



Board of Trustees
PUBLIC MEETING AGENDA

June 16, 2026 | 4:30 PM
Smith Hall – Main Campus

- I. Call to Order/Roll CallChair, Dr. A. Lewis
- II. Open Public Meetings Act AnnouncementMrs. J. Grimes
- III. MinutesMrs. J. Grimes
- IV. Communications.....Mrs. J. Grimes
- V. Public Comments on Agenda Items.....TBD
- VI. Finance Committee Report..... Mr. J. Zarra

Actions – Submitted for Recommendation for the Board’s Approval

3-1.1/June-2026	Resolution Authorizing the Award of a Two-Year Contract for Food Management and Operations Services Holding Company Inc. d.b.a. Epicurean Feast, Boston, MA College Funded-Operating Expense	Amount not to exceed \$2,000,000.00																											
3-1.2/June-2026	Resolution Authorizing the Award of a Two-Year Contract for Advertisement Services	Amount not to exceed \$500,000.00 Per year																											
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Genova Burns																													
3-1.4/June-2026	Resolution Authorizing the Two-Year contract for Internet Access and Data Transmission Services Cablevision Lightpath Inc, Piscataway, NJ College Funded-Operating Expense	Amount not to exceed \$250,000.00																											
3-1.5/June-2026	Resolution Authorizing the Award of a One-Year Contract for Medical Services for Employees Ironbound Medical Services, Newark, NJ	Amount not to exceed \$100,000.00																											

College Funded-Operating Expense

3-1.6/June-2026	Resolution Authorizing the Award of a Two-Year Contract for Athletic Travel and Charter Bus Services Urban Sherpa Inc. , Island Heights, NJ College Funded-Operating Expense	Amount not to exceed \$150,000.00 Per year
3-1.7/June-2026	Resolution Authorizing the Award of a One-Year Contract for Athletic Training Services Atlantic Health System Inc d.b.a. AHS Hospital Corp , Morristown, NJ College Funded-Operating Expense	Amount not to exceed \$70,000.00
3-1.8/June-2026	Resolution Authorizing the Payment for Athletic Medical Accident Coverage Acisure NJ Partners Insurance Services LLC , Grand Rapids, MI College Funded-Operating Expense	Amount not to exceed \$60,000.00
3-1.9/June-2026	Resolution Authorizing the Award of a Two-Year Contract for Library and Student Services <u>Company Name</u> NJEdge.Net, Inc d.b.a. Virtual Academic Library Environment (VALE) College Funded-Operating Expense	Amount not to exceed \$250,000.00 Per year
	<u>Company Name</u> Learning Technologies Corp d.b.a. Moodlerooms	
3-1.10/June-2026	Resolution Authorizing the Award of a Two-Year Contract for Food Supplies and Services <u>Vendor Name</u> Shoprite Sunrise Shoprite, Inc GLN Shop Associates LLC dba Shoprite of Newark Hunger Free Campus Grant funded	Amount not to exceed \$150,000.00 Per year
3-1.11/June-2026	Resolution Authorizing a Three-Year Contract for Human Resources Software GovernmentJobs.com Inc d.b.a. NEOGOV , El Segundo, CA College Funded-Operating Expense	Amount not to exceed \$120,000.00

VII. Personnel Committee Report.....Ms. B. Robinson

Actions – Submitted for Recommendation for the Board’s Approval

A. Appointment(s)

4-1/Jun-2026 Administrative
 Holger Henke– Associate Dean, West Essex Campus
 West Essex Campus
 Academic Affairs
 Effective: August 10, 2026
 Salary: \$110,000

- 4-2/Jun-2026 Administrative
 Jelena Stosic – Associate Director of Capital Planning
 Facilities Management and Planning
 Operations and Information Technology
 Effective: July 27, 2026
 Salary: \$90,000
- 4-3/Jun-2026 Professional
 Claudette Cudjoe – Administrative Assistant
 Student Development and Counseling & Career Services
 Student Affairs
 Effective Date: July 7, 2026
 Salary \$41,100
- 4-4/Jun-2026 Security
 Jose Rosa Alvarado – Security Officer
 Public Safety
 Operations and Information Technology
 Effective Date: July 7, 2026
 Salary \$33,475
- 4-5/Jun-2026 Support Staff
 Elizabeth Frimpomaa - Custodian
 Facilities Management
 Operations and Information Technology
 Effective Date: July 7, 2026
 Salary \$34,008

B. Promotion(s)

- 4-6/Jun-2026 Dr. Kathlyn Battle, Professor
 Division of Counseling
 Effective Date: September 1, 2026
- 4-7/Jun-2026 Dr. Carlos Castillo, Professor
 Division of Mathematics, Engineering, Technology & Computer Science
 Effective Date: September 1, 2026
- 4-8/Jun-2026 Germaine Albuquerque, Associate Professor
 Chair - Division of Business
 Effective Date: September 1, 2026

C. Merit Award

- 4-9/Jun-2026 Patty Howard
Director of Financial Aid
Enrollment Management
Effective July 1, 2026
\$4,500 added to base salary
- 4-10/Jun-2026 Dr. Mirian Ochoa
Coordinator – Student Engagement Center
Enrollment Management
Effective July 1, 2026
\$3,000 added to base salary
- 4-11/Jun-2026 Carmen Crespo
Program Assistant– Continuing Education
Community Continuing Education & Workforce Development
Effective July 1, 2026
\$3,000 added to base salary
- 4-12/Jun-2026 Xiomara Gavidia
Administrative Assistant – Information Technology
Operations & Information Technology
Effective July 1, 2026
\$3,000 added to base salary

D. Supplement

- 4-13/Jun-2026 Karen Bridgett
Title IX Coordinator
Compliance
Effective July 1, 2026 – June 30, 2027
\$5,000
- 4-14/Jun-2026 Elizabeth Barkley
Title IX Coordinator
Compliance
Effective July 1, 2026 – June 30, 2027
\$5,000
- 4-15/Jun-2026 Ledawn Hall
504 Coordinator
Compliance
Effective July 1, 2026 – June 30, 2027
\$5,000
- 4-16/Jun-2026 Jeanine Chambers
OPRA Records Custodian
Compliance
Effective July 1, 2026 – June 30, 2027
\$5,000

E. Retirement(s)

4-17/Jun-2026 Norbert Beckles
Maintenance Service Worker
Maintenance
Operations and Information Technology
Effective Date: July 1, 2026

