><td><u>Vendors</u></td></tr><tr><td>4Imprint</td><td>Creative Advertising Specialties</td></tr><tr><td>Drew & Rogers, Inc.</td><td>Velocity</td></tr><tr><td>Tylexa Enterprises, LLC</td><td>ConceptPrint</td></tr><tr><td>Fastsigns Solutions</td><td>Positive Promotions</td></tr><tr><td colspan="2">GNP Specialties ZNC dba GNP Branded Gear</td></tr><tr><td colspan="2">College Funded – Operating Expense</td></tr></table>	<u>Vendors</u>	<u>Vendors</u>	4Imprint	Creative Advertising Specialties	Drew & Rogers, Inc.	Velocity	Tylexa Enterprises, LLC	ConceptPrint	Fastsigns Solutions	Positive Promotions	GNP Specialties ZNC dba GNP Branded Gear		College Funded – Operating Expense		
<u>Vendors</u>	<u>Vendors</u>															
4Imprint	Creative Advertising Specialties															
Drew & Rogers, Inc.	Velocity															
Tylexa Enterprises, LLC	ConceptPrint															
Fastsigns Solutions	Positive Promotions															
GNP Specialties ZNC dba GNP Branded Gear																
College Funded – Operating Expense																
3-1.11/June-2025	Resolution Authorizing the Payment for Insurance Policy IMAC Insurance Agency LLC , Belleville, NJ College Funded – Operating Expense	Amount not to exceed \$2,000,000.00														
3-1.12/June-2025	Resolution Authorizing the Contract for Payment for Workers' Compensation New Jersey Community College Insurance Pool , Skillman, NJ College Funded – Operating Expense	Amount not to exceed \$300,000.00														
3-1.13/June-2025	Resolution Authorizing the Award of a Two-Year Contract for Maintenance and Repair Services of Tecogen Chillers Tecogen Inc , North Billerica, MA College Funded – Operating Expense	Amount not to exceed \$200,000.00														
3-1.14/June-2025	Resolution Authorizing an Increased Amount for Emergency Repair – Damaged Sidewalk <u>Company Name</u> Ochoa Enterprises, LLC, Belleville, NJ NRWK Restoration, LLC, Newark, NJ Chapter 12 Funded – Capital Expense	Amount not to exceed \$430,000.00														

VII. Personnel Committee Report.....Ms. B. Robinson

Actions – Submitted for Recommendation for the Board’s Approval

A. Appointment

4-1/June-2025	Asif Mehmood Chief Financial Officer / Senior Comptroller Finance Effective Date: July 7, 2025 Salary \$135,000
4-2/June-2025	Cristhian Altamirano Associate Dean – West Essex Campus Academic Affairs Effective Date: July 7, 2025 Salary \$110,000

4-3/June-2025	Joyce Okoth Instructor - Mathematics Mathematics, Engineering Technologies and Computer Science Division Effective Date: September 2, 2025 Salary \$57,577
4-4/June-2025	Deepal Shah Instructor – Information Systems Mathematics, Engineering Technologies and Computer Science Division Effective Date: September 2, 2025 Salary \$64,841
4-5/June-2025	Susan Elmesslamy Instructor – Computer Science Mathematics, Engineering Technologies and Computer Science Division Effective Date: September 2, 2025 Salary \$59,903
4-6/June-2025	Yusuf Parlar Assistant Professor – Mathematics Mathematics, Engineering Technologies and Computer Science Division Effective Date: September 2, 2025 Salary \$66,138
4-7/June-2025	Amit Das Instructor – Mechanical Engineering Mathematics, Engineering Technologies and Computer Science Division Effective Date: September 2, 2025 Salary \$ 56,448
4-8/June-2025	Anthony Bonassisa Instructor – Environmental Science Biology, Chemistry, & Physics Division Effective Date: September 2, 2025 Salary \$61,101
4-9/June-2025	Kanji Ojelade Instructor – Environmental Science Biology, Chemistry, & Physics Division Effective Date: September 2, 2025 Salary \$68,810
4-10/June-2025	Ann-Maria Griffiths Instructor – Nursing Maternity Nursing & Health Science Division Effective Date: September 2, 2025 Salary \$70,186
4-11/June-2025	Breanna Dickson Instructor – Nursing Medical Surgical Nursing & Health Science Division Effective Date: September 2, 2025 Salary \$70,186

4-12/June-2025	<p>Coleen Lambert Instructor – Nursing Medical Surgical Nursing & Health Science Division Effective Date: September 2, 2025 Salary \$70,186</p>
4-13/June-2025	<p>Ifeanuli Ona Assistant Professor – Nursing Medical Surgical Nursing & Health Science Division Effective Date: September 2, 2025 Salary \$70,186</p>
4-14/June-2025	<p>Nicole Brown Instructor – Nursing Medical Surgical Nursing & Health Science Division Effective Date: September 2, 2025 Salary \$70,186</p>
4-15/June-2025	<p>Rebecca Kaiser Instructor – Nursing Nursing & Health Science Division Effective Date: September 2, 2025 Salary \$70,186</p>
4-16/June-2025	<p>David Guanzon Visiting Instructor Instructor – Nursing Nursing & Health Science Division Effective Date: September 2, 2025 Salary \$64,841</p>
4-17/June-2025	<p>Timothy Kucerovy Instructor – Supply Chain Management Business Division Effective Date: September 2, 2025 Salary \$59,903</p>
4-18/June-2025	<p>Fabian Armilla Instructor-Criminal Justice Social Sciences Division Effective Date: September 2, 2025 Salary \$59,903</p>
4-19/June-2025	<p>Nicole DePasquale Instructor-Psychology Social Sciences Division Effective Date: September 2, 2025 Salary \$59,903</p>

4-20/June-2025 Serra Kocak
Instructor- Sociology
Social Sciences Division
Effective Date: September 2, 2025
Salary \$61,101

4-21/June-2025 Sha’Nia Rivers
Human Resources Assistant
Human Resources Department
Effective Date: July 7, 2025
Salary \$42,000

4-22/June-2025 Nathaniel Williams
Coordinator - Student Excellence & Engagement Program
Enrollment Management
Effective Date: July 7, 2025
Salary \$55,000

4-23/June-2025 Samantha Nieve-Silva
Coordinator – Welcome Center
Welcome Center
Effective Date: July 7, 2025
Salary \$55,000

4-24/June-2025 Ahnad Bowens - Garrison
Testing Center Representative
Testing Center
Effective Date: July 7, 2025
Salary \$38,000

4-25/June-2025 Lashawna Webb
Probationary Police Officer
Public Safety
Effective Date: July 7, 2025
Salary \$42,000

B. Supplement

4-26/June-2025 Karen Bridgett
Title IX Coordinator
Compliance
Effective July 1, 2025 – June 30, 2026
\$5,000

4-27/June-2025 Elizabeth Barkley
Title IX Coordinator
Compliance
Effective July 1, 2025 – June 30, 2026
\$5,000

4-28/June-2025 Ledawn Hall
504 Coordinator
Compliance
Effective July 1, 2025 – June 30, 2026
\$5,000

C. Merit Award

4-29/June-2025

Denise Williams
Director of Purchasing
Purchasing
Effective July 1, 2025
\$5,000 added to base salary

Leigh Bello Bryan
Associate Dean of Student Affairs / Special Project
Student Affairs
Effective July 1, 2025
\$5,000 added to base salary

4-30/June-2025

Phyllis Walker
Assistant Director – Financial Aid Department
Financial Aid
Effective July 1, 2025
\$3,500 added to base salary

Ana L. Cazares
Administrative Assistant
Continuing Education & Workforce Development Extension Programs
Effective July 1, 2025
\$3,500 added to base salary

Frank Cabonilas
Manager – Physical Plant
Facilities Department
\$3,500 added to base salary

Lourdes Medina
Administrative Assistant
Public Safety
\$3,500 added to base salary

Alicia Calleros
Coordinator
Pre-College Readiness Programs & Initiatives
\$3,500 added to base salary

D. Retirement

4-31/June-2025

Euclides Anico
Security Officer
Public Safety
Effective Date: July 1, 2025

4-32/June-2025

Orialys Mendez
Security Officer
Public Safety
Effective Date: July 1, 2025

E. Resignation

4-33/June-2025

Jan'Avon Evans
Teacher Assistant
Child Development Center
Effective: May 20, 2025

