



Board of Trustees
PUBLIC MEETING AGENDA

February 24, 2026 | 4:30 PM

Virtual Meeting

Zoom Link: <https://essex-edu.zoom.us/j/93914545047?pwd=QGyakaV5loDDqYuazc4YPeLaVbGYvt.1>

Webinar ID: 939 1454 5047 | Passcode: 892875

Phone one-tap: +16465588656,,93914545047# US (New York)

Comments on agenda items may be emailed to agendacomment@essex.edu

General comments may be emailed to publiccomment@essex.edu

Written comments must be received by 12:00 p.m. on the meeting day to be read into the record. Please include your name and contact info. All comments, written or oral, are limited to three (3) minutes.

- I. Call to Order/Roll Call Chair, A. Lewis
- II. Open Public Meetings Act AnnouncementMrs. J. Grimes
- III. MinutesMrs. J. Grimes
- IV. Communications.....Mrs. J. Grimes
- V. Public Comments on Agenda Items.....TBD
- VI. Finance Committee Report..... Mr. J. Zarra

Actions – Submitted for Recommendation for the Board’s Approval

3-1.1/Feb-2026	Resolution Authorizing the Award of a Two-Year Contract for the Nursing Program Learning Management System Elsevier Inc , Maryland Heights, MO College Funded – Operating Expense	Amount not to exceed \$500,000.00 Per year
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- VII. Personnel Committee Report.....Ms. B. Robinson

Actions – Submitted for Recommendation for the Board’s Approval

A. Appointment

- 4-1/Feb-2026 Delia Calderon
Admission Specialist/Recruiter - West Essex Campus
Community and Continuing Education Workforce & Development
Effective Date: March 2, 2026
Salary \$46,000
- 4-2/Feb-2026 Christopher Encarnacion
Administrative Assistant
Enrollment Services
Effective Date: March 2, 2026
Salary \$40,000
- 4-3/Feb-2026 Hameen Bing
Security Officer
Public Safety
Effective Date: March 2, 2026
Salary \$33,475

B. Retirement

- 4-4/ Feb-2026 Treacy Watson – Rogers
Security Officer
Public Safety
Effective Date: March 1, 2026

C. Termination

4-5/ Feb-2026 Lilian Palacios
Human Resources Generalist
Human Resources
Effective Date: February 6, 2026

VIII. Educational Programs Committee Report.....Dr. A. Lewis

Actions – Submitted for Recommendation for the Board’s Approval

- 7-1.1/Feb-2026 Dual Enrollment Agreement with the Belleville Board of Education
- 7-1.2/Feb-2026 Dual Enrollment Agreement with the Montclair Board of Education
- 7-1.3/Feb-2026 Dual Enrollment Agreement with the Essex County Schools of Technology: Newark Tech HS, Donald Payne, and West Caldwell Tech
- 7-1.4/Feb-2026 Dual Enrollment Agreement with the East Orange Board of Education
- 7-1.5/Feb-2026 Dual Enrollment Agreement with the Irvington Board of Education
- 7-1.6/Feb-2026 Dual Enrollment Agreement with the Newark Public High Schools Board of Education
- 7-1.7/Feb-2026 Dual Enrollment Agreement with the Orange Board of Education
- 7-1.8/Feb-2026 Acceptance of Funds: New Jersey Pathways to Career Opportunities Award for \$93,600

IX. Site, Facilities and Equipment Committee Report.....Ms. C. Martinez

Actions – Submitted for Recommendation for the Board’s Approval

- 7-2.1/Feb-2026 Resolution Authorizing Participation in the PSE&G Clean Energy Future – Energy Efficiency Program and Approval of Collaborative Partnership

X. Policy and Governance Committee Report.....Ms. I. Cruz

XI. Community Relations Committee Report.....Ms. J. Wright

Actions – Submitted for Recommendation for the Board’s Approval

- 7-3.1/Feb-2026 Resolution Authorizing a Limited Waiver for Alcohol Service for the Laptops 4 Learning Wine Tasting Fundraiser