VIII. Educational Programs Committee Report.....Dr. A. Lewis

Actions – Submitted for Recommendation for the Board’s Approval

- 7-1.1/June-2026 Acceptance of Funds: Educational Opportunity Fund Program (EOF) from the State of New Jersey Office of the Secretary of Higher Education for \$2,272,717
- 7-1.2/June-2026 Dual Enrollment Program: Spectrum360
- 7-1.3/June-2026 Dual Enrollment Program: Irvington Board of Education
- 7-1.4/June-2026 Contract for Services: FOCUS
- 7-1.5/June-2026 Application submittal for: The Strengthening Career and Technical Education for the 21st Century Act (Perkins V) Grant Application
- 7-1.6/June-2026 Acceptance of Funds: Strengthening Career & Technical Education for the 21st Century Act (Perkins V)
- 7-1.7/June-2026 Transfer Articulation Agreement: William Paterson University
- 7-1.8/June-2026 New Certificate Program: Culinary Arts Academic Certificate
- 7-1.9/June-2026 Approval of Application Resubmission: Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant

IX. Site, Facilities and Equipment Committee Report.....Ms. C. Martinez

X. Policy and Governance Committee Report.....Ms. I. Cruz

XI. Community Relations Committee Report.....Ms. J. Wright

XII. Alumni Association Report.....Ms. S. Robinson

XIII. Student Government Association Report.....Ms. A. Akinsola

XIV. Faculty Association Report.....Prof. J. Alexandre

XV. President’s Report.....Dr. A. Boakye, President

XVI. New Business.....TBD

XVII. Public Comments.....TBD

XVIII. Notice of Executive Session.....Mrs. J. Grimes

XIX. Adjournment.....Chair, Dr. A. Lewis

Note: Public meeting agenda is subject to change



BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

Subject:	Finance: LPM Holding Company Inc. dba Epicurean Feast
Contact:	Dr. Augustine A. Boakye/President
Meeting Date:	June 16, 2026
Agenda Item No.:	3-1.1/June-2026
Resolution Authorizing the Award of a Two-Year Contract for Food Management and Operations Services	

WHEREAS, Essex County College needs the Board’s approval to award a two-year contract with options for mutually agreed extensions for up to an additional three years for food management and operations in the total amount not to exceed **\$2,000,000.00** to **LPM Holding Company Inc. dba Epicurean Feast**, 580 Main Street Suite 1, Boston, MA 01740, from September 1, 2026, through June 30, 2028; and

WHEREAS, RFP # 8230 Food Management and Operations was advertised in The Star-Ledger on February 12, 2026. There were forty-six (46) vendors solicited. Three (3) responses were received on March 19, 2026, and

WHEREAS, the Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approves a two-year contract with options for mutually agreed extensions for up to an additional three years to **LPM Holding Company Inc., dba Epicurean Feast**, in the total amount not to exceed **\$2,000,000.00** per year for dining services from September 1, 2026, through June 30, 2028;
2. Operating Expense/ Catering
FY 2027/2028

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 16, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:		Finance: Advertisement Services
Contact:	Alfred Bundy / Executive Director of Institutional Advancement	
Meeting Date:	June 16, 2026	
Agenda Item No.:	3-1.2/June 2026	
Resolution Authorizing the Award of a Two-Year Contract for Advertisement Services		

WHEREAS, Essex County College needs the Board’s approval to award a two-year contract in the total amount not to exceed **\$500,000.00 per year** on an as-needed basis to the below-listed companies to promote and highlight Essex County College, and for student recruitment from July 1, 2026, through June 30, 2028, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(20) Personnel recruitment and advertising, including, without limitation, advertising seeking student enrollment; and

WHEREAS, the Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approves a two-year contract in the total amount not to exceed **\$500,000.00 per year** on an as-needed basis for advertisement services from July 1, 2026, through June 30, 2028, to the following companies.

<u>Company Name</u>	<u>Company Name</u>	<u>Company Name</u>
Intersection	Capstar dba: iHeart Media	XAD, Inc. DBA Groundtruth
Clear Channel Outdoor	AAAD, Inc. Local Talk	Altice Media
Comcast Holding	Irving Street Rep	Worral Community
Advance Local Holdings	Positive Comm. Magazine	Screen Vision Media
Welcome to the Neighborhood	Motor Vehicle Network	The Whitney Publishing
TAP Into Local	Caldwell Progress	NJ Hills
El Cambio	Multiview, Inc	Mass Interact INC
New Jersey Advance Media		

2. The specific line item against which this contract is to be charged is as follows:
10-0216-7470 Operating Expense/ Advertising
FY 2027/2028

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 16, 2026	



**BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

Subject:	Finance: Legal Services
Contact:	Dr. Augustine A. Boakye/President
Meeting Date	June 16, 2026
Agenda Item No.:	3-1.3/June 2026
Resolution Authorizing the Award of a Two-Year Contract for Legal Services	

WHEREAS, Essex County College needs the Board’s approval to award a two-year contract in the total amount not to exceed **\$300,000.00 per year** on an as-needed basis to the below-listed companies to provide legal services at the sole discretion of Essex County College with a pay scale of \$150.00 per hour to a maximum of \$350.00 per hour from July 1, 2026, through June 30, 2028, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(1) Professional services and N.J.S.A.18A:64A-25.5.c; and

WHEREAS, RFQ # 8236 for Legal Services was advertised in The Star-Ledger on March 13, 2026. There were fourteen (14) vendors solicited. Eleven (11) responses were received on April 9, 2026, and all bids were rejected; and

WHEREAS, RFQ # 8244 for Legal Services was advertised in The Star-Ledger on April 29, 2026. There were fourteen (14) vendors solicited. Twelve (12) responses were received on May 13, 2026, and all bids were rejected; and

WHEREAS, the Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approves a two-year contract in the total amount not to exceed **\$300,000.00** per year on an as-needed basis for legal services at the sole discretion of Essex County College, with a pay scale of \$150.00 per hour to a maximum of \$350.00 per hour from July 1, 2026, through June 30, 2028, to the following companies.