- 4-34/June-2025 Natalie Mallamaci
Compliance Associate
Office of the General Counsel
Effective: May 30, 2025
- 4-35/June-2025 Christine Palamara
Admissions Specialist / Recruiter – West Essex Campus
One Stop Center at West Essex Campus
Effective Date: July 17, 2025
- 4-36/June-2025 Stephanie A. Steplight-Johnson
Director – Career Resource Center
Student Development
Effective Date: June 30, 2025

VIII. Educational Programs Committee Report.....Dr. A. Lewis

Actions – Submitted for Recommendation for the Board’s Approval

- 7-1.1/June-2025 Dual Enrollment Program: Mount Saint Dominic Academy
- 7-1.2/June-2025 Dual Enrollment Program: Irvington
- 7-1.3/June-2025 Application submittal for the Strengthening Career and Technical Education for the 21st Century Act (Perkins V) Grant Application
- 7-1.4/June-2025 Acceptance of Funds: Strengthening Career & Technical Education for the 21st Century Act (Perkins V)
- 7-1.5/June-2025 Acceptance of Funds: The Hyde and Watson Foundation
- 7-1.6/June-2025 Acceptance of Funds: EOF Grant
- 7-1.7/June-2025 DigitalHire Community Partnership Agreement
- 7-1.8/June-2025 Contract for Services: FOCUS
- 7-1.9/June-2025 Acceptance of Funds: NJ Department of Labor Growing Apprenticeship in Nontraditional Sectors (NJ DOL GAINS) Grant

- IX. Site, Facilities and Equipment Committee Report.....Ms. C. Martinez
- X. Policy and Governance Committee Report.....Ms. I. Cruz
- XI. Community Relations Committee Report.....Ms. J. Wright
- XII. Alumni Association Report.....Mr. G. Nti
- XIII. Student Government Association Report.....Ms. N. Young
- XIV. Faculty Association Report.....Prof. J. Alexandre
- XV. President’s Report.....Dr. A. Boakye, President
- XVI. New Business.....TBD
- XVII. Public Comments.....TBD
- XVIII. Notice of Executive Session.....Mrs. J. Grimes
- XIX. Adjournment.....Chair M. Bolden

Note: Public meeting agenda is subject to change

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: DMR Architects
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	June 17, 2025
Agenda Item No.:	3-1.1/June-2025
Resolution Authorizing the Award of a One-Year Contract for Professional Services	

WHEREAS, Essex County College needs the Board's approval to award a one-year contract for **\$21,000.00** to **DMR Architects**, 777 Terrace Avenue, Hasbrouck Heights, New Jersey 07604 for additional architectural design services for the renovation of the Learning Center Relocation / Library 3rd Floor Finish Upgrade located at the Newark campus; in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(1), Professional services; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approve a one-year contract for additional architectural design services for the renovation of the lower level of the MLK Jr. Library and Learning Center located at the Newark Campus in the total amount not to exceed **21,000.00** to **DMR Architects**, from June 18, 2025 through June 17, 2026;
2. The specific line item against which this contract is to be charged is as follows:
902103-02103-7952B Go Build Our Future Bond – Info Commons Funds
FY 2026

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Direct Waste Services, Inc
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	June 17, 2025
Agenda Item No.:	3-1.2/June-2025
Resolution Authorizing the Award of a Three-Year Contract for Solid Waste Disposal & Recycling Services	

WHEREAS, Essex County College needs the Board's approval to award a three-year contract for solid waste disposal and recycling services in the total amount not to exceed **\$195,000.00** to **Direct Waste Services, Inc**, 24 Commerce Street, Suite 425, Newark, NJ 07102 from July 1, 2025, through June 30, 2028.

WHEREAS, Bid # 8207 solid waste disposal and recycling services was advertised in The Star-Ledger February 24, 2025. There were nineteen (19) vendors solicited. Two (2) responses were received on May 1, 2025.

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

3. The Essex County College Board of Trustees hereby approve a three-year contract for solid waste disposal and recycling services in the total amount not to exceed **\$195,000.00** to **Direct Waste Services, Inc**, from July 1, 2025, through June 30, 2028;
4. The specific line item against which this contract is to be charged is as follows:
10-7202-7636 Operating Expense/ Garbage Disposal
FY 2026/2027/2028

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Sky General Construction LLC
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	June 17, 2025
Agenda Item No.:	3-1.3/June-2025
Resolution Authorizing the Award of a Two-Year Contract for Roof Maintenance and Repair Services	

WHEREAS, Essex County College needs the Board's approval to award a two-year contract for roof maintenance and repair services in the total amount not to exceed **\$100,000.00** to **Sky General Construction LLC**, 74 1st Avenue, Paterson, NJ 07514 from July 1, 2025, through June 30, 2027.

WHEREAS, Bid # 8213 roof maintenance and repair services was advertised in The Star-Ledger May 21, 2025. There were one hundred and fourteen (114) vendors solicited. Four (4) responses were received on June 3, 2025.

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approve a two-year contract for roof maintenance and repair services in the total amount not to exceed **\$100,000.00** to **Sky General Construction LLC**, from July 1, 2025, through June 30, 2027;
2. The specific line item against which this contract is to be charged is as follows:
10-7351-7620F Operating Expense/ Repairs - Roof Services
FY 2026/2027

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Testing Material Supplies
Contact:	Denise Williams / Director of Purchasing
Meeting Date:	June 17, 2025
Agenda Item No.:	3-1.4/June-2025
Resolution Authorizing the Award of a Two-Year Contract for Testing Materials	

WHEREAS, Essex County College needs the Board's approval to award a two year contract on an as-needed basis in the total amount not to exceed **\$500,000.00** per year to the below-listed vendors for testing materials throughout the College from July 1, 2025 through June 30, 2027, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.11a(b) A county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement,

N.J.S.A.18A:64A-25.10, N.J.S.A.18A:64A-25.11a, N.J.S.A.18A:64A-25.5.a(24), N.J.S.A.18A:64A-25.3.(a), Purchases, contracts, and agreements not requiring advertising; and N.J.S.A.18A:64A-25.5.a(3) Materials or supplies which are not available from more than one potential bidder, including without limitation materials or supplies which are patented or copyrighted; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approve a blanket order in the total amount not to exceed **\$500,000.00** per year on an as-needed basis for testing materials supplies throughout the College from July 1, 2025 through June 30, 2027, to the following vendors.
2. Vendor
National Healthcareer Association
Assessment Technology Inc.
College Board / Accuplacer
College Source, Inc.
PSI Services, LLC
3. The specific line items against which these additional blanket orders are to be charged are as follows:
10-1155-7790A Operating Expense/TEAS V
FY 2026/2027

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Facility Improvement Services
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	June 17, 2025
Agenda Item No.:	3-1.5/June-2025
Resolution Authorizing the Award of a Two-Year Blanket Orders for Facility Improvements	

WHEREAS, Essex County College needs the Board's approval to award a two year contract in the total amount not to exceed **\$1,000,000.00** per year on an as-needed basis to the below companies for facility improvement services, from June 18, 2025, through June 17, 2027 in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.11a(b) A county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement, N.J.S.A.18A:64A-25.10, N.J.S.A.18A:64A-25.11a, N.J.S.A.18A:64A-25.5.a(24) and N.J.S.A.18A:64A-25.3.(a), Purchases, contracts, and agreements not requiring advertising; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approve a two-year blanket contract in the total amount not to exceed **\$1,000,000.00** per year on an as-needed basis to the below companies from June 18, 2025, through June 17, 2027;

Vendor Name

A Speedy Sewer & Drain Service
Commercial Furniture Interiors (CFI)
Creative Library Concepts (CLC)
MediaTechnologies
Mr.Cheapo dba Stuyvesant Partners
American Woodcarving
NRWK Restoration LLC

Vendor Name

Siemens Industry, Inc.
American Wear, Inc
Toledo
Exemplis, LLC
Amazon
Ochoa Enterprises LLC
Brantley Brothers Moving

Vendor Name

Uline Inc
Business Furniture Inc. (BFI)
Special-T, LLC
Landscape Forms, Inc.
B & H Foto & Electronics Corp
Russo Contracting

2. The specific line item against which this service is to be charged is as follows:
9021A2-3126-7951A Chapter 12
9021A2-3126-7129A Chapter 12
FY 2026/2027

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Maintenance I.T. Solutions
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	June 17, 2025
Agenda Item No.:	3-1.6/June-2025
Resolution Authorizing the Award of a Two-Year Blanket Orders for Maintenance Renewal for Network Infrastructure Equipment	

WHEREAS, Essex County College needs the Board's approval to award a two year contract in the total amount not to exceed **\$500,000.00** per year on an as-needed basis to the below-listed companies which will maintain the network infrastructure equipment, hardware/software licenses, and others from June 18, 2025, through June 17, 2027, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.11a(b) A county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement, N.J.S.A.18A:64A-25.10, N.J.S.A.18A:64A-25.11a, N.J.S.A.18A:64A-25.5.a(24), N.J.S.A.18A:64A-25.5.a(19), and N.J.S.A.18A:64A-25.3.(a), Purchases, contracts, and agreements not requiring advertising; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approve a two-year contract in the total amount not to exceed **\$500,000.00** per year on an as-needed basis for maintenance of the network infrastructure equipment, hardware/software licenses, and others from June 18, 2025, through June 17, 2027, to the following vendors.