XII. Alumni Association Report.....Ms. S. Robinson

XIII. Student Government Association Report.....Mr. J. Johnson

XIV. Faculty Association Report.....Prof. J. Alexandre

XV. President’s Report.....Dr. A. Boakye, President

XVI. New Business.....TBD

XVII. Public Comments.....TBD

XVIII. Notice of Executive Session.....Mrs. J. Grimes

XIX. Adjournment.....Chair, A. Lewis

Note: Public meeting agenda is subject to change

BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:		Finance: Elsevier Inc
Contact:	Dr. Hamin Shabazz / Vice President of Academic Affairs/Chief Academic Officer	
Meeting Date:		February 24, 2026
Agenda Item No.:		3-1.1/Feb-2026
	Resolution Authorizing the Award of a Two-Year Contract for the Nursing Program Learning Management System	

WHEREAS, Essex County College needs the Board’s approval to award a two-year contract for the nursing program learning management system in the total amount not to exceed **\$500,000.00** per year to **Elsevier Inc**, 3251 Riverport Lane, Maryland Heights, MO 63043 from February 25, 2026 through February 24, 2028. Nursing software and Testing materials are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(19) and N.J.S.A.18A:64A-25.5.a(3) Materials or supplies which are not available from more than one potential bidder, including without limitation materials or supplies which are patented or copyrighted; and

WHEREAS, The Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approves a two-year contract for the nursing program learning management system in the total amount not to exceed **\$500,000.00** per year to **Elsevier Inc**, 3251 Riverport Lane, Maryland Heights, MO 63043, from February 25, 2026, through February 24, 2028.
2. The specific line item against which this contract is to be charged is as follows:
10-2207-7792 Operating Expense/General Testing
FY 2026/2027

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 24, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Delia Calderon
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	February 24, 2026
Agenda Item No.	4-1/Feb-2026

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Delia Calderon to the position of Admissions Specialist, for the West Essex Campus, for the period March 2, 2026, through June 30, 2026. The recommended annual salary for the position is \$46,000.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 29 applications were received, and 10 applicants were interviewed. Delia Calderon is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS:

<u>Degree of Certification</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Bachelors	University of Puerto Rico Mayaguez, Puerto Rico	History

FISCAL NOTES: The recommended salary of \$46,000 is included in the department’s annual budget. The salary will be prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Delia Calderon, at the annual salary of \$46,000, to the position of Admissions Specialist for the West Essex Campus, for the period March 2, 2026, through June 30, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 24, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Christopher Encarnacion
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	February 24, 2026
Agenda Item No.	4-2/Feb-2026

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Christopher Encarnacion to the position of Administrative Assistant, for Enrollment Services, for the period March 2, 2026, through June 30, 2026. The recommended annual salary for the position is \$40,000.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 22 applications were received, and 5 applicants were interviewed. Christopher Encarnacion is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS:

<u>Degree of Certification</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Bachelors	Centenary University Hackettstown, NJ	Sociology

FISCAL NOTES: The recommended salary of \$40,000 is included in the department’s annual budget. The salary will be prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Christopher Encarnacion at the annual salary of \$40,000 to the position of Administrative Assistant, for Enrollment Services, for the period March 2, 2026, through June 30, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 24, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Hameen Bing
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	February 24, 2026
Agenda Item No.	4-3/Feb-2026

RECOMMENDATIONS

It is recommended that the Board of Trustees approve the appointment of Hameen Bing to the position of Security Officer, for the Department of Public Safety, for the period March 2, 2026, through June 30, 2026. The recommended annual salary for the position is \$33,475.

BACKGROUND AND RATIONALE

This position vacancy was posted in accordance with College policy and EEO/AA guidelines. 12 applicants were interviewed. Hameen Bing is the recommended candidate.