<u>Company Name</u> Cleary, Giacobbe, Alfieri, Jacobs	<u>Company Name</u> O'Toole Scrivo	<u>Company Name</u> Fernandez Garcia, LLC
Souder Law Group	Antonelli Kantor Rivera, PC	Carmagnola & Ritardi, LLC
Genova Burns		

2. The specific line item against which this contract is to be charged is as follows:
10-1701-7827 Operating Expense/Legal Fees
FY 2027/2028

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 16, 2026	



**BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

Subject:	Finance: Cablevision Lightpath, Inc
Contact:	Mohamed Seddiki /Executive Dean of Administrative & Learning Technology/CIO
Meeting Date	June 16, 2026
Agenda Item No.:	3-1.4/June 2026
	Resolution Authorizing the Two-Year contract for Internet Access and Data Transmission Services

WHEREAS, Essex County College needs the Board’s approval to award a two-year contract for internet access and data transmission services in the total amount not to exceed **\$250,000.00** to **Cablevision Lightpath Inc**, 275 Centennial Street, Piscataway, NJ 08854 from July 1, 2026, through June 30, 2028, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.11.(a), County college authorized to participate in cooperative pricing system, N.J.S.A.18A:64A-25.11a(b) A county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement, and N.J.S.A.18A:64A-25.5a(19): Cooperative ESCNJ 23/24/1; and

WHEREAS, the Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approves a two-year contract for internet access and data transmission services in the total amount not to exceed **\$250,000.00** to **Cablevision Lightpath Inc**, 275 Centennial Street, Piscataway, NJ 08854, from July 1, 2026, through June 30, 2028;
2. The specific line item against which this contract is to be charged is as follows:
10-1751-7401 Operating Expense/ Telephone
FY 2026/2027

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 16, 2026	



BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

Subject:	Finance: Ironbound Medical Services
Contact:	Shunda Williams/Executive Director of Human Resources
Meeting Date	June 16, 2026
Agenda Item No.:	3-1.5/June 2026
	Resolution Authorizing the Award of a One-Year Contract for Medical Services for Employees

WHEREAS, Essex County College needs the Board’s approval to award a one-year contract in the total amount not to exceed **\$100,000.00** on an as-needed basis to **Ironbound Medical Services**, 221 Chestnut Street, Newark, New Jersey 07105 for medical services for employees from July 1, 2026, through June 30, 2027, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(1) Professional services; and

WHEREAS, the Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approves a one-year contract on an as-needed basis for medical services for employees to **Ironbound Medical Services**, in the amount not to exceed **\$100,000.00** from July 1, 2026, through June 30, 2027;
2. The specific line against which this contract is to be charged is as follows:
10-1501-6242 Operating Expense/ Medical Exams
FY 2027

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 16, 2026	



BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

Subject:	Finance: Urban Sherpa Inc.
Contact:	Dr. Keith Kirkland/Dean of Student Affairs
Meeting Date	June 16, 2026
Agenda Item No.:	3-1.6/June 2026
Resolution Authorizing the Award of a Two-Year Contract for Athletic Travel and Charter Bus Services	

WHEREAS, Essex County College needs the Board’s approval to award a two-year contract for athletic travel and charter bus services in the total amount not to exceed **\$150,000.00 per year** to **Urban Sherpa Inc.**, 233 Summit Avenue, Island Heights, NJ 08732, from July 1, 2026, through June 30, 2028; and

WHEREAS, RFQ # 8238 Athletic Travel and Charter Bus Services was advertised in The Star-Ledger on March 23, 2026. There were twenty-one (21) vendors solicited. Four (4) responses were received on April 28, 2026, and

WHEREAS, the Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approves a two-year contract for Athletic Travel and Charter Bus Services in the total amount not to exceed **\$150,000.00** per year to **Urban Sherpa Inc.**, 233 Summit Avenue, Island Heights, NJ 08732, from July 1, 2026, through June 30, 2028; and
2. The specific line item against which this contract is to be charged is as follows:
32-8215-7310 Operating Expenses/Travel
FY 2027/2028

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 16, 2026	



**BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

Subject:	Finance: Atlantic Health System Inc dba AHS Hospital Corp
Contact:	Dr. Keith Kirkland /Dean of Student Affairs
Meeting Date	June 16, 2026
Agenda Item No.:	3-1.7/June 2026
	Resolution Authorizing the Award of a One-Year Contract for Athletic Training Services

WHEREAS, Essex County College needs the Board’s approval to award a one-year contract in the total amount not to exceed **\$70,000.00** on an as-needed basis to **Atlantic Health System Inc dba AHS Hospital Corp**, 475 South Street, Morristown, New Jersey 07960 for athletic training services from July 1, 2026, through June 30, 2027, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(1) Professional services; and

WHEREAS, three (3) proposals were received and evaluated based on cost, scope of services, and ability to meet departmental needs.

- **Atlantic Sports Health** – \$67,000
- **Capstone Medical Services LLC** – \$82,400
- **SD Gameday** – \$90,000

WHEREAS, the Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approves a one-year contract on an as-needed basis for athletic training services to **Atlantic Health System Inc., dba AHS Hospital Corp**, in the amount not to exceed **\$70,000.00** from July 1, 2026, through June 30, 2027;
2. The specific line against which this contract is to be charged is as follows:
32-8215-6242 Operating Expense/ Medical Exams
FY 2027

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 16, 2026	



BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

Subject:	Finance: Acrisure NJ Partners Insurance Services, LLC
Contact:	Dr. Augustine A. Boakye / President
Meeting Date:	June 16, 2026
Agenda Item No.:	3-1.8/June-2026
Resolution Authorizing the Payment for Athletic Medical Accident Coverage	

WHEREAS, Essex County College needs the Board’s approval to make the payment for athletic medical accident coverage to **Acrisure NJ Partners Insurance Services LLC**, 100 Ottawa Avenue SW, Grand Rapids, MI 49503, in the total amount not to exceed **\$60,000.00** for fiscal year 2027, in which contracts for Insurance are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(11) Insurance, including the purchase of insurance coverage and consulting services, for which exceptions shall be in accordance with the requirements for extraordinary unspecifiable services; and

WHEREAS, the Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approves the payment to **Acrisure NJ Partners Insurance Services, LLC** for athletic medical accident coverage for fiscal year 2027 in the amount not to exceed **\$60,000.00**.
2. The specific line item against which this premium is to be charged is as follows:
10-1851-7711 Operating Expense/General Liability Insurance
FY 2027

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 16, 2026	



**BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

Subject:	Finance: Library Software
Contact:	Dr. Hamin Shabazz/ Vice President of Academic Affairs/Chief Academic Officer
Meeting Date:	June 16, 2026
Agenda Item No.:	3-1.9/June 2026
	Resolution Authorizing the Award of a Two-Year Contract for Library and Student Services

WHEREAS, Essex County College needs the Board’s approval to award a two-year contract in the total amount not to exceed **\$250,000.00** per year on an as-needed basis to the below-listed companies to benefit students with course materials, research and their educational needs from July 1, 2026, through June 30, 2028, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.11a(b), N.J.S.A.18A:64A-25.10, N.J.S.A.18A:64A-25.3.(a) and N.J.S.A.18A:64A-25.5.a(6) Textbooks, copyrighted materials, student produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services; and

WHEREAS, the Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approves a two-year contract in the total amount not to exceed **\$250,000.00** per year on an as-needed basis for student course materials and research from July 1, 2026, through June 30, 2028, to the following companies.