Vendor

Salesforce, Inc DBA Tableau Software, Inc
Everon
Amazon Web Services
Dell

Vendor

Johnston G.P. Inc.
Hubspire Corporation
CDW-G
Parchment, LLC.

2. The specific line item against which this service is to be charged is as follows:
10-1723-7511 Operating Expense/ Computer Software & Site Licenses
FY 2026/2027

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Lombart Brothers Inc. dba Santinelli International
Contact:	Hamin Shabazz/ Vice President of Academic Affairs/Chief Academic Officer
Meeting Date:	June 17, 2025
Agenda Item No.:	3-1.7/June-2025
Resolution Authorizing the Purchase of Laboratory Equipment	

WHEREAS, Essex County College needs the Board's approval for a purchase in the amount not to exceed **\$41,000.00** to **Lombart Brothers Inc. dba Santinelli International**, 11825 Central Parkway, Jacksonville, FL 32224 to purchase nursing equipment, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.11a(b) A county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement, N.J.S.A.18A:64A-25.10, N.J.S.A.18A:64A-25.11a, N.J.S.A.18A:64A-25.5.a(24), and N.J.S.A.18A:64A-25.5.a(19) N.J.S.A.18A:64A-25.5.a(1) and N.J.S.A.18A:64A-25.3.(a), Purchases, contracts, and agreements not requiring advertising; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approves the purchase to **Lombart Brothers Inc. dba Santinelli International**, for **\$41,000.00** for nursing equipment.
2. The specific line item against which this contract is to be charged is as follows:
29152-9152-7325 Funded by the Carl D. Perkins Grant/Grants Equipment

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Printing, Labeling, and Mailing Services
Contact:	Denise Williams / Director of Purchasing
Meeting Date:	June 17, 2025
Agenda Item No.:	3-1.8/June-2025
Resolution Authorizing the Award a Two-Year Contract for Printing, Addressing, Labeling, Promotional products, and Mailing Post Cards and Brochures for the College	

WHEREAS, Essex County College needs the Board's approval to award a two year contract in the total amount not to exceed **\$200,000.00** per year on an as-needed basis to the below-listed companies for printing, addressing, labeling, bundling, and mailing services of postcards and brochures from June 18, 2025, through June 17, 2027, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3, N.J.S.A.18A:64A-25.5.a(20), and N.J.S.A.18A:64A-25.5a(18) Printing, including without limitation catalogs, yearbooks, and course announcements; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approve a two-year contract in the total amount not to exceed **\$200,000.00** per year on an as-needed basis for printing, addressing, labeling, bundling, and mailing services of postcards and brochures to the following companies from June 18, 2025, through June 17, 2027.

Vendor

Hummel Distribution Corp.
Graphic Image, Inc.,
ConceptPrint
Indiana Printing & Publishing Co., Inc.

Vendor

United States Post Office
Fastsigns Solutions
D&M Grad Products

2. The specific line item against which this service is to be charged is as follows:
10-1154-7800 Operating Expense/Graduation
FY 2026/2027

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Advertisement Services
Contact:	Denise Williams / Director of Purchasing
Meeting Date:	June 17, 2025
Agenda Item No.:	3-1.9/June-2025
Resolution Authorizing the Award a Two-Year Contract for Advertisement Services	

WHEREAS, Essex County College needs the Board's approval to award a two year contract in the total amount not to exceed **\$500,000.00** per year on an as-needed basis to the below-listed companies to promote Essex County College, and for student recruitment from June 18, 2025, through June 17, 2027, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(20) Personnel recruitment and advertising, including without limitation advertising seeking student enrollment; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approve a two-year contract in the total amount not to exceed **\$500,000.00** per year on an as-needed basis for advertisement services to the following companies from June 18, 2025, through June 17, 2027.

Vendor

AAAD, Inc. Local Talk
Altice Media
Capstar dba: iHeart Media
Comcast Holding
Irving Street Rep.
Worral Community
Intersection Media, LLC
NJ Advance Media, LLC
Clear Channel Outdoor LLC
Welcome to the Neighborhood New Jersey
NJ Hills
Multiview, Inc

Vendor

Positive Community Magazine
Screen Vision Media
TAP Into Local
Motor Vehicle Network
The Whitney Publishing
El Cambio
Caldwell Progress
Mass Interact INC
XAD, Inc. DBA Groundtruth
Advance Local Holdings
Northeast Advertising Corp

2. The specific line item against which this service is to be charged is as follows:
10-0216-7470 – Operating Expense/Advertising
FY 2026/2027

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Promotional Items
Contact:	Denise Williams / Director of Purchasing
Meeting Date:	June 17, 2025
Agenda Item No.:	3-1.10/June-2025
Resolution Authorizing the Award a Two-Year Contract for Promotional Items	

WHEREAS, Essex County College needs the Board's approval to award a two year contract in the total amount not to exceed **\$100,000.00** per year on an as-needed basis to the below-listed companies to help the departments of the College to request promotional items to promote the college from June 18, 2025, through June 17, 2027, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.3(a), Purchases, contracts, and agreements not required advertising; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approve a two-year contract in the total amount not to exceed **\$100,000.00** per year on an as-needed basis for promotional items to the following companies from June 18, 2025, through June 17, 2027.

Vendor

4Imprint
Drew & Rogers, Inc.
Tylexa Enterprises, LLC
Fastsigns Solutions
GNP Specialties ZNC dba GNP Branded Gear

Vendor

Creative Advertising Specialties
Velocity
ConceptPrint
Positive Promotions

2. The specific line item against which this service is to be charged is as follows:
10-0216-7501– Operating Expense/ General Supplies
FY 2026/2027

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: IMAC Insurance Agency, LLC
Contact:	Dr. Augustine A. Boakye / President
Meeting Date:	June 17, 2025
Agenda Item No.:	3-1.11/June-2025
Resolution Authorizing the Payment for Insurance Policy	

WHEREAS, Essex County College needs to provide a payment in the total amount not to exceed **\$2,000,000.00** to **IMAC Insurance Agency LLC**, 540 Mill Street, Belleville, New Jersey 07109, from July 1, 2025 through June 30, 2026 for college insurance coverage, in which contracts for Insurance are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.5.(11), Insurance, including the purchase of insurance coverage and consulting services which exceptions shall be in accordance with the requirements for extraordinary unspecifiable services; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approves the payment to **IMAC Insurance Agency LLC**. for the college insurance policy from July 1, 2025, through June 30, 2026, in the total amount not to exceed **\$2,000,000.00**;
2. The specific line items against which these payments are to be charged are as follows:
10-1851-7711 Operating Expense/ General Liability Insurance
FY 2026

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: New Jersey Community College Insurance Pool
Contact:	Dr. Augustine A. Boakye / President
Meeting Date:	June 17, 2025
Agenda Item No.:	3-1.12/June-2025
Resolution Authorizing the Payment for Worker's Compensation	

WHEREAS, Essex County College needs Board's approval to make the payment for workers compensation to the, **New Jersey Community College Insurance Pool**, 9 Dogwood Lane, Skillman, New Jersey 08558 in the total amount not to exceed **\$300,000.00** for fiscal year 2026 in which contracts for Insurance are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(11) Insurance, including the purchase of insurance coverage and consulting services which exceptions shall be in accordance with the requirements for extraordinary unspecifiable services; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approves the payment to **New Jersey Community College Insurance Pool** for Workers Compensation for fiscal year 2026 in the amount not to exceed **\$300,000.00**.
2. The specific line item against which this premium is to be charged is as follows:
10-1851-7712 Operating Expense/ Workers Compensation Insurance
FY 2026

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Tecogen Inc
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	June 17, 2025
Agenda Item No.:	3-1.13/June-2025
Resolution Authorizing the Award of a Two-Year Contract for Maintenance and Repair Services of Tecogen Chillers	

WHEREAS, Essex County College needs the Board's approval to award a two-year contract for Maintenance and Repair Services of Tecogen Chillers in the total amount not to exceed **\$200,000.00** to **Tecogen Inc**, 76 Treble Cove Road, Bldge 1, North Billerica, MA 01862 from July 1, 2025, through June 30, 2027.