DEGREE/CERTIFICATE QUALIFICATIONS: (No degree required)

FISCAL NOTES

The recommended salary of \$33,475 is included in the department's annual budget. The salary will be prorated for employees hired after the beginning of the fiscal year.

RESOLUTION

The Board of Trustees of Essex County College approves the appointment of Hameen Bing at an annual salary of \$33,475 to the position of Security Officer for the Department of Public Safety, for the period March 2, 2026, through June 30, 2026.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 24, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Retirement
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	February 24, 2026
Agenda Item No.	4-4/Feb-2026

RECOMMENDATION: It is recommended that the Board of Trustees accept the retirement of the individual listed, effective on the date indicated:

<u>Name</u>	<u>Title</u> <u>Department</u>	<u>Unit</u>	<u>Hire Date</u>	<u>Effective</u> <u>Date</u>
Treacy Watson – Rogers	Security Officer Public Safety	Security Association	03/06/1995	03/01/2026

FISCAL NOTES: The impact of this recommendation is undetermined at this time.

RESOLUTION: The Board of Trustees of Essex County College accepts the retirement of the individual listed, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 24, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Termination
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	February 24, 2026
Agenda Item No.	4-5/Feb-2026

RECOMMENDATION: It is recommended that the Board of Trustees accept the termination of the individual listed, effective on the date indicated:

<u>Name</u>	<u>Title</u> <u>Department</u>	<u>Unit</u>	<u>Hire Date</u>	<u>Effective</u> <u>Date</u>
Lilian Palacios	Human Resources Generalist Human Resources	Confidential	11/16/2022	2/6/2026

FISCAL NOTES: The impact of this recommendation is undetermined at this time.

RESOLUTION: The Board of Trustees of Essex County College accepts the termination of the individual listed, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 24, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Belleville Board of Education- DUAL ENROLLMENT PROGRAM
Contact:	Dr. Elvy Vieira, Dean, Community, Cont. Ed & Workforce Dev.
Meeting Date:	February 24, 2026
Agenda Item No.:	7-1.1/Feb-2026

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College approves the Dual Enrollment Agreement between Essex County College, hereinafter referred to as “Essex” and the Belleville Board of Education, hereinafter referred to as “Board” for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Belleville High School, hereinafter after referred to “BVHS” from July 1, 2026 to June 30, 2027.

BACKGROUND AND RATIONALE: The Essex Dual Enrollment Program was developed in 2004 in response to the State’s initiative to increase the first-year success rates of recent high school students. The Dual Enrollment Program will provide BVHS students with an opportunity to complete their developmental sequence and thus be certified as college-ready in the State of NJ. Additionally, BVHS students will be offered the opportunity to earn substantial college credits towards an Associate’s degree.

FISCAL NOTES: BVHS is expected to provide an instructor who meets Essex’s standards for college-level instruction or pay for an adjunct provided by Essex (\$1000 - \$1500 per credit as per the ECC Adjunct Faculty Association contract with an additional 10% added to contribute to fringe/cost of benefits). Board agrees to purchase all books and supplies, selected and approved by Essex, to be used in the facilitation of the Dual Enrollment Program. Lastly, BVHS will pay a \$1000 administrative fee per course.

RESOLUTION: The Board of Trustees of Essex County College accepts the Dual Enrollment Program Agreement between Essex County College and the Belleville Board of Education for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Belleville HS from July 1, 2026, to June 30, 2027.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	FINAL DISPOSITION
BOARD APPROVAL DATE February 24, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Montclair Board of Education- DUAL ENROLLMENT PROGRAM
Contact:	Dr. Elvy Vieira, Dean, Community, Cont. Ed & Workforce Dev.
Meeting Date:	February 24, 2026
Agenda Item No.:	7-1.2/Feb-2026

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College approves the Dual Enrollment Agreement between Essex County College, hereinafter referred to as “Essex” and the Montclair Board of Education, hereinafter referred to as “Board” for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Montclair High School, hereinafter after referred to “MHS” from July 1, 2026 to June 30, 2027.