<u>Company Name</u>	<u>Company Name</u>
NJEdge.Net, Inc dba Virtual Academic Library Environment (VALE)	Learning Technologies Corp dba Moodlerooms

2. The specific line item against which this contract is to be charged is as follows:
10-6000-7511 Operating Expense/ Computer Software & Site Licenses
FY 2027/2028

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 16, 2026	



**BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

Subject:	Finance: Food Supplies
Contact:	Denise Williams/ Director of Purchasing
Meeting Date:	June 16, 2026
Agenda Item No.:	3-1.10/June 2026
Resolution Authorizing the Award of a Two-Year Contract for Food Supplies and Services	

WHEREAS, Essex County College needs the Board’s approval to award a two-year contract in the total amount not to exceed **\$150,000.00** per year on an as-needed basis to the companies listed below for food supplies and services, from July 1, 2026, through June 30, 2028 in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5.a(7) Food supplies and services including food supplies and management contracts for student centers, dining rooms and cafeterias; and

WHEREAS, the student food pantry provides non-perishable items for currently enrolled students; and

WHEREAS, the Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approves a two-year contract in the total amount not to exceed **\$150,000.00** per year on an as-needed basis to the companies listed below for food services from July 1, 2026, through June 30, 2028

Vendor Name

Shoprite
Sunrise Shoprite, Inc
GLN Shop Associates LLC dba Shoprite of Newark

2. The specific line item against which this purchase is to be charged is as follows:
29419-9419-7502 Hunger Free Campus Grant Program/Food Purchases
FY 2027/2028

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 16, 2026	



**BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

Subject:	Finance: GovernmentJobs.com Inc dba NEOGOV
Contact:	Shunda Williams/Executive Director of Human Resources
Meeting Date	June 16, 2026
Agenda Item No.:	3-1.11/June 2026
Resolution Authorizing a Three-Year Contract for Human Resources Software	

WHEREAS, Essex County College needs the Board’s approval to award a three-year contract for human resources software in the total amount not to exceed **\$120,000.00** to **GovernmentJobs.com Inc dba NEOGOV**, 210 Park Place, Suite 100, El Segundo, CA 90245 from July 1, 2026, through June 30, 2029, in which contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A.18A:64A-25.5a (19) Providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for hardware; and N.J.S.A.18A:64A-25.28 (d) duration of contracts extending beyond the fiscal year; and

WHEREAS, the Comptroller of Essex County College has done an assessment and indicated that money will be available for this purpose; and

NOW THEREFORE, BE IT RESOLVED by the Essex County College Board of Trustees as follows:

1. The Essex County College Board of Trustees hereby approves a three-year contract for human resources software in the total amount not to exceed **\$120,000.00** to **GovernmentJobs.com Inc dba NEOGOV**, 210 Park Place, Suite 100, El Segundo, CA 90245 from July 1, 2026, through June 30, 2029;
2. The specific line item against which this contract is to be charged is as follows:
10-0304-7511 Operating Expense/ Computer Software & Site Licenses
FY 2027/2028/2029

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE June 16, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Dr. Holger Henke
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 16, 2026
Agenda Item No.	4-1/Jun-2026

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Holger Henke to the position of Associate Dean of the West Essex Campus, Academic Affairs, for the period August 11, 2026, through June 30, 2027. The recommended annual salary for the position is \$110,000.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of over 100 applications were received, and 10 were interviewed.

DEGREE/CERTIFICATE QUALIFICATIONS:

<u>Degree of Certification</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Master’s	Ludwig-Maximilians of Munich Munich Germany	Political Science
Doctorate	University of the West Indies Mona, Jamaica	Political Science

FISCAL NOTES: The recommended salary of \$110,000 is included in the department’s annual budget. The salary will be prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Dr. Holger Henke, at the annual salary of \$110,000, to the position of Associate Dean of the West Essex Campus, Academic Affairs, for the period August 11, 2026, through June 30, 2027.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE JUNE 16, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Jelena Stosic
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 16, 2026
Agenda Item No.	4-2/Jun-2026

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Jelena Stosic to the position of Associate Director of Capital Planning, for the Facilities Management, for the period July 27, 2026, through June 30, 2027. The recommended annual salary for the position is \$90,000.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 10 applications were received, and 3 were interviewed.

DEGREE/CERTIFICATE QUALIFICATIONS:

<u>Degree of Certification</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Master's	Belgrade University Belgrade, Serbia	Architectural Engineering

FISCAL NOTES: The recommended salary of \$90,000 is included in the department's annual budget. The salary will be prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Jelena Stosic, at the annual salary of \$90,000, to the position of Associate Director of Capital Planning, for Facilities Management, for the period July 27, 2026, through June 30, 2027.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE JUNE 16, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Claudette Cudjoe
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 16, 2026
Agenda Item No.	4-3/Jun-2026

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Claudette Cudjoe to the position of Student Development and Counseling, for the Department of Student Affairs, for the period July 7, 2026, through June 30, 2027. The recommended annual salary for the position is \$41,100.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 23 applications were received, and 4 were interviewed.

DEGREE/CERTIFICATE QUALIFICATIONS:

<u>Degree of Certification</u>	<u>Institution Name, Location</u>	<u>Major Area of Study</u>
Associates	Warren County Community College Washington, NJ	Social Science

FISCAL NOTES: The recommended salary of \$41,100 is included in the department’s annual budget. The salary will be prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Claudette Cudjoe, at the annual salary of \$41,100, to the position of Student Development and Counseling, for the Department of Student Affairs, for the period July 7, 2026, through June 30, 2027.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE JUNE 16, 2026	



BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Jose Rosa Alvarado
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 16, 2026
Agenda Item No.	4-4/Jun-2026

RECOMMENDATIONS: It is recommended that the Board of Trustees approve the appointment of Jose Rosa Alvarado to the position of Security Officer, for the Department of Public Safety, for the period July 7, 2026, through June 30, 2027. The recommended annual salary for the position is \$33,475.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 22 applications were received, and 8 were interviewed.