WHEREAS, Bid # 8214 Maintenance and Repair Services of Tecogen Chillers was advertised in The Star-Ledger May 26, 2025. There were two (2) vendors solicited. One (1) response was received on June 5, 2025.

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approve a two-year contract for Maintenance and Repair Services of Tecogen Chillers in the total amount not to exceed **\$200,000.00** to **Tecogen Inc** from July 1, 2025, through June 30, 2027;
2. The specific line item against which this contract is to be charged is as follows:
10-7351-7620N Operating Expense/ Chiller Maintenance
FY 2026/2027

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Finance: Damaged Sidewalk
Contact:	Mohamed Seddiki / Executive Dean of Administrative & Learning Technology/CIO
Meeting Date:	June 17, 2025
Agenda Item No.:	3-1.14/June-2025
Resolution Authorizing an Increase amount for Emergency Repair – Damaged Sidewalk	

WHEREAS, Essex County College needs the Board’s approval to award a contract for emergency repair of the damaged sidewalks in the total amount not to exceed **\$430,000.00** to the below-listed companies from April 17, 2025, through completion. The contract is exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.6(a) Emergency purchase and contracts. When an emergency affecting the health, safety, or welfare of occupants of college property requires the immediate delivery of the materials or supplies or the performance of the work. A written requisition for the performance of such work or the furnishing of materials or supplies, certified by the employee in charge of the building, facility, or equipment where the emergency occurred, is filed with the contracting agent or his deputy in charge, describing the nature of the emergency, the time of its occurrence, and the need for invoking this section. The contracting agent, or his deputy in charge, being satisfied that the emergency exists, is hereby authorized to award a contract for safe work, materials, or supplies; and

WHEREAS, On May 27, 2025 (3-1.1/May 2025) the Board of Trustees approved the emergency repair to the below listed companies for \$170,000.00;

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approve an increase in the contract amount for emergency repair of the damaged sidewalks in the total amount not to exceed **\$430,000.00** to the companies listed below, from April 17, 2025, through completion;

Company Name

Ochoa Enterprises, LLC, Belleville, NJ
NRWK Restoration, LLC, Newark, NJ

2. The specific line item against which this contract is to be charged is as follows:
901903-3126-7970A-60 Chapter XII Ordinance # 19-00003/ Land Improvement - Chapter XII
FY 2025

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Asif Mehmood
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-1/June-2025

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Asif Mehmood to the position of Chief Financial Officer / Senior Comptroller, for the Office of the Comptroller, for the period July 7, 2025, through June 30, 2026. The recommended annual salary for the position is \$135,000.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 16 applications were received, and 3 candidates were selected for interviews. Asif Mehmood is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (MASTER'S DEGREE REQUIRED):

<u>Degree of Certification</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Master's	Liberty University Lynchburg, VA	Accounting
Bachelor's	DeVry University New York, NY	Accounting & Management

FISCAL NOTES: The recommended salary of \$135,000 is included in the Department's annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Asif Mehmood at the annual salary of \$135,000 to the position of Chief Financial Officer / Senior Comptroller, for the Finance Department, for the period July 7, 2025, through June 30, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Cristhian Altamirano
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-2/June-2025

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Cristhian Altamirano to the position of Associate Dean – West Essex Campus, for the West Essex Campus, for the period July 7, 2025, through June 30, 2026. The recommended annual salary for the position is \$110,000.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 16 applications were received, and 3 candidates were selected for interviews. Cristhian Altamirano is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (DOCTORATE DEGREE REQUIRED):

<u>Degree of Certification</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Doctorate's	Rutgers University New Brunswick, NJ	Philosophy Educational Psychology
Master's	Rutgers University Camden, NJ	Psychology

FISCAL NOTES: The recommended salary of \$110,000 is included in the Department's annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Cristhian Altamirano at the annual salary of \$110,000 to the position of Associate Dean – West Essex Campus, for the Academic Affairs Department, for the period July 7, 2025, through June 30, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Joyce Okoth
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-3/June-2025

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Joyce Okoth to the position of Instructor - Mathematics, for the Mathematics, Engineering Technologies and Computer Science Division, for the period September 2, 2025, through August 31, 2026. The recommended annual salary for the position is \$57,577.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 17 applications were received, and 4 candidates were selected for interviews. Joyce Okoth is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (MASTER'S DEGREE REQUIRED):

<u>Degree of Certification</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Master's Degree	Rutgers University New Brunswick, New Jersey	Mathematics

FISCAL NOTES: The recommended salary of \$57,577 is included in the Department's annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Joyce Okoth at the annual salary of \$57,577 to the position of Instructor - Mathematics, for the Mathematics, Engineering Technologies and Computer Science Division, for the period September 2, 2025, through August 31, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Deepal Shah
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-4/June-2025

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Deepal Shah to the position of Instructor – Information Systems, for Mathematics, Engineering Technologies, and Computer Science Division, for the period September 2, 2025, through August 31, 2026. The recommended annual salary for the position is \$64,841.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 37 applications were received, and 9 candidates were selected for interviews. Deepal Shah is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (MASTER’S DEGREE REQUIRED):

<u>Degree of Certification</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Master’s Degree	Dharmsinh Desai Institute of Technology, Gujarat University Ahmedabad, India	Computer Applications

FISCAL NOTES: The recommended salary of \$64,841 is included in the Department’s annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Deepal Shah at the annual salary of \$64,841 to the position of Instructor – Information Systems, for Mathematics, Engineering Technologies, and Computer Science Division, for the period September 2, 2025, through August 31, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Susan Emesslamy
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-5/June-2025

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Susan Emesslamy to the position of Instructor – Computer Science, for Mathematics, Engineering Technologies and Computer Science Division, for the period September 2, 2025, through August 31, 2026. The recommended annual salary for the position is \$59,903.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 37 applications were received, and 7 candidates were selected for interviews. Susan Emesslamy is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (MASTER’S DEGREE REQUIRED):

<u>Degree of Certification</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Master’s Degree	Royal Melbourne Institute of Technology Melbourne VIC, Australia	Engineering Management

FISCAL NOTES: The recommended salary of \$59,903 is included in the Department’s annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Susan Emesslamy at the annual salary of \$59,903 to the position of Instructor – Computer Science, for Mathematics, Engineering Technologies and Computer Science Division, for the period September 2, 2025, through August 31, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Yusuf Parlar
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-6/June-2025

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Yusuf Parlar to the position of Assistant Professor – Mathematics, for the Mathematics, Engineering Technologies and Computer Science Division, for the period September 2, 2025, through August 31, 2026. The recommended annual salary for the position is \$66,138.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 19 applications were received, and 5 candidates were selected for interviews. Yusuf Parlar is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (MASTER’S DEGREE REQUIRED):

<u>Degree of Certification</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Doctor of Philosophy	New Jersey Institute of Technology Newark, New Jersey	Electrical Engineering
Master	Polytechnic Institute of New York Brooklyn, New York	Electrical Engineering

FISCAL NOTES: The recommended salary of \$66,138 is included in the Department’s annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Yusuf Parlar at the annual salary of \$66,138 to the position of Assistant Professor- Mathematics, for the Mathematics, Engineering Technologies and Computer Science Division, for the period September 2, 2025, through August 31, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Amit Das
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-7/June-2025

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Amit Das to the position of Instructor – Mechanical Engineering, for the Mathematics, Engineering Technologies and Computer Science Division, for the period September 2, 2025, through August 31, 2026. The recommended annual salary for the position is \$56,448.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 23 applications were received, and 4 candidates were selected for interviews. Amit Das is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (MASTER’S DEGREE REQUIRED):