BACKGROUND AND RATIONALE: The Essex Dual Enrollment Program was developed in 2004 in response to the State’s initiative to increase the first-year success rates of recent high school students. The Dual Enrollment Program will provide MHS students with an opportunity to complete their developmental sequence and thus be certified as college-ready in the State of NJ. Additionally, MHS students will be offered the opportunity to earn substantial college credits towards an Associate’s degree.

FISCAL NOTES: MHS is expected to provide an instructor who meets Essex’s standards for college-level instruction or pay for an adjunct provided by Essex (\$1000 - \$1500 per credit as per the ECC Adjunct Faculty Association contract with an additional 10% added to contribute to fringe/cost of benefits). Board agrees to purchase all books and supplies, selected and approved by Essex, to be used in the facilitation of the Dual Enrollment Program. Lastly, MHS will pay a \$1000 administrative fee per course.

RESOLUTION: The Board of Trustees of Essex County College accepts the Dual Enrollment Program Agreement between Essex County College and the Montclair Board of Education for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Montclair High School from July 1, 2026, to June 30, 2027.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	FINAL DISPOSITION
BOARD APPROVAL DATE February 24, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Essex County Schools of Technology: Newark Tech HS, Donald Payne, and West Caldwell Tech - DUAL ENROLLMENT PROGRAM		
Contact:	Dr. Elvy Vieira, Dean, Community, Cont. Ed & Workforce Dev.		
Meeting Date:	February 24, 2026		
Agenda Item No.:	7-1.3/Feb-2026		

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College approves the Dual Enrollment Program Agreement between Essex County College, hereinafter referred to as “Essex” and the Essex County Board of Education, hereinafter referred to as “Board” for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Essex County Schools of Technology: Newark Tech High School, Donald Payne High School, West Caldwell High School hereinafter after referred to “ECSTHS” from July 1, 2026 to June 30, 2027.

BACKGROUND AND RATIONALE: The Essex Dual Enrollment Program was developed in 2004 in response to the State’s initiative to increase the first-year success rates of recent high school students. The Dual Enrollment Program will provide ECSTHS students an opportunity to complete their developmental sequence and thus be certified as college-ready in the State of NJ. Additionally, ECSTHS students will be offered the opportunity to earn substantial college credits towards an Associate’s degree.

FISCAL NOTES: ECSTHS is expected to provide an instructor who meets Essex’s standards for college-level instruction or pay for an adjunct provided by Essex (\$1000-\$1500 per credit as per the Adjunct Faculty Association contract with an additional 7.65% added to contribute to fringe/cost of benefits). Board agrees to purchase all books and supplies selected and approved by Essex for use in facilitating the Dual Enrollment Program. Lastly, ECSTHS will pay a \$1000 administrative fee per course section.

RESOLUTION: The Board of Trustees of Essex County College accepts the Dual Enrollment Program Agreement between Essex County College and the Essex County Schools of Technology for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Newark Technology High School, Donald Payne High School, and West Caldwell High School from July 1, 2026, to June 30, 2027.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	FINAL DISPOSITION
BOARD APPROVAL DATE February 24, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	East Orange Board of Education- DUAL ENROLLMENT PROGRAM
Contact:	Dr. Elvy Vieira, Dean, Community, Cont. Ed & Workforce Dev.
Meeting Date:	February 24, 2026
Agenda Item No.:	7-1.4/Feb-2026

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College approves the Dual Enrollment Program Agreement between Essex County College, hereinafter referred to as “Essex” and the East Orange Board of Education, hereinafter referred to as “Board” for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to East Orange High Schools, hereinafter after referred to “EOHS” from July 1, 2026 to June 30, 2027.

BACKGROUND AND RATIONALE: The Essex Dual Enrollment Program was developed in 2004 in response to the State’s initiative to increase the first-year success rates of recent high school students. The Dual Enrollment Program will provide EOHS students an opportunity to complete their developmental sequence and thus be certified as college-ready in the State of NJ. Additionally, EOHS students will be offered the opportunity to earn substantial college credits towards an Associate’s degree.