DEGREE/CERTIFICATE QUALIFICATIONS: (NO DEGREE REQUIRED)

FISCAL NOTES: The recommended salary of \$33,475 is included in the department’s annual budget. The salary will be prorated for employees hired after the beginning of the fiscal year.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Jose Rosa Alvarado at the annual salary of \$33,475, to the position of Security Officer, for the Department of Public Safety, for the period July 27, 2026, through June 30, 2027.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE JUNE 16, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Appointment, Elizabeth Frimpomaa
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 16, 2026
Agenda Item No.	4-5/Jun-2026

RECOMMENDATION: It is recommended that the Board of Trustees approve the appointment of Elizabeth Frimpomaa to the position of Custodian, for the Department of Facilities Management, for the period July 7, 2026, through June 30, 2027. The recommended annual salary for the position is \$34,008.

BACKGROUND AND RATIONALE: This position vacancy was posted in accordance with College policy and EEO/AA guidelines. A total of 6 applications were received, and 4 were interviewed.

FISCAL NOTES: The recommended salary of \$34,008 is included in the department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the appointment of Elizabeth Frimpomaa at the annual salary of \$34,008 to the position of Custodian for the Department of Facilities Management, for the period July 7, 2026, through June 30, 2027.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE JUNE 16, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Promotion in Academic Rank, Dr. Kathlyn Battle
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 16, 2026
Agenda Item No.:	4-6/Jun-2026

RECOMMENDATION: It is recommended that the Board of Trustees approve promotion in academic rank for the individual(s) listed, effective September 1, 2026, in accordance with the terms and conditions of the Administrative Association Collective Bargaining Agreement.

BACKGROUND AND RATIONALE: Promotion in academic rank is reserved for individual(s) who have established reputations in their fields and whose contributions to their profession and the College’s mission are exemplary. The following members have met the requirements and are recommended for promotion in academic rank:

<u>From</u>	<u>To</u>	<u>Name</u>	<u>Discipline</u>	<u>Degree and Major</u>
Associate Professor	Professor	Dr. Kathlyn Battle	Social Work	Doctor of Literature - Humanities Master of Arts – English Bachelor of Arts – English

FISCAL NOTES: There is no fiscal impact on the College’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves promotion in academic rank for the individual(s) listed, effective September 1, 2026, in accordance with the terms and conditions of the Administrative Association Collective Bargaining Agreement.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE JUNE 16, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Promotion in Academic Rank, Dr. Carlos Castillo
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 16, 2026
Agenda Item No.:	4-7/Jun-2026

RECOMMENDATION: It is recommended that the Board of Trustees approve promotion in academic rank for the individual(s) listed, effective September 1, 2026, in accordance with the terms and conditions of the Administrative Association Collective Bargaining Agreement.

BACKGROUND AND RATIONALE: Promotion in academic rank is reserved for individual(s) who have established reputations in their fields and whose contributions to their profession and the College’s mission are exemplary. The following members have met the requirements and are recommended for promotion in academic rank:

<u>From</u>	<u>To</u>	<u>Name</u>	<u>Discipline</u>	<u>Degree and Major</u>
Associate Professor	Professor	Dr. Carlos Castillo	Mathematics	Doctorate – Applied Mathematics Master's – Applied Mathematics Bachelor's – Pure and Applied Mathematics

FISCAL NOTES: There is no fiscal impact on the College’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves promotion in academic rank for the individual(s) listed, effective September 1, 2026, in accordance with the terms and conditions of the Administrative Association Collective Bargaining Agreement.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE JUNE 16, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Promotion in Academic Rank (Administrative) Germaine Albuquerque
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 16, 2026
Agenda Item No.:	4-8/Jun-2026

RECOMMENDATION: It is recommended that the Board of Trustees approve promotion in academic rank for the individual(s) listed, effective September 1, 2026, in accordance with the terms and conditions of the Administrative Association Collective Bargaining Agreement.

BACKGROUND AND RATIONALE: Promotion in academic rank is reserved for individual(s) who have established reputations in their fields and whose contributions to their profession and the College’s mission are exemplary. The following members have met the requirements and are recommended for promotion in academic rank:

<u>From</u>	<u>To</u>	<u>Name</u>	<u>Discipline</u>	<u>Degree and Major</u>
Assistant Professor	Associate Professor	Germaine R. Albuquerque	Business	Master’s – Administrative Science Master of Commerce – Business Administration Bachelor of Science – Business Administration

FISCAL NOTES: There is no fiscal impact on the College’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves promotion in academic rank for the individual(s) listed, effective September 1, 2026, in accordance with the terms and conditions of the Administrative Association Collective Bargaining Agreement.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE JUNE 16, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Merit Award - Administrative Association
Contact:	Dr. Augustine Boakye, President
Meeting Date:	June 16, 2026
Agenda Item No.:	4-9/Jun-2026

RECOMMENDATION: It is recommended that the Board of Trustees approve the merit award for the individual listed below, in accordance with the provisions of the Administrative Association collective bargaining agreement. The merit award shall be added to the employee's base salary in the amount indicated and shall become effective on the date specified.:

Name	Title / Department	Effective Date	Amount
Patty Howard	Director / Financial Aid	07/01/2026	\$4,500

FISCAL NOTES: The recommended awards are included in the Department's annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the merit award for the individuals listed, in accordance with the Administrative Association contract, for the amount listed, added to base salary, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE JUNE 16, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Merit Award – Professional Association
Contact:	Dr. Augustine Boakye, President
Meeting Date:	June 16, 2026
Agenda Item No.:	4-10/Jun-2026

RECOMMENDATION: It is recommended that the Board of Trustees approve the merit award for the individual listed below, in accordance with the provisions of the Administrative Association collective bargaining agreement. The merit award shall be added to the employee's base salary in the amount indicated and shall become effective on the date specified.:

Name	Title / Department	Effective Date	Amount
Dr. Mirian Ochoa	Coordinator / Student Engagement Center	07/01/2026	\$3,000