<u>Degree of Certification</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Master’s	Chemnitz University of Technology Chemnitz, Germany	Advanced Manufacturing
Bachelor’s	Ahsanullah University of Science and Technology Bangladesh, India	Industrial Engineering

FISCAL NOTES: The recommended salary of \$56,448 is included in the Department’s annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Amit Das at the annual salary of \$56,448 to the position of Instructor – Mechanical Engineering, for the Mathematics, Engineering Technologies and Computer Science Division, for the period September 2, 2025, through August 31, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Anthony Bonassisa
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-8/June-2025

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Anthony Bonassisa to the position of Instructor – Environmental Science, for the Biology, Chemistry, & Physics Division, for the period September 2, 2025, through August 31, 2026. The recommended annual salary for the position is \$61,101.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 16 applications were received, and 3 candidates were selected for interviews. Anthony Bonassisa is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (MASTER’S DEGREE REQUIRED):

<u>Degree of Certification</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Master’s	Montclair State University Montclair, New Jersey	Environmental Management
Bachelor’s	Montclair State University Montclair, New Jersey	Earth and Environmental Studies

FISCAL NOTES: The recommended salary of \$61,101 is included in the Department’s annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Anthony Bonassisa at the annual salary of \$61,101 to the position of Instructor – Environmental Science, for the Biology, Chemistry, & Physics Division, for the period September 2, 2025, through August 31, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Kanji Ojelade
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-9/June-2025

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Kanji Ojelade to the position of Instructor – Environmental Science, for the Biology, Chemistry, & Physics Division, for the period September 2, 2025, through August 31, 2026. The recommended annual salary for the position is \$68,810.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 16 applications were received, and 3 candidates were selected for interviews. Kanji Ojelade is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (MASTER’S DEGREE REQUIRED):

<u>Degree of Certification</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Master’s	University of Ibadan Ibadan, Nigeria	Agricultural Biology
Bachelor’s	University of Ibadan Ibadan, Nigeria	Agricultural Biology

FISCAL NOTES: The recommended salary of \$68,810 is included in the Department’s annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Kanji Ojelade at the annual salary of \$68,810 to the position of Instructor – Environmental Science, for the Biology, Chemistry, & Physics Division, for the period September 2, 2025, through August 31, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Ann-Maria Griffiths
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-10/June-2025

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Ann-Maria Griffiths to the position of Instructor – Nursing Maternity, for the Division of Nursing & Health Science, for the period September 2, 2025, through August 31, 2026. The recommended annual salary for the position is \$70,186.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 16 applications were received and 3 candidates were selected for interviews. Ann-Maria Griffiths is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (MASTER’S DEGREE REQUIRED):

<u>Degree of Certification</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Master’s	Capella University Minneapolis, MN	Nursing

FISCAL NOTES: The recommended salary of \$70,186 is included in the Department’s annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Ann-Maria Griffiths at the annual salary of \$70,186 to the position of Instructor – Nursing Maternity, for Instructor – Nursing Maternity, for the Division of Nursing & Health Science, for the period September 2, 2025 through August 31, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Breanna Dickson
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-11/June-2025

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Breanna Dickson to the position of Instructor – Nursing Medical Surgical, for the Division of Nursing & Health Science, for the period September 2, 2025, through August 31, 2026. The recommended annual salary for the position is \$70,186.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 16 applications were received, and 3 candidates were selected for interviews. Breanna Dickson is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (MASTER’S DEGREE REQUIRED):

<u>Degree of Certification</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Master’s	William Paterson University Wayne, NJ	Nursing

FISCAL NOTES: The recommended salary of \$70,186 is included in the Department’s annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Breanna Dickson at the annual salary of \$70,186 to the position of Instructor – Nursing Medical Surgical, for Instructor – Nursing Maternity, for the Division of Nursing & Health Science, for the period September 2, 2025 through August 31, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Coleen Lambert
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-12/June-2025

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Coleen Lambert to the position of Instructor – Nursing Medical Surgical, for the Division of Nursing & Health Science, for the period September 2, 2025 through August 31, 2026. The recommended annual salary for the position is \$70,186.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 16 applications were received and 3 candidates were selected for interviews. Coleen Lambert is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (MASTER’S DEGREE REQUIRED):

<u>Degree of Certification</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Master’s	Grand Canyon University Phoenix, AZ	Nursing

FISCAL NOTES: The recommended salary of \$70,186 is included in the Department’s annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Coleen Lambert at the annual salary of \$70,186 to the position of Instructor – Nursing Medical Surgical, for the Division of Nursing & Health Science, for the period September 2, 2025 through August 31, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Ifeanuli Ona
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-13/June-2025

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Ifeanuli Ona to the position of Assistant Professor – Nursing Medical Surgical, for Division of Nursing & Health Science, for the period September 2, 2025, through August 31, 2026. The recommended annual salary for the position is \$70,186.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 16 applications were received, and 3 candidates were selected for interviews. Ifeanuli Ona is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (MASTER’S DEGREE REQUIRED):

<u>Degree of Certification</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Master’s	Thomas Edison State University Trenton, NJ	Nursing

FISCAL NOTES: The recommended salary of \$70,186 is included in the Department’s annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Ifeanuli Ona at the annual salary of \$70,186 to the position of Assistant Professor – Nursing Medical Surgical, for the Division of Nursing & Health Science, for the period September 2, 2025, through August 31, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Nicole Brown
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-14/June-2025

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Nicole Brown to the position of Instructor – Nursing Medical Surgical, for Division of Nursing & Health Science, for the period September 2, 2025 through August 31, 2026. The recommended annual salary for the position is \$70,186.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 16 applications were received and 3 candidates were selected for interviews. Nicole Brown is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (MASTER’S DEGREE REQUIRED):

<u>Degree of Certification</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Master’s	Walden University Minneapolis, MN	Nursing

FISCAL NOTES: The recommended salary of \$70,186 is included in the Department’s annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Nicole Brown at the annual salary of \$70,186 to the position of Instructor – Nursing Medical Surgical, for the Division of Nursing & Health Science, for the period September 2, 2025 through August 31, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Rebecca Kaiser
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-15/June-2025

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Rebecca Kaiser to the position of Instructor – Nursing, for the Division of Nursing & Health Science, for the period September 2, 2025, through August 31, 2026. The recommended annual salary for the position is \$70,186.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 16 applications were received, and 3 candidates were selected for interviews. Rebecca Kaiser is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (MASTER’S DEGREE REQUIRED):

<u>Degree of Certification</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Master’s	Chamberlain College of Nursing Springfield, IL	Nursing

FISCAL NOTES: The recommended salary of \$70,186 is included in the Department’s annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Rebecca Kaiser at the annual salary of \$70,186 to the position of Instructor – Nursing, for the Division of Nursing & Health Science, for the period September 2, 2025, through August 31, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, David Guanzon
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-16/June-2025

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of David Guanzon to the position of Visiting Instructor, Instructor – Nursing for the Nursing & Health Science Division, for the period September 2, 2025 through August 31, 2026. The recommended annual salary for the position is \$64,841.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 16 applications were received, and 5 candidates were selected for interviews. David Guanzon is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (BACHELOR’S DEGREE REQUIRED):

<u>Degree of Certification</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Bachelor’s	William Paterson University Wayne, NJ	Nursing

FISCAL NOTES: The recommended salary of \$64,841 is included in the Department’s annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of David Guanzon at the annual salary of \$64,841 to the position of Visiting Instructor, for the Division of Nursing & Health Science, for the period September 2, 2025, through August 31, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Timothy KucEROVY
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-17/June-2025

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Timothy KucEROVY to the position of Instructor – Supply Chain Management, for the Business Division, for the period September 2, 2025, through August 31, 2026. The recommended annual salary for the position is \$59,903.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 16 applications were received, and 5 candidates were selected for interviews. Timothy KucEROVY is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (MASTER’S DEGREE REQUIRED):

<u>Degree of Certification</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Master’s	Ohio University Athens, OH	Business Administration- Supply Chain Management Concentration

FISCAL NOTES: The recommended salary of \$59,903 is included in the Department’s annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Timothy KucEROVY at the annual salary of \$59,903 to the position of Instructor – Supply Chain Management, for the Business Division, for the period September 2, 2025, through August 31, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Fabian Armilla
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-18/June-2025