FISCAL NOTES: EOHS is expected to provide an instructor who meets Essex’s standards for college-level instruction or pay for an adjunct provided by Essex (\$1000-\$1500 per credit as per the Adjunct Faculty Association contract with an additional 10% added to contribute to fringe/cost of benefits). Board agrees to purchase all books and supplies, selected and approved by Essex, to be used in the facilitation of the Dual Enrollment Program. Lastly, EOHS will pay a \$1000 administrative fee per course.

RESOLUTION: The Board of Trustees of Essex County College accepts the Dual Enrollment Program Agreement between Essex County College and the East Orange Board of Education for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to East Orange High Schools from July 1, 2026, to June 30, 2027.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	FINAL DISPOSITION
BOARD APPROVAL DATE February 24, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Irvington Board of Education- DUAL ENROLLMENT PROGRAM
Contact:	Dr. Elvy Vieira, Dean, Community, Cont. Ed & Workforce Dev.
Meeting Date:	February 24, 2026
Agenda Item No.:	7-1.5/Feb-2026

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College approves the Dual Enrollment Agreement between Essex County College, hereinafter referred to as “Essex” and the Irvington Board of Education, hereinafter referred to as “Board” for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Irvington Public schools, hereinafter after referred to “IPS” from July 1, 2026 to June 30, 2027. IPS includes Irvington High School and Rita L. Owens STEAM Academy.

BACKGROUND AND RATIONALE: The Essex Dual Enrollment Program was developed in 2004 in response to the State’s initiative to increase the first-year success rates of recent high school students. The Dual Enrollment Program will provide IPS students with an opportunity to complete their developmental sequence and thus be certified as college-ready in the State of NJ. Additionally, IPS students will be offered the opportunity to earn substantial college credits towards an Associate’s degree.

FISCAL NOTES: IPS is expected to provide an instructor who meets Essex’s standards for college-level instruction or pay for an adjunct provided by Essex (\$1000 - \$1500 per credit as per the ECC Adjunct Faculty Association contract, with an additional 10% added to contribute to fringe/cost of benefits). Board agrees to purchase all books and supplies, selected and approved by Essex, to be used in the facilitation of the Dual Enrollment Program. Lastly, IPS will pay a \$1000 administrative fee per course.

RESOLUTION: The Board of Trustees of Essex County College accepts the Dual Enrollment Program Agreement between Essex County College and the Irvington Board of Education for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Irvington Public Schools from July 1, 2026, to June 30, 2027.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	FINAL DISPOSITION
BOARD APPROVAL DATE February 24, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Newark Public Schools Board of Education - Dual Enrollment Program
Contact:	Dr. Elvy Vieira, Dean, Community, Cont. Ed & Workforce Dev.
Meeting Date:	February 24, 2026
Agenda Item No.:	7-1.6/Feb-2026

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College approves the Dual Enrollment Agreement between Essex County College, hereinafter referred to as “Essex” and the Newark Board of Education, hereinafter referred to as “Board” for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Newark Public Schools, hereinafter referred to “NPHS” from July 1, 2026 to June 30, 2027. NPHS includes, but is not limited to, Arts HS, Barringer HS, Central HS, East Side HS, Technology HS, Science Park HS, University HS, West Side HS, and Weequahic HS.

BACKGROUND AND RATIONALE: The Essex Dual Enrollment Program was developed in 2004 in response to the State’s initiative to increase the first-year success rates of recent high school students. The Dual Enrollment Program will provide NPHS students with an opportunity to complete their developmental sequence and thus be certified as college-ready in the State of New Jersey. Additionally, NPHS students will be offered the opportunity to earn substantial college credits towards an Associate’s degree.