FISCAL NOTES: The recommended awards are included in the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the merit award for the individuals listed, in accordance with the Administrative Association contract, for the amount listed, added to base salary, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE JUNE 16, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Merit Award - Professional Association
Contact:	Dr. Augustine Boakye, President
Meeting Date:	June 16, 2026
Agenda Item No.:	4-11/Jun-2026

RECOMMENDATION: It is recommended that the Board of Trustees approve the merit award for the individual listed below, in accordance with the provisions of the Administrative Association collective bargaining agreement. The merit award shall be added to the employee's base salary in the amount indicated and shall become effective on the date specified.:

Name	Title / Department	Effective Date	Amount
Carmen Crespo	Program Assistant/On-Campus Continuing Education	07/01/2026	\$3,000

FISCAL NOTES: The recommended awards are included in the Department's annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the merit award for the individuals listed, in accordance with the Administrative Association contract, for the amount listed, added to base salary, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE JUNE 16, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Merit Award – Professional Association
Contact:	Dr. Augustine Boakye, President
Meeting Date:	June 16, 2026
Agenda Item No.:	4-12/Jun-2026

RECOMMENDATION: It is recommended that the Board of Trustees approve the merit award for the individual listed below, in accordance with the provisions of the Administrative Association collective bargaining agreement. The merit award shall be added to the employee's base salary in the amount indicated and shall become effective on the date specified.:

Name	Title / Department	Effective Date	Amount
Xiomara Gavidia	Administrative Assistant/ Information Technology	07/01/2026	\$3,000

FISCAL NOTES: The recommended awards are included in the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the merit award for the individuals listed, in accordance with the Administrative Association contract, for the amount listed, added to base salary, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE JUNE 16, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Supplement
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 16, 2026
Agenda Item No.	4-13/Jun-2026

RECOMMENDATION: Recommend that the Board of Trustees approve the payment of the following supplement.

BACKGROUND AND RATIONALE: Each semester, faculty and staff are selected to complete duties in addition to the responsibilities of their full-time positions at the College. The supplement is recommended for the following individual:

Name	Amount	Additional Responsibilities	Effective Dates
Karen Bridgett	\$5,000	Title IX, Coordinator	07/01/2026 – 06/30/2027

FISCAL NOTES: The recommended supplement is included within the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the payment of supplements.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE JUNE 16, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Supplement
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 16, 2026
Agenda Item No.	4-14/Jun-2026

RECOMMENDATION: Recommend that the Board of Trustees approve the payment of the following supplement.

BACKGROUND AND RATIONALE: Each semester, faculty and staff are selected to complete duties in addition to the responsibilities of their full-time positions at the College. The supplement is recommended for the following individual:

Name	Amount	Additional Responsibilities	Effective Dates
Elizabeth Barkley	\$5,000	Title IX, Coordinator	07/01/2026 – 06/30/2027

FISCAL NOTES: The recommended supplement is included within the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the payment of supplements.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE JUNE 16, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Supplement
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 16, 2026
Agenda Item No.	4-15/Jun-2026

RECOMMENDATION: Recommend that the Board of Trustees approve the payment of the following supplement.

BACKGROUND AND RATIONALE: Each semester, faculty and staff are selected to complete duties in addition to the responsibilities of their full-time positions at the College. The supplement is recommended for the following individual:

Name	Amount	Additional Responsibilities	Effective Dates
Ledawn Hall	\$5,000	504 Coordinator, Compliance	07/01/2026 – 06/30/2027

FISCAL NOTES: The recommended supplement is included within the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the payment of supplements.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE JUNE 16, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Supplement
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 16, 2026
Agenda Item No.	4-16/Jun-2026

RECOMMENDATION: Recommend that the Board of Trustees approve the payment of the following supplement.

BACKGROUND AND RATIONALE: Each semester, faculty and staff are selected to complete duties in addition to the responsibilities of their full-time positions at the College. The supplement is recommended for the following individual:

Name	Amount	Additional Responsibilities	Effective Dates
Jeanine Chambers	\$5,000	OPRA Records Custodian	07/01/2026 – 06/30/2027

FISCAL NOTES: The recommended supplement is included within the Department’s annual budget.

RESOLUTION: The Board of Trustees of Essex County College approves the payment of supplements.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE JUNE 16, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Personnel: Retirement(s)
Contact:	Shunda Williams, Executive Director of Human Resources
Meeting Date:	June 16, 2026
Agenda Item No.	4-17/Jun-2026

RECOMMENDATION: It is recommended that the Board of Trustees accept the retirement of the individual(s) listed below, effective on the date indicated:

<u>Name</u>	<u>Title</u> <u>Department</u>	<u>Unit</u>	<u>Hire Date</u>	<u>Effective Date</u>
Norbert Beckles	Maintenance Service Worker	Support Staff	August 12, 1999	July 1, 2026

FISCAL NOTES: The impact of this recommendation is undetermined at this time.

RESOLUTION: The Board of Trustees of Essex County College accepts the retirement of the individual(s) listed, effective on the date indicated.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye, President	FINAL DISPOSITION
BOARD APPROVAL DATE JUNE 16, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Acceptance of Funds: EOF Grant
Contact:	Dr. Elvy Vieira, Dean of Community, Continuing Education & Workforce Development
Meeting Date:	June 16, 2026
Agenda Item No.:	7-1.1/June-2026

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College accept funding for the Educational Opportunity Fund Program (EOF) from the State of New Jersey Office of the Secretary of Higher Education, Educational Opportunity Fund, for the FY 2027, in the amount of **\$2,272,717.00**. This amount includes:

- \$1,401,786 – Article III Student Undergraduate Grants
- \$787,430 – Article IV – A. Y. 2020 Program Support
- \$83,501 – Summer Article III (79,418) & Article IV (\$4,083) – Program Support and Cost of Education for Initials and Renewals

BACKGROUND AND RATIONALE: The Educational Opportunity Fund Program is a State of New Jersey-funded program of comprehensive support services for low-income college students. The program assists over 1,400 students per year with intensive counseling, advisement, tutoring, workshops, educational trips, and funds.

FISCAL NOTES: There is no impact on college funding.