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Fabian Armilla to the position of Instructor-Criminal Justice, for the Social Sciences Division, for the period September 2, 2025, through August 31, 2026. The recommended annual salary for the position is \$59,903.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 16 applications were received, and 5 candidates were selected for interviews. Fabian Armilla is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (MASTER’S DEGREE REQUIRED):

<u>Degree of Certification</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Master’s	Rutgers University Newark, NJ	Criminal Justice

FISCAL NOTES: The recommended salary of \$59,903 is included in the Department’s annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Fabian Armilla at the annual salary of \$59,903 to the position of Instructor-Criminal Justice, for the Social Sciences Division, for the period September 2, 2025, through August 31, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Nicole DePasquale
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-19/June-2025

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Nicole Depasquale to the position of Instructor-Psychology, for the Social Sciences Division, for the period September 2, 2025, through August 31, 2026. The recommended annual salary for the position is \$59,903.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 16 applications were received, and 5 candidates were selected for interviews. Nicole DePasquale is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (MASTER’S DEGREE REQUIRED):

<u>Degree of Certification</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Master’s	Rider University Lawrenceville, NJ	Clinical Mental Health Counseling

FISCAL NOTES: The recommended salary of \$59,903 is included in the Department’s annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Nicole DePasquale at the annual salary of \$59,903 to the position of Instructor-Psychology, for the Social Sciences Division, for the period September 2, 2025, through August 31, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Serra Kocak
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-20/June-2025

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Serra Kocak to the position of Instructor- Sociology, for the Social Sciences Division, for the period September 2, 2025, through August 31, 2026. The recommended annual salary for the position is \$61,101.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 16 applications were received, and 5 candidates were selected for interviews. Serra Kocak is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (MASTER’S DEGREE REQUIRED):

<u>Degree of Certification</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Doctorate	Binghamton University Binghamton, NY	Sociology

FISCAL NOTES: The recommended salary of \$61,101 is included in the Department’s annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Serra Kocak at the annual salary of \$61,101 to the position of Instructor- Sociology, for the Social Sciences Division, for the period September 2, 2025, through August 31, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Sha’Nia Rivers
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-21/June-2025

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Sha’Nia Rivers to the position of Human Resources Assistant, for the Human Resources Department, for the period July 7, 2025, through June 30, 2026. The recommended annual salary for the position is \$42,000.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 10 applications were received, and 3 candidates were selected for interviews. Sha’Nia Rivers is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (ASSOCIATE’S DEGREE REQUIRED):

<u>Degree of Certification</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Bachelor	William Paterson University Wayne, New Jersey	Business Management

FISCAL NOTES: The recommended salary of \$42,000 is included in the Department’s annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Sha’Nia Rivers at the annual salary of \$42,000 to the position of Human Resources Assistant, for the Human Resources Department, for the period July 7, 2025, through June 30, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Nathaniel Williams
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-22/June-2025

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Nathaniel Williams to the position of Coordinator-Coordinator - Student Excellence & Engagement Program, for the Department of Enrollment Management, for the period July 7, 2025, through June 30, 2026. The recommended annual salary for the position is \$55,000.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 17 applications were received, and 3 candidates were selected for interviews. Nathaniel Williams is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (ASSOCIATE’S DEGREE REQUIRED):

<u>Degree of Certification</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Bachelor	William Paterson University Wayne, New Jersey	Communication

FISCAL NOTES: The recommended salary of \$55,000 is included in the Department’s annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Nathaniel Williams at the annual salary of \$55,000 to the position of Coordinator-Student Excellence & Engagement Program, for the Department of Enrollment Management, for the period July 7, 2025, through June 30, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Samantha Nieves- Silva
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-23/June-2025

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Samantha Nieves- Silva to the position of Coordinator – Welcome Center, for the Welcome Center Department, for the period July 7, 2025, through June 30, 2026. The recommended annual salary for the position is \$55,000

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 9 applications were received, and 3 candidates were selected for interviews. Samantha Nieve-Silva is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (BACHELOR’S DEGREE REQUIRED):

<u>Degree of Certification</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Bachelor	Morgan State University Baltimore, MD	Business Administration

FISCAL NOTES: The recommended salary of \$55,000 is included in the Department’s annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Samantha Nieves- Silva at the annual salary of \$55,000 to the position of Coordinator, for the Welcome Center Department, for the period July 7, 2025, through June 30, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Ahnad Bowens - Garrison
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-24/June-2025

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Ahnad Bowens-Garrison to the position of Testing Center Representative, for the Testing Center Department, for the period July 7, 2025, through June 30, 2026. The recommended annual salary for the position is \$38,000.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 15 applications were received, and 3 candidates were selected for interviews. Lashawna Edmond is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (BACHELOR'S DEGREE REQUIRED):

<u>Degree of Certification</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Bachelor	Morgan State University Baltimore, MD	Business Administration

FISCAL NOTES: The recommended salary of \$38,000 is included in the Department's annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Ahnad Bowens-Garrison at the annual salary of \$38,000 to the position of Testing Center Representative, for the Testing Center Department, for the period July 7, 2025, through June 30, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Lashawna Jacobson
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-25/June-2025

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Lashawna Webb to the position of Probationary Police Officer, for the Public Safety Department, for the period July 7, 2025, through June 30, 2026. The recommended annual salary for the position is \$42,000.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 15 applications were received, and 3 candidates were selected for interviews. Lashawna Webb is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS (NO DEGREE REQUIRED):

FISCAL NOTES: The recommended salary of \$42,000 is included in the Department's annual budget. The salary is prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Lashawna Webb at the annual salary of \$42,000 to the position of Probationary Police Officer, for the Public Safety Department, for the period July 7, 2025, through June 30, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Supplement
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-26/June-2025

RECOMMENDATION: It is recommended that the Board of Trustees approve the payment of supplements.

BACKGROUND AND RATIONALE: Each semester, faculty and staff are selected to complete duties in addition to the responsibilities of their full-time positions at the College. The following supplement is recommended for the individual listed below:

Name	Amount	Additional Responsibilities	Effective Dates
Karen Bridgett	\$5,000	Title IX Coordinator, Compliance	07/01/2025 – 06/30/2026

FISCAL NOTES: The recommended supplement is included within the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the payment of supplements.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Supplement
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-27/June-2025

RECOMMENDATION: It is recommended that the Board of Trustees approve the payment of supplements.

BACKGROUND AND RATIONALE: Each semester, faculty and staff are selected to complete duties in addition to the responsibilities of their full-time positions at the College. The following supplement is recommended for the individual listed below:

Name	Amount	Additional Responsibilities	Effective Dates
Elizabeth Barkley	\$5,000	Title IX Coordinator, Compliance	07/01/2025 – 06/30/2026

FISCAL NOTES: The recommended supplement is included within the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the payment of supplements.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Supplement
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-28/June-2025

RECOMMENDATION: It is recommended that the Board of Trustees approve the payment of supplements.

BACKGROUND AND RATIONALE: Each semester, faculty and staff are selected to complete duties in addition to the responsibilities of their full-time positions at the College. The following supplement is recommended for the individual listed below:

Name	Amount	Additional Responsibilities	Effective Dates
Ledawn Hall	\$5,000	504 Coordinator, Compliance	07/01/2025 – 06/30/2026

FISCAL NOTES: The recommended supplement is included within the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the payment of supplements.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Merit Award - Administrative Association
Contact:	Dr. Augustine Boakye, President
Meeting Date:	June 17, 2025
Agenda Item No.:	4-29/June-2025

RECOMMENDATION: It is recommended that the Board of Trustees approve the merit award for the individual listed, in accordance with the Administrative Association contract, for the amount listed, added to base salary, effective on the date indicated:

Name	Title / Department	Effective Date	Amount
Denise Williams	Director of Purchasing Purchasing	07/01/2025	\$5,000
Leigh Bello Bryan	Associate Dean of Student Affairs / Special Projects Student Affairs	07/01/2025	\$5,000

FISCAL NOTES: The recommended awards are included in the Department's annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the merit award for the individual listed, in accordance with the Administrative Association contract, for the amount listed, added to base salary, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Merit Award – Professional Association
Contact:	Dr. Augustine Boakye, President
Meeting Date:	June 17, 2025
Agenda Item No.:	4-30/June-2025

RECOMMENDATION: It is recommended that the Board of Trustees approve the merit award for the individuals listed, in accordance with the Professional Association contract, for the amount listed, added to base salary, effective on the date indicated:

Name	Title /Department	Effective Date	Amount
Phyllis Walker	Assistant Director / Financial Aid Department	07/01/2025	\$3,500
Ana L. Cazares	Administrative Assistant / Continuing Education & Workforce Development Extension Programs	07/01/2025	\$3,500
Frank Cabonilas	Manager / Physical Plant Facilities Department	07/01/2025	\$3,500
Lourdes Medina	Administrative Assistant / Public Safety	07/01/2025	\$3,500
Alicia Calleros	Coordinator / Pre-College Readiness Programs & Initiatives	07/01/2025	\$3,500

FISCAL NOTES: The recommended awards are included in the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the merit award for the individuals listed, in accordance with the Professional Association contract, for the amount listed, added to base salary, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Retirement
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-31/June-2025

RECOMMENDATION: It is recommended that the Board of Trustees accept the Retirement of the individual listed, effective on the date indicated:

Name	Title / Department	Unit	Hire Date	Effective Date
Euclides Anico	Security Officer Public Safety	Security Association	10/2/1997	7/1/2025

FISCAL NOTES: The impact of this recommendation is undetermined at this time.