FISCAL NOTES: NPHS is expected to provide an instructor who meets Essex’s standards for college-level instruction, or pay for an adjunct provided by Essex (\$1000 - \$1500 per credit as per the ECC Adjunct Faculty Association contract, with an additional 10% added to contribute to fringe/cost of benefits). Board agrees to purchase all books and supplies selected and approved by Essex for use in facilitating the Dual Enrollment Program. Lastly, NPHS will pay a \$1000 administrative fee per course.

RESOLUTION: The Board of Trustees of Essex County College accepts the Dual Enrollment Program Agreement between Essex County College and the Newark Public Schools Board of Education for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Newark Public Schools from July 1, 2026, to June 30, 2027.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	FINAL DISPOSITION
BOARD APPROVAL DATE February 24, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Orange Public Schools Board of Education- DUAL ENROLLMENT PROGRAM
Contact:	Dr. Elvy Vieira, Dean, Community, Cont. Ed & Workforce Dev.
Meeting Date:	February 24, 2026
Agenda Item No.:	7-1.7/Feb-2026

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College approves the Dual Enrollment Program Agreement between Essex County College, hereinafter referred to as “Essex” and the Orange Public Schools Board of Education, hereinafter referred to as “Board” for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Orange High School, hereinafter after referred to “OHS” from July 1, 2026 to June 30, 2027.

BACKGROUND AND RATIONALE: The Essex Dual Enrollment Program was developed in 2004 in response to the State’s initiative to increase the first-year success rates of recent high school students. The Dual Enrollment Program will provide OHS students with an opportunity to complete their developmental sequence and thus be certified as college-ready in the State of NJ. Additionally, OHS students will be offered the opportunity to earn substantial college credits towards an Associate’s degree.

FISCAL NOTES: OHS is expected to provide an instructor who meets Essex’s standards for college-level instruction or pay for an adjunct provided by Essex (\$1000-\$1500 per credit as per the Adjunct Faculty Association contract with an additional 10% added to contribute to fringe/cost of benefits). Board agrees to purchase all books and supplies, selected and approved by Essex, to be used in the facilitation of the Dual Enrollment Program. Lastly, OHS will pay a \$1000 administrative fee per course.

RESOLUTION: The Board of Trustees of Essex County College accepts the Dual Enrollment Program Agreement between Essex County College and the Orange Public Schools Board of Education for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Orange High School from July 1, 2026, to June 30, 2027.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	FINAL DISPOSITION
BOARD APPROVAL DATE February 24, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Acceptance of Funds: New Jersey Pathways to Career Opportunities Award (Year 4)
Contact:	Dr. Elvy Vieira, Dean, Community, Cont. Ed & Workforce Dev.
Meeting Date:	February 24, 2026
Agenda Item No:	7-1.8/Feb-2026

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College approves the Agreement between Essex County College, hereinafter referred to as “Essex” and the New Jersey Community College Consortium for Workforce and Economic Development for Essex’s participation in the New Jersey Pathways to Career Opportunities (Year 4) initiative from January 1, 2026 to December 31, 2026 for the following five (5) Pathways Projects totaling \$93,600:

Center for Workforce Innovation for Patient Care	Essex Funding
1. Certified Dementia Practitioner Micro-Credential	\$4,500
2. Community Health Worker with Behavioral Health, Peer Recovery, and ESL Integration	\$49,000
3. Electronic Health Records Micro-Credential	\$15,600
Center for Workforce Innovation for Manufacturing & Supply Chain Management	
4. Additive Manufacturing	\$18,500
Center of Workforce Innovation for Film & Television Production	
5. New Jersey Film Academy Pathway to Careers in Teaching	\$6,000
	TOTAL \$93,600

BACKGROUND AND RATIONALE: The New Jersey Pathways to Career Opportunities is an unprecedented education and training pathways initiative that will innovate New Jersey’s workforce for residents, businesses, and the economy for years to come. Essex’s participation will ensure its position as a state stakeholder that builds pathways with an aligned curriculum shared across educational partners to serve the learning lifespan of students and workers. Essex has been selected to participate in the following Centers for Workforce Innovation: *Patient Care, Manufacturing & Supply Chain Management, and Film & Television Production.*

FISCAL NOTES: There is no fiscal impact to Essex.