RESOLUTION: The Board of Trustees of Essex County College accepts funding for the Educational Opportunity Fund Program from the State of New Jersey Office of the Secretary of Higher Education, The Educational Opportunity Fund for FY 2027, in the amount of **\$2,272,717**.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	
BOARD APPROVAL DATE June 16, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Spectrum360- DUAL ENROLLMENT PROGRAM
Contact:	Dr. Elvy Vieira, Dean, Community, Cont. Ed & Workforce Dev.
Meeting Date:	June 16, 2026
Agenda Item No.:	7-1.2/June-2026

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College approves the Dual Enrollment Program Agreement between Essex County College, hereinafter referred to as “Essex” and the Spectrum360, hereinafter referred to as “School” for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Spectrum360, from July 1, 2026 to June 30, 2028.

BACKGROUND AND RATIONALE: The Essex Dual Enrollment Program was developed in 2004 in response to the State’s initiative to increase the first-year success rates of recent high school students. The Dual Enrollment Program will provide School students an opportunity to complete their developmental sequence and thus be certified as college-ready in the State of NJ. Additionally, School students will be offered the opportunity to earn college credits towards an Associate’s degree.

FISCAL NOTES: School is expected to provide an instructor who meets Essex’s standards for college-level instruction or pay for an adjunct provided by Essex (\$1000 - \$1500 per credit as per the ECC Adjunct Faculty Association contract, with an additional 10% added to contribute to fringe/cost of benefits). School will pay for all instructional materials, including books. Lastly, the School will pay a \$1,000.00 administrative fee per course.

RESOLUTION: The Board of Trustees of Essex County College accepts the Dual Enrollment Program Agreement between Essex County College and the Spectrum360 for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Spectrum360 from July 1, 2026, to June 30, 2028.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	FINAL DISPOSITION
BOARD APPROVAL DATE June 16, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Irvington Board of Education- DUAL ENROLLMENT PROGRAM
Contact:	Dr. Elvy Vieira, Dean, Community, Cont. Ed & Workforce Dev.
Meeting Date:	June 16, 2026
Agenda Item No.:	7-1.3/June-2026

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College approve the Dual Enrollment Agreement between Essex County College, hereinafter referred to as “Essex” and the Irvington Board of Education, hereinafter referred to as “Board” for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Irvington Public schools, hereinafter after referred to as “IPS” from July 1, 2026 to June 30, 2027. IPS includes Irvington High School and Rita L. Owens STEAM Academy.

BACKGROUND AND RATIONALE: The Essex Dual Enrollment Program was developed in 2004 in response to the State’s initiative to increase the first-year success rates of recent high school students. The Dual Enrollment Program will provide IPS students with an opportunity to complete their developmental sequence and thus be certified as college-ready in the State of NJ. Additionally, IPS students will be offered the opportunity to earn substantial college credits toward an Associate’s degree.

FISCAL NOTES: IPS is expected to provide an instructor who meets Essex’s standards for college-level instruction or pay for an adjunct provided by Essex (\$1000 - \$1500 per credit as per the ECC Adjunct Faculty Association contract, with an additional 10% added to contribute to fringe/cost of benefits). Board agrees to purchase all books and supplies, selected and approved by Essex, to be used in the facilitation of the Dual Enrollment Program. Lastly, IPS will pay a \$1000 administrative fee per course.

RESOLUTION: The Board of Trustees of Essex County College accepts the Dual Enrollment Program Agreement between Essex County College and the Irvington Board of Education for the purpose of establishing a Dual Enrollment Program to be delivered by Essex to Irvington Public Schools from July 1, 2026, to June 30, 2027.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	FINAL DISPOSITION
BOARD APPROVAL DATE June 16, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Contract for Services: FOCUS
Contact:	Dr. Elvy Vieira, Dean, Community, Cont. Ed & Workforce Dev.
Meeting Date:	June 16, 2026
Agenda Item No.:	7-1.4/June-2026

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College approve the Contract for Services between Essex County College, hereinafter referred to as "Essex", and FOCUS, a non-profit community services organization located in Newark, NJ, for the purpose of providing off-campus delivery of postsecondary education courses at FOCUS in the amount of \$55,000 from July 1, 2026 to June 30, 2027.

BACKGROUND AND RATIONALE: For over 50 years FOCUS has provided a myriad of services and educational programming to Newark's Hispanic/Latino community. FOCUS has been a long-standing community education partner of Essex and has served as an Extension Center for over 30 years. Furthermore, Essex is designated as a Hispanic-Serving Institution by the U.S. Department of Education, and this continued partnership demonstrates the College's commitment to serving the educational and workforce training needs of Newark's Hispanic/Latino community.

FISCAL NOTES: The contract for services is from July 1, 2026 through June 30, 2027 in the amount of \$55,000.00. Refer to Schedule B (Payment Schedule).

RESOLUTION: The Board of Trustees of Essex County College approves the Contract for Services between Essex County College and FOCUS, a non-profit community services organization located in Newark, NJ, for the purpose of providing off-campus delivery of postsecondary education courses at FOCUS in the amount of \$55,000 from July 1, 2026 to June 30, 2027.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	FINAL DISPOSITION
BOARD APPROVAL DATE June 16, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Application submittal for: The Strengthening Career and Technical Education for the 21 st Century Act (Perkins V) Grant Application
Contact:	Dr. Hamin Shabazz, Vice President Academic Affairs/Chief Academic Officer
Meeting Date:	June 16, 2026
Agenda Item No.:	7-1.5/June-2026

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College agree to apply for funding designed for the Strengthening Career and Technical Education for the 21st Century Act (Perkins V) Fiscal Year 2027 Postsecondary Grant from the State of New Jersey Department of Education for the period of July 1, 2026 – June 30, 2027 (FY27).

BACKGROUND AND RATIONALE: The Strengthening Career and Technical Education for the 21st Century Act (Perkins V) FY 2027 Postsecondary Grant is administered by the New Jersey Department of Education to support the academic and career and technical skill development of students who choose to enroll in Career and Technical Education (CTE). The grant aims to expand access to high-quality CTE programs for all students and to remove existing barriers to participation. The grant accomplishes this by developing and assisting students in meeting high standards, integrating academic and career and technical instruction, collecting and disseminating research and information on best practices, providing technical assistance and professional development, supporting partnerships among diverse stakeholders, and providing individuals with the knowledge and skills to keep our country competitive.

FISCAL NOTES: There will be no negative fiscal impact on the College. The funds will support CTE programs throughout the College to achieve the grant purpose.