RESOLUTION: The Board of Trustees of Essex County College accepts the Retirement of the individual listed, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Retirement
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-32/June-2025

RECOMMENDATION: It is recommended that the Board of Trustees accept the Retirement of the individual listed, effective on the date indicated:

Name	Title / Department	Unit	Hire Date	Effective Date
Orialys Mendez	Security Officer Public Safety	Security Association	11/24/1999	7/1/2025

FISCAL NOTES: The impact of this recommendation is undetermined at this time.

RESOLUTION: The Board of Trustees of Essex County College accepts the Retirement of the individual listed, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Resignation
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-33/June-2025

RECOMMENDATION: It is recommended that the Board of Trustees accept the Resignation of the individual listed, effective on the date indicated:

Name	Title / Department	Unit	Hire Date	Effective Date
Jan'Avon Evans	Teacher Assistant / Child Development Center	Support Staff Association	April 8, 2019	May 20, 2025

FISCAL NOTES: The impact of this recommendation is undetermined at this time.

RESOLUTION: The Board of Trustees of Essex County College accepts the Resignation of the individual listed, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Resignation
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-34/June-2025

RECOMMENDATION: It is recommended that the Board of Trustees accept the Resignation of the individual listed, effective on the date indicated:

Name	Title / Department	Unit	Hire Date	Effective Date
Natalie Mallamaci	Compliance Associate / Office of the General Counsel	Professional	Jan 03, 2023	May 30, 2025

FISCAL NOTES: The impact of this recommendation is undetermined at this time.

RESOLUTION: The Board of Trustees of Essex County College accepts the Resignation of the individual listed, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Resignation
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-35/June-2025

RECOMMENDATION: It is recommended that the Board of Trustees accept the Resignation of the individual listed, effective on the date indicated:

Name	Title / Department	Unit	Hire Date	Effective Date
Christina Palamara	Admission Specialist/Recruiter- West Essex Campus One Stop Center at West Essex Campus	Professional	Aug 06, 2024	July 17, 2025

FISCAL NOTES: The impact of this recommendation is undetermined at this time.

RESOLUTION: The Board of Trustees of Essex County College accepts the Resignation of the individual listed, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Resignation
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 17, 2025
Agenda Item No.	4-36/June-2025

RECOMMENDATION: It is recommended that the Board of Trustees accept the Resignation of the individual listed, effective on the date indicated:

Name	Title / Department	Unit	Hire Date	Effective Date
Stephanie A. Steplight-Johnson	Director – Student Development & Career Services	Administrative	July 1, 2012	June 30, 2025
	Student Development & Counseling			

FISCAL NOTES: The impact of this recommendation is undetermined at this time.

RESOLUTION: The Board of Trustees of Essex County College accepts the Resignation of the individual listed, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Mount Saint Dominic Academy- DUAL ENROLLMENT PROGRAM
Contact:	Dr. Elvy Vieira, Dean, Community, Cont. Ed & Workforce Dev.
Meeting Date:	June 17, 2025
Agenda Item No.:	7-1.1/June-2025

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College approves the Dual Enrollment Agreement between Essex County College, hereinafter referred to as “Essex” and the Mount Saint Dominic Academy, hereinafter referred to as “Academy” for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Mount Saint Dominic Academy from July 1, 2025 to June 30, 2026.

BACKGROUND AND RATIONALE: The Essex Dual Enrollment Program was developed in 2004 in response to the State’s initiative to increase the first-year success rates of recent high school students. The Dual Enrollment Program will provide Academy students an opportunity to complete their developmental sequence and thus be certified as college ready in the State of NJ. Additionally, IHS students will be offered the opportunity to earn substantial college credits towards an Associate’s degree.

FISCAL NOTES: Academy is expected to provide an instructor who meets Essex’s standards for college-level instruction or pay for an adjunct provided by Essex (\$870 - \$1,000 per credit as per the ECC Adjunct Faculty Association contract with an additional 10% added to contribute to fringe/ cost of benefits). Academy will pay for all instructional materials, including books, which are required to be purchased through Essex’s bookstore partner. Lastly, Academy will pay a \$975 administrative fee per course.

RESOLUTION: The Board of Trustees of Essex County College accepts the Dual Enrollment Program Agreement between Essex County College and the Mount Saint Dominic Academy for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Mount Saint Dominic Academy from July 1, 2025 to June 30, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Irvington Board of Education- DUAL ENROLLMENT PROGRAM
Contact:	Dr. Elvy Vieira, Dean, Community, Cont. Ed & Workforce Dev.
Meeting Date:	June 17, 2025
Agenda Item No.:	7-1.2/June-2025

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College approves the Dual Enrollment Agreement between Essex County College, hereinafter referred to as “Essex” and the Irvington Board of Education, hereinafter referred to as “Board” for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Rita L. Owens STEAM Academy and Irvington HS, hereinafter after referred to “IHS” from July 1, 2025 to June 30, 2026.

BACKGROUND AND RATIONALE: The Essex Dual Enrollment Program was developed in 2004 in response to the State’s initiative to increase the first-year success rates of recent high school students. The Dual Enrollment Program will provide IHS students an opportunity to complete their developmental sequence and thus be certified as college ready in the State of NJ. Additionally, IHS students will be offered the opportunity to earn substantial college credits towards an Associate’s degree.

FISCAL NOTES: IHS is expected to provide an instructor who meets Essex’s standards for college-level instruction or pay for an adjunct provided by Essex (\$870 - \$1,000 per credit as per the ECC Adjunct Faculty Association contract with an additional 10% added to contribute to fringe/cost of benefits). RLOSA will pay for all instructional materials, including books, which are required to be purchased through Essex’s bookstore partner. Lastly, IHS will pay a \$975 administrative fee per course.

RESOLUTION: The Board of Trustees of Essex County College accepts the Dual Enrollment Program Agreement between Essex County College and the Irvington Board of Education for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Rita L. Owens STEAM Academy and Irvington HS from July 1, 2025 to June 30, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Application submittal for: The Strengthening Career and Technical Education for the 21 st Century Act (Perkins V) Grant Application
Contact:	Dr. Hamin Shabazz, Vice President, Academic Affairs/Chief Academic Officer
Meeting Date:	June 17, 2025
Agenda Item No.:	7-1.3/June-2025

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College agree to apply for funding designed for the Strengthening Career and Technical Education for the 21st Century Act (Perkins V) Fiscal Year 2026 Postsecondary Grant from the State of New Jersey Department of Education for the period of July 1, 2025 – June 30, 2026 (FY26).

BACKGROUND AND RATIONALE: The Strengthening Career and Technical Education for the 21st Century Act (Perkins V) FY 2026 Postsecondary Grant is distributed by the State of New Jersey Department of Education with the purpose to support the academic and career and technical skills of students who elect to enroll in Career and Technical Education (CTE) by expanding access to high-quality CTE programs for all students and removing existing barriers. The grant accomplishes this by developing and assisting students in meeting high standards, integrating academic and career and technical instruction, collecting and disseminating research and information on best practices, providing technical assistance and professional development, supporting partnerships among diverse stakeholders, and providing individuals with the knowledge and skills to keep our country competitive.

FISCAL NOTES: There will be no negative fiscal impact on the College. The funds will support CTE programs throughout the College to achieve the grant's purpose.