RESOLUTION: The Board of Trustees of Essex County College accepts the New Jersey Community College Consortium for Workforce and Economic Development award for Essex’s participation in the New Jersey Pathways to Career Opportunities (Year 4) initiative from January 1, 2026, to December 31, 2026, in five (5) Project Pathways totaling \$93,600.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	FINAL DISPOSITION
BOARD APPROVAL DATE February 24, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Approval of Participation in the PSE&G Clean Energy Future – Energy Efficiency Program and Authorization of Joint Collaboration
Contract:	Dr. Augustine Boakye,
Meeting Date:	President February 24, 2026
Agenda Item No:	7-2.1/Feb-2026

RESOLUTION AUTHORIZING ESSEX COUNTY COLLEGE TO PARTICIPATE IN THE PSE&G CLEAN ENERGY FUTURE – ENERGY EFFICIENCY PROGRAM, TO SUBMIT ALL REQUIRED APPLICATIONS AND SUPPORTING DOCUMENTATION, AND TO ENTER INTO A COLLABORATIVE PARTNERSHIP WITH PUBLIC SERVICE ELECTRIC & GAS (PSE&G) TO ADVANCE ENERGY-EFFICIENCY AND CAPITAL IMPROVEMENT PROJECTS, AND AUTHORIZING ALL OTHER NECESSARY ACTIONS IN CONNECTION THEREWITH

- WHEREAS,** PSE&G and its engineering consultants will prepare design documents, construction drawings, commissioning plans, and measurement and verification protocols required for the implementation of approved EEMs, with such services included in the overall project cost structure; and
- WHEREAS,** the College has reviewed the proposed EEMs and preliminary engineering scope and determined that participation in the Program aligns with institutional priorities related to fiscal stewardship, sustainability, infrastructure modernization, and long-term operating cost reduction; and
- WHEREAS,** the Board of Trustees finds that participation in this Program is expected to deliver immediate and long-term financial benefits to the College while advancing environmental and operational objectives; and
- WHEREAS,** based on PSE&G’s preliminary financial modeling, the total project cost is anticipated to be allocated such that approximately fifty-six percent (56%) will be funded through PSE&G program incentives and approximately forty-four percent (44%) will be attributable to Essex County College; and
- WHEREAS,** the Board further acknowledges that the approximate overall cost is roughly Two Million Five Hundred Thousand Dollars (\$2,500,000); and
- WHEREAS,** PSE&G will advance one hundred percent (100%) of the construction and implementation costs upfront, and the College’s forty-four percent (44%) share will be repaid over an estimated five-year period solely through verified energy savings, with no direct capital appropriation required; and
- WHEREAS,** the College is projected to realize immediate net positive cash flow upon project implementation, estimated at approximately Fifteen Thousand Dollars (\$15,000) per month, while continuing to retain all energy savings after the repayment period; and
- WHEREAS,** the Board understands that if the College elects not to proceed with construction after completion of the Engineering Phase, the College will be responsible for reimbursing PSE&G for engineering costs incurred pursuant to the Limited Notice to Proceed, but that if

the project advances to implementation such costs will be incorporated into the overall financing and repaid through energy savings; and

WHEREAS, the Board further finds that entering into this collaborative partnership with PSE&G will benefit the College community through reduced operating costs, enhanced building performance, improved reliability of mechanical systems, and advancement of sustainability initiatives

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF ESSEX COUNTY COLLEGE AS FOLLOWS:

1. Authorization to Participate, Collaborate, and Advance Engineering Activities

The Board hereby authorizes Essex County College to participate in the PSE&G Clean Energy Future – Energy Efficiency Program; to enter into a collaboration with PSE&G for project engineering, scope development, contractor solicitation, evaluation of Energy Efficiency Measures, and implementation of approved projects; and to allow PSE&G and its designated engineering firm to perform all Limited Notice to Proceed activities, including preparing bid-ready construction documents, commissioning plans, and measurement and verification protocols necessary to support final project selection and financing.