RESOLUTION: The Board of Trustees of Essex County College agrees to apply for funding designed for the Strengthening Career and Technical Education for the 21st Century Act (Perkins V) Fiscal Year 2027 Postsecondary Grant from the State of New Jersey Department of Education for the period of July 1, 2026 – June 30, 2027 (FY27).

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	FINAL DISPOSITION
BOARD APPROVAL DATE June 16, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Acceptance of Funds: Strengthening Career & Technical Education for the 21 st Century Act (Perkins V)
Contact:	Dr. Hamin Shabazz, Vice President of Academic Affairs/Chief Academic Officer
Meeting Date:	June 16, 2026
Agenda Item No.:	7-1.6/June-2026

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College accept the Fiscal Year 2027 Strengthening Career & Technical Education for the 21st Century Act (Perkins V) preliminary grant allocation from the State of New Jersey Department of Education in the amount of \$813,431 for the period of July 1, 2026 – June 30, 2027 (FY27).

BACKGROUND AND RATIONALE: The Strengthening Career & Technical Education for the 21st Century Act FY2027 Postsecondary Grant is distributed by the State of New Jersey Department of Education to support the College’s career and technical education programs through the procurement of equipment and supplies, mentoring and tutoring, the hiring of CTE personnel, and professional development. These funds will be utilized in accordance with the approved Perkins Comprehensive Local Needs Assessment (CLNA) and FY27 spending strategy.

FISCAL NOTES: There should be no fiscal impact to the College.

RESOLUTION: The Board of Trustees of Essex County College accepts the Fiscal Year 2027 Strengthening Career & Technical Education for the 21st Century Act (Perkins V) preliminary grant allocation from the State of New Jersey Department of Education in the amount of \$813,431 for the period of July 1, 2026 – June 30, 2027 (FY27).

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	FINAL DISPOSITION
BOARD APPROVAL DATE June 16, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Transfer Articulation Agreement between Essex County College and William Paterson University
Contact:	Dr. Hamin Shabazz, Vice President of Academic Affairs/Chief Academic Officer
Meeting Date:	June 16, 2026
Agenda Item No.:	7-1.7/June-2026

RECOMMENDATION: It is recommended that the Board of Trustees approve the Transfer Articulation Agreement between Essex County College and William Paterson University to facilitate the transfer of Essex County College Associate of Arts and Associate of Science degree graduates into Bachelor of Arts and Bachelor of Science degree programs at William Paterson University.

BACKGROUND AND RATIONALE:

Essex County College and William Paterson University developed a master articulation agreement establishing transfer pathways through agreed program-to-program course equivalencies. The agreement guarantees junior standing for Essex County College graduates who earn an Associate of Arts or Associate of Science degree and meet the minimum admission requirements for William Paterson University.

Specific course requirements and program equivalencies for admission into bachelor’s degree programs will be outlined in accompanying appendices, beginning with Essex County College A.S. in Accounting to William Paterson University B.S. in Accounting course equivalency mapping.

The agreement shall become effective upon execution by both parties and will be reviewed every three years.

FISCAL NOTES: There is no fiscal impact to the college.

RESOLUTION: The Board of Trustees hereby approves the Transfer Articulation Agreement between Essex County College and William Paterson University for the transfer of Essex County College Associate of Arts and Associate of Science degree graduates into Bachelor of Arts and Bachelor of Science degree programs at William Paterson University.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	FINAL DISPOSITION
BOARD APPROVAL DATE June 16, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	New Certificate Program: Culinary Arts Academic Certificate
Contact:	Dr. Hamin Shabazz, Vice President of Academic Affairs/CAO
Meeting Date:	June 16, 2026
Agenda Item No.:	7-1.8/June-2026

RECOMMENDATION: It is recommended that the Board of Trustees of Essex County College approve the Certificate in Culinary Arts, a new certificate program, as an offering at Essex County College.

BACKGROUND AND RATIONALE: The Culinary Arts Certificate program is designed to meet the growing workforce demand for skilled culinary professionals in both New Jersey and across the United States. As an academic institution, the College is committed to preparing individuals to enter the labor market with relevant, in-demand skills. This program equips students with the essential technical and professional competencies needed to enter or advance in the food service and hospitality industries—sectors that remain vital contributors to local and national economic growth.

Notably, while growth in some industries has slowed, culinary-related operations continue to play a critical role in the U.S. economy, particularly in the Tri-State area. This trend underscores the importance of offering a short-term, career-focused program that serves the workforce needs of county residents and the broader community.

FISCAL NOTES: It is anticipated that the creation of this program will increase student enrollment and have a positive impact on the College’s financial position.

RESOLUTION: The Board of Trustees of Essex County College approves the Certificate in Culinary Arts (12.0503), a new certificate program, as an offering at Essex County College.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	FINAL DISPOSITION
BOARD APPROVAL DATE June 16, 2026	



BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

Subject:	Approval of Application Resubmission: Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant
Contact:	Dr. Elvira Vieira Dean, Community, Continuing Education and Workforce Development
Meeting Date:	June 16, 2026
Agenda Item No.:	7-1.9/June-2026

RECOMMENDATION: It is recommended that the Board of Trustees approves the application to re-apply for **\$1,837,827** from the New Jersey Department of Labor and Workforce Development for the Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant to provide adult basic education and literacy programs to the residents of Essex County.

BACKGROUND AND RATIONALE: Essex County College’s Adult Learning Center responded to a Notice of Grant Opportunity from the New Jersey Department of Labor and Workforce Development to submit a continuation proposal to provide adult basic skills education and literacy programs to the residents of Essex County. The Adult Learning Center has served as the lead agency for its eight (6) partners: Jewish Vocational Service Metro West, Essex County Vocational Technical High School, FOCUS Hispanic Center, La Casa de Don Pedro, Literacy Volunteers of America, and New Community Corporation for the past eleven years providing adult basic education and literacy programs to our county residents. Acceptance of this grant would allow for the continuance of delivery of these educational services.

FISCAL NOTES: The grant amount is **\$1,837,827** for FY 2026.

RESOLUTION: It is recommended that the Board of Trustees approves the application to re-apply for **\$1,837,827** from the New Jersey Department of Labor and Workforce Development for the Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant to provide adult basic education and literacy programs to the residents of Essex County.

EXECUTIVE RESPONSIBLE FOR RECOMMENDATION Dr. Augustine A. Boakye	
BOARD APPROVAL DATE June 16, 2026	