RESOLUTION: The Board of Trustees of Essex County College agree to apply for funding designed for the Strengthening Career and Technical Education for the 21st Century Act (Perkins V) Fiscal Year 2026 Postsecondary Grant from the State of New Jersey Department of Education for the period of July 1, 2025 – June 30, 2026 (FY26).

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Acceptance of Funds: Strengthening Career & Technical Education for the 21 st Century Act (Perkins V)
Contact:	Dr. Hamin Shabazz, Vice President, Academic Affairs/Chief Academic Officer
Meeting Date:	June 17, 2025
Agenda Item No.:	7-1.4/June-2025

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College accepts the Fiscal Year 2026 Strengthening Career & Technical Education for the 21st Century Act (Perkins V) preliminary grant allocation from the State of New Jersey Department of Education in the amount of \$832,022 for the period of July 1, 2025 – June 30, 2026 (FY26).

BACKGROUND AND RATIONALE: The Strengthening Career & Technical Education for the 21st Century Act FY2026 Postsecondary Grant is distributed by the State of New Jersey Department of Education to support the College's career and technical education programs through the procurement of equipment and supplies, mentoring and tutoring, the hiring of CTE personnel, and professional development. These funds will be utilized in accordance with the approved Perkins Comprehensive Local Needs Assessment (CLNA) and FY26 spending strategy.

FISCAL NOTES: There should be no fiscal impact to the College.

RESOLUTION: The Board of Trustees of Essex County College accepts the Fiscal Year 2026 Strengthening Career & Technical Education for the 21st Century Act (Perkins V) preliminary grant allocation from the State of New Jersey Department of Education in the amount of \$832,022 for the period of July 1, 2025 – June 30, 2026 (FY26).

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Acceptance of Funds from The Hyde and Watson Foundation
Contact:	Dr. Elvy M. Vieira, Dean, Comm., Cont. Ed & Workforce Dev.
Meeting Date:	June 17, 2025
Agenda Item No.:	7-1.5/June-2025

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College accepts funding for Training, Inc. for Purchase of Furnishings from The Hyde and Watson Foundation in the amount of \$10,000 to support Training Inc. programs for the period beginning July 1 2025 through June 30, 2026.

BACKGROUND AND RATIONALE: The Training, Inc. program has a long history of soliciting and securing funding from various foundations and public agencies. Training, Inc., utilizing the standards and practices of the business world, provides a wide variety of job training services at no cost to individuals, in business as well as allied health careers, to seeking initial entry, reentry or upward mobility in the workforce. The Training, Inc. program has operated successfully for the past thirty six years, attaining a 75% completion rate and an 80% graduate job placement rate.

FISCAL NOTES: The costs associated with the program are funded by the grant.

RESOLUTION: The Board of Trustees of Essex County College accepts funding for Training, Inc. for the Purchase of Furnishings from The Hyde and Watson Foundation in the amount of \$10,000 to support Training Inc. programs for the period beginning July 1, 2025, through June 30, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Acceptance of Funds: EOF Grant
Contact:	Dr. Elvy Vieira, Dean of Community, Continuing Education & Workforce Development
Meeting Date:	June 17, 2025
Agenda Item No.:	7-1.6/June-2025

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College accept funding for the Educational Opportunity Fund Program, (EOF) from The State of New Jersey Office of the Secretary of Higher Education, Educational Opportunity Fund, for the AY 2026 in the amount of **\$2,279,130.** This amount includes:

- \$1,408,199 - Article III Student Undergraduate Grants
- \$787,430 - Article IV – A. Y. 2020 Program Support
- \$83,501 - Summer Article III (\$81,903) & Article IV (\$1,598) – Program Support and Cost of Education for Initials and Renewals

BACKGROUND AND RATIONALE: The Educational Opportunity Fund Program is a State of New Jersey funded program of comprehensive support services for low income college students. The program assists over 1,200 students per year with intensive counseling, advisement, tutoring, workshops educational trips and funds.

FISCAL NOTES: There is no impact on college funding.

RESOLUTION: The Board of Trustees of Essex County College accepts funding for the Educational Opportunity Fund Program, from The State of New Jersey Office of the Secretary of Higher Education, The Educational Opportunity Fund for the FY 2026 in the amount of **\$2,279,130.**

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	DigitalHire Community Partnership Agreement
Contact:	Dr. Elvy Vieira, Dean, Community, Continuing Education & Workforce Development
Meeting Date:	June 17, 2025
Agenda Item No:	7-1.7/June-2025

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College approves the DigitalHire Community Partnership Agreement between Essex County College, hereinafter referred to as “Essex”, and Digital Hire for the purpose of entering a Community Partnership Agreement for a term of twenty-four months beginning July 1, 2025 to June 30, 2027.

BACKGROUND AND RATIONALE: DigitalHire’s scalable recruitment process outsourcing service empowers educational institutions, such as Essex, to provide employment recruitment services and technology to enhance career development opportunities for Essex students at no cost to the institution or the student. Namely, DigitalHire will provide video recruitment technology services to current and past Essex students that include video interviews, video resumes, AI-powered candidate matching and jobseekers resources.

FISCAL NOTES: There is no fiscal impact to Essex.

RESOLUTION: The Board of Trustees of Essex County College accepts the DigitalHire Community Partnership Agreement between Essex County College and DigitalHire for the purpose of entering a Community Partnership Agreement for a term of twenty-four months beginning July 1, 2025, to June 30, 2027.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Contract for Services: FOCUS
Contact:	Dr. Elvy M. Vieira, Dean, Comm., Cont. Ed & Workforce Dev.
Meeting Date:	June 17, 2025
Agenda Item No.:	7-1.8/June-2025

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College approve the Contract for Services between Essex County College, hereinafter referred to as "Essex", and FOCUS, a non-profit community services organization located in Newark, NJ, for the purpose of providing off-campus delivery of postsecondary education courses at FOCUS in the amount of \$55,000 from July 1, 2025 to June 30, 2026.

BACKGROUND AND RATIONALE: For over 50 years, FOCUS has provided a myriad of services and educational programming to Newark's Hispanic/Latino community. FOCUS has been a long-standing community education partner of Essex and has served as an Extension Center for over 30 years. Furthermore, Essex is designated as a U.S. Department of Education Hispanic Serving Institution, so the continued partnership demonstrates Essex's commitment to serving the educational and workforce training needs of Newark's Hispanic/Latino community.

FISCAL NOTES: The contract for services is from July 1, 2025, through June 30, 2026, in the amount of \$55,000.00. Refer to Schedule B (Payment Schedule).

RESOLUTION: The Board of Trustees of Essex County College approves the Contract for Services between Essex County College and FOCUS, a non-profit community services organization _located in Newark, NJ, for the purpose of providing off-campus delivery of postsecondary education courses at FOCUS in the amount of \$55,000 from July 1, 2025, to June 30, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	

BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Acceptance of Funds: NJ DOL GAINS Grant
Contact:	Dr. Elvy M. Vieira, Dean, Comm., Cont. Ed & Workforce Dev.
Meeting Date:	June 17, 2025
Agenda Item No.:	7-1.9/June-2025

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College accepts funding for Training, Inc. to establish an Apprenticeship Program named Healthcare Education and Apprenticeship Learning (HEAL). from The New Jersey Department of Labor and Workforce Development (DOL) Growing Apprenticeship in Nontraditional Sectors (GAINS) Grant in the amount of approximately \$306,037 for the period beginning July 1, 2025, through August 31, 2026.

BACKGROUND AND RATIONALE: The Training, Inc. program has a long history of soliciting and securing funding from various foundations and public agencies. Training, Inc., utilizing the standards and practices of the business world, provides a wide variety of job training services at no cost to individuals in business as well as allied health careers, to seek initial entry, reentry, or upward mobility in the workforce. The Training, Inc. program has operated successfully for the past forty years, attaining a 75% completion rate and an 80% graduate job placement rate.

FISCAL NOTES: The costs associated with the program are funded by the grant.

RESOLUTION: The Board of Trustees of Essex County College accepts funding for Training, Inc. to establish an Apprenticeship Program named Healthcare Education and Apprenticeship Learning (HEAL) from NJ DOL GAINS Grant in the amount of approximately \$306,037 for the period beginning July 1, 2025, through August 31, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	FINAL DISPOSITION
BOARD APPROVAL DATE June 17, 2025	