2. Financial Structure and Savings Acknowledgment

The Board acknowledges and affirms that:

- PSE&G will advance the full upfront cost of approved projects;
- Approximately fifty-six percent (56%) of total project costs are anticipated to be funded through PSE&G incentives;
- Approximately forty-four percent (44%) will be repaid by the College over an estimated five-year period solely from verified energy savings; and
- The College is projected to experience immediate positive cash flow upon implementation, estimated at approximately \$15,000 per month.

3. Contractor Solicitation and Project Selection

The Board authorizes the College to solicit contractor bids, evaluate pricing, and determine which Energy Efficiency Measures proceed to final construction based on financial, operational, and engineering considerations.

4. Authorization to Execute Agreements

The Board authorizes the preparation and execution of all required documents.

5. Authorized Officers

The following officers are authorized and directed to execute all documentation and take all actions necessary or appropriate to implement this Resolution:

- President
- Executive Dean of IT, Operations, and Chief Information Officer

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE February 24, 2026	



**BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

Subject:	Resolution Authorizing a Limited Waiver for Alcohol Service for the Laptops 4 Learning Wine Tasting Fundraiser
Contact:	Alfred Bundy, Executive Director, Institutional Advancement
Meeting Date:	February 24, 2026
Agenda Item No.:	7-3.1/Feb-2026

WHEREAS, Essex County College (“the College”) will host a wine tasting fundraising event in support of its educational mission and institutional advancement efforts; and

WHEREAS, The fundraising event is scheduled to take place on **April 9, 2026**, at the West Essex Campus - 730 Bloomfield Avenue, West Caldwell, NJ; and

WHEREAS, The College has received approval in the form of a **Social Affair Permit** issued by the West Caldwell Municipal Office authorizing the service of alcoholic beverages at this specific event in accordance with state and local regulations; and

WHEREAS, College policy generally restricts the possession, service, and consumption of alcoholic beverages on the College property except when expressly authorized by the Board of Trustees and conducted in full compliance with applicable laws and management requirements.

NOW, THEREFORE, BE IT RESOLVED That the Essex County College Board of Trustees hereby grants authorization and a limited waiver of the College policy solely for the above-referenced event, permitting the service and consumption of wine in connection with the approved wine tasting fundraiser.

This authorization is granted subject to the following conditions:

1. Legal Compliance

All alcohol service must comply with the terms and conditions of the Social Affair Permit and all applicable federal, state, and local laws, including New Jersey Division of Alcoholic Beverage Control regulations.

2. Licensed and Responsible Service

Alcoholic beverages shall be served only by properly trained and/or licensed servers or caterers, as required by law. No self-service of alcohol is permitted.

3. **Insurance and Risk Management**

The event sponsor must ensure that appropriate liability insurance coverage is in place, including host liquor liability coverage where required, naming Essex County College and its Board of Trustees as additional insureds if applicable.

4. **Security and Safety Measures**

Reasonable measures must be taken to promote the safety of attendees, including monitoring alcohol consumption and arranging for security personnel if deemed necessary by the College administration.

5. **Indemnification**

The event sponsor agrees to indemnify, defend, and hold harmless Essex County College and its Board of Trustees, officers, employees, and agents from any and all claims, liabilities, damages, or expenses arising from the service or consumption of alcohol at this event, except to the extent caused by the sole negligence of the College.

6. **Limited Scope**

This waiver and authorization apply **only** to the specific event, date, time, and location listed above and do not constitute a general or ongoing approval for alcohol service at the College.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	FINAL DISPOSITION
BOARD APPROVAL DATE February 24, 2026	